

THE DULY ELECTED MEMBERS OF THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY, OHIO, MET IN REGULAR SESSION ON APRIL 4, 2013 IN ACCORDANCE WITH OHIO REVISED CODE 305.05, WITH THE FOLLOWING MEMBERS PRESENT: DAVID A. WHITE, PRESIDENT, RONALD L. FEATHERS, MEMBER, AND TIMOTHY C. IRVINE, MEMBER. THE MEETING WAS CALLED TO ORDER AT 9:00 A.M. BY THE PRESIDENT OF THE BOARD WITH THE PLEDGE OF ALLEGIANCE TO OUR FLAG. MR. FEATHERS LED THOSE ATTENDING IN PRAYER.

Also attending were Muskingum Township Trustee Gary Doan, Jasmine Rogers from *The Marietta Times*, Administrator Paul Cunningham, and Clerk Rick Peoples.

AGENDA

Washington County Commissioners

April 4, 2013

9:00 Business Meeting
10:30 Terry Tamburini – Southeastern Ohio Port Authority
11:00 Randy Barengo, Peoples Insurance Agency – CORSA Renewal
1:30 Pre-Construction Meeting – Beverly Sidewalk Project
2:00 Smart Networks – Project Update
3:00 Bid Opening – Emergency Operations Center

UNFINISHED BUSINESS

Utility Construction Permits
County Apiary Inspector

NEW BUSINESS

Approve Agenda
Approval of previous meeting's minutes
Bills from various departments
Resolution – Recognition of Retirement
Additional Appropriation – Auditor
Transfer – Auditor
Transfer – Municipal Court
Then & Now's
Travel – Commissioners
Travel – Family & Children First
Travel – Child Support Enforcement Agency (2)
Travel – Emergency Management Agency
Travel - Auditor
Letters to Delinquent Sewer Account Holders
Letter to County Auditor Certifying Delinquent Sewer Accounts
Engineer – Contract with Sherlock Oil to Purchase Diesel Fuel
Engineer – Glendale Road Radio Tower

INFORMATION

ODOT Public Meeting on 2014-2017 Local Projects, 3:00 p.m. to 7:00 p.m., **Tuesday**, April 9, Washington County Public Library
Monthly Meeting at County Home, 8:30 a.m., **Tuesday**, April 9
CORSA Training, 1:00 p.m., **Monday**, April 15
Beverly-Waterford Chamber of Commerce Annual Dinner, 6:00 p.m., **Thursday**, April 18
Eastern Ohio Development Alliance (EODA) Annual Meeting, 10:30 a.m., **Friday**, April 26
Commissioners' Weekly Meeting, 7:00 p.m., **Thursday**, May 2, Adams Township Hall, Lowell

RE: AGENDA

Mr. Irvine moved and Mr. Feathers seconded a motion to accept the agenda, with the following additions:

Memorandum of Understanding, Highland Ridge Water Association
Status Report, CDBG #B-F-12-1CY-1

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

RE: APPROVAL OF MINUTES

Mr. Feathers moved and Mr. Irvine seconded a motion to dispense with the reading of the March 28, 2013 minutes, and to approve them as submitted.

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

RE: PAYMENT OF BILLS

Mr. Feathers moved and Mr. Irvine seconded a motion to approve the payment of bills from various departments.

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

RE: RESOLUTION, RECOGNITION OF RETIREMENT

Mr. Irvine moved and Mr. Feathers seconded a motion to adopt the following resolution:

WHEREAS, on October 1, 1965, R. Ellen Best was appointed to the position of Deputy Auditor in the Washington County Auditor's Office; and

WHEREAS, R. Ellen Best has been appointed to multiple terms as Deputy Auditor and Chief Deputy Auditor by County Auditors Harry Pettit, Winnie Merritt, Jan Seaman and Bill McFarland, and to a brief stint as Acting County Auditor by the Washington County Republican Central Committee; and

WHEREAS, R. Ellen Best served Washington County and its citizens for over forty-seven years, addressing thousands of licensing applications and countless property valuation, taxation and transfer issues, all the while faithfully demonstrating outstanding professionalism, courtesy, respect, cooperation and good humor; and

WHEREAS, R. Ellen Best completed her service to Washington County upon her retirement on December 31, 2012.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners of Washington County, Ohio, on behalf of the citizens of Washington County, extends to R. Ellen Best recognition and appreciation for over forty-seven years of exemplary service to Washington County and the State of Ohio as Deputy Auditor, Chief Deputy Auditor and Acting County Auditor on this date, April 4th, the anniversary of her birth!

BE IT FURTHER RESOLVED that the Board of Commissioners of Washington County, Ohio, extends to R. Ellen Best

**Congratulations on a Job Very Well Done
and
Best Wishes in Retirement**

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

RE: ADDITIONAL APPROPRIATION

Mr. Irvine moved and Mr. Feathers seconded a motion to approve the following request for additional appropriation:

Auditor	200-0122-55200	\$ 4,000.00
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A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

RE: TRANSFERS

Mr. Feathers moved and Mr. Irvine seconded a motion to approve the following requests for transfer of funds:

<u>Department</u>	<u>From</u>	<u>To</u>	<u>Amount</u>
Auditor	100-0130-57100	200-0540-48200	\$ 6,744.98
Municipal Court	100-0240-57511	100-0240-51120	\$ 10.00

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

RE: THEN & NOW'S

Mr. Irvine moved and Mr. Feathers seconded a motion to approve the following Then & Now's:

Dept	Account	Vendor	Amount
Commissioners	400-0113-53102	City of Marietta	\$ 18,254.22
Commissioners	100-0190-53202	Verizon	\$ 465.06

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

RE: TRAVEL REQUESTS

Mr. Feathers moved and Mr. Irvine seconded a motion to approve the following requests for reimbursement of expenses for training and travel pursuant to the policies and procedures and in compliance with the Annual Appropriations for Fiscal Year 2013 and any and all amendments subsequent thereto:

Commissioners

David White, Ron Feathers, Tim Irvine: One-day trip to Walnut Creek to attend EODA Annual Meeting; April 26, 2013.

Family & Children First

Cindy Davis: One-day trip to Columbus to attend Ohio Family & Children First Coordinators' Association Executive Committee meeting; April 12, 2013.

Child Support

Barb Tergolina: Three-day trip to Dublin to attend OCDA Spring Symposium; April 21-23, 2013.

Bonnie Gill: Two-day trip to Akron to attend Audit Calculator Training for Canton/Cleveland District Offices; March 21-22, 2013 (retroactive approval).

Emergency Management

Jeff Lauer: One-day trip to Columbus to attend Ohio EMA Directors' Seminary; April 24, 2013.

Auditor

Bill McFarland: One-day trip to Pomeroy to attend County Auditors' Association meeting; April 12, 2013.

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

RE: DELINQUENT SEWER ACCOUNTS

Mr. Irvine moved and Mr. Feathers seconded a motion to approve sending letters to the following individuals with delinquent sewer account balances, notifying them that payment must immediately be made: Susan McCoy, Sarah Carpenter, Randy Norris, DPSG Bottling Group, Tim Anderson, Brian & Sherry Ogden, David Burt, Kevin Reeder (for 20 Mill Street and 10 Mill Street), Kelly Lang, Fedabella Pomroy.

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

RE: CERTIFICATION OF DELINQUENT SEWER ACCOUNTS TO COUNTY AUDITOR

Mr. Feathers moved and Mr. Irvine seconded a motion to certify the following delinquent sewer accounts to County Auditor Bill McFarland, requesting him to add the delinquent amounts to property tax bills: Elizabeth Barnett, Reda Nichols.

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

RE: CONTRACT WITH SHERLOCK OIL CO. FOR THE PURCHASE OF DIESEL FUEL

Mr. Irvine moved and Mr. Feathers seconded a motion to approve the contract with Sherlock Oil Company for the purchase of diesel fuel during the period 2013 through 2016, as recommended by County Engineer Roger Wright.

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

RE: GLENDALE ROAD RADIO TOWER

The Commissioners acknowledged receipt of a letter from County Engineer Roger Wright regarding the use of a radio tower on Glendale Road. He noted that with his departmental transition to MARCS radios for communication, he will no longer need the radio tower after September 1, 2013. He informed the Commissioners that someone will need to assume:

- Cost of electric service to the tower, which was about \$980 in 2012.
- Cost of propane for generator at the tower, which was about \$543 in 2012.
- Mowing around the tower, which cost about \$632 in 2012.
- Routine maintenance, including reading of electric meter and checking levels of propane and oil.

RE: APPOINTMENT OF APIARY INSPECTOR

Mr. Irvine moved and Mr. Feathers seconded a motion to return from Unfinished Business discussion of the County Apiary Inspector.

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

Mr. White commented that due to the resignation of Cheryl Myers as the Washington County Apiary Inspector, the County is now without one. He received a recommendation that Michael DeVaughn be appointed to serve in that capacity. He subsequently talked with Mr. DeVaughn about the position, and agrees that he should be considered for it.

Mr. Irvine moved and Mr. Feathers seconded a motion to appoint Michael DeVaughn to serve as the Washington County Apiary Inspector, beginning immediately, for the annual compensation of \$3,100.00.

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

RE: COMMENTS FROM VISITOR

Muskingum Township Trustee Gary Doan inquired about the 10% increase townships have been asked to contribute toward operation of the Washington County Health Department. He commented that this amounts to about \$4,000 that his township might better use in other ways. The Commissioners referred him to the Health Department Board of Directors, chaired by Richard Daniell. There was discussion that the 10% increase might not yet have been approved.

RE: UPGRADE OF COMPUTERS

I.T. Director Eric Skomra and his staff members Gerry Lockhart and Donnie Rader informed the Commissioners they requested proposals from four local vendors to provide new computers for the Auditor, Treasurer, and Tax Map Offices in the courthouse. Hearing from only one vendor, who declined the offer to submit a proposal, Mr. Skomra recommended the purchase of 18 computers and related equipment from Dell Computers utilizing a State of Ohio Cooperative Purchasing Agreement. The Commissioners authorized the purchase as recommended by Mr. Skomra.

RE: SOUTHEASTERN OHIO PORT AUTHORITY

Terry Tamburini, Executive Director for the Southeastern Ohio Port Authority, updated the Commissioners on the following projects:

Kardex facility
Mill Creek Road improvements
Colony Theatre
Army Reserve Building
Marketing Trip to Columbus
Web Site
Marietta Memorial Hospital Belpre Campus
Waterford Tank
Ingenuity Center
RJF

RE: RENEWAL OF PROPERTY AND LIABILITY INSURANCE

Ginny Shrimplin, representing the County Risk Sharing Authority (CORSA), and Peoples Insurance Agent Randy Barengo presented a proposal to renew the County's property and liability insurance through CORSA for the year beginning May 1, 2013. They noted:

- The Commissioners last year increased umbrella coverage from \$1,000,000 to \$4,000,000, resulting in \$5,000,000 total coverage.
- Although the value of county property, payroll and vehicles increases going into next year of coverage, the total premium decreases by about 2.0%.
- The average change in premium for the 65 Ohio counties participating in CORSA is +2.0%.
- Washington County has received significant credit due to participation in safety, training, and loss reduction programs.
- The County annually selects a local agent, whose compensation is 6% of total program costs.
- Total premium for the period 5/1/13 through 4/30/14 is \$301,212.
- Coverage enhancements going into the new year are expanded attorney disciplinary action coverage, removal of deductible for employee dishonesty and faithful performance claims, and the addition of \$1,000 limit for claims expense coverage.

Ms. Shrimplin informed the Commissioners the County is nearing the end of the three-year participation agreement for the CORSA program. Mr. Barengo reviewed for the Commissioners the Exposure Comparison from 2012/2013 to 2013/2014, the Renewal Letter and Coverage Enhancements, and the 2013 Participation Agreement.

The Commissioners indicated they will request review of the Participation Agreement by the County Prosecutor.

RE: COMMENTS FROM SENATOR ROB PORTMAN'S REPRESENTATIVE

Representing Senator Rob Portman, Todd Shelton thanked the Commissioners for their service and for the use of the facility for him to talk with constituents. Mr. Shelton indicated his responsibilities are to listen to residents in this Southeast Ohio region, and to then communicate with Senator Portman. He noted the Senator is working toward reduction of national debt, and is of the opinion the three proposed bills under consideration for gun control will infringe on the rights of citizens without effectively preventing gun violence.

Mr. Feathers commented he is concerned about the national budget deficit, and continuing funding of agencies such as EPA, Departments of Education, Transportation, and Energy.

RE: PRE-CONSTRUCTION MEETING, VILLAGE OF BEVERLY SIDEWALK PROJECT

Attending the pre-construction meeting for the Village of Beverly Community Development Block Grant (CDBG) Sidewalk Project were the Commissioners, the Clerk, Michelle Hyer from Buckeye Hills-Hocking Valley Regional Development District, Mark Johnson from Mike's Concrete LLC, and Ryan Badger and Richard Waugh from ADR & Associates.

Ms. Hyer noted that Mike's Concrete is the selected contractor for the project and that they were the lowest qualified bidder. Although ADR & Associates are engineering consultants on the project, CDBG funds are not being used for their participation.

Ms. Hyer covered the following topics:

- Prevailing Wage Rates
- Start date is on or about June 1, 2013; completion date is July 1, 2013
- Labor Compliance Officer is Commissioner Irvine
- Posters must be in place at job site at all times
- Payroll and invoices processing
- Workers Compensation
- Liability Insurance

Mr. Feathers moved and Mr. Irvine seconded a motion to approve the Notice of Award, the Contract, and the Notice to Proceed for contractor Mike's Concrete LLC for the Village of Beverly CDBG Sidewalk Project, in the amount of \$24,099.00, as prepared and recommended by Michelle Hyer, Buckeye Hills-Hocking Valley Regional Development District.

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

RE: MEMORANDUM OF UNDERSTANDING WITH HIGHLAND RIDGE WATER ASSOCIATION

Mr. Feathers moved and Mr. Irvine seconded a motion to approve the Memorandum of Understanding with the Highland Ridge Water Association for the period March 1, 2013 through April 30, 2015, agreeing for the Association to pay \$465,500 of EPA funds constituting 100% of the matching contribution for a \$465,500 grant of federal funds from the U.S. Department of Housing and Urban Development, as requested by Michelle Hyer, Buckeye Hills-Hocking Valley Regional Development District.

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

RE: CDBG STATUS REPORT, GRANT B-F-12-1CY-1

Mr. Irvine moved and Mr. Feathers seconded a motion to approve the Status Report for Grant B-F-12-1CY-1, Ohio Community Development Block Grant (CDBG) Program, as prepared by Michelle Hyer, Buckeye Hills-Hocking Valley Regional Development District, and to allow Mr. White to sign the Report.

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

RE: SMART NETWORKS

Chad Henson of Smart Networks updated the Commissioners, I.T. Director Eric Skomra, and Systems Administrator Gerry Lockhart on the progress Smart Networks is making to provide high-speed internet service throughout Washington County. Also attending was Andy Rex from WMOA radio station.

Mr. Henson said that some of the MARCS towers are now being used. Mr. Irvine suggested he and Mr. Skomra notify the MARCS Director of this so as to not lose their availability. Mr. Henson noted he is now working to establish service in the villages of Lowell, Newport, and New Matamoras. The biggest obstacle of the project, he said, is the lack of fiber optic cable

throughout the County. He agreed there have been challenges in marketing and communication, as several customers have complained of lack of good quality services after installation. Smart Networks is working with those individuals, however, to regain their confidence.

Mr. Skomra said he and Mr. Henson will soon begin working with Washington-Morgan Community Action Program to enroll low income County residents in a program that will train them on the use of computers and provide them discounted internet service for a period of time. He also noted that the I.T. Department and Smart Networks are beginning to determine how Smart Networks can be involved in the "connection" of all County facilities.

RE: OPENING OF SEALED BIDS, EMERGENCY OPERATIONS CENTER PROJECT

Attending the opening of sealed bids for the Emergency Operations Center Project were:

David Haught, Architect, DLH Design
Andy Rex, WMOA Radio
Rodney Huck, Joe Huck Contractors
Tim Coffman, Phoenix Associates
Ben Banks, Morrison, Inc.
Bill LaBarre, Westfall Construction
Andrew Daniel, 3D Construction
Mark Wharton, Tropic Air
Donald Travis, T&M Contractors
Jason White, Axis Electric
Jeff Lauer, EMA Coordinator
Eric Skomra, I.T. Director
Gerry Lockhart, Systems Administrator

At 3:00 p.m. President White opened the following sealed bids, and Mr. Haught read them aloud to those attending, noting if the bids included the required information:

General	Base Bid w/Bond
Huck Contracting	\$ 164,900.00
Phoenix Associates	\$ 120,071.00
T&M Construction	\$ 144,877.50
Westfall Construction	\$ 141,571.00
3D Construction	\$ 136,838.00
Plumbing	
Carver's Plumbing	\$ 15,468.00
HVAC	
Morrison, Inc.	\$ 47,762.00
Tropic Air	\$ 46,040.00
Electrical	
Axis Electric	\$ 181,528.00
Sprinkler	
Brewer & Co.	\$ 8,200.00

Mr. Haught noted that each of the bids included all of the required documents, such as Bid Bond, Noncollusion Statement, and Drug Free Workplace Certificate. Mr. White asked the architect to review the bids and return with a recommendation at 10:00 a.m. on Tuesday, April 9, 2013.

RE: ADJOURNMENT

Mr. Irvine moved and Mr. Feathers seconded a motion to adjourn.

A calling of the roll resulted in a unanimous vote in favor. The meeting adjourned at 3:20 p.m.

_____, President

_____, Vice President

_____, Member

_____, Clerk

