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**THE DULY ELECTED MEMBERS OF THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY, OHIO, MET IN REGULAR SESSION ON APRIL 11, 2013 IN ACCORDANCE WITH OHIO REVISED CODE 305.05, WITH THE FOLLOWING MEMBERS PRESENT: DAVID A. WHITE, PRESIDENT, RONALD L. FEATHERS, MEMBER, AND TIMOTHY C. IRVINE, MEMBER. THE MEETING WAS CALLED TO ORDER AT 9:00 A.M. BY THE PRESIDENT OF THE BOARD WITH THE PLEDGE OF ALLEGIANCE TO OUR FLAG. MR. FEATHERS LED THOSE ATTENDING IN PRAYER.**

Also attending were Muskingum Township Trustee Gary Doan, County Engineer Roger Wright, Administrator Paul Cunningham, and Clerk Rick Peoples.

**AGENDA**

**Washington County Commissioners**

**April 11, 2013**

9:00 Business Meeting  
10:00 Bureau of Workers Compensation Claims Analysis  
2:00 Jeri Knowlton, Marietta-Washington County Convention and Visitors Bureau  
2:30 Russ Ely, County Commissioners Association of Ohio - CCAO Energy Program

**UNFINISHED BUSINESS**

Utility Construction Permits

**NEW BUSINESS**

Approve Agenda  
Approval of previous meeting's minutes  
Bills from various departments  
Additional Appropriation - Clerk of Courts  
Additional Appropriation - Family & Children First  
Additional Appropriation - Sheriff (2)  
Transfer - Family & Children First  
Transfer - Job & Family Services  
Then & Now's  
Travel - Director of Human Resources and Safety/Loss Control  
Travel - Family & Children First (2)  
Travel - Job & Family Services  
Travel - Commissioners  
Hiring of Interim Building/Electrical Inspector  
Engineer - Road Use Maintenance Agreement, Waterford Township  
Engineer - 2012 Annual Report

**INFORMATION**

CORSA Training, 1:00 p.m., **Monday**, April 15, at JFS  
Beverly-Waterford Chamber of Commerce Annual Dinner, 6:00 p.m., **Thursday**, April 18  
Eastern Ohio Development Alliance (EODA) Annual Meeting, 10:30 a.m., **Friday**, April 26,  
at Walnut Creek  
Commissioners' Weekly Meeting, 7:00 p.m., **Thursday**, May 2, Adams Township Hall, Lowell

**RE: AGENDA**

Mr. Irvine moved and Mr. Feathers seconded a motion to accept the agenda, with the following changes:

Delete: Russ Ely, CCAO Energy Program  
Add: Status Reports, CHIP Program

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

**RE: APPROVAL OF MINUTES**

Mr. Feathers moved and Mr. Irvine seconded a motion to dispense with the reading of the April 4, 2013 and April 9, 2013 minutes, and to approve them as submitted.

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

**RE: PAYMENT OF BILLS**

Mr. Irvine moved and Mr. Feathers seconded a motion to approve the payment of bills from various departments.

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

**RE: ADDITIONAL APPROPRIATIONS**

Mr. Irvine moved and Mr. Feathers seconded a motion to approve the following requests for additional appropriations:

Clerk of Courts	200-0233-54400	\$ 500.00
Family & Children First	602-2031-53000	\$ 10,432.09
Sheriff	100-0384-51001	\$ 5,000.00
Sheriff	100-0384-54400	\$ 10,000.00

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

**RE: TRANSFERS**

Mr. Feathers moved and Mr. Irvine seconded a motion to approve the following requests for transfer of funds:

<u>Department</u>	<u>From</u>	<u>To</u>	<u>Amount</u>
Auditor/JFS	100-0130-57100	200-0720-48200	\$ 448.78
Family & Children First	602-2033-53202	602-2033-54000	\$ 200.00
	602-2033-51101	602-2033-54000	\$ 130.00
	602-2033-55203	602-2033-54000	\$ 500.00

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

**RE: THEN & NOW'S**

Mr. Feathers moved and Mr. Irvine seconded a motion to approve the following Then & Now's:

<u>Dept</u>	<u>Account</u>	<u>Vendor</u>	<u>Amount</u>
Sheriff Departmen	100-0381-54000	Mademark Solutions	\$ 168.00
Sheriff Department	100-0381-54200	Coler Long Term Care	\$ 3,433.88
Commissioners	100-0240-51104	City of Marietta	\$ 3,625.57
Children Services	200-0740-53000	Olissa Horner	\$ 690.00
Commissioners	100-0107-57200	Extension	\$ 73,611.00

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

**RE: TRAVEL REQUESTS**

Mr. Feathers moved and Mr. Irvine seconded a motion to approve the following requests for reimbursement of expenses for training and travel pursuant to the policies and procedures and in compliance with the Annual Appropriations for Fiscal Year 2013 and any and all amendments subsequent thereto:

HR and Safety/Loss Control

Darla Miller: One-day trip to Columbus to attend CLCCA Spring Meeting; April 26, 2013.

Family & Children First

Andrea Nichols: One-day trip to Columbus to attend ADEP Training; April 11, 2013

Andrea Nichols: One-day trip to Piqua to attend Car Seat Training Re-Certification Class; April 30, 2013.

Job & Family Services

Jesse Dye: One-day trip to Columbus to attend OCATS Training; April 26, 2013.

Commissioners

David White, Trena Brooker, Darla Miller: One-day trip to Dublin to attend CEBCO Program Meeting; April 12, 2013.

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

**RE: HIRING OF INTERIM BUILDING/ELECTRICAL INSPECTOR**

Mr. Irvine moved and Mr. Feathers seconded a motion to approve the hiring of Robert Stalnaker as Interim Building/Electrical Inspector with the Washington County Building Department, start date of April 15, 2013, and hourly rate of compensation at \$21.75 with a 3% step increase upon receipt of Residential & Commercial Building Inspector certification from the State of Ohio and an additional 3% step increase upon receipt of Electrical Inspector certification from the State of Ohio, as recommended by Administrator Paul Cunningham.

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye,

Timothy Irvine aye. Motion passed.

**RE: ROAD USE MAINTENANCE AGREEMENT**

Mr. Irvine moved and Mr. Feathers seconded a motion to approve the Roadway Use, Repair and Maintenance Agreement (RUMA) with PDC Energy, Inc., for portions of Waterford Township Roads 511, 68, 104, and 103, and portions of County Roads 102 and 6, total road length 8.44 miles, for use of these roads as haul routes for ingress and egress to PDC Energy's leasehold interests, as prepared and recommended by County Engineer Roger Wright.

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

Mr. Wright noted that this RUMA includes provision for payment of Prevailing Wages, at the request of the Waterford Township Trustees. The Commissioners agreed to the Prevailing Wage clause because the majority of the roads covered in this agreement are Waterford Township roads. The Commissioners discussed with him the responsibilities of monitoring and complying with provisions of the Prevailing Wage regulations, and it was determined the township should be responsible for ensuring such compliance. Mr. Wright indicated he will talk with the Waterford Township trustees about this.

**RE: 2012 COUNTY ENGINEER'S ANNUAL REPORT ON CONDITION OF ROADS AND BRIDGES**

The Commissioners acknowledged receipt of the County Engineer's 2012 Annual Report on the Condition of Roads and Bridges, required by Ohio Revised Code 5543.02. The Report includes detail on revenue sources, expenses, condition of roads and bridges, improvements to roads and bridges, and planned improvements in 2013.

**RE: RECOGNITION OF RETIREMENT FOR COUNTY EMPLOYEES**

Mr. Feathers commented that recent recognition by Commissioners' resolution of a County employee who had retired was very much appreciated by that employee and the elected official and staff in the department. It was agreed that the Commissioners should continue to recognize retiring County employees who have served the County for a significant number of years.

**RE: UNFINISHED BUSINESS**

Mr. Irvine moved and Mr. Feathers seconded a motion to remove Utility Construction Permits from Unfinished Business, as there have been no further requests for its consideration.

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

**RE: BUREAU OF WORKERS' COMPENSATION CLAIMS ANALYSIS**

Kristen Tresch and Adam Lessman of CompManagement (CMI), and Scott St. Clair of the Bureau of Workers' Compensation (BWC), provided the Commissioners, HR Director Darla Miller, and County Auditor Bill McFarland a detailed claims analysis for Washington County. As a result of claims experience of Washington County, the County is now not eligible to enroll in a group rating.

They noted that the County is currently in a "group retro" plan, which is a group of 27 Ohio counties enrolled in a savings program based upon performance. Participants in the group retro plan can earn refunds depending on claims experience and premiums paid.

Mr. Lessman noted that Ohio is one of only four states that require businesses and public entities to go through the BWC for workers' compensation insurance. He referred to these four states as "monopolistic".

Mr. Lessman and Ms. Tresch said they will review loss claims from the 2007/08 individual retro program and provide additional information to the County to help in determining if a reserve needs to be maintained as it is now. They will also suggest options for distribution of the existing reserve. The CMI and BWC representatives said it is not necessary to distribute the reserve to funds outside of County General.

Mr. St. Clair briefed attendees on changes at the Bureau of Workers' Compensation, and how they are continually determining how to best serve their constituents.

**RE: MARIETTA-WASHINGTON COUNTY CONVENTION AND VISITORS BUREAU**

Jeri Knowlton, Executive Director of the Marietta-Washington County Convention and Visitors Bureau (CVB), shared with the Commissioners and County Administrator Paul Cunningham some of the tourism and convention activities in the County. She explained some of the detailed analysis CVB does to determine how best to use their marketing funds. She also described CVB's marketing initiatives and the value of their website. Ms. Knowlton expressed her appreciation to the Commissioners for their contribution of \$4,000.00 in 2012 to purchase video equipment, which continues to be of great use to CVB. She noted this region is becoming well-known for its outdoor recreation opportunities and she works closely with

Wayne National Forest, Buckeye Hills-Hocking Valley Regional Development District, the Friends of the Lower Muskingum, and others to promote facilities and activities. One of the newest upcoming activities is Pioneer Palooza, a geocaching event scheduled for June 7, 2013. Ms. Knowlton encouraged the Commissioners to offer suggestions to CVB at any time.

**RE: CHIP PROGRAM STATUS REPORTS**

Mr. Feathers moved and Mr. Irvine seconded a motion to approve the Washington County Community Housing Improvement Program (CHIP) Status Reports as follows, and to allow Mr. White to sign the Reports, as prepared and recommended by Dawn Rauch, Washington-Morgan Community Action Program:

Ohio Community Development Block Grant Program, Grant B-C-12-1CY-1, \$115,000.00  
Ohio Home Program, Grant B-C-12-1CY-2, \$385,000.00

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

**RE: ADJOURNMENT**

Mr. Feathers moved and Mr. Irvine seconded a motion to adjourn.

A calling of the roll resulted in a unanimous vote in favor. The meeting adjourned at 2:45 p.m.

\_\_\_\_\_, President

\_\_\_\_\_, Vice President

\_\_\_\_\_, Member

\_\_\_\_\_, Clerk