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**THE DULY ELECTED MEMBERS OF THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY, OHIO, MET IN REGULAR SESSION ON APRIL 25, 2013 IN ACCORDANCE WITH OHIO REVISED CODE 305.05, WITH THE FOLLOWING MEMBERS PRESENT: DAVID A. WHITE, PRESIDENT, RONALD L. FEATHERS, MEMBER, AND TIMOTHY C. IRVINE, MEMBER. THE MEETING WAS CALLED TO ORDER AT 9:00 A.M. BY THE PRESIDENT OF THE BOARD WITH THE PLEDGE OF ALLEGIANCE TO OUR FLAG. MR. FEATHERS LED THOSE ATTENDING IN PRAYER.**

Also attending were Muskingum Township Trustee Gary Doan, Tom Moran, Jasmine Rogers from *The Marietta Times*, Administrator Paul Cunningham, and Clerk Rick Peoples.

**AGENDA**

**Washington County Commissioners**

**April 25, 2013**

9:00 Business Meeting  
9:30 Darlene Lukshin, OSU Extension - Community Development Funding Request  
10:00 Bid Opening - Buses for Developmental Disabilities  
10:30 Jim Schneider, Prosecutor - Adams Township Property Issue  
11:00 Marilyn Ort - CSX Right-of-Way Acquisition  
11:30 Dawn Rauch - Moving Ohio Forward Program  
1:30 Tom Ballengee, Jobs & Family Services - JFS Funding Grant Agreement  
2:00 John Alge & Herman Carson - Public Defenders Contract  
2:30 Smart Networks - Project Update  
3:00 Dan Ritchey - 911 System

**UNFINISHED BUSINESS**

None

**NEW BUSINESS**

Approve Agenda  
Approval of previous meeting's minutes  
Bills from various departments  
Additional Appropriation - Behavioral Health Board  
Additional Appropriation - Appalachian Regional Commission  
Then & Now's  
Travel - Auditor  
Travel - Job & Family Services  
Travel - Building Department  
Travel - Family & Children First  
EMA - Sale of Vehicle  
EMA - Memorandum of Understanding  
Sub-Grant Agreement between Child Support Enforcement Agency and Job & Family Services  
Draw Down - Fair Housing Program  
Draw Down - CHIP Program  
Help Me Grow Subsidy Agreement - Family & Children First  
Change of Depository Interest Rate  
Delinquent Sewer Accounts  
Certification of Delinquent Sewer Account to County Auditor  
Subsidized Summer Employment Program Contract  
Engineer - Baker Bridge Replacement Contract  
Engineer - Request to Participate in ODOT Salt Co-Op Bld for 2013/14

**INFORMATION**

Eastern Ohio Development Alliance (EODA) Annual Meeting, 10:30 a.m., **Friday**, April 26,  
at Walnut Creek  
Commissioners' Weekly Meeting, 7:00 p.m., **Thursday**, May 2, Adams Township Hall, Lowell

**RE: AGENDA**

Mr. Irvine moved and Mr. Feathers seconded a motion to accept the agenda, with the following changes:

Add: Transfer - Sheriff

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

**RE: APPROVAL OF MINUTES**

Mr. Feathers moved and Mr. Irvine seconded a motion to dispense with the reading of the April 18, 2013 and April 23, 2013 minutes, and to approve them as submitted.

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

**RE: PAYMENT OF BILLS**

Mr. Feathers moved and Mr. Irvine seconded a motion to approve the payment of bills from various departments.

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

**RE: ADDITIONAL APPROPRIATIONS**

Mr. Irvine moved and Mr. Feathers seconded a motion to approve the following requests for additional appropriations:

Behavioral Health Board	210-0615-53000	\$ 20,000.00
ARC	210-0862-53000	\$ 250,000.00

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

**RE: TRANSFER**

Mr. Feathers moved and Mr. Irvine seconded a motion to approve the following request for transfer:

	<u>From</u>	<u>To</u>	<u>Amount</u>
Sheriff	100-0384-55200	100-0384-54400	\$ 10,000.00

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

**RE: THEN & NOW'S**

Mr. Irvine moved and Mr. Feathers seconded a motion to approve the following Then & Now's:

Dept	Account	Vendor	Amount
Commissioners	100-0109-53001	Speedway	\$ 105.05
Commissioners	100-0200-57300	Ohio County Auditor	\$ 18,966.89
Commissioners	100-0101-53001	Design	\$ 2,862.52

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

**RE: TRAVEL REQUESTS**

Mr. Irvine moved and Mr. Feathers seconded a motion to approve the following requests for reimbursement of expenses for training and travel pursuant to the policies and procedures and in compliance with the Annual Appropriations for Fiscal Year 2013 and any and all amendments subsequent thereto:

Auditor

Bill McFarland: One-day trip to Columbus and Cambridge to attend County Auditors' Association Meetings; April 30, 2013.

Job & Family Services

Tom Ballengee: One-day trip to Columbus to attend Canton Directors' Meeting; May 7, 2013.

Building Department

Mike Stalnaker, Russ Metz: Three-day trip to Dublin to attend IAEI Ohio Chapter 87<sup>th</sup> Annual Meeting; May 6-8, 2013.

Family & Children First

Cindy Davis: One-day trip to Columbus to attend Ohio Family & Children First Coordinator's Association meeting; April 26, 2013

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

**RE: SALE OF VEHICLE, EMA**

Mr. Feathers moved and Mr. Irvine seconded a motion to approve a request from Emergency Management Authority (EMA) Director Jeff Lauer to dispose of by sale at auction a 1990 Ford F350 Econoline Squad vehicle, VIN 1FDKE30M5LHB49195, no longer of value or use to EMA.

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

**RE: MEMORANDUM OF UNDERSTANDING, EMA**

Mr. Feathers moved and Mr. Irvine seconded a motion to approve Addendum A to the Memorandum of Understanding entered into on October 18, 2012, between the Ohio Department of Public Safety/Emergency Management Agency and Washington County Board of Commissioners, extending the term of the agreement by five (5) years, until June 30, 2018.

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

**RE: SUB-GRANT AGREEMENT BETWEEN CSEA AND JFS**

Mr. Irvine moved and Mr. Feathers seconded a motion to approve the Sub-Grant Agreement between the Ohio Department of Job and Family Services, the Washington County Commissioners, and the Washington County Child Support Enforcement Agency to establish the Commissioners as the pass-through agency for funds from the Ohio Department of Job and Family Services to the Washington County Child Support Enforcement Agency, during the period July 1, 2013 through June 30, 2015, as requested by Barb Tergolina, Director, Child Support Enforcement Agency.

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

**RE: DRAWDOWN REQUEST - FAIR HOUSING PROGRAM**

Mr. Feathers moved and Mr. Irvine seconded a motion to approve the request for drawdown of funds from the Office of Housing and Community Partnerships in the amount of \$5,000.00 from grant number B-F-12-1CY-1, Fair Housing Program, as prepared and requested by Michelle Hyer, Buckeye Hills-Hocking Valley Regional Development District, and to allow Mr. White and Mr. Feathers to sign the request.

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

**RE: DRAWDOWN REQUEST - CHIP PROGRAM**

Mr. Irvine moved and Mr. Feathers seconded a motion to approve the request for drawdown of funds from the Office of Housing and Community Partnerships in the amount of \$12,133.00 from grant number B-C-12-1CY-1, CHIP Program, as prepared and requested by Gerry Spencer, Washington-Morgan Community Action Program, and to allow Mr. White and Mr. Feathers to sign the request.

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

**RE: HELP ME GROW SUBSIDY AGREEMENT, FAMILY & CHILDREN FIRST**

Mr. Irvine moved and Mr. Feathers seconded a motion to approve the Addendum to Ohio Department of Health Subsidy Agreement for the Help Me Grow Program in Washington County, in the amount of \$3,028.00, through the date of June 30, 2013, as prepared and requested by Cindy Davis, Family & Children First, and to allow Mr. White to sign the Addendum.

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

**RE: NOTICE OF CHANGE OF INTEREST RATE FROM DEPOSITORY BANK**

The Clerk informed the Commissioners that Peoples Bank, the depository bank for Washington County funds, has notified the County that the interest rate they provide the County will change from 1.15 % to 0.35% effective May 10, 2013. The depository contract entered into in 2011 allows Peoples Bank to review and adjust the interest rate two years into the four-year agreement.

The Commissioners acknowledged receipt of the notice from Peoples Bank.

**RE: NOTICES OF DELINQUENT SEWER ACCOUNTS**

Mr. Irvine moved and Mr. Feathers seconded a motion to approve sending notices of delinquent sewer accounts to the following individuals, requesting that payment immediately be made on those accounts: Nathan & Melissa Arnold, Julie Maze, H. Clifton Spencer II, Christopher Marshall.

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

**RE: CERTIFICATION OF DELINQUENT SEWER ACCOUNTS**

Mr. Feathers moved and Mr. Irvine seconded a motion to approve sending a letter to County Auditor Bill McFarland certifying the following sewer accounts as delinquent and requesting him to add the delinquent amounts to property tax bills: Jeremy Kidder, Josh Seeburger,

Darren Witte, Timothy Vaughn, Anthony and Melinda Hapney, Michael and Amber Moore.

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

**RE: SUBSIDIZED SUMMER EMPLOYMENT PROGRAM FOR YOUTH CONTRACT**

Mr. Feathers moved and Mr. Irvine seconded a motion to table discussion of the Subsidized Summer Employment Program for Youth Contract for Quintin Webb, pending inquiry to Washington County Job and Family Services as to the specific location for this employment.

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

**RE: BAKER BRIDGE REPLACEMENT CONTRACT AWARD**

Mr. Irvine moved and Mr. Feathers seconded a motion to award contract to Tom Mayle & Sons, Inc., for the replacement of Baker Bridge WAS-C-9-2070 GR, for the amount of \$130,411.00, the lowest of six sealed bids received, as recommended by County Engineer Roger Wright.

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

**RE: REQUEST TO PARTICIPATE IN THE ODOT SALT CO-OPERATIVE PURCHASING AGREEMENT**

Mr. Feathers moved and Mr. Irvine seconded a motion to approve participation in the Ohio Department of Transportation (ODOT) Co-operative Salt Bid for 2013-2014, as recommended by County Engineer Roger Wright, and to allow Mr. White to sign the resolution of authorization.

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

**RE: CORRECTION TO ARTICLE IN THE MARIETTA TIMES**

Mr. Irvine commented to Ms. Rogers that the recent article in *The Marietta Times* pertaining to the lease of mineral rights on property at the Washington County Home indicated Attorney Jim Huggins will receive a share of any royalties that may be received in the contractual arrangement. Mr. Irvine requested a correction in the newspaper, to indicate Mr. Huggins will receive no share of royalties.

**RE: 2013 COMMUNITY DEVELOPMENT FUNDING REQUEST, OSU EXTENSION**

Darlene Lukshin from the OSU Extension Office asked the Commissioners to send a 2013 Community Development Funding Request to Washington County cities, villages and townships to support the community development efforts by the Extension Office. She noted the excellent response to the annual request last year, although less than 100% of villages were able to contribute due to their financial condition. Mr. Irvine commented that the villages and townships receive much assistance from Ms. Lukshin and the Extension Office in their pursuit of grants.

Mr. Irvine moved and Mr. Feathers seconded a motion to approve sending a letter to Washington County cities, villages, and townships requesting financial support in 2013 for community development efforts of OSU Extension on their behalf.

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

**RE: OSU EXTENSION UPDATE**

Darlene Lukshin from the OSU Extension Office updated the Commissioners on a variety of projects and efforts of the Extension Office, including the Duck Creek Rain Gauges, the Fair Housing Program, and educational programs. She provided to each of the Commissioners the Washington County Community Development 2012 Annual Report and a "Group Problem Solving Process" Community Development Fact Sheet she co-wrote, which has recently been published for distribution by Ohio State.

**RE: OPENING OF SEALED BIDS FOR THE PURCHASE OF TWO BUSES**

Attending the bid opening for the purchase of two sixty-passenger wheel-chair equipped buses for the Washington County Board of Developmental Disabilities were:

Dave Carpenter, Board of Developmental Disabilities  
Larry Fisher, Edwin H. Davis and Son, Inc.  
Wayne Vieira, Cardinal Bus Sales & Service, Inc.  
Bruce Stacy, Marietta Truck Sales & Service, Inc.

President White welcomed those attending and at 10:00 a.m. proceeded to open sealed bids

as follows:

Edwin H. Davis and Son, Inc.	\$ 89,052.00 per unit
Cardinal Bus Sales & Service, Inc.	\$ 79,780.00 per unit
Marietta Truck Sales & Service, Inc.	\$ 82,775.00 per unit

Mr. White commented there are options provided in the bids which, if selected, will add to these base bids. He invited those present at the bid opening to review the bids, and then directed Mr. Carpenter to review them and return at a later date with a recommendation.

**RE: ADAMS TOWNSHIP PROPERTY ISSUE**

County Prosecutor Jim Schneider and Assistant Prosecutor Jared Erb talked with the Commissioners and County Engineer Roger Wright about response to a letter he recently received from Kristi Wilhelmy, attorney for Adams Township residents Kenneth and Janice Long. All agreed they could not agree to all work requested in the letter, and that Mr. Schneider will communicate with Attorney Wilhelmy for clarification on some of the detail of her request.

**RE: CSX RIGHT-OF-WAY ACQUISITION**

Marilyn Ortt talked with the Commissioners about the Clean Ohio Fund, which is supported by a bond issue approved by voters. The Fund provides assistance to organizations and communities to acquire and develop green and/or recreational space. She said the Commissioners earlier had agreed to hold title to the CSX right-of-way from the Athens/Washington County line to Little Hocking, if secured from CSX. The Belpre Township Trustees, according to Ms. Ortt, are in favor of the acquisition, which may eventually connect to a trail in Athens County and the American Discovery Trail in West Virginia. She noted this portion of the CSX right-of-way is approximately 8 miles long. Application for assistance from the Clean Ohio Fund must include letters of support and an appraisal of the property, which could be up to \$44,000.

Ms. Ortt indicated as the proposed project moves forward to application to the Clean Ohio Fund, she will request formal endorsement from the Commissioners and their commitment to take ownership of the property.

**RE: MOVING OHIO FORWARD PROGRAM**

Dawn Rauch, Washington-Morgan Community Action Program, informed the Commissioners that two properties are proposed for demolition in conjunction with the Moving Ohio Forward Program, which will reimburse Washington County for demolition expenses:

194 Davis Avenue, Waterford, Ohio  
4530 State Route 339, Vincent, Ohio

Mr. Irvine moved and Mr. Feathers seconded a motion to approve the demolition of structures at 194 Davis Avenue, Waterford, and 4530 State Route 339, Vincent, in accordance with the Moving Ohio Forward Program which will reimburse for demolition expenses, as recommended for the safety and health of the community by Dawn Rauch, Washington-Morgan Community Action Program.

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

Ms. Rauch informed the Commissioners that structures at the following locations have been demolished and request for reimbursement of demolition expenses can be made to the Moving Ohio Forward Program:

310 Main Street, New Matamoras, Ohio \$ 7,009.00  
514 Third Street, New Matamoras, Ohio \$ 5,749.00

Mr. Feathers moved and Mr. Irvine seconded a motion to approve the Reimbursement/Disbursement Request Reports in the amounts of \$7,009.00 and \$5,749.00 for the demolition expenses of two structures in New Matamoras, in accordance with the Moving Ohio Forward Program, as prepared and presented by Dawn Rauch, Washington-Morgan Community Action Program, and to allow Mr. White to sign the Reports.

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

**RE: ODJFS SUBGRANT AGREEMENT, G-1415-11-5441**

Executive Director Tom Ballengee and Dawn Lucas from Washington County Department of Job and Family Services reviewed with the Commissioners the Ohio Department of Job and Family Services (ODJFS) Subgrant Agreement, G-1415-11-5441, between ODJFS, Washington County Commissioners and Washington County Department of Job and Family Services. They indicated the Subgrant Agreement must be signed in order for JFS to receive funding, which they draw down as needed throughout the year. They noted the "clean" A133 audits they routinely receive, and the requirement to further distribute funds only by additional subgrant agreements and monitoring of those agreements.

Mr. Feathers moved and Mr. Irvine seconded a motion to approve the Ohio Department of Job and Family Services Subgrant Agreement, G-1415-11-5441, for the period July 1, 2013 through June 30, 2015, as recommended by Tom Ballengee, Washington County Department of Job and Family Services.

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

**RE: HVAC AT JOB AND FAMILY SERVICES FACILITY**

Mr. Ballengee informed the Commissioners of the problems they are experiencing with the HVAC system at the Department of Job and Family Services building. He said they have replaced a compressor twice in the past eight months, and over the past four years they have paid approximately \$31,000 in repair costs for the system. Mr. Ballengee said the contractor is recommending replacement of the system at an approximate cost of \$11,300 for each of six units. He said because JFS rents the facility from the Washington County Commissioners, it will be the Commissioners' responsibility to replace the HVAC system when it is needed.

**RE: SUMMER YOUTH PROGRAM THROUGH JOB AND FAMILY SERVICES**

Mr. Ballengee and Ms. Lucas informed the Commissioners they are initiating the Summer Youth Program, which will provide employment opportunities throughout the summer of 2013 for area youth and young adults, from ages 16 to 24. They said there are conditions which must be met, but the program was very well utilized last year and they expect the same this year.

**RE: CONTRACT WITH OFFICE OF OHIO PUBLIC DEFENDERS**

The following representatives from the Office of the Ohio Public Defender met with the Commissioners to discuss the contract for Washington County for the period July 1, 2013 through June 30, 2014:

Ray Smith  
Shawna Landaker  
Randall Jedlink  
Herman Carson  
John Alge

Mr. Alge commented the contract the Office of the Ohio Public Defender for indigent defense services for Washington County will expire June 30, 2013. He presented to the Commissioners a new contract for the upcoming year, beginning July 1, 2013. He noted it is for a net amount of \$390,784.00, which is 4.3% less than current year. This assumes a change in the state budget to allow for 60% share of the cost from the County, as opposed to 65% now.

When asked if they could operate in offices in the courthouse, Mr. Smith said he is "reluctant" to do that, as clients they serve are more comfortable working with them outside of the courthouse. Mr. Alge indicated any such move of their offices will require the approval of the Ohio Department of Administrative Services Division of Real Estate.

Mr. Irvine moved and Mr. Feathers seconded a motion to approve the Agreement to Participate in the Multi-County Branch of the Office of the Ohio Public Defender, in the amount of \$390,784.00, payable in four installments, for the period July 1, 2013 through June 30, 2014, subject to adoption of a state budget which includes 40% reimbursement to counties for indigent defense expenses beginning July 1, 2014, as presented by John Alge, Office of the Ohio Public Defender.

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

**RE: SMART NETWORKS PROJECT UPDATE**

Chad Henson from Smart Networks updated the Commissioners, Darla Miller, Gerry Lockhart, and Eric Skomra on the project to provide high-speed internet service to remote portions of Washington County. He said although they have experienced their share of problems to date, including difficulty in securing adequate fiber optic cable in a timely manner, lack of communication with customers and prospects, and failure to provide consistent, reliable service as promised, they now are working with a "new investor" which will allow them to do much-needed tower work more rapidly. Mr. Henson said they have to lower their equipment on the tower in Beverly and they are working to provide service to Lowell residents.

The Commissioners advised Mr. Henson to improve the response time to callers, to focus on one community at a time to ensure satisfaction and completion, and to submit a map to Mr. Skomra by Tuesday, April 30, indicating areas of coverage and anticipated coverage by Smart Networks.

**RE: I.T. PROJECTS**

Mr. Skomra updated the Commissioners on the Emergency Operations Center (EOC) project,

and was given permission to solicit quotes for wiring the space to accommodate EOC, the Board of Elections, and the Disaster Recovery Center.

He suggested that with the renovation of the Assembly Room it might be appropriate to consider making the space more technologically capable for presentation purposes. He suggested a mounted projector and a flat-screen monitor. The Commissioners asked him to proceed with estimates and a proposal for them to consider.

**RE: 911 SYSTEM**

The following individuals met with the Commissioners to discuss a concern with the 911 System and coverage for residents in Marietta Township:

- Todd Meeks, Reno Volunteer Fire Department
- Dan Ritchey, Reno Volunteer Fire Department and Marietta Township Trustee
- Larry Ingraham, Reno
- Jeffrey Webster, Reno
- Sheriff Larry Mincks
- Chief Mark Warden, Sheriff's Office
- 911 Coordinator Rich Hays, Sheriff's Office

Mr. Richey informed those attending there are some houses in Newport Township that could be better served by emergency medical service out of Reno than out of Newport. Specifically, he noted the residences of Bill Ingraham, Jeff Webster, and Ed Fox, which are at least 14 miles from Newport and yet only about 1.8 miles from Reno. He said response from Reno to these residents would be more timely and efficient, and he expressed his concern that "something bad" may happen if this long-standing situation continues.

Sheriff Mincks commented that any changes to the 911 System must be approved by the Newport Township Trustees. Mr. Richey said the Newport Township Trustees will not agree to such change.

Mr. Richey indicated he intends to provide service to these residents if and when needed, possibly by-passing the 911 System. Sheriff Mincks warned him that without a mutual aid agreement he may not be insured under such circumstances.

Sheriff Mincks advised the Commissioners they don't have authority to make changes to the 911 System, and that changes must be initiated by the township trustees. Sgt. Hays and Major Warden noted there are other areas throughout the County with similar problems relating to the 911 System.

There was discussion that those residents on the Marietta/Newport Township border might consider annexation into the township that might better serve the 911 needs.

Mr. Richey was advised to pursue the matter through the County Prosecutor and/or Newport Township Trustees.

**RE: ADJOURNMENT**

Mr. Feathers moved and Mr. Irvine seconded a motion to adjourn.

A calling of the roll resulted in a unanimous vote in favor. The meeting adjourned at 3:40 p.m.

\_\_\_\_\_, President

\_\_\_\_\_, Vice President

\_\_\_\_\_, Member

\_\_\_\_\_, Clerk