

THE DULY ELECTED MEMBERS OF THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY, OHIO, MET IN REGULAR SESSION ON MAY 2, 2013 IN ACCORDANCE WITH OHIO REVISED CODE 305.05, WITH THE FOLLOWING MEMBERS PRESENT: DAVID A. WHITE, PRESIDENT, RONALD L. FEATHERS, MEMBER, AND TIMOTHY C. IRVINE, MEMBER. THE MEETING WAS CALLED TO ORDER AT 9:00 A.M. BY THE PRESIDENT OF THE BOARD WITH THE PLEDGE OF ALLEGIANCE TO OUR FLAG. MR. FEATHERS LED THOSE ATTENDING IN PRAYER.

Also attending were Muskingum Township Trustee Gary Doan, Administrator Paul Cunningham, and Clerk Rick Peoples.

Washington County Commissioners

**MEETING AGENDA
May 2, 2013**

NEW BUSINESS, TO BE CONSIDERED AT COMMISSIONERS' OFFICE

9:00 Approve Agenda
Bills from Various Departments
Then & Now's
9:15 Dawn Rauch, Community Action – Moving Ohio Forward Program
9:30 Karen Pierson, OSU Extension – Car Teens Program
10:00 Doug Clifton, ODOT – Personnel Introductions
10:30 Terry Tamburini, Southeastern Ohio Port Authority – Projects Update
11:00 Bill McFarland, County Auditor – Digitizing Transfer Books
1:30 Russ Ely – CCAO Energy Program
2:00 Gerry Lockhart, Systems Administrator – Website Emergency Alert

NEW BUSINESS, TO BE CONSIDERED AT ADAMS TOWNSHIP HALL, VILLAGE OF LOWELL

7:00 Approve Agenda
Approval of Minutes
Travel Request –Child Support Enforcement Agency
Travel Request – Building Department
Sheriff - Contracts for Housing Prisoners
Sheriff – Request to Sell Vehicle
Extension of Agreement with Joy Exterminators – Job & Family Services
Memorandum of Understanding for Operating & Maintenance Costs of Muskingum River Gauges
Approval and Acceptance of Invoice for Duck Creek Flood Warning System
Letters to Delinquent Sewer Account Holders
Certification of Delinquent Sewer Accounts to County Auditor

UNFINISHED BUSINESS

Summer Youth Employment Contract

RE: AGENDA

Mr. Irvine moved and Mr. Feathers seconded a motion to accept the agenda, with the following changes:

Add: Request for Release of Funds, Project B-W-12-1CY-1

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

RE: PAYMENT OF BILLS

Mr. Irvine moved and Mr. Feathers seconded a motion to approve the payment of bills from various departments.

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

RE: THEN & NOW'S

Mr. Feathers moved and Mr. Irvine seconded a motion to approve the following Then & Now's:

Dept	Account	Vendor	Amount
MR/DD	215-0622-53000	B & L Agency, LLC	\$ 1,297.81
Sheriff Department	100-0381-53405	Marietta Memorial Hospital	\$ 1,800.00

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

RE: SUMMER YOUTH EMPLOYMENT CONTRACT

Mr. Feathers moved and Mr. Irvine seconded a motion to return from Unfinished Business the Summer Youth Employment Contract for Quintin Webb.

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

Mr. Irvine moved and Mr. Feathers seconded a motion to approve the Subsidized Summer Employment Program for Youth Contract for Quintin Webb, for the period May 15, 2013 through August 31, 2013, at the hourly rate of \$7.85, and to allow Mr. White to sign the Contract, as prepared and requested by Candy Nelson, Washington County Job & Family Services.

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

RE: MOVING OHIO FORWARD PROGRAM

Dawn Rauch, Washington-Morgan Community Action Program, informed the Commissioners a residence at 115 Fifth Street in the Village of Beverly has been demolished for the cost of \$13,829.00. She asked the Commissioners to approve reimbursement for that cost from the Moving Ohio Forward Program.

Mr. Feathers moved and Mr. Irvine seconded a motion to approve the Reimbursement/Disbursement Request Report in the amount of \$13,829.00 for the demolition of a structure at 115 Fifth Street in Beverly, Ohio, with reimbursement to be made from the Moving Ohio Forward Program, as requested by Dawn Rauch, Washington-Morgan Community Action Program, and to allow Mr. White to sign the Report.

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

RE: REQUEST FOR RELEASE OF FUNDS, PROJECT B-W-12-1CY-1

Mr. Feathers moved and Mr. Irvine seconded a motion to approve the Request for Release of Funds and Certification for Federally Funded State Projects, Project B-W-12-1CY-1, Water Facility Improvements, in the amount of \$455,500.00, and to allow Mr. White to sign the Request, as prepared and presented by Jason Pyles, Buckeye Hills-Hocking Valley Regional Development District.

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

RE: CARTEENS PROGRAM

Karen Pierson, OSU Extension Office, introduced Cecilia Tio and Clay Mason. They described for the Commissioners their involvement in the Washington County Junior Fair and the CARTEENS Program, as participants in the Washington County 4-H Program, which is administered by the OSU Extension Office. Ryan said he is a long-time member of 4-H and he is a camp counselor and works extensively with CARTEENS. Cecilia is very involved in the 4-H Rifle Program, serves on the Junior Fair Board, and also works with the CARTEENS Program.

Karen, Clay, and Cecilia noted the following about CARTEENS:

- The "CAR" in CARTEENS represents "Caution and Responsibility".
- There are 12 team leaders in the Washington County program.
- Monthly sessions are scheduled, accommodating 20 juveniles in two hours.
- The Ohio State Highway Patrol is a regular participant in the program.
- The cost is \$20 for each participant, which helps to defray the costs of providing the program.
- Participants are, for the most part, required by Juvenile Court to attend.
- Surveys at the end of each session help to make improvements to the program.
- Each participant must have a parent or guardian attending as well.
- The Washington County CARTEENS program is highly regarded around the State.

Ms. Pierson invited the Commissioners to attend one of their CARTEEN sessions.

RE: OHIO DEPARTMENT OF TRANSPORTATION

Joining the meeting were Doug Clifton, Rick Venham and Ryan Mayle from the Ohio Department of Transportation (ODOT) District 10 office, and County Engineer Roger Wright. Mr. Clifton said his intent was to introduce the members of his team, and offered their services as needed by the County. He indicated that he is the District Manager, Mr. Venham is the Transportation Administrator for Washington County, and Mr. Mayle is the Transportation

Manager. He noted there are nine counties in District 10, and their responsibilities include sewers, roads, bridges, and right-of-way. He indicated ODOT is anxious to work with the developing Emergency Operations Center in Washington County, as through ODOT he has access to valuable services and commodities during times of emergency. He encouraged the Commissioners and ODOT to regularly communicate.

RE: SOUTHEASTERN OHIO PORT AUTHORITY

Terry Tamburini, Executive Director of the Southeastern Ohio Port Authority (SEOPA), updated the Commissioners on the following projects:

Marketing Meeting in Columbus
Cracker Plant in West Virginia
Mid-Ohio Valley Airport
Army Reserve Facility
Ingenuity Center
Waterford Tank
Two Rivers Development Project
Colony Theatre
Marietta Memorial Hospital, Belpre Campus

RE: DIGITIZING TRANSFER BOOKS IN AUDITOR'S OFFICE

County Auditor Bill McFarland informed the Commissioners several transfer books, dating as far back as 1848, are deteriorating. He said these books are historical documents of the County, and must be preserved and maintained. He noted the County's retention schedule classifies them as permanent records. After reviewing proposals from three vendors to preserve and protect these volumes, Mr. McFarland has selected Xerox Services, LLC to digitize twelve transfer books dating from 1848 to 1905, for a total cost of approximately \$13,400.00. He indicated this amount is competitive with other proposals, but Xerox will do the work on-site, unlike the other proposals.

RE: ADDITIONAL APPROPRIATION

Mr. Feathers moved and Mr. Irvine seconded a motion to approve the following request for additional appropriation:

Auditor	100-0120-53000	\$ 13,400.00
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A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

RE: CHERRY BLOSSOM SANITARY SEWER IMPROVEMENT ASSESSMENT

County Auditor Bill McFarland discussed with the Commissioners the need to notify certain Washington County residents that they should have been assessed amounts on their property tax bills for the Cherry Blossom Sanitary Sewer Improvements project. The \$109.28 semi-annual assessments for tax years 2010, 2011, and the first half of 2012 were not made, and therefore not paid. Mr. McFarland proposed allowing those residents to pay the amounts not assessed with the second half 2012 property tax billing, and extending the payments for the two and one-half years until the first half collection in 2021. Amount of each assessment will be \$109.28. Mr. McFarland proposed the following letter be sent to residents:

May 2, 2013

*Property Owner
Rt. 1, Box
Little Hocking, Ohio 45742*

Dear _____,

It has been brought to our attention that the scheduled billing for the Cherry Blossom Sanitary Sewer Improvement assessment did not take place in tax year 2010, 2011 or the first half of tax year 2012 (note property taxes and assessments are billed one year in arrears) due to an apparent miscommunication with the tax list billing software provider.

We apologize for the error and any inconvenience that this may cause.

The purpose of this letter is to make you aware of this matter, inform you of the proposed corrective action and invite your comments or questions.

To correct this situation, it is proposed that the \$109.28 semi-annual assessment resume with the second half tax year 2012 billing scheduled to occur this summer. The two and one half years of omitted billings would then be added to the back end of the scheduled assessment, extending the payments for the two and one half years until the first half collection in 2021. This would avoid any potential hardship to an individual property owner by an attempt to collect the omitted payments immediately.

Your comments on this proposed action are welcome at any time. The Board of County Commissioners have scheduled a public hearing to receive any comments you may have on Thursday, May 23, 2013 at 11:00 am in the Assembly Room in the Courthouse at 223 Putnam Street, Marietta.

Again, we apologize for the error and any inconvenience.

Sincerely,

David A. White, President
Board of Commissioners

William D. McFarland, County Auditor

Mr. Irvine moved and Mr. Feathers seconded a motion to allow the President to co-sign a letter with County Auditor Bill McFarland to Washington County residents who were not billed according to schedule for the Cherry Blossom Sanitary Sewer Improvement project, which should have been in the amount of \$109.28 semi-annually during tax years 2010 and 2011, and \$109.28 for the first half of tax year 2012, notifying them the assessment will resume in the amount of \$109.28 semi-annually with the second half 2012 tax year, with an additional two years of assessment added onto the end of the scheduled assessment term, ending with the first half collection in 2021, as prepared and presented by County Auditor Bill McFarland.

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

RE: CCAO ENERGY PROGRAMS

Russ Ely, Palmer Conservation Consulting, discussed with the Commissioners and Administrator Paul Cunningham the efforts of the County Commissioners' Association of Ohio (CCAO) to provide opportunities for energy savings to its member counties. Specifically, he invited the Commissioners to participate in CCAO's Energy Assessment and Assistance Program (EAAP) and the Electric Demand Response Program.

There are now more than 40 Ohio counties participating in EAAP, which may provide recommendations on how the County can reduce its energy costs and increase efficiencies. Initially, Palmer Conservation Consulting will audit four County buildings and provide a report showing how savings can be reached immediately, in the short-term, and in the long-term. There will be no charge for the audit of these four buildings. If the County is then interested in further analysis or service, there may be fees assessed.

The Electric Demand Response, or Voluntary Curtailment, Program is a three to six month project that will allow the County to save money by curtailing electricity consumption when demand for electricity is high. Mr. Ely noted this is a rapidly developing program, as there are now more than eighty registered service providers in the State of Ohio. CCAO will soon be providing more information on this program.

The Commissioners authorized Mr. Ely to work with Mr. Cunningham on the assessment of four County buildings for the EAAP program.

RE: EMERGENCY ALERT SYSTEM

I.T. Director Eric Skomra facilitated a conference call and website demonstration of an emergency alert system that is now available on the County's CivicPlus website. He introduced Adam Adair from CivicPlus, who attended via telephone. Also attending the presentation were Systems Administrator Gerry Lockhart, PC Technician Lessa Grubb, Sheriff Larry Mincks, County Administrator Paul Cunningham, and EMA Coordinator Jeff Lauer.

Mr. Adair demonstrated on-line how the County can implement an emergency alert system with tools now available. The system can be customized not only for the emergency, but also for the population.

Following the presentation, it was determined the system will be of value to the County but must be appropriately built, introduced, and administered.

AT 7:00 P.M. THE MEETING MOVED TO THE ADAMS TOWNSHIP HALL IN THE VILLAGE OF LOWELL. THE PRESIDENT LED THOSE ATTENDING IN THE PLEDGE OF ALLEGIANCE TO THE FLAG. PRESIDENT WHITE WELCOMED THOSE ATTENDING THE MEETING IN LOWELL, INCLUDING:

Steve Weber, resident of Lowell
Ken Long, resident of Lowell
Darlene Lukshin, OSU Extension
Wayne Isner, Adams Township Trustee
Terry Schwendeman, Adams Township Trustee
Chad Hensen, Smart Networks
Eric Mostrom, Smart Networks
Paul Cunningham, County Administrator
Rick Peoples, Clerk

RE: APPROVAL OF AGENDA

Mr. Irvine moved and Mr. Feathers seconded a motion to approve the remainder of the agenda, with the following adjustment:

Add: Resolution Opposing Legislative Amendment and Alternative Formulas for Distributing Local Government Funds within Counties.

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

RE: RESOLUTION OPPOSING A LEGISLATIVE AMENDMENT TO THE STATE STATUTORY AND ALTERNATIVE FORMULAS FOR DISTRIBUTING LOCAL GOVERNMENT FUNDS (LGF) WITHIN COUNTIES

Mr. Irvine moved and Mr. Feathers seconded a motion to approve the following resolution:

***WHEREAS**, the current state budget cut the LGF by 50% resulting in a 50% reduction to this important revenue source to Washington County; and*

***WHEREAS**, the current state budget accelerated the phase out of the tangible personal property tax and public utility tax reimbursements to Washington County resulting in a loss to the County general fund in calendar years 2011, 2012, and 2013; and*

***WHEREAS**, Washington County has experienced over a 75% decline in County investment earnings over the past five years resulting in a dramatic loss of funding from this important local revenue source to the County general fund; and*

***WHEREAS**, the County share of gross casino revenue taxes received in the latter half of 2012 and in the first half of 2013 represents a completely new and as yet unreliable revenue source that will not stabilize until at least 2015 after seven racinos are relocated and/or operating and all four casinos have a record of gaming activity upon which reliable estimates of gross casino revenue taxes may be based.*

***WHEREAS**, the State of Ohio is placing the burden of statutorily mandated services to be financed by the general fund of Washington County.*

***NOW, THEREFORE, BE IT RESOLVED** that the Board of Commissioners of Washington County, Ohio, hereby opposes amendments to state law resulting in a reduction in the share of the County undivided local government allocated to Washington County.*

***BE IT FURTHER RESOLVED**, that the clerk is directed to send a copy of this resolution to Senator Lou Gentile and Representatives Andy Thompson and Debbie Phillips.*

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

RE: TRAVEL REQUESTS

Mr. Irvine moved and Mr. Feathers seconded a motion to approve the following requests for reimbursement of expenses for training and travel pursuant to the policies and procedures and in compliance with the Annual Appropriations for Fiscal Year 2013 and any and all amendments subsequent thereto:

Child Support

Barb Tergolina: One-day trip to Columbus to attend OCDA General Membership Meeting; May 9, 2013.

Building Department

Connie Hoblitzell: One-day trip to Westerville to attend a Permit Tech Quarterly Meeting; May 16, 2013.

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

RE: CONTRACTS FOR HOUSING PRISONERS

Mr. Feathers moved and Mr. Irvine seconded a motion to approve Contracts for Housing Prisoners in the Washington County Jail for the following entities, during the period April 1, 2013 through March 31, 2014, at the rate of \$60.00 per day:

Village of Lowell
Village of Middleport
Village of Syracuse
Village of New Matamoras
Village of Pomeroy
Village of Beverly
City of Gallipolis

City of Marietta
Athens County
Monroe County
Meigs County

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

RE: SALE OF VEHICLE, SHERIFF

Mr. Irvine moved and Mr. Feathers seconded a motion to approve a request from Sheriff Larry Mincks to dispose of by sale at auction a 1987 International Brinks Vault Truck, VIN 1HTLDWPPXHH466753, no longer of value or use to the Sheriff's Department.

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

RE: EXTENSION OF AGREEMENT WITH JOY EXTERMINATORS

Mr. Feathers moved and Mr. Irvine seconded a motion to approve an extension of the ongoing Maintenance Agreement Contract for the Sentricon Termite Control System installed in 1997 by Joy Exterminators, for the period May 28, 2013 through May 25, 2014, in the amount of \$536.80, as recommended by Tom Ballengee, Washington County Department of Job and Family Services.

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

RE: MEMORANDUM OF UNDERSTANDING FOR OPERATING AND MAINTENANCE COSTS OF RIVER GAUGES

Mr. Feathers moved and Mr. Irvine seconded a motion to approve a Memorandum of Understanding with the City of Marietta to partner in the operation and maintenance of an Emergency Flood Warning System, consisting of one (1) stream gauge in the Muskingum River at Beverly and one (1) stream gauge in the Ohio River at Sardis, to help protect and preserve the public safety of residents of Washington County, for a period of ten (10) years beginning April 26, 2013, with Washington County providing \$2,400.00 annually, a proportionate share of the annual costs of \$12,000.00, with any increase in the annual costs of operation and maintenance for the gauges also shared proportionately, as recommended by City Engineer Joe Tucker.

Mr. White commented that the Village of Lowell is a major beneficiary of this collaborative effort to regularly monitor the level of water in the Muskingum and Ohio Rivers. He noted \$540,000.00 worth of equipment is provided by the Muskingum Watershed Conservancy District and the U.S. Geological Survey, with no local funds. Sharing the costs for maintenance and operation are the City of Marietta, Washington and Morgan Counties, Free Flow Power, American Municipal Power, the Army Corps of Engineers, and the U.S. Geological Survey. It was agreed there may be issues with the system if and when the proposed new hydro-electric plants are operating near dams on the Muskingum River.

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

RE: APPROVAL AND ACCEPTANCE OF DUCK CREEK FLOOD WARNING SYSTEM

Mr. Feathers moved and Mr. Irvine seconded a motion to approve and accept the review of the Non-Federal Sponsors' Invoice submittal for the Duck Creek Flood Warning System Project Partnership Agreement, with the amount of \$5,292.69 deemed creditable, as requested by Darlene Lukshin, OSU Extension.

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

RE: DELINQUENT SEWER ACCOUNTS

Mr. Irvine moved and Mr. Feathers seconded a motion to send letters to the following Washington County residents notifying them that their sewer accounts are delinquent and payment must immediately be made: Diana Funk, Robert and Regan Tate, Richard Rohr, Jr., Allen Fleming, Steve Rood, Kathryn Parsons, Larry Carney, William Hendricks, Linda Lorentz, Amanda Holman, Ted Williams, Dennis and Leann Bates, Jonathan Royslance, Dawn Rachell Yost, Norm Dowler, Donald Tallman, Sherry Fulton, Kelly Offenberger, Kelly Ollom, Shannon Reynolds, R. Heiss Land Development Company (for 147 Cornerstone Drive).

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

RE: CERTIFICATION OF DELINQUENT SEWER ACCOUNTS

Mr. Irvine moved and Mr. Feathers seconded a motion to approve sending a letter to County Auditor Bill McFarland certifying the following sewer accounts as seriously delinquent, and requesting him to add the delinquent amounts to the appropriate property tax bills: T. Phillip Holland, Tammy Gearhart, Laiana Kerns, Brian McCoy, David Carpenter, Susan McCoy, Kevin Reeder (parcel 05-0012500-000), Sarah Carpenter, Kevin Reeder (parcel 05-0012496-000).

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

RE: SMART NETWORKS

Eric Mostrom and Chad Henson from Smart Networks updated those attending on their efforts to extend high-speed internet service into portions of Washington County not having such service. They said their equipment is in place in Lowell, and they are now accepting customers. They also noted the equipment on Beebe tower in the Beverly area is operating. Mr. Mostrom indicated they will soon be working with WTAP for locating equipment on their tower(s), and they plan to be working in the Bramblewood Heights and Newport areas next week.

Mr. Isner said his wife had left several messages with Smart Networks, but none have been returned. Mr. Mostrom responded he is aware of those concerns, and he and Chad have implemented changes to address them.

The Smart Networks representatives said they are offering a reduced rate for volunteer fire departments, villages, emergency squads, and townships.

RE: COMMENTS FROM VISITORS

Mr. Weber and Mr. Isner thanked the Commissioners for scheduling their meeting in Lowell.

On behalf of the Adams Township Trustees, Mr. Isner expressed his concerns:

- The Adams Township Trustees are maintaining about nine cemeteries, but they believe they should have to maintain only two of them. They have asked several people, including Representative Andy Thompson, Assistant Prosecutor Alison Cauthorn, and the Township Trustees' Association, about the requirement for townships to assume care and responsibility of cemeteries no longer being cared for by property owners, but they've not received any response. The Commissioners advised the Trustees to address the issue in writing to the County Prosecutor.
- The Adams Township Trustees are maintaining dead-end roads, sometimes with only one residence on the roads. They asked if the Commissioners could set a minimum number of residences on a public road in order for the township to maintain it, or if some other measure could be taken by them or the County Engineer to alleviate the expense of maintaining those little-used roads. The Commissioners said there are procedures in place to vacate existing public roads, but the resident on those roads must agree to the vacation. The Trustees were advised to consult with County Engineer Roger Wright about these roads to see if anything can be done to reduce the burden on the township.
- The recently-announced 10% increase to townships for support of the County's Health Department was a surprise to townships. The Commissioners said their concerns should be addressed to the Board of Health, as they are appointed by the township trustees.

RE: ADJOURNMENT

Mr. Feathers moved and Mr. Irvine seconded a motion to adjourn.

A calling of the roll resulted in a unanimous vote in favor. The meeting adjourned at 7:46 p.m.

_____, President

_____, Vice President

_____, Member

_____, Clerk

