

THE DULY ELECTED MEMBERS OF THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY, OHIO, MET IN REGULAR SESSION ON MAY 9, 2013 IN ACCORDANCE WITH OHIO REVISED CODE 305.05, WITH THE FOLLOWING MEMBERS PRESENT: RONALD L. FEATHERS, VICE PRESIDENT, AND TIMOTHY C. IRVINE, MEMBER. THE MEETING WAS CALLED TO ORDER AT 9:00 A.M. BY THE VICE PRESIDENT OF THE BOARD WITH THE PLEDGE OF ALLEGIANCE TO OUR FLAG. MR. FEATHERS THEN LED THOSE ATTENDING IN PRAYER.

Also attending were Muskingum Township Trustee Gary Doan, Administrator Paul Cunningham, and Clerk Rick Peoples.

**Washington County Commissioners  
MEETING AGENDA  
May 9, 2013**

9:00 Business Meeting

**NEW BUSINESS**

- Approve Agenda
- Approval of previous meeting's minutes
- Bills from various departments
- Additional Appropriation – Treasurer
- Additional Appropriation – Juvenile Court
- Minus Appropriation – Juvenile Court
- Then & Now's
- Travel – CSEA (3)
- Travel – JFS
- Travel – Auditor
- Travel – Commissioner
- Travel – Family & Children First (3)
- Travel - EMA
- Contract – CSEA and Common Pleas Court
- Draw Down – CHIP Program
- Subsidized Summer Employment Contracts (2)
- Subgrant Award Agreement – Washington/Morgan Sheriff's Drug Law Enforcement Fund
- Request for Extension to File Financial Statements
- Resignation letter from I.T. Director Eric Skomra
- Request to Change Name of Public Road
- Engineer – Request to Solicit Bids for 2013 Asphalt Paving Program
- Engineer – Roadway Use, Repair and Maintenance Agreement, Waterford Township

**UNFINISHED BUSINESS**

None

**INFORMATION**

Memorial Day, **Monday**, May 27 – Courthouse Closed

**RE: AGENDA**

Mr. Irvine moved and Mr. Feathers seconded a motion to accept the agenda, with the following changes:

- Add: Pooled Funding Agreement, Family & Children First
- Request for Proposal, Architectural Services
- State of Ohio Lease, W.P. Snyder at the Ohio River Museum

A calling of the roll resulted in the following vote: Ronald Feathers aye, Timothy Irvine aye. Motion passed.

**RE: PAYMENT OF BILLS**

Mr. Irvine moved and Mr. Feathers seconded a motion to approve the payment of bills from various departments.

A calling of the roll resulted in the following vote: Ronald Feathers aye, Timothy Irvine aye. Motion passed.

**RE: ADDITIONAL APPROPRIATIONS**

Mr. Irvine moved and Mr. Feathers seconded a motion to approve the following requests for additional appropriations:

Treasurer	200-0131-53000	\$ 10,000.00
Juvenile Court	215-0344-58205	\$ 500.00

A calling of the roll resulted in the following vote: Ronald Feathers aye, Timothy Irvine aye. Motion passed.

**RE: MINUS APPROPRIATION**

Mr. Irvine moved and Mr. Feathers seconded a motion to approve the following request for minus appropriation:

Juvenile Court                      215-0344-58217                      \$ (500.00)

A calling of the roll resulted in the following vote: Ronald Feathers aye, Timothy Irvine aye. Motion passed.

**RE: THEN & NOW'S**

Mr. Irvine moved and Mr. Feathers seconded a motion to approve the following Then & Now's:

Dept	Account	Vendor	Amount
Commissioners	100-0109-53000	Franklin Fire Equipment	\$ 783.00
Victim Assistance Office	210-0335-52000	Kelly L. Fitch	\$ 1,922.00
Treasurer's Office	200-0131-57400	Marietta Times	\$ 4,436.88
Sheriff's Office	100-0384-53500	Little Hocking Vol. Fire Dept.	\$ 3,576.24
Sheriff's Office	100-0384-54400	Insight Public Sector	\$ 1,268.45
Sheriff's Office	100-0384-53403	Wash. State Comm. College	\$ 2,678.00
Sheriff's Office	100-0384-53403	Wash. State Comm. College	\$ 2,678.00
Commissioners	100-0200-57400	Wash. Morgan Comm. Action	\$ 15,989.00
RSVP	210-0710-52004	Margaret Lanning	\$ 124.32
Marietta Municipal Ct.	200-0350-53500	Oh. Alcohol Monitoring Sys.	\$ 310.00
Marietta Municipal Ct.	200-0350-53500	Behavioral Interventions	\$ 982.42

A calling of the roll resulted in the following vote: Ronald Feathers aye, Timothy Irvine aye. Motion passed.

**RE: TRAVEL REQUESTS**

Mr. Irvine moved and Mr. Feathers seconded a motion to approve the following requests for reimbursement of expenses for training and travel pursuant to the policies and procedures and in compliance with the Annual Appropriations for Fiscal Year 2013 and any and all amendments subsequent thereto:

Child Support

Crystal Schau: Three-day trip to Columbus to attend Case Management Training; August 19-21, 2013.

Denise Hilton: One-day trip to Lancaster to attend Attorney Networking; May 23, 2013.

Melissa Brightwell, Melissa Galati: Two two-day trips to Columbus to attend Initiating Interstate/Responding Interstate Conferences; June 18-19 and June 25-26, 2013.

Job and Family Services

Anita Vaughan: Two-day trip to Columbus to attend Attorney General's Office training on Victim Assistance; May 14-15, 2013.

Auditor

Paul Beach: One-day trip to Reynoldsburg to attend Ohio Weights & Measures training; June 20, 2013.

Commissioners

Ron Feathers: One-day trip to MacArthur to attend Appalachia Zero Waste Initiative meeting; May 10, 2013.

Family & Children First

Cindy Davis: One-day trip to Zanesville to attend Ohio Family & Children First Regional Meeting; May 20, 2013.

Andrea Nichols, Royette Cline, Melissa Cox: One-day trip to Columbus to attend Help Me Grow Early Track Users Group meeting; May 16, 2013.

Cindy Davis: One-day trip to Columbus to attend Help Me Grow Early Intervention Stakeholders' Workgroup meeting; May 14, 2013.

Emergency Management Agency

Jeff Lauer: One-day trip to Logan to attend Southeast Ohio Emergency Management Association Meeting; May 21, 2013.

A calling of the roll resulted in the following vote: Ronald Feathers aye, Timothy Irvine aye. Motion passed.

**RE: POOLED FUNDING AGREEMENT, FAMILY & CHILDREN FIRST**

Mr. Irvine moved and Mr. Feathers seconded a motion to approve the Pooled Funding Agreement prepared and requested by Cindy Davis, Washington County Family & Children First.

A calling of the roll resulted in the following vote: Ronald Feathers aye, Timothy Irvine aye. Motion passed.

**RE: IV-D CONTRACT AMENDMENT, CHILD SUPPORT AND COMMON PLEAS COURT**

Mr. Irvine moved and Mr. Feathers seconded a motion to approve the IV-D Contract Amendment between the Washington County Child Support Enforcement Agency and the Washington County Common Pleas Court, effective July 1, 2012 through June 30, 2013, for the unit rate of \$131.75, with a total cost not to exceed \$17,127.56, as prepared and requested by Barb Tergolina, Executive Director, Child Support Enforcement Agency.

A calling of the roll resulted in the following vote: Ronald Feathers aye, Timothy Irvine aye. Motion passed.

**RE: DRAWDOWN FOR CHIP PROGRAM**

Mr. Irvine moved and Mr. Feathers seconded a motion to approve the Request for Payment and Status of Funds Report (Drawdown) for the Community Housing Improvement Program (CHIP), in the amount of \$26,996.00, and to allow Mr. Feathers and Mr. Irvine to sign the Report, as prepared and requested by Dawn Rauch, Washington-Morgan Community Action Program.

A calling of the roll resulted in the following vote: Ronald Feathers aye, Timothy Irvine aye. Motion passed.

**RE: SUMMER YOUTH EMPLOYMENT CONTRACTS**

Mr. Irvine moved and Mr. Feathers seconded a motion to approve the Subsidized Summer Employment Program for Youth Contracts for Kelsie Schneider and Katie Johnson, for the period May 15, 2013 through August 31, 2013, at the hourly rate of \$7.85, and to allow Mr. Feathers to sign the Contract, as prepared and requested by Candy Nelson, Washington County Job & Family Services.

A calling of the roll resulted in the following vote: Ronald Feathers aye, Timothy Irvine aye. Motion passed.

**RE: SUBGRANT AWARD AGREEMENT, SHERIFF**

Mr. Irvine moved and Mr. Feathers seconded a motion to approve the Ohio Department of Public Safety Subgrant Award Agreement, Number 2012-DL-LEF-5852, *Washington/Morgan Sheriff's DLEF*, for the period February 1, 2013 through January 31, 2014, project total \$17,779.29 which includes a local cash match of \$4,444.82, and to allow Mr. Feathers to sign the Agreement, as requested by Sheriff Larry Mincks.

A calling of the roll resulted in the following vote: Ronald Feathers aye, Timothy Irvine aye. Motion passed.

**RE: REQUEST FOR EXTENSION TO FILE FINANCIAL STATEMENTS, AUDITOR**

Mr. Irvine moved and Mr. Feathers seconded a motion to approve sending a request to the Auditor of State of Ohio to extend the deadline for the County Auditor to submit 2012 financial statements by one month, to June 30, 2013, due to implementation of GASB Statement No. 63 and 65, and due to delay in receipt of statements from a component unit, and to allow Mr. Feathers to co-sign the letter with the County Auditor, as prepared and requested by County Auditor Bill McFarland.

A calling of the roll resulted in the following vote: Ronald Feathers aye, Timothy Irvine aye. Motion passed.

**RE: RESIGNATION LETTER FROM I.T. DIRECTOR ERIC SKOMRA**

Mr. Irvine moved and Mr. Feathers seconded a motion to acknowledge receipt of a letter of resignation from I.T. Director Eric Skomra, effective May 17, 2013, due to his relocation from this area.

A calling of the roll resulted in the following vote: Ronald Feathers aye, Timothy Irvine aye. Motion passed.

Mr. Feathers commented that he recommends the Commissioners accept Mr. Skomra's plan of succession outlined in his letter of resignation.

**RE: REQUEST TO CHANGE NAME OF PUBLIC ROAD MOWRER LANE**

The Clerk informed the Commissioners they received a request dated April 24, 2013 from Ron and Shirley King to change the name of Mowrer Lane to either Wind Ridge or Tall Pine Lane. The Commissioners acknowledged the request and referred it to County Administrator Paul Cunningham to determine appropriate steps to proceed with their request.

**RE: REQUEST TO SOLICIT BIDS FOR 2013 ASPHALT PAVING PROGRAM**

Mr. Irvine moved and Mr. Feathers seconded a motion to approve the specifications for the 2013 Asphalt Paving Program for various Washington County roads, as prepared and requested by County Engineer Roger Wright.

A calling of the roll resulted in the following vote: Ronald Feathers aye, Timothy Irvine aye. Motion passed.

**RE: ROADWAY USE, REPAIR AND MAINTENANCE AGREEMENT, WATERFORD TOWNSHIP**

Mr. Irvine moved and Mr. Feathers seconded a motion to approve the Roadway Use, Repair and Maintenance Agreement for Waterford Township roads, as prepared by County Engineer Roger Wright, agreed to by PDC Energy, and approved as to form by County Prosecutor Jim Schneider.

A calling of the roll resulted in the following vote: Ronald Feathers aye, Timothy Irvine aye. Motion passed.

The Clerk noted this agreement excludes any provision for the payment of Prevailing Wages.

**RE: STATE OF OHIO LEASE, W.P. SNYDER, JR.**

Mr. Irvine moved and Mr. Feathers seconded a motion to approve the State of Ohio Lease by and between the State of Ohio, through its Department of Administrative Services, Office of Real Estate and Planning, for and on behalf of the Ohio Historical Society, and the Board of Washington County Commissioners, leasing the steam stern wheel towboat known as the *W.P. Snyder, Jr.*, to the County for the fifteen (15) year period between April 1, 2013 through March 31, 2028, and facilitating the Ohio Historical Society's restoration, maintenance and repairs of the vessel utilizing funds from the Ohio Cultural Facilities and the Ohio Department of Transportation, as requested by the Ohio Historical Society.

A calling of the roll resulted in the following vote: Ronald Feathers aye, Timothy Irvine aye. Motion passed.

**RE: REPLACEMENT OF BUILDING AT WASHINGTON COUNTY FAIRGROUNDS**

The Clerk informed the Commissioners he has, at their request, sent a request to contractors for sealed quotes for the removal of debris from the recent fire at the Washington County Fairgrounds. Those quotes are due no later than 10:00 a.m. on Thursday, May 16, 2013. The request for quotes was mailed to a list of contractors provided by Washington-Morgan Community Action Program.

Mr. Irvine commented that the Commissioners have consulted with the Fair Board and the County's local insurance agent, and are now ready to solicit proposals for architectural services to design and develop specifications and bid documents for a Poultry and Rabbit Barn to replace the barn destroyed by fire. The Clerk was directed to prepare a letter to architects, indicating a response time of not later than 10:00 a.m. on May 23, 2013.

Mr. Feathers indicated it is the Board's intent to work closely with the Fair Board so that an acceptable building can be in place for use during the 2013 Washington County Fair, which begins late August. Mr. Irvine said the Fair Board will likely identify a few of its members to work toward that goal with the Commissioners.

**RE: COMMENTS FROM VISITOR**

Muskingum Township Trustee Gary Doan asked if he should communicate with Consulting Engineer John Grosse on the status of the proposed Devola sanitary sewer system, as the Township is postponing road work in Devola until it is known whether the project moves forward. Commissioner Feathers suggested he should know much more about the project after a scheduled meeting with the Prosecutor and Ohio EPA Director in June.

The Commissioners informed Mr. Doan that Job & Family Services does not contract out mowing and snow removal service for their facilities. They noted the John Deere tractor in the courthouse is used by the maintenance department staff at a variety of locations, including the Health Department, OSU Extension, Children Services, and the old cemetery near the high school.

When asked why the County provides laundry service to maintenance department employees, Mr. Cunningham said the nature of their work and their visibility warrant the County providing uniforms and laundry service for those uniforms. He noted the workers do not receive an allowance for clothing or cleaning.

**RE: ADJOURNMENT**

Mr. Irvine moved and Mr. Feathers seconded a motion to adjourn.

A calling of the roll resulted in a unanimous vote in favor. The meeting adjourned at 9:45 a.m.

\_\_\_\_\_, President

\_\_\_\_\_, Vice President

\_\_\_\_\_, Member

\_\_\_\_\_, Clerk