

THE DULY ELECTED MEMBERS OF THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY, OHIO, MET IN REGULAR SESSION ON MAY 16, 2013 IN ACCORDANCE WITH OHIO REVISED CODE 305.05, WITH THE FOLLOWING MEMBERS PRESENT: DAVID A. WHITE, PRESIDENT, RONALD L. FEATHERS, VICE PRESIDENT, AND TIMOTHY C. IRVINE, MEMBER. THE MEETING WAS CALLED TO ORDER AT 9:00 A.M. BY THE PRESIDENT OF THE BOARD WITH THE PLEDGE OF ALLEGIANCE TO OUR FLAG. MR. FEATHERS THEN LED THOSE ATTENDING IN PRAYER.

Also attending were Muskingum Township Trustee Gary Doan, Administrator Paul Cunningham, and Clerk Rick Peoples.

**Washington County Commissioners
AGENDA
May 16, 2013**

9:00 Business Meeting
9:30 Michelle Hyer, Buckeye Hills-Hocking Valley Regional Dev. Dist. – 2013 CDBG Projects
10:00 Sealed Quote Opening - Poultry & Rabbit Barn Debris Removal
10:30 Terry Tamburini, Southeastern Ohio Port Authority - Projects Update
11:00 Ken Long, Adams Township Resident
1:30 Smart Networks – Project Update
3:00 Eric Skomra & Gerry Lockhart, I.T. Dept.– Emerg. Operations Center Communications

UNFINISHED BUSINESS

None

NEW BUSINESS

Approve Agenda
Approval of previous meeting's minutes
Bills from various departments
Transfer – Municipal Court (3)
Transfer – Common Pleas Court
Transfer – Children Services
Transfer – Building Permit
Then & Now's
Travel – County Administrator
Travel – Auditor
Travel – Weights & Measures
Travel – HR & Safety/Loss Control
Drawdown Request – CHIP Program
Program Budget Amendment – Juvenile Court
Request from Children Services for Allocation of Funds
Letter of Appreciation to Roger Blouin
Project Review - Buckeye Hills-HVRDD: EDA Planning Partnership Program
Project Review – WSCC: Purchase of Equipment for Welding Training Program
Request to Extend Completion Date for Ingenuity Center Project
Engineer – Contract with Tom Mayle & Sons Construction Co. to Replace Baker Bridge

INFORMATION

Monthly Meeting at County Home, 8:30 a.m., **Tuesday**, May 21
Monthly Finance Committee Meeting, 10:00 a.m., **Tuesday**, May 21

RE: AGENDA

Mr. Irvine moved and Mr. Feathers seconded a motion to accept the agenda, with the following changes:

Add: 11:30 John Grosse, Consulting Engineer
Summer Youth Program Contract
Additional Appropriation – County General

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

RE: PAYMENT OF BILLS

Mr. Irvine moved and Mr. Feathers seconded a motion to approve the payment of bills from various departments.

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

RE: ADDITIONAL APPROPRIATION

Mr. Irvine moved and Mr. Feathers seconded a motion to approve the following request for additional appropriation:

County General	100-0109-55001	\$ 50,000.00
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A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

RE: TRANSFERS

Mr. Irvine moved and Mr. Feathers seconded a motion to approve the following requests for transfer of funds:

<u>Department</u>	<u>From</u>	<u>To</u>	<u>Amount</u>
Municipal Court	200-0351-55000	200-0351-51001	\$ 10,000.00
	200-0351-55200	200-0351-51001	\$ 11,000.00
	200-0351-54000	200-0351-51102	\$ 4,000.00
Common Pleas Court	215-0206-53000	215-0206-54000	\$ 1,123.02
	215-0206-53000	215-0206-55200	\$ 3,843.44
	215-0206-53000	215-0206-52000	\$ 162.32
Children Services	200-0740-51101	200-0740-51001	\$ 1,400.00
	200-0740-51102	200-0740-51001	\$ 10,000.00
	200-0740-54400	200-0740-51001	\$ 9,740.00
Building Permits	100-0170-53000	100-0170-57400	\$ 250.00

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

RE: THEN & NOW'S

Mr. Feathers moved and Mr. Irvine seconded a motion to approve the following Then & Now's:

<u>Dept</u>	<u>Account</u>	<u>Vendor</u>	<u>Amount</u>
DJFS	200-0720-57400	Community Action	\$ 165.53
Law Library	200-0520-54000	EBSCO	\$ 1,716.56
Commissioners	100-0601-57401	Wash. Co. Health Dept.	\$ 260.00
Commissioners	100-0601-57401	Marietta City Health Dept.	\$ 1,063.00

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

RE: TRAVEL REQUESTS

Mr. Feathers moved and Mr. Irvine seconded a motion to approve the following requests for reimbursement of expenses for training and travel pursuant to the policies and procedures and in compliance with the Annual Appropriations for Fiscal Year 2013 and any and all amendments subsequent thereto:

Commissioners

Paul Cunningham: Three-day trip to Philadelphia to attend Urban Transit Training, with expenses paid in full by Urban Transit funds; June 5 – 7, 2013.

Auditor

Bill McFarland: Three-day trip to Dayton to attend County Auditors Association of Ohio Conference; June 9 – 12, 2013.

Paul Beach: One-day trip to Reynoldsburg for equipment testing; July 17, 2013.

Human Resources

Darla Miller: One-day trip to Columbus to attend CCAO Group Retrospective Rating Program meeting; May 23, 2013.

A calling of the roll resulted in the following vote: Ronald Feathers aye, Timothy Irvine aye. Motion passed.

RE: SUMMER YOUTH EMPLOYMENT CONTRACT

Mr. Irvine moved and Mr. Feathers seconded a motion to approve the Subsidized Summer Employment Program for Youth Contract for Seth Lawrence, for the period May 15, 2013 through August 31, 2013, at the hourly rate of \$7.85, and to allow Mr. White to sign the Contract, as prepared and requested by Candy Nelson, Washington County Job & Family Services.

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

RE: DRAWDOWN REQUEST, CHIP PROGRAM

Mr. Feathers moved and Mr. Irvine seconded a motion to approve the drawdown request in the amount of \$16,669.00 for the Community Home Improvement Program (CHIP), and to allow Mr. White and Mr. Feathers to sign the request, as prepared by Dawn Rauch, Washington-Morgan Community Action Program.

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

RE: PROGRAM BUDGET AMENDMENT, JUVENILE COURT

Mr. Irvine moved and Mr. Feathers seconded a motion to approve the Program Budget Amendment for the Youth Services Grant for Juvenile Court, realigning funds to accommodate tutoring and detention costs, and to allow Mr. White to sign the Amendment, as prepared and requested by Washington County Juvenile Court.

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

RE: REQUEST FROM CHILDREN SERVICES FOR ALLOCATION OF FUNDS

Mr. Irvine moved and Mr. Feathers seconded a motion to table the request from Washington County Children Services to "contribute an additional \$75,000 to Washington County Family & Children First from the special allocation in our current budget", pending discussion with the Pooled Funds Group.

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

RE: LETTER OF APPRECIATION TO ROGER BLOUIN

Mr. Irvine moved and Mr. Feathers seconded a motion to approve the following letter to Roger Blouin, who is completing several years of service as a member of the Area 15 Workforce Investment Board:

May 16, 2013

*Roger Blouin
1585 Lois Street
Belpre, Ohio 45714*

Dear Roger:

We appreciate your many years of service to the citizens in our region. As you complete more than thirteen years as a member of the Area 15 Workforce Investment Board, we applaud your interest and enthusiasm in support of Washington County's workforce. The path to a successful economy and a thriving community includes retraining and education of displaced workers. We thank you for going with us down that path.

Congratulations on a job well done!

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

The Clerk noted that Troy Ferrell has been recommended to replace Mr. Bouin, and that there are other members' terms on the Workforce Investment Board and the Youth Advisory Council that are ending June 30, 2013.

RE: PROJECT REVIEW, BUCKEYE HILLS EDA PLANNING PARTNERSHIP PROGRAM

Mr. Irvine moved and Mr. Feathers seconded a motion to acknowledge receipt of an Area Clearinghouse Transmittal from Buckeye Hills-Hocking Valley Regional Development District for the EDA Planning Partnership Program, applicant Buckeye Hills-Hocking Valley Regional Development District, with proposed federal funding of \$174,495.00 and a proposed total project cost of \$299,094.00, and to indicate on the form "Clearance of the project should be granted", and to allow Mr. White to sign the Transmittal.

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

RE: PROJECT REVIEW, WSCC PURCHASE OF EQUIPMENT FOR WELDING PROGRAM

Mr. Feathers moved and Mr. Irvine seconded a motion to acknowledge receipt of an Area Clearinghouse Transmittal from Buckeye Hills-Hocking Valley Regional Development District for the Purchase of Equipment for Welding Training Program, applicant Washington State Community College, with proposed state funding of \$89,300.00 and a proposed total project cost of \$182,296.00, and to indicate on the form "Clearance of the project should be granted",

and to allow Mr. White to sign the Transmittal

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

RE: REQUEST TO EXTEND COMPLETION DATE FOR INGENUITY CENTER PROJECT

Mr. Irvine moved and Mr. Feathers seconded a motion to approve sending a request to the Ohio Department of Development, Office of Community Development, to extend the completion date by five months for the Southeastern Ohio Port Authority Ingenuity Center Project, to December 31, 2013, as requested by Melissa Zoller, Buckeye Hills-Hocking Valley Regional Development District.

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

RE: CONTRACT WITH TOM MAYLE & SONS CONSTRUCTION FOR THE REPLACEMENT OF BAKER BRIDGE

Mr. Feathers moved and Mr. Irvine seconded a motion to approve a contract with Tom Mayle & Sons Construction, Inc., to replace Baker Bridge on County Road 9, for the amount of \$130,411.00, as recommended by County Engineer Roger Wright.

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

RE: CHANGE ORDER #1, VILLAGE OF MACKSBURG BASKETBALL COURT & FENCE PROJECT

Mr. Irvine moved and Mr. Feathers seconded a motion to approve Change Order #1 for the Formula 2012 Village of Macksburg Basketball Court and Fence Project, extending the completion date by 44 calendar days to July 5, 2013, and to allow Mr. White to sign the Change Order, as prepared and requested by Michelle Hyer, Buckeye Hills-Hocking Valley Regional Development District.

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

RE: 2013 CDBG PROJECT REQUESTS

Michelle Hyer, Buckeye Hills-Hocking Valley Regional Development District, reviewed with the Commissioners the three requests for 2013 Community Development Block Grant funds, totaling \$180,628.00. She noted there will only be \$119,000.00 available. Ms. Hyer presented four options for the Commissioners to consider, and said they are welcome to consider others as well.

Ms. Hyer said the City of Belpre had requested funds to purchase fire equipment, but they are not eligible due to survey requirements and income eligibility. The remaining three projects include the City of Belpre Building Demolition, the Village of Beverly Water & Sewer Facilities/Generator Purchase, and the Little Muskingum Volunteer Fire Department Fire Protection Facilities and Vehicle Purchase, reserving allocation for Fair Housing and Administration costs.

The Commissioners indicated they intend to provide some funds for each of the projects, subject to Ms. Hyer obtaining additional information from the Little Muskingum Volunteer Fire Department relative to other funds they have available to support the purchase of a vehicle. Ms. Hyer indicated she needs to complete the application by June 13, 2013.

RE: QUOTE OPENING, POULTRY & RABBIT BARN DEBRIS REMOVAL

President White welcomed those attending the quote opening for the debris removal from a recent fire at the poultry and rabbit barn at the Washington County Fairgrounds, including:

Rick Herrick, Wolf Creek Contractors
Ken Strahler, Ken Strahler Masonry, Inc.
Jay Handschumacher, Brian Barth Excavating
Darla Miller, Washington County Director of Human Resources and Safety & Loss Control

Also attending were Muskingum Township Trustee Gary Doan and the Clerk.

At 10:00 a.m. Mr. White opened the following sealed quotes:

Brian Barth Excavating	\$ 6,550.00
Wolf Creek Contracting	\$ 9,600.00
Richard Joy Excavating	\$ 6,700.00
Dunfee Excavating	\$ 8,952.00
FIMCO Services	\$ 6,000.00
Ken Strahler Masonry	\$ 4,927.27

After review of the quotes by Peoples Insurance Agent Randy Barengo, the Commissioners proceeded with selection of a contractor.

Mr. Irvine moved and Mr. Feathers seconded a motion to contract with Ken Strahler Masonry for the amount of \$4,927.27, to remove debris remaining from the fire at the Poultry & Rabbit Barn at the Washington County Fairgrounds.

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

RE: SOUTHEASTERN OHIO PORT AUTHORITY PROJECTS

Terry Tamburini, Executive Director of the Southeastern Ohio Port Authority (SEOPA), updated the Commissioners on the following projects:

- Ingenuity Center
- Colony Theatre
- Mid-Ohio Valley Airport
- Waterford Sewer
- SEOPA Website Development
- Proposed Retirement Community in Wood County
- SEOPA Fund-Raising Success
- Baseball Stadium
- Uptowner Inn, Parkersburg

RE: KEN LONG, ADAMS TOWNSHIP RESIDENT

Adams Township resident Ken Long talked with the Commissioners about some issues he has with public records maintained by the Commissioners and/or County Engineer. Also attending were County Prosecutor Jim Schneider, Assistant Prosecutor Jared Erb, County Engineer Roger Wright, and Muskingum Township Trustee Gary Doan.

Mr. Long said he believes some County records have been "falsified", including the Commissioners' Journal for Road Maps maintained by the County Engineer. He then expressed concern that the County isn't proceeding to remove the bridge abutment from his property as he requested. He also said the County Engineer has installed culverts and gas lines for private citizens throughout the County. Mr. Long indicated he has in the past requested public records from the County Engineer, but they were not provided. He noted the Sheriff refused to take any action when these things were brought to his attention.

Mr. Long indicated he is proceeding with legal action against the County.

RE: SMART NETWORKS

Eric Mostrom and Chad Henson from Smart Networks updated the Commissioners, I.T. Director Eric Skomra, and Systems Programmer Gerry Lockhart on the status of the project to provide broadband service to remote portions of Washington County. They indicated the Beebe tower equipment has been installed, and service to Waterford, Beverly, Watertown, Bramblewood Heights, and Lowell is well underway. Service from the WTAP tower will soon begin, as will service to Little Hocking and Cutler. Engineering is not yet complete for three of the MARCS towers.

Mr. Irvine said it is critical that they get equipment on all the MARCS towers they intend to use, and to let the State know that. He directed the Clerk to talk with Buckeye Hills-Hocking Valley Regional Development District about requesting an extension of the ARC grant for the Broadband Services Project.

RE: WOODLAWN ACRES SANITARY SEWER PROJECT

Consulting Engineer John Grosse informed the Commissioners he today met with residents in the Woodlawn Acres community who are dissatisfied with the lack of closure of the project by the contractor. Specifically, they believe grading and landscaping is incomplete. Mr. Grosse noted his concern as well. He requested the Commissioners set a deadline of June 1, 2013 for resolution by the contractor. He said if the project is completed by other than Waugh Excavating the expense can be paid from Ohio Public Works Commission funds, with any excess to be paid to Waugh Excavating (not to exceed contract amount less these additional expenses for contract completion by others). If costs for contract completion are higher than funds remaining on the contract, the excess will be submitted to the contractor's bonding company for reimbursement to the County.

Mr. Irvine moved and Mr. Feathers seconded a motion to notify contractor Josh Waugh of Waugh Excavating that his work at Woodlawn Acres must be completed by June 1, 2013, including acceptable grading and landscaping, or he will forfeit the cost to have the job completed by other contractor(s).

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

**RE: EMERGENCY OPERATIONS CENTER (EOC)/BOARD OF ELECTIONS (BOE)
CABLING**

I.T. Director Eric Skomra and Systems Programmer Gerry Lockhart informed the Commissioners and County Administrator Paul Cunningham they received three proposals for cabling, including computer, telephone and audio/visual, at the developing Emergency Operations Center and Board of Elections offices in the Children Services facility on Davis Avenue. Mr. Skomra recommended Echo24 to do the work as they are the apparent low bidder for the work at both EOC and BOE. Other proposals were from U.S. Communications and Electric, Inc., and Stat Communications. Mr. Skomra noted the EOC portion of the work will be funded by grant, while the BOE portion is funded by the County.

Quotes for the job were as follows:

U.S. Communications and Electric, Inc.	\$ 50,622.00
Stat Communications	\$ 30,266.00
Echo24	\$ 29,370.00

Mr. Feathers moved and Mr. Irvine seconded a motion to award contract to Echo24 for installing cable at the Emergency Operations Center and Board of Elections offices in the Children Services facility, for the amount of \$29,370.00, and to allow Mr. White to sign the contract, as recommended by I.T. Director Eric Skomra, subject to review and approval by County Prosecutor Jim Schneider.

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

RE: ADJOURNMENT

Mr. Irvine moved and Mr. Feathers seconded a motion to adjourn.

A calling of the roll resulted in a unanimous vote in favor. The meeting adjourned at 3:14 p.m.

_____, President

_____, Vice President

_____, Member

_____, Clerk