

THE DULY ELECTED MEMBERS OF THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY, OHIO, MET IN REGULAR SESSION ON MAY 23, 2013 IN ACCORDANCE WITH OHIO REVISED CODE 305.05, WITH THE FOLLOWING MEMBERS PRESENT: DAVID A. WHITE, PRESIDENT, RONALD L. FEATHERS, VICE PRESIDENT, AND TIMOTHY C. IRVINE, MEMBER. THE MEETING WAS CALLED TO ORDER AT 9:00 A.M. BY THE PRESIDENT OF THE BOARD WITH THE PLEDGE OF ALLEGIANCE TO OUR FLAG. MR. FEATHERS THEN LED THOSE ATTENDING IN PRAYER.

Also attending were Muskingum Township Trustee Gary Doan, Phil Foreman from *The Marietta Times*, and Clerk Rick Peoples.

COMMISSIONERS AGENDA

May 23, 2013

9:00 Business Meeting
10:00 Quote Opening - Architect, Poultry & Rabbit Barn
11:00 Cherry Blossom Sewer Public Comments
3:00 Pooled Funding Group – Juvenile Court, Children Services, Family & Children First

UNFINISHED BUSINESS

Request from Children Services for Allocation of Funds

NEW BUSINESS

Approve Agenda
Approval of Minutes
Bills from Various Departments
Additional Appropriations – Family & Children First
Additional Appropriation – Juvenile Court
Minus Appropriation – Juvenile Court
Transfer– Municipal Court
Then & Now's
Travel – Job & Family Services
Draw Down – CDBG Formula, Village of Macksburg Project
Drawdown – CHIP Program (2)
Drawdown – Ingenuity Center Project
Project Review – Washington County Career Center Chemical Technical Lab Equipment
Summer Youth Employment Program Contract
Ohio Valley Employment Resource Application for Service to Family Members
Subsidy Grant Agreement, Community Correction Act Grant, Common Pleas Court
2014 Administrative Agent Agreement, Family & Children First
Guaranty of Completion for Ingenuity Center Project
Request to Extend Broadband ARC Grant
Letter from Court-Appointed Independent Contractors
Engineer - Request to Set Date for Annual Township Trustees Meeting
Engineer – Contract with DeAngelo Brothers for Guardrail Spraying

INFORMATION

Courthouse Closed for Memorial Day, **Monday**, May 27

RE: AGENDA

Mr. Irvine moved and Mr. Feathers seconded a motion to accept the agenda, with the following changes:

Add: 9:30 Roger Wright, County Engineer – Fees and Pipeline RUMA

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

RE: PAYMENT OF BILLS

Mr. Feathers moved and Mr. Irvine seconded a motion to approve the payment of bills from various departments.

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

RE: ADDITIONAL APPROPRIATIONS

Mr. Irvine moved and Mr. Feathers seconded a motion to approve the following requests for additional appropriations:

Family & Children First	602-2031-53000	\$ 997.34
Juvenile Court	215-0344-58203	\$ 5,000.00

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

RE: MINUS APPROPRIATION

Mr. Irvine moved and Mr. Feathers seconded a motion to approve the following request for minus appropriation:

Juvenile Court	215-0344-58217	\$ (5,000.00)
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A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

RE: TRANSFER

Mr. Feathers moved and Mr. Irvine seconded a motion to approve the following request for transfer of funds:

<u>Department</u>	<u>From</u>	<u>To</u>	<u>Amount</u>
Municipal Court	200-0351-53000	200-0351-51001	\$ 10,000.00

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

RE: THEN & NOW

Mr. Irvine moved and Mr. Feathers seconded a motion to approve the following Then & Now:

Dept	Account	Vendor	Amount
DJFS	200-0720-55740	Black Box	\$ 840.00

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

RE: TRAVEL REQUEST

Mr. Feathers moved and Mr. Irvine seconded a motion to approve the following request for reimbursement of expenses for training and travel pursuant to the policies and procedures and in compliance with the Annual Appropriations for Fiscal Year 2013 and any and all amendments subsequent thereto:

Job and Family Services

Tom Ballengee: One-day trip to Cambridge to attend Canton Directors Meeting; June 4, 2013.

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

RE: DRAWDOWN REQUEST, CDBG FORMULA, VILLAGE OF MACKSBURG PROJECT

Mr. Irvine moved and Mr. Feathers seconded a motion to approve a drawdown of funds from the Office of Housing and Community Partnerships, for the Village of Macksburg Community Development Block Grant (CDBG) project B-F-12-1CY-1, in the amount of \$41,900.00, and to allow Mr. White and Mr. Feathers to sign the Drawdown, as prepared and requested by Michelle Hyer, Buckeye Hills-Hocking Valley Regional Development District.

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

RE: DRAWDOWN REQUEST, CHIP PROGRAM

Mr. Irvine moved and Mr. Feathers seconded a motion to approve drawdowns of funds as follows from the Office of Housing and Community Partnerships, for the Community Home Improvement Program (CHIP), and to allow Mr. White and Mr. Feathers to sign the Drawdowns, as prepared and requested by Gerry Spencer, Washington-Morgan Community Action Program:

B-C-12-1CY-2	\$ 33,033.00
B-C-12-1CY-1	\$ 30,248.00

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

RE: DRAWDOWN REQUEST, INGENUITY CENTER

Mr. Irvine moved and Mr. Feathers seconded a motion to approve a drawdown of funds from the Office of Community Development for the Southeastern Ohio Port Authority Ingenuity Center project B-D-11-1CY-1, in the amount of \$396,000.00, and to allow Mr. White and Mr. Feathers to sign the Drawdown, as prepared and requested by Melissa Zoller, Buckeye Hills-

Hocking Valley Regional Development District.

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

RE: PROJECT REVIEW, WCCC CHEMICAL TECHNICAL LAB EQUIPMENT

Mr. Irvine moved and Mr. Feathers seconded a motion to acknowledge receipt of an Area Clearinghouse Transmittal for the Washington County Career Center (WCCC) Chemical Technical Laboratory Equipment for Industrial Training project, with proposed state funding of \$110,100 and a total project cost of \$235,100, and to indicate "Clearance of the project should be granted" on the Transmittal.

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

RE: SUMMER YOUTH EMPLOYMENT CONTRACT

Mr. Feathers moved and Mr. Irvine seconded a motion to approve the Subsidized Summer Employment Program for Youth Contract for Brandon Myers, for the period May 15, 2013 through August 31, 2013, at the hourly rate of \$7.85, and to allow Mr. White to sign the Contract, as prepared and requested by Candy Nelson, Washington County Job & Family Services.

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

RE: OHIO VALLEY EMPLOYMENT RESOURCE APPLICATION FOR SERVICE TO FAMILY MEMBER

Mr. Irvine moved and Mr. Feathers seconded a motion to approve the Ohio Valley Employment Resource Related Party Form for Service to Family Members, acknowledging that recipient Kassie Hall is related to Washington-Morgan Community Action Program employee Becky Caldwell, as requested by Wendy Ketelsen, Washington-Morgan Community Action Program.

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

RE: COMMUNITY CORRECTION ACT GRANT

Mr. Feathers moved and Mr. Irvine seconded a motion to approve the Ohio Department of Rehabilitation and Correction Subsidy Grant Agreement for Community-Based Corrections Programs, specifically the Community Correction Act Grant, in the amount of \$60,000 during the period July 1, 2013 through June 30, 2014.

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

RE: 2014 ADMINISTRATIVE AGENT AGREEMENT, FAMILY & CHILDREN FIRST

Mr. Irvine moved and Mr. Feathers seconded a motion to approve the Washington County Family and Children First Council Administrative Agent Agreement designating the Washington County Commissioners as Administrative Agent for Washington County Family & Children First during the period July 1, 2013 through June 30, 2014, as requested by Cindy Davis, Washington County Family & Children First.

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

RE: GUARANTY OF COMPLETION

Mr. Feathers moved and Mr. Irvine seconded a motion to approve the Guaranty of Completion for the Southeastern Ohio Port Authority Ingenuity Center project, as prepared and requested by the Southeastern Ohio Port Authority, and to allow Mr. White to sign the Guaranty.

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

RE: REQUEST TO EXTEND BROADBAND ARC GRANT

Mr. Irvine moved and Mr. Feathers seconded a motion to approve sending the following letter requesting a seven-month extension of the completion date for the Southeastern Ohio Port Authority Ingenuity Center project, to December 31, 2013:

May 23, 2013

*Michael A. Hiler
Deputy Chief, Office of Community Development
Ohio Department of Development
P.O. Box 1001*

Columbus, Ohio 43216-1001

Dear Mike:

The Washington County Commissioners request a seven month extension for grant S-A-11-1CY-1. The project was scheduled to be completed by June 1, 2013. We respectfully request this seven month extension, moving the project completion date to December 31, 2013.

This project entails extending broadband service to remote portions of Washington County, allowing residents in those areas access to internet service that they've never had. Securing the necessary fiber cable and equipment from the manufacturer has taken longer than anticipated, but the project is well underway and service is now being provided to many County residents. A portion of the grant is to provide training and discounted service to qualifying residents in those areas. This extension will allow for the infrastructure to be completed before the training and marketing to those residents begin.

S-A-11-1CY-1 REVISED TIME SCHEDULE IF APPROVED:

Project Completion: December 31, 2013
Drawdown Request Completion: January 31, 2014
Final Completion: February 28, 2014

We thank you for your consideration of our request.

Sincerely,

WASHINGTON COUNTY COMMISSIONERS

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

RE: LETTER FROM COURT-APPOINTED INDEPENDENT CONTRACTORS

President White commented the Commissioners received a request from area attorneys to increase their rate of compensation when appointed by Washington County judges to serve indigent clients. The request is to increase the hourly rate from \$40.00 to \$80.00. Mr. White noted the \$40.00 rate was established in 1983 and hasn't since changed.

Mr. Irvine said a comparison of the rate paid by Ohio counties with comparable population revealed Washington County is on the low end, but not the lowest.

Mr. White commented the average hourly rate for like-size counties is now about \$55.00.

Mr. Irvine moved and Mr. Feathers seconded a motion to set the hourly rate for court-appointed attorneys assigned to defend indigent clients at \$55.00, effective July 1, 2013, and to proceed with resolution on March 30, 2013.

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

RE: ENGINEER'S REQUEST TO SET ANNUAL TOWNSHIP TRUSTEES MEETING

Mr. Feathers moved and Mr. Irvine seconded a motion to approve County Engineer Roger Wright's request to set the date for the Annual Township Trustees meeting to be June 20, 2013 at Our Lady of Mercy Catholic Church in Lowell.

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

RE: CONTRACT WITH DEANGELO BROTHERS, INC. FOR GUARDRAIL SPRAYING

Mr. Irvine moved and Mr. Feathers seconded a motion to approve a contract with DeAngelo Brothers, Inc., to apply herbicidal spray to guardrails throughout Washington County, for the amount of \$14,063.55, as requested by County Engineer Roger Wright.

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

RE: COMMENTS FROM PRESIDENT WHITE

Mr. White noted the County has received a down payment in the amount of \$26,450.00 for the lease of mineral rights at the Washington County Home.

He also indicated debris remaining from the recent fire at the Washington County Fairgrounds has now been removed and the site has been cleaned up.

RE: COMMENTS FROM COUNTY AUDITOR

County Auditor Bill McFarland asked the Commissioners to consider contacting legislators to encourage them to support restoration of the Local Government Fund (LGF) in the State of Ohio's budget for next bi-ennium. He noted the Governor's and the House of Representatives' proposal is to allocate only 1.69% of state GRF revenues to LGF. The County Commissioners

Association of Ohio (CCAO) is advocating 2.52%. Mr. McFarland encouraged the Commissioners to register their support of the CCAO recommendation.

The Commissioners commented they have corresponded with area legislators about the need to restore LGF in the State budget, but at the time were not aware of the percentages recommended by the Governor and House.

Mr. Irvine moved and Mr. Feathers seconded a motion to approve sending another letter of concern to Representatives Thompson and Phillips and to Senator Gentile, requesting their support for a higher percentage of General Relief Fund revenues to be allocated to Local Governments.

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

RE: PIPELINE RUMA; RESIDENTIAL & COMMERCIAL DRIVEWAY PERMITS

County Engineer Roger Wright informed the Commissioners of his intent to write a Road Use Maintenance Agreement (RUMA) for pipeline contractors, as they are now preparing to work in Washington County. He said Columbiana and Guernsey Counties have effective RUMA's in place, which he is using to prepare one for Washington County. The agreement will contain provisions for dust control, aggregate maintenance, and the requirement to locate employee parking, equipment and materials storage, and staging away from rights-of way.

Mr. Wright said he is also intends to charge \$100.00 permit fee to work in the County's rights-of-way along public roads. The fee will be required for open cuts, bore and other means crossing the right-of-way. The fee will be waived for service lines to new or existing residences or businesses.

The Engineer is also implementing a \$100.00 commercial driveway permit fee, with no fee required for residential driveways.

RE: QUOTE OPENING, POULTRY & RABBIT BARN ARCHITECTURAL SERVICES

At 10:00 a.m. on Thursday, May 23, 2013 the Washington County Commissioners opened two sealed quotes for the architectural services for the Poultry & Rabbit Barn at the Washington County Fairgrounds in Marietta, Ohio. Proposals were received as follows:

J.H. Wilson & Associates	\$ 39,550.00
DLH Design LLC	\$ 6,500.00

After review and consideration of both proposals, the Commissioners selected DLH Design to provide architectural services for the Poultry & Rabbit Barn at the Washington County Fairgrounds.

Mr. Feathers moved and Mr. Irvine seconded a motion to enter into contract with DLH Design LLC to provide architectural services, including design, specifications, advertising for bids, and contract administration, for the amount of \$6,500.00.

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

RE: CHERRY BLOSSOM SEWER ASSESSMENTS PUBLIC COMMENTS

Having recently notified residents in the Cherry Blossom neighborhood of Belpre Township that a bookkeeping error required an extension of their assessment to accommodate for the period during which they were not assessed for sewer improvements, the Commissioners invited them to offer comments and ask questions. There were no attendees at this 11:00 a.m. session, other than the Commissioners and County Auditor Bill McFarland.

RE: POOLED FUNDING GROUP

Joining the Commissioners for discussion of "pooled funding" were Judge Tim Williams, Jamie Vuksic from Children Services, Susan Tilton from the Board of Developmental Disabilities, and Cindy Davis and Jon Higgins from Family & Children First.

President White welcomed this Pooled Funding Group, and noted the Commissioners received a request for an additional \$75,000 from the special allocation in the current budget. Mr. Irvine said that request was tabled on May 16, 2013 until additional information could be provided.

Ms. Davis explained the Pooled Funding Group was initiated many years ago when it was realized certain area youth need services and assistance from a variety of agencies, including Children Services, Developmental Disabilities, Behavioral Health, and Family & Children First. Discussions with Juvenile Court resulted in formation of the Pooled Funding Group and shared costs for these services and assistance. Judge Williams noted funds to support the Group are annually contributed by Children Services, Juvenile Court, and the Board of Developmental Disabilities. Although fluctuating somewhat from year to year, the current annual allocations total \$100,000.00. Ms. Davis said Family & Children First administers the funds from an account established for that purpose.

Judge Williams commented some youth are difficult to place, necessitating the use of facilities outside of Washington County. Costs for these placements, though, are obligations of Washington County. He indicated the number of youth requiring such placement ranges from 11 to 20 each year. Ms. Davis noted the shift over the years from "therapeutic" services to "residential" services, in part due to the decline in number of therapeutic sites and in part due to the increasing severity of the needs.

Ms. Tilton and Judge Williams agreed that Family & Children First does an excellent job in assigning youth to the appropriate level of care and counseling, and then following through with monitoring of those services. Judge Williams indicated these services can be expensive, as is now the case with one child requiring residential care outside of Washington County at the rate of \$385.00 per day.

Ms. Davis said the current balance in the Pooled Funding account is approximately \$21,000, and with quarterly costs averaging \$30,000 to \$40,000 that amount won't be sufficient through the end of 2013. She could not recall a time, until now, when additional funds were needed or requested mid-year.

Ms. Davis invited the Commissioners to participate in the Pooled Funding Group. The Commissioners thanked the Group for their collaborative effort to address the needs of the County's youth with special needs, and said they will direct County Administrator Paul Cunningham to prepare appropriate paperwork to facilitate the Group's request for allocation of additional funds.

RE: ADJOURNMENT

Mr. Feathers moved and Mr. Irvine seconded a motion to adjourn.

A calling of the roll resulted in a unanimous vote in favor. The meeting adjourned at 3:45 p.m.

_____, President

_____, Vice President

_____, Member

_____, Clerk