

**THE DULY ELECTED MEMBERS OF THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY, OHIO, MET IN REGULAR SESSION ON JUNE 13, 2013 IN ACCORDANCE WITH OHIO REVISED CODE 305.05, WITH THE FOLLOWING MEMBERS PRESENT: DAVID A. WHITE, PRESIDENT, RONALD L. FEATHERS, VICE PRESIDENT, AND TIMOTHY C. IRVINE, MEMBER. THE MEETING WAS CALLED TO ORDER AT 9:00 A.M. BY THE PRESIDENT OF THE BOARD WITH THE PLEDGE OF ALLEGIANCE TO OUR FLAG. MR. FEATHERS THEN LED THOSE ATTENDING IN PRAYER.**

Also attending were Muskingum Township Trustee Gary Doan, Phil Foreman from *The Marietta Times*, Administrator Paul Cunningham, and Clerk Rick Peoples.

### **Washington County Commissioners**

#### **AGENDA**

**June 13, 2013**

9:00 Business Meeting  
9:30 Public Hearing, 2013 Community Development Block Grant (CDBG) Projects  
9:45 Wendy Dillingham, County Employee Benefits Consortium of Ohio (CEBCO) – First Quarter Review  
10:30 Terry Tamburini, Southeastern Ohio Port Authority – Projects Update  
11:00 Rebecca Safko & Michelle Hooper, Ohio Valley Employment Resources – Workforce Investment Act (WIA) Proposed Budget  
1:30 Smart Networks – Broadband Project Update

#### **UNFINISHED BUSINESS**

None

#### **NEW BUSINESS**

Approve Agenda  
Approval of previous meeting's minutes  
Bills from various departments  
Resolution – Creation of New Fund (2)  
Resolution – Award of Contract to Donald Furler Backhoe Services  
Resolution – CDBG Projects Prioritization  
Additional Appropriation – Job & Family Services  
Additional Appropriation – Retired Senior Volunteer Program  
Additional Appropriation – Family & Children First  
Then & Now's  
Travel – Family & Children First (3)  
Travel – Job and Family Services  
Letter of Agreement between RSVP and Ethos Leadership Group  
Help me Grow Home Visiting Provider Contract, Family & Children First  
Pooled Funds Agreement, Family & Children First  
Mandated Share for Fiscal Year July 1, 2013 through June 30, 2014, Job & Family Services  
Subgrant Agreement between Job & Family Services and Children Services  
Contract with Community Action for Non-Emergency Transportation Services, Job & Family Services  
Contract with WASCO for Mail Service, Job & Family Services  
Contract with Chris Innis, Job & Family Services  
Contract between Job & Family Services and O'Neill Senior Center  
County Engineer – Notice of Commencement, 2013 Asphalt Paving Project

#### **INFORMATION**

County Employee Benefits Fair, 10:00 a.m. to 2:00 p.m., **Friday**, June 14, Juvenile Center  
Finance Committee, 10:00 a.m., **Tuesday**, June 18  
Annual Township Trustees Meeting, 6:00 p.m., **Thursday**, June 20, Lowell  
Council of Governments, 10:00 a.m., **Friday**, June 21, Morgan County  
Viewing of Junk Yard Lane in Salem Township, 10:00 a.m., **Monday**, June 24  
Public Hearing on Request to Vacate Junk Yard Lane, 1:00 p.m., **Thursday**, June 27

#### **RE: AGENDA**

Mr. Irvine moved and Mr. Feathers seconded a motion to accept the agenda, with the following changes:

Add: Appointments to Workforce Investment Board and Youth Council  
Quarterly Subgrant Report, Sheriff  
Summer Youth Contract

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

#### **RE: APPROVAL OF MINUTES**

Mr. Feathers moved and Mr. Irvine seconded a motion to dispense with the reading of the June 6, 2013 minutes and approve them as submitted.

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

**RE: PAYMENT OF BILLS**

Mr. Feathers moved and Mr. Irvine seconded a motion to approve the payment of bills from various departments.

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

**RE: RESOLUTIONS TO CREATE NEW FUNDS**

Mr. Irvine moved and Mr. Feathers seconded a motion to approve the creation of two new funds, as follows, as requested by the County Auditor:

- 215-0405 Washington/Morgan Sheriff Drug Law Enforcement
- 210-0404 WCSO Investigations Overtime

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

**RE: RESOLUTION AWARDING CONTRACT TO DONALD FURLER BACKHOE SERVICES**

Mr. Feathers moved and Mr. Irvine seconded a motion to approve a resolution awarding contract #8 of the Home Sewage Treatment System Project to Donald Furler Backhoe Services, for the amount of \$7,525.00, the lowest of three bids received, as recommended by Ken Robinson, Director of Environmental Health, Washington County Health Department.

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

**RE: RESOLUTION, 2013 CDBG PROJECTS**

Mr. Irvine moved and Mr. Feathers seconded a motion to approve the following resolution prioritizing projects for the 2013 Community Development Block Grant (CDBG) Program:

*WHEREAS, the Ohio Development Services Agency has designated funds for Fiscal Year 2013 (FY13) Community Development Block Grant (CDBG) Allocation Program to Washington County; and*

*WHEREAS, the Commissioner have advertised and held the public hearing required by the Ohio Development Services Agency.*

*NOW, THEREFORE BE IT RESOLVED, by the Board of Commissioners of Washington County that the following projects have been selected and prioritized and will be submitted to the Ohio Development Services Agency for potential approval based on FY 13 allocation:*

Administration	\$12,900
Fair Housing	\$ 5,000
City of Belpre	\$ 5,000
Village of Beverly	\$37,700
Little Muskingum – VFD	\$58,400

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

**RE: ADDITIONAL APPROPRIATIONS**

Mr. Irvine moved and Mr. Feathers seconded a motion to approve the following requests for additional appropriations:

Job & Family Services	200-0720-59000	\$ 200,000.00
RSVP	210-0710-53000	\$ 1,500.00
Family & Children First	602-2033-51104	\$ 4,194.51

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

**RE: THEN & NOW'S**

Mr. Feathers moved and Mr. Irvine seconded a motion to approve the following Then & Now's:

Dept	Account	Vendor	Amount
Sheriff	200-0383-57400	Cardiac Science	\$ 1,205.95
Board of DD	210-0620-53000	Rackspace US, Inc.	\$ 498.00

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

**RE: TRAVEL REQUESTS**

Mr. Irvine moved and Mr. Feathers seconded a motion to approve the following request for reimbursement of expenses for training and travel pursuant to the policies and procedures and

in compliance with the Annual Appropriations for Fiscal Year 2013 and any and all amendments subsequent thereto:

#### FAMILY & CHILDREN FIRST

Cindy Davis: One-day trip to Columbus to attend Ohio Family & Children First Coordinators' Association Executive Committee meeting; June 14, 2013.

Cindy Davis: One-day trip to Morgan County to attend WIA Youth Advisory Committee meeting; June 12, 2013 (retroactive).

Cindy Davis: One-day trip to Columbus to attend Ohio Family & Children First Coordinators' Association meeting; June 28, 2013.

#### JFS

Candy Nelson: One-day trips to Marysville to attend OCM meetings for MAGI; June 25, July 23, August 27, September 17 and 24, 2013.

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

#### **RE: LETTER OF AGREEMENT WITH RSVP**

Mr. Irvine moved and Mr. Feathers seconded a motion to approve the Letter of Agreement with Retired Senior Volunteer Program from Ethos Leadership Group, LLC, dated June 11, 2013, for Ethos to provide an executive coaching plan for Lisa Valentine and a team workshop for staff and volunteers, during the period June 13, 2013 through August 30, 2013, for the amount of \$1,500.00, and to allow Mr. Irvine to sign the Agreement, as requested by Lisa Valentine, RSVP.

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

#### **RE: HELP ME GROW HOME VISITING PROVIDER CONTRACT, FAMILY & CHILDREN FIRST**

Mr. Irvine moved and Mr. Feathers seconded a motion to approve the Ohio Department of Health Help Me Grow Home Visiting Provider Contract identifying the Washington County Commissioners as the Home Visiting Provider for Washington and Morgan Counties for the Help Me Grow Program, during the period July 1, 2013 through June 30, 2014, and to allow Mr. White to sign the Contract, as prepared and recommended by Cindy Davis, Family & Children First.

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

#### **RE: POOLED FUNDS AGREEMENT, FAMILY & CHILDREN FIRST**

The Commissioners opted to take no action on the request from Cindy Davis, Family & Children First, to sign the Pooled Funds Agreement she had prepared, and the Pooled Funds Commitment.

#### **RE: QUARTERLY SUBGRANT REPORT, OHIO OFFICE OF CRIMINAL JUSTICE SERVICES**

Mr. Irvine moved and Mr. Feathers seconded a motion to approve the Quarterly Subgrant Report for the Southeastern Ohio Narcotic Unit Grant from the Ohio Office of Criminal Justice Services, Subgrant No. 2012-JG-A01-6979, and to allow Mr. White to sign the Report, as prepared and requested by Sheriff Larry Mincks.

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

#### **RE: MANDATED SHARE FOR FISCAL YEAR JULY 1, 2013 THROUGH JUNE 30, 2014, JOB & FAMILY SERVICES**

Mr. Irvine moved and Mr. Feathers seconded a motion to approve the payment plan for the mandated share for fiscal year July 1, 2013 through June 30, 2014 proposed by Washington County Department of Job & Family Services, with monthly payments of \$13,737.00 beginning July 2013 and extending through June 2014, for a total of \$164,844.00.

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

#### **RE: SUBGRANT AGREEMENT BETWEEN JFS AND CHILDREN SERVICES**

Mr. Irvine moved and Mr. Feathers seconded a motion to approve the Ohio Department of Job and Family Services Subgrant Agreement, G-1415-11-5443, between the Ohio Department of Job and Family Services, Washington County Commissioners and Washington County

Children Services, establishing the terms, conditions, and requirements governing the administration and use of the financial assistance received by or used by Washington County Children Services, during the period July 1, 2013 through June 30, 2015.

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

**RE: AMENDMENT TO CONTRACT BETWEEN JFS AND COMMUNITY ACTION**

Mr. Feathers moved and Mr. Irvine seconded a motion to approve Amendment 3 to the Contract between the Washington County Department of Job and Family Services and Washington-Morgan Community Action Program, extending the term of the contract to be effective July 1, 2013 through December 31, 2013, as requested by Tom Ballengee, Job & Family Services.

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

**RE: CONTRACT BETWEEN JFS AND WASCO FOR MAILING SERVICES**

Mr. Feathers moved and Mr. Irvine seconded a motion to approve the Contract between the Washington County Department of Job and Family Services and the WASCO Mail Service for mailing services during the period July 1, 2013 through June 30, 2014, at the rates specified in the contract under Item 3, as requested by Tom Ballengee, Job & Family Services.

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

**RE: AMENDMENT TO CONTRACT BETWEEN JFS AND CHRIS INNIS**

Mr. Feathers moved and Mr. Irvine seconded a motion to approve Amendment 1 to the Contract between Washington County Department of Job and Family Services and Chris Innis for consulting services, extending the term of the Contract to be effective from July 1, 2013 through June 30, 2014, as requested by Tom Ballengee, Job & Family Services.

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

**RE: CONTRACT BETWEEN JFS AND O'NEILL SENIOR CENTER**

Mr. Irvine moved and Mr. Feathers seconded a motion to approve the Contract between Washington County Department of Job & Family Services and the O'Neill Senior Center for adult daycare services during the period June 17, 2013 through September 30, 2013, for the amount of \$50,000.00, as requested by Tom Ballengee, Job & Family Services.

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

**RE: NOTICE OF COMMENCEMENT, 2013 ASPHALT PAVING PROJECT**

Mr. Feathers moved and Mr. Irvine seconded a motion to approve the Notice of Commencement for the 2013 Asphalt Paving Project on Various County Roads, contractor Shelly and Sands, Inc., and to allow Mr. White to sign the Notice, as prepared and requested by County Engineer Roger Wright.

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

**RE: APPOINTMENTS TO AREA 15 WORKFORCE INVESTMENT BOARD AND YOUTH COUNCIL**

The Clerk informed the Commissioners the terms for the following Washington County representatives on the Area 15 Workforce Investment Board will end June 30, 2013:

Roger Blouin  
Dona Cernus  
Arthur Miller, Jr.

Mr. Irvine moved and Mr. Feathers seconded a motion to appoint Troy Ferrell to serve as a Washington County representative on the Area 15 Workforce Investment Board during the period July 1, 2013 through June 30, 2015, and to recognize Dona Cernus for her service on the Board as she completes her term on June 30, 2013.

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

The Clerk informed the Commissioners the terms for the following Washington County representatives on the Area 15 Youth Council will end June 30, 2013:

Candy Nelson  
Cindy Davis  
Carrie McNamee  
Steve Porter

Mr. Irvine moved and Mr. Feathers seconded a motion to re-appoint Candy Nelson, Cindy Davis, and Carrie McNamee to serve as representatives of Washington County on the Area 15 Youth Council, and to recognize Steve Porter for his service to the Council as he completes his term on June 30, 2013.

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

The Commissioners will contact Mr. Miller to see if he is interested in serving another term on the Workforce Investment Board, and they will appoint replacements for Dona Cernus on the Workforce Investment Board and Steve Porter on the Youth Council.

**RE: SUMMER EMPLOYMENT PROGRAM FOR YOUTH CONTRACT**

Mr. Irvine moved and Mr. Feathers seconded a motion to approve the Subsidized Summer Employment Program for Youth Contract for Marissa Sarringhausen during the period May 15, 2013 through August 31, 2013, at the hourly rate of \$7.85, for up to 40 hours per week, and to allow Mr. White to sign the Contract, as prepared and requested by Candy Nelson, Washington County Job & Family Services.

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

**RE: JUVENILE CENTER ROOF REPLACEMENT**

County Administrator Paul Cunningham informed the Commissioners the roof at the Juvenile Center may need to be replaced. The Commissioners directed Mr. Cunningham to proceed with soliciting the services of an architect to assess the situation.

**RE: PUBLIC HEARING, 2013 CDBG PROJECTS**

Michelle Hyer, Buckeye Hills-Hocking Valley Regional Development District, conducted for the Commissioners the second Public Hearing for 2013 Community Development Block Grant (CDBG) projects. Attending were the Commissioners, the Clerk, Muskingum Township Trustee Gary Doan, Wendy Dillingham from CEBCO, and Phil Foreman of *The Marietta Times*.

Ms. Hyer explained there is a total of \$119,000 in CDBG funds available for 2013 projects. She noted the Village of Beverly proposed project included a portable generator with trailer, which cannot be purchased with these funds. The Village replaced the portable generator with two stationary generators, which are acceptable to the grant guidelines. The Commissioners said they are pleased to be able to provide some funding for each of the applications received.

Mr. Feathers moved and Mr. Irvine seconded a motion to approve the application to the Ohio Development Services Agency for 2013 Community Development Block Grant funds in the amount of \$119,000, as prepared and presented by Michelle Hyers, Buckeye Hills-Hocking Valley Regional Development District, and to allow Mr. White to sign the application, the Income Survey Summary for Ludlow Township, and the Environmental Review Documentation, with funds to be distributed as follows:

Administration	\$ 12,900
Fair Housing	\$ 5,000
City of Belpre	\$ 5,000
Village of Beverly	\$ 37,700
Little Muskingum VFD	\$ 58,400

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

**RE: CEBCO FIRST QUARTER REVIEW**

Wendy Dillingham, County Employee Benefits Consortium of Ohio (CEBCO) Senior Benefit Specialist, reviewed with the Commissioners and Darla Miller, Director of Human Resources and Safety/Loss Control, results of the first quarter of 2013 use of health and prescription benefits by county employees.

She noted the loss ratio of 76.3% is an improvement over recent quarters, and she reviewed other statistics relative to the first quarter of 2013. Overall, she said she is pleased with the County's performance data for the period and suggested the improvement may in part be resulting from increased participation in wellness activities.

Ms. Dillingham also updated the Commissioners and Ms. Miller on health care reform impacts for 2014. She said CEBCO is prepared to assist the County as needed to ensure compliance with regulations, which continue to be developed and adjusted. She noted coverage must be made available to all employees who worked 30 hours or more during a week during the "look-

back period”, and suggested the County might consider it appropriate to review and adjust its guidelines for work hours of part-time employees. Ms. Dillingham indicated there remain many unresolved issues relating to implementation of the new health care reform effort.

**RE: SOUTHEASTERN OHIO PORT AUTHORITY**

Terry Tamburini, Executive Director of the Southeastern Ohio Port Authority (SEOPA), updated the Commissioners on the following projects:

- RJ Trucking
- Water pressure in Belpre
- Ingenuity Center
- Peoples Bank Theatre
- Baseball team/stadium
- Two Rivers Development
- Army Reserve Building
- New SEOPA website

**RE: WORKFORCE INVESTMENT ACT (WIA) BUDGET**

Rebecca Safko and Michelle Hooper, representing Ohio Valley Employment Resources, shared with the Commissioners and David Brightbill and Kathy Lott-Gramkow of Washington-Morgan Community Action Program the proposed budget for Workforce Investment Act (WIA) activities for 2013/14. They reviewed the allocations for Washington County and other counties in WIA Area 15. Mr. Brightbill agreed with Ms. Safko that the allocation, although appearing to be more of a reduction for Washington County than others, is actually in line with the formula used in prior years. “Sharing” of funds at year end among counties makes it appear there is reduction in subsequent years. Overall, funding for youth services will be comparable to the previous year and funding for adult services will be lower.

**RE: BROADBAND PROJECT**

Eric Mostrom and Chad Henson updated the Commissioners and I.T. Director Gerry Lockhart on their project to provide access to high-speed internet service to remote parts of Washington County. They indicated they are progressing well, and that they now have approximately 150 customers. Mr. Mostrom said their use of the WTAP tower is delayed until they secure sufficient liability insurance to climb it. Once it is in use, they will be able to serve several communities. The Smart Networks representatives noted they have secured a sight to host a tower in the Newport area, and there is much interest in the project from residents off State Route 26. Mr. Mostrom indicated much of the delay in providing new broadband service throughout the County is due to lack of fiber optic cabling, which is made available by Horizon Telcom.

**RE: ADJOURNMENT**

Mr. Irvine moved and Mr. Feathers seconded a motion to adjourn.

A calling of the roll resulted in a unanimous vote in favor. The meeting adjourned at 2:05 p.m.

- \_\_\_\_\_, President
- \_\_\_\_\_, Vice President
- \_\_\_\_\_, Member
- \_\_\_\_\_, Clerk