

THE DULY ELECTED MEMBERS OF THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY, OHIO, MET IN REGULAR SESSION ON AUGUST 1, 2013 IN ACCORDANCE WITH OHIO REVISED CODE 305.05, WITH THE FOLLOWING MEMBERS PRESENT: DAVID A. WHITE, PRESIDENT, RONALD L. FEATHERS, VICE PRESIDENT, AND TIMOTHY C. IRVINE, MEMBER. THE MEETING WAS CALLED TO ORDER AT 9:00 A.M. BY THE PRESIDENT OF THE BOARD WITH THE PLEDGE OF ALLEGIANCE TO OUR FLAG. MR. FEATHERS THEN LED THOSE ATTENDING IN PRAYER.

Also attending were Phil Foreman from *The Marietta Times*, Jamey Styer from WMOA Radio, Muskingum Township Trustee Gary Doan, County Administrator Paul Cunningham, and Clerk Rick Peoples.

**Washington County Commissioners
AGENDA
August 1, 2013**

9:00 Business Meeting
9:30 Darlene Lukshin, OSU Extension – Duck Creek Early Flood Warning System
10:00 Russ Ely, Palmer Energy – Facility Energy Audit Results
11:30 Bill McFarland, County Auditor - Financial System Upgrade

UNFINISHED BUSINESS

NEW BUSINESS

Approve Agenda
Approval of previous meeting's minutes
Bills from various departments
Resolution Declaring 2014 Dog License Fees
Transfer – Family & Children First
Then & Now
Travel Request – CSEA
Travel Request – CSEA (change in location)
Travel Request – Auditor
Travel Request – Family & Children First (2)
Travel Request – JFS (2)
Family & Children First – Contract for Sign Language Interpreter Services
Family & Children First – Agreement with Child Care Provider
Family & Children First – Strengthening Families Program Agreement (4)
Project Review – Waterford Tank Sanitary Force Main
Wild Animal Response Team Nomination Form and Applications (10)
Local Emergency Planning Committee Applications (29)
Letters to Delinquent Sewer Account Holders
Certification of Delinquent Sewer Accounts to County Auditor
Engineer – Contract with Axis Electric

INFORMATION

Sunshine Law/Public Records Training, **Tuesday**, August 13, Wash. State Community College
Commissioners' Regular Meeting, 7:00 p.m., **Thursday**, August 22, Barlow Branch of
Washington County Public Library

RE: AGENDA

Mr. Feathers moved and Mr. Irvine seconded a motion to accept the agenda.

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

RE: APPROVAL OF MINUTES

Mr. Irvine moved and Mr. Feathers seconded a motion to dispense with the reading of the July 25, 2013 minutes, and to approve them as submitted.

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed

RE: PAYMENT OF BILLS

Mr. Feathers moved and Mr. Irvine seconded a motion to approve the payment of bills from various departments.

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

RE: RESOLUTION DECLARING 2014 DOG LICENSE FEES

Mr. Feathers moved and Mr. Irvine seconded a motion to approve the following resolution:

WHEREAS, Ohio House Bill 59 (Budget Bill) amended Sections 955.01, 955.06, 955.07, 955.08, and 955.09 of the Revised Code, regarding establishment of mandated options for dog registration for a 1 year dog license or 3 year dog license or permanent dog license, effective December 1, 2013; and,

WHEREAS, Ohio House Bill 59 amended Section 955.14 (C) of the Revised Code regarding the fee amounts payable to the College of Veterinary Medicine for The Ohio State University for each dog and kennel registration; and,

WHEREAS, Ohio House Bill 59 amended Section 955.14 (A) of the Revised Code regarding the establishment of a ratio for dog registration fees of \$2.00 for each year of dog registration, and \$20 for a permanent dog registration, which are not transferable; and,

WHEREAS, the Washington County Auditor is now required to annually administer a multi-option dog owner registration fee system effective December 1, 2013 beginning with the 2014 dog license renewal and purchase period; and,

WHEREAS, the Washington County Dog Warden is also available to assist in processing one year dog registrations.

NOW, THEREFORE BE IT RESOLVED by the Board of Commissioners, County of Washington, and State of Ohio:

That we do hereby authorize the Washington County Auditor to receive dog license fees for the year 2014 in accordance with Ohio House Bill 59 and subsequent payment to OSU College of Veterinary Medicine.

1 Year Dog License Fees: \$16.00 per dog per ORC 955.14, \$16.00 late fee penalty per ORC 955.05

3 Year Dog License Fees: \$48.00 per dog per ORC 955.14

Permanent Dog License Fees: \$160.00 per dog per ORC 955.14

Kennel Fee: \$80.00 per ORC 955.14

OSU College of Veterinary Medicine: \$0.10 – 1-Yr., \$0.30 – 3 Yr., \$1.00 – Permanent per ORC 955.14.

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

RE: TRANSFER

Mr. Irvine moved and Mr. Feathers seconded a motion to approve the following request for transfer of funds:

<u>Department</u>	<u>From</u>	<u>To</u>	<u>Amount</u>
Family & Child First	602-2030-57400	602-2030-52000	\$ 900.00
Family & Child First	602-2030-57400	602-2030-53403	\$ 225.00

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

RE: THEN & NOW'S

Mr. Feathers moved and Mr. Irvine seconded a motion to approve the following Then & Now's:

<u>Dept</u>	<u>Account</u>	<u>Vendor</u>	<u>Amount</u>
Veterans	100-0701-57400	Two Peas in a Pod	\$ 121.00

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

RE: TRAVEL REQUESTS

Mr. Irvine moved and Mr. Feathers seconded a motion to approve the following requests for reimbursement of expenses for training and travel pursuant to the policies and procedures and in compliance with the Annual Appropriations for Fiscal Year 2013 and any and all amendments subsequent thereto:

Child Support Enforcement Agency

Denise Hinton: One-day trip to Lancaster to attend Hearing Officer/Attorney Networking session; August 22, 2013.

Barb Tergolina: One-day trips to Akron to attend OCDA District meetings; September 30, 2013 and December 16, 2013 (travel was previously approved; this changes the location of event).

Auditor

Bill McFarland: One-day trip to Columbus to attend County Auditors' Association Meeting; August 7, 2013.

Family & Children First

Cindy Davis: One-day trip to Columbus to attend Ohio Family & Children First Coordinators' Association Executive Committee meeting; August 9, 2013.

Cindy Davis: One-day trip to Columbus to attend Ohio Department of Health's Early Intervention Stakeholders' Meeting; August 12, 2013.

Job & Family Services

Tom Ballengee: One-day trip to Cambridge to attend Canton District Directors' Meeting; August 16, 2013.

Jesse Dye: One-day trip to Columbus to attend OCATS Meeting; August 23, 2013.

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

RE: CONTRACT FOR SIGN LANGUAGE INTERPRETER SERVICES

Mr. Irvine moved and Mr. Feathers seconded a motion to approve a contract with Susan Barengo to provide sign language interpreter services at the rate of \$25.00 per hour during the period July 1, 2013 through June 30, 2014, as requested by Cindy Davis, Family & Children First.

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

RE: AGREEMENT FOR CHILD CARE PROVIDER SERVICES

Mr. Feathers moved and Mr. Irvine seconded a motion to approve an agreement with Darylann Boley to provide child care at the rate of \$12.00 per hour during the period August 1, 2013 through June 30, 2014, as requested by Cindy Davis, Family & Children First.

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

RE: AGREEMENTS TO FACILITATE STRENGTHENING FAMILIES PROGRAM

Mr. Irvine moved and Mr. Feathers seconded a motion to approve agreements with Royetta Cline, Jennifer Klintworth, Regina Messer Duff, and LeAnn Welch to facilitate the Strengthening Families program, at the rate of \$85.00 per each class facilitated, during the period August 1, 2013 through June 30, 2014, as requested by Cindy Davis, Family & Children First.

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

RE: PROJECT REVIEW, WATERFORD TANK SANITARY FORCE MAIN

Mr. Irvine moved and Mr. Feathers seconded a motion to acknowledge receipt from Buckeye Hills-Hocking Valley Regional Development District of an Area Clearinghouse Transmittal requesting review of the Waterford Tank Sanitary Force Main Project, applicant Tri-County Rural Water & Sewer District, amount requested from the Governor's Office of Appalachia \$169,000, and to return the form indicating "Clearance of the project should be granted," and to allow Mr. White to sign the Transmittal.

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

RE: WILD ANIMAL RESPONSE TEAM NOMINATION FORM AND APPLICATIONS

Mr. Irvine moved and Mr. Feathers seconded a motion to approve the Wild Animal Response Team Nomination Form and Applications to serve on the Team during the period July 30, 2013 through July 29, 2016 from the following, as recommended by EMA Coordinator Jeff Lauer:

Sheriff Larry Mincks
Jeffrey Lauer
Jeffrey Knowlton
Kelly McGilton

Fire Chief C.W. Durham
Jonni Tucker
Dave Spindler

Mark Wile
Roger Sheppard
Vickie Kelly

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

RE: LOCAL EMERGENCY PLANNING COMMITTEE APPLICATIONS

Mr. Irvine moved and Mr. Feathers seconded a motion to approve Applications for Washington County Local Emergency Planning Committee membership during the period August 15, 2013 through August 14, 2015, from the following individuals, and to allow Mr. White to sign the Applications, as requested by EMA Coordinator Jeff Lauer:

Angela Lowry	Anna Smith	Arnold Green
Betty King	Robert Zwick	Brett McKittrick
Carlos Smith	Charles Durham III	Cheryl Kiggans
Chris Justice	Chris Pedersen	Doug Currey
Ernest Clevenger	James Asbury	Jeff Lauer
Jesse Daubert	John Berentz	John Hughes
Jonni Tucker	Joshua Harris	Lisa Valentine
Mark Wile	Matthew Greene	Mike Lee
Richard Hays	Ron Lighthall	Sheri Schwartz
Steve Thomas	Susan Burkhart	

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

RE: LETTERS TO DELINQUENT SEWER ACCOUNT HOLDERS

Mr. Feathers moved and Mr. Irvine seconded a motion to approve sending letters to the following residents and financial institution notifying them that their sewer accounts are delinquent and that payment must immediately be made: Helen Jones, Robert Strong, Josh Seeburger, Timothy Vaughn, Robert Boston, Anthony & Melinda Hapney, Carol Miller, Michael Mullen (for 110 Maple Shade Drive), T. Phillip Holland, David Carpenter, Chase Morgan Bank (for 125 Pine Drive), Brian McCoy, Tammy Gearhart.

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

RE: CERTIFICATION OF DELINQUENT SEWER ACCOUNTS TO COUNTY AUDITOR

Mr. Irvine moved and Mr. Feathers seconded a motion to approve sending a letter to County Auditor Bill McFarland certifying sewer accounts of the following individuals as delinquent and requesting him to add the delinquent amounts to property tax bills: Heather Mannix/Bretthauer, John & Joann Edwards, Chad & Jennifer Rowley, Fred & Savannah Newlon, Jack Lane, Evan Campbell.

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

RE: CONTRACT WITH AXIS ELECTRIC

Mr. Irvine moved and Mr. Feathers seconded a motion to approve a contract with Axis Electric for the Putnam Street Bridge lighting repair project, in the amount of \$8,905.00, as prepared and requested by County Engineer Roger Wright.

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

RE: DUCK CREEK EARLY FLOOD WARNING SYSTEM

Darlene Lukshin from the OSU Extension Office informed the Commissioners she is in the process of getting in-kind work and in-kind property value for the Duck Creek Early Flood Warning System Project. She said Martha Shilling has offered the use of property she owns, approximately 1,000 square feet or 0.023 acres between Township Road 391 and Duck Creek in Fearing Township, and requests no compensation for the use of that land. For reporting purposes, Ms. Lukshin asked the Commissioners to assign the value of \$2,500.00 for the use of this property.

Mr. Irvine moved and Mr. Feathers seconded a motion to assign the value of \$2,500.00 for use of property owned by Martha Shilling in Fearing Township for the Duck Creek Early Flood Warning System Project, and to allow Mr. White to sign the Informal Value Estimate.

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

Ms. Lukshin said the U.S. Geological Survey operates and maintains the flood warning system, and Washington County has agreed to financially support those efforts, along with Noble County, the City of Marietta, and the Muskingum Watershed Conservancy District. She noted the share for the County in 2013 was \$2,250.00, a portion of which was reimbursed by the City of Marietta and Noble County. That share is increasing to \$2,750.00 in 2014.

Mr. Irvine moved and Mr. Feathers seconded a motion to approve the Joint Funding Agreement with the U.S. Department of Interior Geological Survey for the Ohio Water Science Center, for the period October 1, 2013 through September 30, 2014, and to allow Mr. White to sign the Agreement, as prepared and requested by Darlene Lukshin, OSU Extension Office.

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

RE: ENERGY AUDIT, PALMER CONSERVATION CONSULTING

Russ Ely and Scott Hoffman from Palmer Conservation Consulting talked with the Commissioners and Buildings & Grounds Supervisor Tim Marty about the results of their recent energy audit of four Washington County buildings. They explained they are providing this service through the County Commissioners Association of Ohio Service Corporation, and there is no charge to Washington County for this audit.

Facilities in Washington County that were reviewed included the courthouse and annex, the Job & Family Services building, the Health Department building, and the County Home. During the audits of those buildings, the consultants looked at the age, size, and construction characteristics. From that and other detail they determined what utility costs should be. From review of electric bills they then determined what utility costs actually have been.

The Palmer representatives said Mr. Marty has done an excellent job preserving and maintaining the facilities in Washington County. As a result, they noted, the County's utility costs have been relatively low. Mr. Hoffman noted there are ways the County can further reduce their energy costs, including the installation and use of programmable controllers, negotiating a better rate for the purchase of natural gas, replacement of the aged air conditioning units at Jobs & Family Services, and securing a better rate for the purchase of electricity. They advised careful consideration of these and other improvements, and said their report includes estimated costs and pay-back periods.

Mr. Ely offered their services as consultants and program/project designers and managers if the County moves forward with any of these initiatives.

RE: FINANCIAL SYSTEM UPGRADE

County Auditor Bill McFarland provided an update on the Financial System Upgrade Project.

Mr. McFarland said he and his staff are not yet ready to go "all in" on any one proposed system. A recent visit to Coshocton County, though, suggests Washington County can get much better value from its existing SSI system by purchasing and utilizing additional modules. He considers this an "interim" step toward a new financial system, allowing for remote payroll entry, better reporting capabilities, and departmental creation of purchase orders and requisitions. He believes the I.T. department agrees desktop computers and county servers will handle the additional modules.

Costs for these EGP (E-Government Professional) modules are:

- \$ 3,600 Purchasing Module License
- 1,280 Payroll Module License
- 4,600 Four days on-site training by SSI
- 2,200 Excel Timecard Entry

In addition, each participating department would be required to contribute \$843. He noted that initially it will be optional for departments to opt into use of these purchasing and payroll modules.

The Commissioners agreed it is appropriate to invite elected officials, department heads, and fiscal managers to hear more about this.

RE: HOMESTEAD EXEMPTION

County Auditor Bill McFarland explained the criteria for the 12.5% Homestead Exemption will change as a result of the passing of Ohio House Bill 59 (Budget Bill). The change will become apparent when there is a new levy approved by the voters, and when an existing levy is increased or replaced. He noted there will be no negative financial impact on the County, the Township, or the school district as a result of this change in Homestead Exemption.

RE: ADJOURNMENT

Mr. Feathers moved and Mr. Irvine seconded a motion to adjourn.

A calling of the roll resulted in a unanimous vote in favor. The meeting adjourned at 12:25 p.m.

_____, President

_____, Vice President

_____, Member

_____, Clerk