

THE DULY ELECTED MEMBERS OF THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY, OHIO, MET IN REGULAR SESSION ON AUGUST 22, 2013 IN ACCORDANCE WITH OHIO REVISED CODE 305.05, WITH THE FOLLOWING MEMBERS PRESENT: DAVID A. WHITE, PRESIDENT, RONALD L. FEATHERS, VICE PRESIDENT, AND TIMOTHY C. IRVINE, MEMBER. THE MEETING WAS CALLED TO ORDER AT 9:00 A.M. BY THE PRESIDENT OF THE BOARD WITH THE PLEDGE OF ALLEGIANCE TO OUR FLAG. MR. FEATHERS THEN LED THOSE ATTENDING IN PRAYER.

Also attending were Jamey Styer from WMOA Radio, County Administrator Paul Cunningham, and Clerk Rick Peoples.

**COMMISSIONERS AGENDA
August 22, 2013**

NEW BUSINESS, COMMISSIONERS' OFFICE IN MARIETTA

9:00 Approve Agenda
Bills from Various Departments
Additional Appropriations – Child Support Enforcement Agency (2)
Additional Appropriations – Juvenile/Probate Court
Additional Appropriations – Building Department
Minus Appropriations – Juvenile/Probate Court
Transfer – Auditor
Then & Now
9:30 Amendment Hearing - CDBG
10:00 Robert Steptoe, Crews & Associates – Financing Options for Construction Projects
1:30 Smart Networks – Project Update

NEW BUSINESS, BARLOW BRANCH, WASHINGTON COUNTY PUBLIC LIBRARY

7:00 Approve Agenda
Approval of Previous Meeting's Minutes
Travel Request –Family & Children First
Travel Request – Job & Family Services
Appointment to Ohio Public Works Commission (OPWC) Round 28 Local Committee
Engineer – Contract with R.C. Construction for CR 76 Landslip Repair
Engineer – Change Order 1, Baker Bridge Project
Engineer - Change Order (Final), Covey #1 Bridge
Engineer – Change Order (Final), Hopkins Bridge
Engineer – Application for OPWC Funds to Pave County Road 26

UNFINISHED BUSINESS

None

INFORMATION

Courthouse Closed, **Monday**, September 2, 2013, Labor Day

RE: AGENDA

Mr. Feathers moved and Mr. Irvine seconded a motion to accept the agenda, with the following adjustment:

Delete: Minus Appropriation – Juvenile/Probate
Delete: 1:30 Smart Networks

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

RE: PAYMENT OF BILLS

Mr. Irvine moved and Mr. Feathers seconded a motion to approve the payment of bills from various departments.

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

RE: ADDITIONAL APPROPRIATIONS

Mr. Feathers moved and Mr. Irvine seconded a motion to approve requests for the following additional appropriations:

Child Support	200-0730-53503	\$ 30,195.97
	200-0730-53502	\$ 7,133.78
Probate/Juvenile Court	215-0344-58105	\$ 25,000.00
	215-0344-58203	\$ 10,000.00

	215-0344-58205	\$ 1,657.50
	215-0344-58210	\$ 1,277.00
	215-0344-58217	\$ 3,325.00
Building Permit	100-0170-52001	\$ 11,036.00

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

RE: TRANSFER

Mr. Feathers moved and Mr. Irvine seconded a motion to approve request for the following transfer:

<u>Department</u>	<u>From</u>	<u>To</u>	<u>Amount</u>
County General	100-0120-53000	100-0120-54400	\$ 595.00

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

RE: THEN & NOW'S

Mr. Feathers moved and Mr. Irvine seconded a motion to approve the following Then & Now's:

<u>Dept</u>	<u>Account</u>	<u>Vendor</u>	<u>Amount</u>
CSEA	200-0730-53503	Court of Common Pleas	\$ 960.90

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

RE: CONSIDERATION OF INTENDED USE OF AVAILABLE SPACE IN COURTHOUSE

Mr. Feathers noted the availability of space in the Courthouse and Annex, a result of the transfer of the Board of Elections and the EMA Coordinator to the Children Services facility. Some recommendations for use of the space have been brought forward:

- Move the I.T. Department into the Board of Elections space.
- Allow WASCO to expand into the Board of Elections space.
- Move RSVP into the Courthouse.
- Move the Public Defenders into the Board of Elections space.

Mr. White said:

- It might be appropriate for the I.T. staff to move, but not into the Board of Elections space as it is a very accessible area of the Courthouse that should be used by the public.
- The space currently allocated to WASCO seems to be adequate.
- RSVP doesn't need the amount of space in the Courthouse that is available.
- The County currently pays \$32,000.00 each year to rent space for Public Defenders' use, and it would be cost effective to relocate them into the Courthouse.
- The large storage room on the second floor of the Annex will soon become available as well.
- The Building Department is in an awkward location and should be considered for relocation to the Board of Elections space.

Mr. Feathers agreed the Building Department needs to be more accessible. He suggested if the Building Department moves into the Board of Elections space, then I.T. staff could move into the vacated Building Department offices which are very near to the County's server room. That would allow the Sheriff to have additional space as well. Mr. Feathers noted the reluctance of the Public Defenders to move into the Courthouse, fearing their clients will hesitate to consult with them in a Courthouse setting.

Mr. Irvine said RSVP is not interested in moving into the Courthouse. He questioned if the County can move the Public Defenders into the Courthouse and then charge them rent in order to retain the 35% reimbursement from the State.

Mr. White noted the necessity of keeping in mind the dates of the Public Defenders' current office lease agreement.

The Commissioners directed County Administrator Paul Cunningham to consult with the I.T. Department and Building Department staff to determine their interest in moving, and to consult with the Public Defenders to determine the process by which they lease office space.

RE: COMMENTS FROM COUNTY ADMINISTRATOR PAUL CUNNINGHAM

County Administrator Paul Cunningham informed the Commissioners:

- Ward's Recycling will look at contents of the Courthouse storage room to determine what is recyclable and how to best remove the items from the Courthouse.
- Twelve portable tables and 24 chairs have been purchased for use in the ground level conference room in the Courthouse.
- The Emergency Operations Center project is complete, and final grant paperwork will be mailed on Friday, August 23, 2013.

RE: AMENDMENT HEARING, 2012 CDBG PROGRAM

Michelle Hyer, Buckeye Hills-Hocking Valley Regional Development District, facilitated an Amendment Hearing for the 2012 Washington County Community Development Block Grant (CDBG) Program. Attending were the Commissioners, Clerk Rick Peoples, and Jamey Styer from WMOA Radio.

Ms. Hyer reviewed the 2012 CDBG Program, noting that two projects were completed at less cost than projected, and one project was not able to move forward as planned. As a result, there is \$18,400 now available for use in other project(s). She recommended transferring that amount to the Village of Beverly for its sidewalk project.

Mr. Irvine moved and Mr. Feathers seconded a motion to send the following letter to the Ohio Department of Development requesting amendments to the 2012 Washington County CDBG program allocations, allowing for transfer of \$18,400 into the Village of Beverly Sidewalk Project:

August 22, 2013

*Michael Hiler, Deputy Chief
Ohio Department of Development
77 South High Street
P.O. Box 1001
Columbus, Ohio 43216-1001*

Dear Mr. Hiler:

We request an amendment to grant B-F-12-1CY-1.

Two of the projects for this grant have been completed. Due to low quotes for those projects we were able to award contracts and have funds remaining.

Activity 1 - Parks & Rec. Facilities – County-wide. There is a remaining balance of \$1,600.00.

Activity 3 – Parks & Rec. Facilities – Village of Macksburg. There is a remaining balance of \$4,000.00.

We request to amend grant B-F-12-1CY-1 to move the funds to Activity 4 – Sidewalk Improvements – Village of Beverly.

The original project for Activity 4 – Sidewalk Improvements – Village of Beverly has been completed; however, there is more that can be done.

We also request to amend the above grant to eliminate the following:

Activity 2 – Neighborhood Fac/Community Ctr – Village of Macksburg Restroom Project for \$12,800.

We then request to re-appropriate those funds in the amount of \$12,800 to Activity 4 – Sidewalk Improvements – Village of Beverly.

Washington County is forced to eliminate Activity 2. After research of the project by a different contractor, the ADA restroom was going to cost much more than originally anticipated. The Village of Macksburg is unable to provide any funding for the project. Washington County allowed the Village several months to obtain quotes for alternate projects; however, they were unable to fill this request. Considering the construction on all projects must be completed by December 31, 2013, it is unrealistic to allow the Village any additional time to propose an alternate project.

After a lengthy discussion, we determined the best approach to spend all the funds allocated to Washington County is to award those funds to the Village of Beverly. The Village of Beverly has already completed a committed project and could use the additional funds.

Considering the County has already completed an environmental review and has received the release of funds for the Village of Beverly project, we will save time and be able to complete the new project within the months remaining.

To sum up the above, we request to amend grant number B-F-12-1CY-1. We request to move a total of \$18,400 from Activities 1, 2, and 3 to Activity 4.

The revised Beverly project will include an additional 1,800 linear feet of sidewalk replaced. The previous Beverly sidewalk project was 560 linear feet of sidewalk replacement. The total of sidewalk to be replaced will be 2,360 linear feet.

Please find enclosed a map and cost estimate for the new Village of Beverly sidewalk project. You will also find enclosed a revised budget breakdown for all funding within this grant, as well as the Amendment Public Hearing notice, sign-in sheet, and minutes.

If you have questions or need any additional information please feel free to contact Michelle Hyer at (740) 376-1025.

Sincerely,

/s/ WASHINGTON COUNTY COMMISSIONERS

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

RE: ROBERT STEPTOE, CREWS & ASSOCIATES

Robert Steptoe, Director of Capital Markets Group for Crews & Associates, introduced his company to the Commissioners and County Prosecutor Jim Schneider. He noted his company has a wide range of experience in financing utility construction projects in Ohio and around the country. He said he often works closely with public finance attorneys, facilitating the sale of bonds to investors. Mr. Steptoe indicated his primary focus is on water, sewer and gas project financing.

Mr. Steptoe noted that Washington County is currently a good credit, and thus eligible for 4.4% interest on 20-year bonds. He predicts that rate to be noticeably higher in a few years, so this is a particularly good time to be in the market for new money. Mr. Steptoe discussed the features of structuring a sale of bonds for construction purposes, and offered his services to facilitate that. He said he can provide the "next best option" if the County isn't able to secure adequate grants and/or 0% to 3% loans for a sewer construction project.

The Commissioners thanked him for the information and commented they are currently working with the Ohio EPA to determine if a sewer project will be moving forward.

AT 7:00 P.M. THE MEETING CONTINUED AT THE BARLOW BRANCH OF THE WASHINGTON COUNTY PUBLIC LIBRARY. THE PRESIDENT OF THE BOARD OPENED THE MEETING WITH THE PLEDGE OF ALLEGIANCE TO OUR FLAG. MR. FEATHERS LED THOSE ATTENDING IN PRAYER.

Attending meeting in Barlow were the Commissioners, Barlow Township Trustee John Hannan, Barlow Township Fiscal Officer Jack Marks, Barlow Township residents John Miller and Elizabeth Silvus, County Administrator Paul Cunningham, Clerk Rick Peoples, Jamey Styer from WMOA Radio, and Phil Foreman from *The Marietta Times*.

RE: AGENDA

Mr. Feathers moved and Mr. Irvine seconded a motion to approve the remainder of the agenda, with the following amendments:

Add: Travel Request – Auditor (2)
Contract between Job & Family Services and the Commissioners, RSVP Sr. Wheels

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

RE: APPROVAL OF MINUTES

Mr. Irvine moved and Mr. Feathers seconded a motion to dispense with the reading of the August 15, 2013 minutes and approve them as submitted.

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

RE: TRAVEL REQUESTS

Mr. Feathers moved and Mr. Irvine seconded a motion to approve the following requests for reimbursement of expenses for training and travel pursuant to the policies and procedures and in compliance with the Annual Appropriations for Fiscal Year 2013 and any and all amendments subsequent thereto:

Family & Children First

Cindy Davis: One-day trip to Zanesville to attend the Voices for Ohio's Children Regional Forum; August 22, 2013.

Jesse Dye: One-day trip to Logan to visit the South Central JFS for Computer Scanning Training; August 30, 2013.

Auditor

Bill McFarland: One-day trip to Columbus to attend County Auditors' Association of Ohio meeting; September 4, 2013.

Bill McFarland and Deputy Auditor: One-day trip to Columbus to attend County Auditors' Association of Ohio training seminar; October 7, 2013.

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

RE: APPOINTMENT TO OPWC ROUND 28 LOCAL COMMITTEE

Mr. Feathers moved and Mr. Irvine seconded a motion to appoint Mr. Irvine to the Ohio Public Works Commission (OPWC) Round 28 Local Committee.

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

RE: CONTRACT BETWEEN COMMISSIONERS AND JOB AND FAMILY SERVICES

Mr. Irvine moved and Mr. Feathers seconded a motion to approve a contract between the Washington County Department of Job and Family Services and the Washington County Commissioners for the benefit of the RSVP Senior Wheels Program, authorizing Job and Family Services to pay to the Commissioners up to \$10,000.00 during the period October 1, 2013 through September 30, 2014, at the rate of \$0.55 per mile, to reimburse for payment of travel expenses to individuals who transport eligible Washington County senior citizens for medical appointments and/or access to services at various agencies, as requested by Tom Ballengee, Washington County Department of Job and Family Services.

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

RE: CONTRACT WITH R.C. CONSTRUCTION COMPANY

Mr. Feathers moved and Mr. Irvine seconded a motion to approve a contract with R.C. Construction Company, Inc., in the amount of \$32,048.00, for the repair of a landslip on County Road 76 in Adams Township, as requested by County Engineer Roger Wright.

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

RE: CHANGE ORDER 1, BAKER BRIDGE PROJECT

Mr. Irvine moved and Mr. Feathers seconded a motion to approve Change Order 1 for the Baker Bridge Project (WAS-C-9-2070 GR), contractor Tom Mayle & Sons Construction, Inc., in the amount of \$2,683.76, due to increase in quantities for aggregate, steel and dump rock, bringing the new contract total to \$133,094.76, as requested by County Engineer Roger Wright.

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

RE: CHANGE ORDER (FINAL), COVEY #1 BRIDGE PROJECT

Mr. Feathers moved and Mr. Irvine seconded a motion to approve Change Order (Final) for the Covey #1 Bridge Project (WAS-C-20-0437 NE), contractor Urethane Foam Specialists, in the amount of \$950.00, due to labor for additional protection, collection and clean-up on bridge, bringing the new contract total to \$9,850.00, as requested by County Engineer Roger Wright.

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

RE: CHANGE ORDER (FINAL), HOPKINS BRIDGE PROJECT

Mr. Irvine moved and Mr. Feathers seconded a motion to approve Change Order (Final) for the Hopkins Bridge Project (WAS-C-27-0645 DU), contractor Urethane Foam Specialists, in the amount of \$900.00, due to labor for additional protection, collection and clean-up on bridge, bringing the new contract total to \$9,400.00.

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

RE: APPLICATION FOR OPWC FUNDS TO PAVE COUNTY ROAD 26

Mr. Irvine moved and Mr. Feathers seconded a motion to approve application to the Ohio Public Works Commission (OPWC) for funds to pave Federal Road (County Road 26), as requested by County Engineer Roger Wright.

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

RE: COMMENTS FROM VISITORS

Barlow Township Trustee John Hannan thanked the Commissioners for conducting their meeting in Barlow. He expressed his appreciation to the Commissioners for allocating and preserving funds for use by townships in emergency situations. He also shared the concern of his and other townships over the increase in their financial support of the Health Department, that increase having been mandated by the Board of Health, noting the strain this action has placed on township budgets.

RE: COMMENTS FROM COMMISSIONERS

Mr. Irvine updated those attending on the status of the poultry and rabbit barn at the Washington County Fairgrounds. He noted that after the fire that destroyed the barn, the Fair Board appointed a committee to develop plans to replace the building. Architect David Haught was hired to facilitate the project. Plans have been reviewed by the committee and will soon be presented to the Commissioners. The Fair Board has arranged for temporary use of tent(s) for this year's County Fair.

RE: ADJOURNMENT

Mr. Irvine moved and Mr. Feathers seconded a motion to adjourn.

A calling of the roll resulted in a unanimous vote in favor. The meeting adjourned at 7:15 p.m.

_____, President

_____, Vice President

_____, Member

_____, Clerk