

THE DULY ELECTED MEMBERS OF THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY, OHIO, MET IN REGULAR SESSION ON AUGUST 29, 2013 IN ACCORDANCE WITH OHIO REVISED CODE 305.05, WITH THE FOLLOWING MEMBERS PRESENT: DAVID A. WHITE, PRESIDENT, RONALD L. FEATHERS, VICE PRESIDENT, AND TIMOTHY C. IRVINE, MEMBER. THE MEETING WAS CALLED TO ORDER AT 9:00 A.M. BY THE PRESIDENT OF THE BOARD WITH THE PLEDGE OF ALLEGIANCE TO OUR FLAG. MR. FEATHERS THEN LED THOSE ATTENDING IN PRAYER.

Also attending were Muskingum Township Trustee Gary Doan, Phil Foreman from *The Marietta Times*, Jamey Styer from WMOA Radio, County Administrator Paul Cunningham, and Clerk Rick Peoples.

Washington County Commissioners
AGENDA
August 29, 2013

9:00 Business Meeting
9:30 State Auditors – Exit Conference
10:30 Terry Tamburini, Southeastern Ohio Port Authority – Project Updates
1:00 Dave Haught, DLH Design – Update on Poultry & Rabbit Barn Project
1:30 Russ Ely & Brenda Fargo, Palmer Energy - CCAO Energy Program
2:00 Dawn Rauch, Community Action – Urban Transit Program

UNFINISHED BUSINESS

NEW BUSINESS

Approve Agenda
Approval of previous meeting's minutes
Bills from various departments
Resolution Authorizing Tax Levies and Certifying to County Auditor
Additional Appropriation – Family & Children First
Additional Appropriation - Auditor
Minus Appropriation – Juvenile/Probate Court
Transfer – Family & Children First
Transfer – Treasurer
Transfer - Sheriff
Then & Now's
Travel – Child Support Enforcement Agency
Travel – Job and Family Services
Contract for Help Me Grow Program Central Coordination, Family & Children First
Request to Re-Title Positions in Maintenance Department
Proposal to Install an Area Drain at Children Services Building
Letters to Delinquent Sewer Account Holders
Letter to County Auditor Certifying Delinquent Sewer Accounts
Engineer – Change Order 2, Baker Bridge Project
Engineer – Contract to Repair Landslip on CR 46

INFORMATION

Courthouse Closed, **Monday**, September 2, 2013, Labor Day

RE: AGENDA

Mr. Irvine moved and Mr. Feathers seconded a motion to accept the agenda, with the following adjustment:

Delete: 10:30 Terry Thomas, SEOPA
Add: Travel – Auditor
Travel Job and Family Services
Letter to Ohio EPA

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

RE: PAYMENT OF BILLS

Mr. Irvine moved and Mr. Feathers seconded a motion to approve the payment of bills from various departments.

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

RE: RESOLUTION AUTHORIZING TAX LEVIES AND CERTIFYING RATES

Mr. Feathers moved and Mr. Irvine seconded a motion to adopt the following resolution:

RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR

Revised Code, Sec. 5705.34, 5705.35.

WHEREAS, the Board of Commissioners of Washington County, Ohio, in accordance with the provisions of law, has previously adopted a Tax Budget for the next succeeding fiscal year commencing January 1, 2014; and

WHEREAS, the Budget Commission of Washington County, Ohio, has certified its action thereon to this Board together with an estimate by the County Auditor of the rate of each tax necessary to be levied by this Board, and what part thereof is without, and what part within, the ten mill tax limitation; therefore be it

THEREFORE BE IT RESOLVED by the Board of Commissioners of Washington County, Ohio that the amounts and rates, as determined by the Budget Commission in its certification, be and the same are hereby accepted; and

BE IT FURTHER RESOLVED that there be and is hereby levied on the tax duplicate of Washington County the rate of each tax necessary to be levied within and without the ten mill limitation as follows:

**SCHEDULE A
SUMMARY OF AMOUNTS REQUESTED FROM GENERAL PROPERTY TAX APPROVED BY BUDGET COMMISSION, AND COUNTY AUDITOR'S ESTIMATED TAX RATES**

<i>FUND</i>	<i>Amounts to be Derived from Levies Inside 10 Mil Limitation</i>	<i>Amounts to be Derived from Levies Outside 10 Mill Limitation</i>	<i>County Auditor's Estimate of Rate to be Levied-Inside 10 Mill Limit</i>	<i>County Auditor's Estimate of Rate to be Levied-Outside 10 Mill Limit</i>
General Fund	2,250,000		2.25	
Bond Retirement Fund	350,000		.35	
County Home		1,800,000		2.00
BD OF DEV DIS Fund		3,065,000		3.60
Senior Citizens Fund		847,000		.85
PUBLIC LIBRARY		980,000		1.00
Total	2,600,000	6,692,000	2.60	7.45

**SCHEDULE B
LEVIES OUTSIDE 10 MILL LIMITATION, EXCLUSIVE OF DEBT LEVIES**

<i>FUND</i>	<i>Maximum Rate Authorized to be Levied</i>	<i>County Auditor's Estimate of Yield of Levy (Carry to Schedule A, Column II)</i>
SPECIAL LEVY FUNDS:		
County Home levy authorized by voters on November 2, 2010 for not to exceed 5 year-expires TY2014	2.00	1,800,000
BD OF DEV DIS levy authorized by the voters on May 6, 2003 for not to exceed continuing years	3.60	3,065,000

<i>Senior Citizens levy authorized by the voters on November 8, 2011 for not to exceed 5 years-expires TY2015</i>	.85	847,000
<i>PUBLIC LIBRARY levy authorized by the voters on Nov 2, 2010 for not to exceed 5 years-expires TY2014</i>	1.00	980,000

AND BE IT FURTHER RESOLVED that the Clerk be and is hereby directed to certify a copy of this Resolution to the County Auditor of Washington County.

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

RE: ADDITIONAL APPROPRIATIONS

Mr. Feathers moved and Mr. Irvine seconded a motion to approve requests for the following additional appropriations:

Family & Children First	602-2032-53300	\$ 1,602.45
Auditor	200-0122-52000	\$ 1,000.00
	200-0122-53403	\$ 550.00

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

RE: MINUS APPROPRIATION

Mr. Irvine moved and Mr. Feathers seconded a motion to approve request for the following minus appropriation:

Probate/Juvenile Court	215-0344-51001	\$(27,347.36)
	215-0344-51101	\$(396.51)
	215-0344-51102	\$(3,343.88)
	215-0344-51120	\$(100.63)
	215-0344-58111	\$(28.00)

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

RE: TRANSFERS

Mr. Feathers moved and Mr. Irvine seconded a motion to approve request for the following transfer:

<u>Department</u>	<u>From</u>	<u>To</u>	<u>Amount</u>
Family & Children First	602-2033-55204	602-2033-54000	\$ 750.00
Treasurer	200-0131-53000	200-0131-57400	\$9,000.00
Sheriff	200-0382-54401	200-0382-54000	\$ 500.00

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

RE: THEN & NOW'S

Mr. Feathers moved and Mr. Irvine seconded a motion to approve the following Then & Now's:

<u>Dept</u>	<u>Account</u>	<u>Vendor</u>	<u>Amount</u>
Sheriff Department	100-0381-54000	Dell Marketing	\$ 768.30
Commissioners	100-0100-53500	Honeywell	\$ 1,635.64

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

RE: TRAVEL REQUESTS

Mr. Irvine moved and Mr. Feathers seconded a motion to approve the following requests for reimbursement of expenses for training and travel pursuant to the policies and procedures and in compliance with the Annual Appropriations for Fiscal Year 2013 and any and all amendments subsequent thereto:

Child Support Enforcement Agency

Petina Anderson, Josh Armstrong, Bonnie Gill, Denise Hinton, Brenda McGraw, Lisa Nelson, Tabby Pittman, Crystal Schau, Barb Tergolina: One-day trip to Southwood Park, Parkersburg, to attend training/picnic; August 28, 2013.

Job and Family Services

Candy Nelson, Vickie Watson: Two-day trip to Columbus to attend Instructor/Led Training; September 9-10, 2013.

Tammy Wagner, Mary Lou Griffin: Two-day trip to Columbus to attend Instructor/Led Training; September 25-26, 2013.

Auditor

Bill McFarland: Four-day trip to Newark to attend Ohio Ad Valorem School; September 16-20, 2013.

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

RE: CONTRACT WITH OHIO DEPT. OF HEALTH FOR HELP-ME-GROW PROGRAM

Mr. Irvine moved and Mr. Feathers seconded a motion to approve a contract with the Ohio Department of Health for the Help-Me-Grow Program Central Coordination and At-Risk Services, for the period August 29, 2013 through June 30, 2014, in an amount not to exceed \$29,554.00, and to allow Mr. White to sign the contract, as prepared and requested by Cindy Davis, Family & Children First Council.

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

Mr. Irvine moved and Mr. Feathers seconded a motion to approve the Department of Administrative Services Standard Affirmation and Disclosure Form to be submitted with the Help-Me-Grow contract, and to allow Mr. White to sign the form, as prepared and requested by Cindy Davis, Family & Children First Council.

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

RE: REQUEST TO RE-TITLE POSITIONS IN MAINTENANCE DEPARTMENT

Mr. Irvine moved and Mr. Feathers seconded a motion to approve Tim Marty's request to reclassify and re-title positions within the County's Maintenance Department, as follows:

Tim Marty	Building & Grounds Maintenance Supervisor
Everett Williams	Custodian
Betty Robinson	Custodian
Karl Comstock	Custodian
John Alloway	Custodian
Vacant	Custodian

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

RE: PROPOSAL TO INSTALL DRAIN AT CHILDREN SERVICES BUILDING

Mr. Irvine moved and Mr. Feathers seconded a motion to approve a proposal from Ken Strahler Masonry, Inc., to install an area drain in the grass area at the rear of the Children Services building at 204 Davis Avenue, for the amount of \$12,835.00, and to allow Mr. White and Mr. Feathers to sign the proposal.

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

Mr. Irvine explained that recent downpours have resulted in pooling of water near the entry of the Board of Elections office area in the Children Services building, and there is inadequate drainage. Mr. White noted the Commissioners considered other options to address the situation, but this is the most feasible.

RE: LETTER TO OHIO EPA, DEVOLA SEWER PROJECT

Mr. Feathers moved and Mr. Irvine seconded a motion to approve sending the following letter pertaining to the Devola sewer project to the Director of the Ohio EPA:

August 29, 2013

*Scott J. Nally, Director
Ohio EPA, Director's Office
P.O. Box 1049
Columbus, Ohio 43216-1049*

Re: Devola Sanitary Sewer Project, Washington County

Dear Director Nally:

Thank you for your response to our recent letter. We look forward to receiving technical comments from your Southeast District Office as well.

The information previously submitted was not intended to be our General Plan, but merely the first step in preparing the General Plan. We hope to get a majority of the residents to participate in this survey which will give more credibility to the results. The Washington County Health Department will conduct the survey for us. Once this information is collected it will be analyzed and used as part of the General Plan along with other options.

We intend to have a public meeting in Devola in September. At this meeting we will explain to the residents why the survey is necessary and how to complete the forms to participate in it. We will also introduce the employees of the Health Department who will be conducting the survey. It will be made clear the Board of Health must have the results to the Commissioners by January 15, 2014 so those results can be incorporated into the General Plan.

We request Ohio EPA's approval to change the deadline for submittal of the General Plan to March 28, 2014. While the survey is being conducted and General Plan is being prepared we will continue to seek out funding sources to ease the financial burden to the residents of Devola.

We appreciate your cooperation and willingness to work with us on this very important project.

Respectfully,

/s/ WASHINGTON COUNTY COMMISSIONERS

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

Mr. Feathers noted this letter is requesting adequate time to complete a voluntary study of septic systems in Devola, and to incorporate those results in the General Plan requested by the EPA. He said for the study to be a fair representation of the situation, a significant number of the estimated 300 residences must volunteer to participate in the study, which will begin with a public meeting in Devola in September and will continue through the remainder of this calendar year.

RE: DELINQUENT SEWER ACCOUNTS

Mr. Irvine moved and Mr. Feathers seconded a motion to approve sending letters to the following sewer account holders notifying them that their accounts are delinquent and payment must immediately be made: Larry Carney, Theresa Hescht, Diana Funk (for 3844 School House Road), Joseph Hungate, Linda Lorentz, Loren Kittle, John Dempsey, Michael and Amber Moore, Stacey Day, William Hendricks, Natalie Snyder (for 19 Suzanne Street), Robert Tate, Nathan and Melissa Arnold, H. Clifton Spencer II, Thomas Pakue, (for 78 Teri Lane), Christopher Marshall.

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

RE: CERTIFICATION OF DELINQUENT SEWER ACCOUNTS TO COUNTY AUDITOR

Mr. Feathers moved and Mr. Irvine seconded a motion to approve certifying delinquent sewer accounts to County Auditor Bill McFarland and requesting him to add the delinquent amounts to property tax bills for those accounts: Josh Seebruger, Anthony and Melinda Hapney, Timothy Vaughn, Chase Morgan Bank, Brian McCoy, David Carpenter, Tammy Gearhart, Michael Mullen.

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

RE: CHANGE ORDER #2, BAKER BRIDGE PROJECT

Mr. Feathers moved and Mr. Irvine seconded a motion to approve Change Order #2 for the Baker Bridge Project, contractor Tom Mayle & Sons Construction, Inc., adding the amount of \$223.37 to the revised contract amount of \$133,094.76, for a new contract amount of \$133,318.13, due to final quantity adjustments, as requested by County Engineer Roger Wright.

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

RE: CONTRACT WITH BOB LANE'S WELDING TO REPAIR COUNTY ROAD 46

Mr. Feathers moved and Mr. Irvine seconded a motion to approve a contract with Bob Lane's Welding, Inc., in the amount of \$27,409.00, to repair a landslip on County Road 46 (Bells Run Road) in Newport Township, as requested by County Engineer Roger Wright.

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

RE: COMMENTS FROM VISITOR

Muskingum Township Trustee Gary Doan asked if the Commissioners have an update on any sewer project in Oak Grove.

Mr. Feathers said there is no update, as the County has not received any orders from the Ohio EPA which address the community of Oak Grove.

RE: EXIT CONFERENCE WITH REPRESENTATIVES FROM THE AUDITOR OF STATE'S OFFICE

Mr. Feathers moved and Mr. Irvine seconded a motion to enter into Executive Session for the purpose of reviewing a preliminary draft of the audit report of Washington County by representatives of the Auditor of State, for the period January 1, 2012 through December 31, 2012, and to invite the following to attend:

County Administrator Paul Cunningham
County Auditor Bill McFarland
County Treasurer Dorothy Peppel
County Prosecutor Jim Schneider
County Engineer Roger Wright
Senior Audit Manager Denise Blair, Auditor of State's Office
Audit Manager Doug Heiss, Auditor of State's Office

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed, and the meeting entered Executive Session at 9:30 a.m.

The meeting returned to Regular Session at 10:00 a.m.

RE: UPDATE ON POULTRY & RABBIT BARN PROJECT

Architect David Haught, DLH Design, updated the Commissioners on the poultry and rabbit barn replacement project. Also attending were Richard Henthorn from the Washington County Fair Board, Washington County Human Resources Director and Safety/Loss Control Coordinator Darla Miller, Randy Barengo from Peoples Insurance, Danielle Staub from WTAP News, Phil Foreman from *The Marietta Times*, and Andy Rex from WMOA Radio.

Mr. Haught said that following review of options and approaches to replacing the poultry and rabbit barn recently destroyed by fire at the Washington County Fairgrounds, he recommends proceeding with plans to build a 9,000 square foot steel building slightly north of where the original was located. The proposed structure will:

- Be ADA compliant
- Have a concrete floor that is 607' above sea level, which is 2 to 3 feet higher than the previous structure
- Contain a mezzanine for use as administration or judging office
- Include inside and outside stairs to the mezzanine level
- Include utilities raised above the base flood elevation
- Include general ventilation, but not heating/cooling

Mr. Haught estimated the construction cost to be \$368,250.00, or about \$40.00 per square foot. Total project cost is estimated to be \$377,750.00, including provision for payment of Prevailing Wages. The project is expected to be completed within 180 days of its start.

Mr. Haught indicated the plans/specifications have been agreed to by the Flood Plain Coordinator, the Ohio Department of Natural Resources, and the Washington County Fair Board. Mr. Barengo said the County's insurance company will reimburse for all expenses, assuming the structure is built as planned. He noted the County is a member of a consortium of Ohio counties that has been very successful over the years. The large pool and good track record allow for this project, with code upgrades, to be paid in full. Mr. Henthorn said the Fair Board is pleased the project is moving forward, and that there will be no cost to them. He indicated that a few Fair Board members will continue serving beyond end of their terms to see this particular project through to completion. Mr. Haught said that should be around March or April of 2014, depending on bids and weather.

Mr. Feathers moved and Mr. Irvine seconded a motion to accept the plans and specifications for the construction of a Poultry & Rabbit Barn at the Washington County Fairgrounds, as prepared and submitted by Architect David Haught, DLH Design, LLC, and to allow him to proceed with solicitation of sealed bids for the project.

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

RE: CCAO ENERGY PROGRAMS

Russ Ely and Brenda Fargo from Palmer Energy provided information on some of the County Commissioners Association of Ohio (CCAO) energy programs that are available to Washington County. Specifically, they focused on the Retro/Commissioning Program and the opt-out Electric Aggregation Program that must be approved by voters. Mr. Ely noted the County has recently undergone a no-cost facility/energy assessment of several of its older

buildings, and the results were recently shared with the Commissioners. He cautioned that retro/commissioning may not be cost effective for all County facilities, and each should be analyzed on its own and in conjunction with others. Ms. Fargo said she has reviewed electric and gas usage of the County. She expressed interest in providing more information on electric aggregation to township trustees. She reviewed recent election statistics and determined that some townships would have adopted an aggregation plan if the initiative hadn't been county-wide. This is particularly true in those counties served in part by electric cooperatives, such as Washington Electric Cooperative.

The Commissioners encouraged them to proceed with development of an estimate for cost, savings and payback period for retro/commissioning County-owned facilities, at no cost to the County, and to communicate with township trustees to share electric aggregation program information.

RE: TRANSIT PROGRAM

Dawn Rauch, Washington-Morgan Community Action Program, presented the packet of materials to be forwarded to the CDI/DCI, in advance of and in accordance with, the upcoming 2013 Triennial Review in December 2013.

Mr. Feathers moved and Mr. Irvine seconded a motion to approve the review package for the 2013 Triennial Review, prepared and recommended by Dawn Rauch, Washington-Morgan Community Action Program.

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

RE: MOVING OHIO FORWARD PROGRAM

Mr. Irvine moved and Mr. Feathers seconded a motion to approve the demolition of a residential structure at 18990 State Route 339 in Waterford, owned and consented to by Thomas Turner, as a participant in the Moving Ohio Forward Demolition Program, as recommended by Dawn Rauch, Washington-Morgan Community Action Program.

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

Mr. Feathers moved and Mr. Irvine seconded a motion to approve a request for reimbursement of expenses incurred in the Moving Ohio Forward Demolition Program, in the amount of \$7,317.00, for the demolition of a structure at 610 Elm Street, Belpre, as recommended by Dawn Rauch, Washington-Morgan Community Action Program.

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

RE: APPLICATION FOR PARTICIPATION IN WPCLF

Mr. Feathers moved and Mr. Irvine seconded a motion to nominate the Devola Sanitary Sewer Project for inclusion in the pool of candidates for the Water Pollution Control Loan Fund (WPCLF), and to allow Mr. White to sign the nomination form.

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

RE: ADJOURNMENT

Mr. Feathers moved and Mr. Irvine seconded a motion to adjourn.

A calling of the roll resulted in a unanimous vote in favor. The meeting adjourned at 2:25 p.m.

_____, President

_____, Vice President

_____, Member

_____, Clerk

