

**THE DULY ELECTED MEMBERS OF THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY, OHIO, MET IN REGULAR SESSION ON SEPTEMBER 5, 2013 IN ACCORDANCE WITH OHIO REVISED CODE 305.05, WITH THE FOLLOWING MEMBERS PRESENT: DAVID A. WHITE, PRESIDENT, RONALD L. FEATHERS, VICE PRESIDENT, AND TIMOTHY C. IRVINE, MEMBER. THE MEETING WAS CALLED TO ORDER AT 9:00 A.M. BY THE PRESIDENT OF THE BOARD WITH THE PLEDGE OF ALLEGIANCE TO OUR FLAG. MR. FEATHERS THEN LED THOSE ATTENDING IN PRAYER.**

Also attending were Muskingum Township Trustee Gary Doan, Phil Foreman from *The Marietta Times*, County Administrator Paul Cunningham, and Clerk Rick Peoples.

**Washington County Commissioners  
AGENDA  
September 5, 2013**

9:00 Business Meeting  
10:00 Wendy Dillingham, County Employee Benefits Consortium of Ohio – Quarterly Update  
11:00 Terry Tamburini, Southeastern Ohio Port Authority – Project Updates  
1:30 Smart Networks – Project Update  
2:30 Roger Wright, County Engineer – Road Use Maintenance Agreement

**UNFINISHED BUSINESS**

None

**NEW BUSINESS**

Approve Agenda  
Approval of previous meeting's minutes  
Bills from various departments  
Resolution – Woodlawn Assessments  
Additional Appropriation – County General (2)  
Additional Appropriation - Sheriff  
Additional Appropriation – Sewer  
Additional Appropriation – WCBDD (5)  
Additional Appropriation – Law Library  
Transfer - WCBDD  
Transfer – Board of Elections  
Then & Now's  
Travel – Family & Children First (2)  
Travel – Child Support Enforcement Agency  
Amendment Request, 2012 CDBG Project Allocations  
Letter to United Way – 211 Service in Washington County  
Appointment Letter to Eastern Ohio Development Alliance (EODA) Board of Directors  
Request to Re-locate Building Department  
Letters to Delinquent Sewer Account Holders  
Letter to County Auditor Certifying Delinquent Sewer Accounts  
Engineer – Bid Recommendation, Caywood Road Landslip Repair Project

**INFORMATION**

Monthly County Home Meeting, 8:30 a.m., **Tuesday**, September 10  
Marietta Mem. Hosp. Open House, Belpre Campus Bldg. 2, 5:00 p.m., **Tuesday**, September 10  
Joint Solid Waste Board Meeting, Noon, **Monday**, September 16, Lori's Restaurant  
Monthly Finance Committee Meeting, 10:00 a.m., **Tuesday**, September 17  
John Dodge Senior Center Open House, 2:00 p.m., **Wednesday**, September 18, Beverly

**RE: AGENDA**

Mr. Irvine moved and Mr. Feathers seconded a motion to accept the agenda, with the following adjustment:

Delete: 1:30 Smart Networks  
Add: Travel – Family & Children First (2)  
CDBG Status Report, Ingenuity Center  
10:55 Randy Barengo, Peoples Insurance

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

**RE: APPROVAL OF MINUTES**

Mr. Feathers moved and Mr. Irvine seconded a motion to dispense with the reading of the August 29, 2013 meeting and approve them as submitted.

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

**RE: PAYMENT OF BILLS**

Mr. Irvine moved and Mr. Feathers seconded a motion to approve the payment of bills from various departments.

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

**RE: RESOLUTION, WOODLAWN ACRES ASSESSMENTS**

Mr. Feathers moved and Mr. Irvine seconded a motion to approve the following resolution, subject to review and approval by the County Prosecutor:

**WHEREAS**, the Board of Commissioners of Washington County declared the necessity of construction of the Woodlawn Acres Sanitary Sewer Line in Washington County General Sewer District, and determined to proceed with, and has constructed such improvement, which now has been completed; and

**WHEREAS**, the Washington County consulting engineers, Stantec Consulting, Inc., have heretofore presented to this Board the revised assessments for the cost of construction of the Woodlawn Acres Sanitary Sewer Line; and

**WHEREAS**, the Board of Commissioners of Washington County confirmed the revised assessment for the Woodlawn Acres Sanitary Sewer Line in the Washington County General Sewer District; and

**WHEREAS**, Woodlawn Acres residents were notified of the assessment on or about November 29, 2012, and were offered options on payment, including lump sum payment by December 14, 2012, placement on property taxes for payment in full in 2014, and placement on property taxes for payment over a 15 year period with 0.00% interest.

**NOW, THEREFORE BE IT RESOLVED** by the Board of Commissioners of Washington County, Ohio that the clerk shall certify to the Auditor of Washington County the following assessments:

<b><u>Name and Address</u></b>	<b><u>Assessment</u></b>	<b><u>Parcel Number</u></b>
Robert & Louise Morton 1396 State Route 339 Belpre, Ohio 45714	\$ 4,000.00	06-0017096-000
Helen L. Jones 1404 State Route 339 Belpre, Ohio 45714	\$ 4,000.00	06-0016424-000
Edith Hackathorn Living Trust 1432 State Route 339 Belpre, Ohio 45714	\$ 4,000.00	06-0015868-000
Merle & Shannon Radabaugh 1450 State Route 339 Belpre, Ohio 45714	\$ 4,000.00	06-0016460-000
Donald J. Morgan 1462 State Route 339 Belpre, Ohio 45714	\$ 4,000.00	06-0017336-000
Larry & Sylvia Chadwell 1480 State Route 339 Belpre, Ohio 45714	\$ 4,000.00	06-0017340-000
Robert & Patricia Jenkins 1498 State Route 339 Belpre, Ohio 45714	\$ 4,000.00	06-0017332-000
Jason & Amanda Warner 1520 State Route 339 Belpre, Ohio 45714	\$ 4,000.00	06-0017640-000
David & Kathryn Heater 1536 State Route 339 Belpre, Ohio 45714	\$ 4,000.00	06-0014168-000
David & Carrie Scragg 52 Betsy Lane Belpre, Ohio 45714	\$ 4,000.00	06-0015872-000
Perley F. Hill Trustee	\$ 4,000.00	06-0016100-000

123 Betsey Lane Belpre, Ohio 45714		
Clint & Mary Mullens 116 Betsy Lane Belpre, Ohio 45714	\$ 4,000.00	06-0016280-000
Larry & Carol Arnold 130 Betsy Lane Belpre, Ohio 45714	\$ 4,000.00	06-0016428-000
Randy & Pamela Church 138 Betsy Lane Belpre, Ohio 45714	\$ 4,000.00	06-0017420-000
John & Karen Sprigg 84 Betsy Lane Belpre, Ohio 45714	\$ 4,000.00	06-0018028-000
Rolland & Janet Thompson 40 Betsy Lane Belpre, Ohio 45714	\$ 4,000.00	06-0018264-000
Steven & Donna Richardson 75 Betsy Lane Belpre, Ohio 45714	\$ 4,000.00	06-0018344-000
William Elliott 70 Betsy Lane Belpre, Ohio 45714	\$ 4,000.00	06-0018668-000
Jeffrey & Christie Stewart 67 Woodlawn Avenue Belpre, Ohio 45714	\$ 4,000.00	06-0014224-000
Zenith & Nancy Chevalier 231 Woodlawn Avenue Belpre, Ohio 45714	\$ 4,000.00	06-0014848-000
James Hatfield 101 Woodlawn Avenue Belpre, Ohio 45714	\$ 4,000.00	06-0015292-000
James & Helen Hall 75 Woodlawn Avenue Belpre, Ohio 45714	\$ 4,000.00	06-0016084-000
William & Ann Rudinsky 197 Woodlawn Avenue Belpre, Ohio 45714	\$ 4,000.00	06-0016400-000
Michael & Ashley Matheney 185 Woodlawn Avenue Belpre, Ohio 45714	\$ 4,000.00	06-0016928-000
Phu & Samantha Le 137 Woodlawn Avenue Belpre, Ohio 45714	\$ 4,000.00	06-0017280-000
John & Pierrette Peters 163 Woodlawn Avenue Belpre, Ohio 45714	\$ 4,000.00	06-0017696-000
Stuart & Teresa Hamilton 115 Woodlawn Avenue Belpre, Ohio 45714	\$ 4,000.00	06-0017304-000
Craig & Marilyn Cunningham 275 Woodlawn Avenue Belpre, Ohio 45714	\$ 4,000.00	06-0017760-000

*The assessments shall be placed to the tax list and duplicate, and shall be collected as other taxes are collected in fifteen (15) annual installments.*

**BE IT FURTHER RESOLVED** that all formal actions of this Board concerning and relating to the adoption of this resolution were adopted in an open meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in those formal actions, were in meetings open to the public in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

**RE: ADDITIONAL APPROPRIATIONS**

Mr. Irvine moved and Mr. Feathers seconded a motion to approve requests for the following additional appropriations:

County General	100-0109-55001	\$337,327.27
	100-0100-51101	\$ 8,346.53
	100-0100-51101	\$ 121.03
	100-0100-51102	\$ 1,168.52
	100-0109-51001	\$ 3,053.67
	100-0109-51101	\$ 44.28
	100-0109-51102	\$ 427.51
	100-0170-51001	\$ 1,915.42
	100-0170-51101	\$ 27.77
	100-0170-51102	\$ 268.16
Sheriff	100-0384-54400	\$ 20,000.00
Sewer	400-0113-51001	\$ 2,606.20
	400-0113-51101	\$ 37.79
	400-0113-51102	\$ 364.87
Board of Dev. Dis.	200-0620-51001	\$ 50,000.00
	200-0620-51101	\$ 1,000.00
	200-0620-51102	\$ 7,000.00
	200-0620-51103	\$ 5,000.00
	200-0620-51110	\$ 1,000.00
	200-0620-52000	\$ 10,000.00
	200-0620-53500	\$ 5,000.00
	200-0620-53700	\$ 500.00
	210-0620-53000	\$375,000.00
	215-0620-54000	\$ 30,000.00
	215-0620-54200	\$ 10,000.00
	200-0622-53000	\$ 15,000.00
	215-0622-53000	\$ 500.00
Law Library	200-0520-55000	\$ 136.25

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

**RE: TRANSFERS**

Mr. Irvine moved and Mr. Feathers seconded a motion to approve request for the following transfers:

<u>Department</u>	<u>From</u>	<u>To</u>	<u>Amount</u>
Bd. of Dev. Dis.	210-0620-53200	210-0620-53000	\$ 25,000.00
Bd. of Elections	100-0160-51002	100-0160-53000	\$ 23,000.00

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

**RE: THEN & NOW'S**

Mr. Feathers moved and Mr. Irvine seconded a motion to approve the following Then & Now's:

<u>Dept</u>	<u>Account</u>	<u>Vendor</u>	<u>Amount</u>
EMA	200-0315-57400	Wash. Co. Commissioners	\$ 584.25
CSEA	200-0730-53503	Ct. Of Common Pleas	\$ 2,728.11
County Treasurer	200-0131-57400	McCauley, Webster & Emerick	\$ 9,500.00
DJFS	200-0720-57400	K-Mart	\$ 130.88
Sheriff	100-0384-54400	Protech Security Sales	\$ 7,020.00
Sheriff	100-0384-54400	Flight Suits/Gibson & Barnes	\$ 1,683.55

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

**RE: TRAVEL REQUESTS**

Mr. Feathers moved and Mr. Irvine seconded a motion to approve the following requests for reimbursement of expenses for training and travel pursuant to the policies and procedures and in compliance with the Annual Appropriations for Fiscal Year 2013 and any and all amendments subsequent thereto:

Family & Children First

Cindy Davis: One-day trip to Caldwell to attend WIA Youth Advisory Council meeting; September 10, 2013.

Andrea Nichols, Royetta Cline, Terri McGoye: One-day trip to Columbus to attend the Early Intervention Evidence-Based Program REBOOT meeting; September 23, 2013.

Cindy Davis: One-day trip to Zanesville to attend the Ohio Family & Children First Regional Meeting; September 23, 2013.

Andrea Nichols: One-day trip to Dover to attend Help Me Grow Service Coordinators meeting; September 26, 2013.

Child Support Enforcement Agency

Barb Tergolina: Two-day trip to Columbus to attend Ohio Child Support Directors' Association general membership meeting; September 11-12, 2013.

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

**RE: AMENDMENT REQUEST, CDBG PROJECTS**

Mr. Irvine moved and Mr. Feathers seconded a motion to approve the Amendment to the Fiscal Year 2012 Community Development Block Grant (CDBG) Projects, grant number B-F-12-1CY-1, as had earlier been requested, and to allow Mr. White to sign the Amendment.

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

**RE: STATUS REPORT, INGENUITY CENTER CDBG PROJECT**

Mr. Feathers moved and Mr. Irvine seconded a motion to approve the Status Report for Community Development Block Grant (CDBG) number B-D-11-1CY-1, the Southeastern Ohio Port Authority's Ingenuity Center Project, dated September 3, 2013, as prepared and requested by Melissa Zoller, Buckeye Hills-Hocking Valley Regional Development Center, and to allow Mr. White to sign the Report.

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

**RE: LETTER TO UNITED WAY SUPPORTING 211 SYSTEM**

Mr. Irvine moved and Mr. Feathers seconded a motion to approve sending the following letter to the United Way of Washington County supporting the creation of a 211 system in the County:

*September 5, 2013*

*Mary Anne Bush  
Executive Director  
United Way of Washington County  
307 LL Putnam Street  
Marietta, Ohio 45750*

*Dear Mary Anne:*

*Over 90% of Ohio's population has access to 2-1-1 services. As you are aware, Washington County is one of a few counties in Ohio without such service.*

*The 2-1-1 information and referral service has proven to be an invaluable link for individuals to critical health and human service information. It also is a central public information point during disasters and outbreaks, not only for those in need but also for those who are offering their services.*

*We appreciate the United Way of Washington County taking the lead to have a 2-1-1 communication system implemented in Washington County.*

*Sincerely,*

**/s/ WASHINGTON COUNTY COMMISSIONERS**

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

**RE: APPOINTMENT LETTER TO EODA BOARD**

Mr. Feathers moved and Mr. Irvine seconded a motion to re-appoint Terry Tamburini to the Eastern Ohio Development Alliance (EODA) Board of Directors for the two-year term beginning January 1, 2014 and extending through December 31, 2015.

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

**RE: REQUEST TO RE-LOCATE BUILDING DEPARTMENT**

The Commissioners acknowledged receipt of a request from Building Official Dave Sweigard to re-locate the Building Department from the second floor of the Courthouse Annex to the first floor of the Courthouse in the space recently vacated by the Board of Elections, citing benefit to the community and efficiency in operations.

**RE: DELINQUENT SEWER ACCOUNTS**

Mr. Irvine moved and Mr. Feathers seconded a motion to approve sending letters to the following sewer account holders notifying them that their accounts are delinquent and payment must immediately be made: Daniel Brown, Ronald Carver, Evelyn Treadway, Sherry Fulton, Donald Tallman, Ralph Ollom (for 3441 Layman Road), Shayne Schwendeman, Kelly Ollom, Kenneth Blanchard (for 7 Main Street).

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

**RE: CERTIFICATION OF DELINQUENT SEWER ACCOUNTS TO COUNTY AUDITOR**

Mr. Feathers moved and Mr. Irvine seconded a motion to approve certifying delinquent sewer accounts to County Auditor Bill McFarland and requesting him to add the delinquent amounts to property tax bills for those accounts: Carol Miller, Scott Tallman, Sarah Carpenter, T. Phillip Holland, Susan McCoy, Kevin Reeder (for 10 and 20 Mill Street, Vincent).

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

**RE: APPROVAL OF BID FOR COUNTY ROAD WAS-C-16 LANDSLIP PROJECT**

Mr. Feathers moved and Mr. Irvine seconded a motion to award contract to Bob Lane's Excavating, Inc., to repair landslips on County Road WAS-C-16, Caywood Road, at a cost of \$53,175.90, as recommended by County Engineer Roger Wright.

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

**RE: REQUEST FOR PART-TIME STAFF IN CLERK OF COURTS OFFICE**

Mr. Irvine moved and Mr. Feathers seconded a request to approve the hiring of a temporary part-time employee in the Clerk of Courts Office, as requested by Clerk of Courts Brenda Wolfe.

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

**RE: PROPOSALS FOR USE OF VACATED SPACE IN COURTHOUSE**

County Administrator Paul Cunningham said he continues to gather information on the reallocation of space on the ground floor of the Courthouse, made available by the recent move of the Board of Elections to the Children Services facility on Davis Avenue. To date he has received requests to use the space for:

WASCO Café  
I.T. Department  
Building Department  
Public Defenders

The Commissioners indicated they intend to decide how to utilize the space on September 12, 2013, if sufficient information is available by that date.

**RE: REPLACEMENT FOR VACATED CUSTODIAL POSITION**

The Commissioners agreed it is appropriate for Building and Grounds Supervisor Tim Marty to proceed with his search to fill a custodial vacancy in his department, and they instructed Mr. Cunningham to encourage him to consult with Human Resources Director Darla Miller to determine how best to do that.

**RE: COMMENTS FROM VISITOR**

Muskingum Township Trustee Gary Doan invited the Commissioners to a community meeting in Devola on September 9 to learn about a proposed bike and walking path from Marietta to Devola.

## **RE: CEBCO QUARTERLY UPDATE**

Wendy Dillingham, representing the County Employee Benefits Consortium of Ohio (CEBCO), provided a second quarter 2013 update to the Commissioners. Also attending were Human Resources Director Darla Miller and Jamey Styer from WMOA Radio.

She noted:

- Year-to-date loss ratio is 79.7%; running 12-month loss ratio is 77.4%
- Claims expense per employee per month is \$723.22; per member per month is \$352.19.
- 38.2% of enrolled members utilized the prescription drug benefit.
- Generic substitution rate is 98.8%; formulary usage is 97.7%.

Ms. Dillingham noted the following important renewal dates:

September 18, 2013	Renewal Meeting for 2014
October 4, 2013	Selection of plan design and approval of premium rates
November 15, 2013	Deadline for new enrollees to submit forms

She said CEBCO counties are receiving increases ranging from 1.5% to about 8.5%, and Washington County is among the lowest renewal rates for those counties in CEBCO. There are now 26 counties participating in the CEBCO program.

For a variety of reasons, CEBCO is changing prescription drug programs from CVS CareMark to ExpressScripts, effective January 1, 2014. The consortium will, however, remain with Anthem Blue Cross & Blue Shield.

## **RE: CORSA INSURANCE CLAIM ADVANCE**

Randy Barengo, Peoples Insurance representative, delivered to the Commissioners an advance of \$150,000.00 on the Poultry & Rabbit Barn insurance claim, an amount he had requested so the County's cash flow before and during construction isn't negatively impacted.

## **RE: SOUTHEASTERN OHIO PORT AUTHORITY**

Terry Tamburini, Executive Director of the Southeastern Ohio Port Authority, updated the Commissioners on the following projects:

Mill Creek Road Improvements  
State Route 7 Sewer  
County House Lane Area Development  
Kraton/EnviroSafe  
Waterford Tank Sewer Line  
Two Rivers/Kardex Site Development  
River Lane Upgrade

## **RE: ROAD USE MAINTENANCE AGREEMENT**

County Engineer Roger Wright presented a draft of a revised Road Use Maintenance Agreement to the Commissioners and County Prosecutor Jim Schneider. He has identified some items in existing Agreements with PDC Energy that should be changed in order to make them more reflective of what is expected of companies transporting heavy equipment over county and township roads and bridges. Among the enhancements in the proposed Agreement:

- Requirement for operators to make road/bridge improvements in accordance with Ohio Department of Transportation (ODOT) specifications.
- Requirement for appropriate documentation, including video and inspection reports, of bridge conditions before, during and after use by operators.
- Requirement for asphalt road full depth base repair in accordance with County and ODOT specifications.
- Requirement for operators to commence road/bridge repair within five (5) days.
- Requirement for operators to post bond to cover cost of damages to County bridge(s) used by the operators.

Mr. Wright said the proposed changes put more of the burden of inspections and record-keeping on the operators. Mr. Schneider said the changes are appropriate for future Agreements, but language in existing Agreements prevents changes without consent of PDC Energy. Mr. Wright indicated he recently received notice of two additional drillings in Adams Township, and he hopes to use the revised Agreement for those.

Mr. Irvine asked Mr. Wright to consult with PDC Energy to share his existing concerns and the revised Agreement. Mr. Wright indicated he will finalize the Agreement revisions and present a new Agreement to the Commissioners.

## **RE: ADJOURNMENT**

Mr. Feathers moved and Mr. Irvine seconded a motion to adjourn.

A calling of the roll resulted in a unanimous vote in favor. The meeting adjourned at 3:10 p.m.

\_\_\_\_\_, President

\_\_\_\_\_, Vice President

\_\_\_\_\_, Member

\_\_\_\_\_, Clerk