

THE DULY ELECTED MEMBERS OF THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY, OHIO, MET IN REGULAR SESSION ON SEPTEMBER 26, 2013 IN ACCORDANCE WITH OHIO REVISED CODE 305.05, WITH THE FOLLOWING MEMBERS PRESENT: DAVID A. WHITE, PRESIDENT, RONALD L. FEATHERS, VICE PRESIDENT, AND TIMOTHY C. IRVINE, MEMBER. THE MEETING WAS CALLED TO ORDER AT 9:00 A.M. BY THE PRESIDENT OF THE BOARD WITH THE PLEDGE OF ALLEGIANCE TO OUR FLAG. MR. FEATHERS THEN LED THOSE ATTENDING IN PRAYER.

Also attending were Director of Human Resources & Safety/Loss Control Darla Miller, Muskingum Township Trustee Gary Doan, County Administrator Paul Cunningham, and Clerk Rick Peoples.

**Washington County Commissioners  
AGENDA  
September 26, 2013**

9:00 Business Meeting  
9:30 Darlene Lukshin, OSU Extension – Fair Housing Program in Washington County  
10:00 Sealed Bid Opening – Poultry & Rabbit Barn  
10:30 Ted Williams, County Home Administrator – Prospective Resident  
11:00 Dawn Rauch, Community Action – Urban Transit & Community Housing Improvement Programs

**UNFINISHED BUSINESS**

None

**NEW BUSINESS**

Approve Agenda  
Approval of previous meeting's minutes  
Bills from various departments  
Additional Appropriation – Clerk of Courts  
Additional Appropriation – Behavioral Health Board  
Additional Appropriation – Job & Family Services  
Additional Appropriation - Sheriff  
Transfer – Clerk of Courts  
Transfer – RSVP  
Transfer – Sheriff (2)  
Then & Now's  
Travel - Commissioners  
Grant Agreement, B-F-13-1CY-1 (2013 CDBG Projects)  
Sheriff – Annual Report of Fines and Costs through August 31, 2013  
Draw Down, Community Housing Improvement Program (CHIP)  
Appointment to Area 15 Workforce Investment Board  
Maintenance Agreement with Stephen Campbell & Assoc. for 911 Equipment  
Notice of Retirement of Barb Tergolina  
Health Insurance Plan Renewal for 2014  
Letters to Delinquent Sewer Account Holders  
Letter to County Auditor Certifying Delinquent Sewer Accounts  
Engineer – Contract with Jones, Stuckey, Ltd., for Bridge Inspections  
Letter to City of Marietta, Fair Housing Program

**INFORMATION**

Columbus Day, **Monday**, October 14, County Holiday  
Eastern Ohio Development Alliance (EODA), **Wednesday**, October 16, Pine Lake Lodge  
Emergency Operations Center Open House, 2:00 p.m., **Thursday**, October 24  
Begin Departmental Budget Hearings, **Monday**, October 28

**RE: AGENDA**

Mr. Feathers moved and Mr. Irvine seconded a motion to accept the agenda, with the following revision:

Add: IV-D Contract between CSEA and Sheriff

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

**RE: APPROVAL OF MINUTES**

Mr. Irvine moved and Mr. Feathers seconded a motion to dispense with the reading of the September 19, 2013 minutes and approve them as submitted.

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

**RE: PAYMENT OF BILLS**

Mr. Feathers moved and Mr. Irvine seconded a motion to approve the payment of bills from various departments.

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

**RE: ADDITIONAL APPROPRIATIONS**

Mr. Irvine moved and Mr. Feathers seconded a motion to approve requests for the following additional appropriations:

Clerk of Courts	200-0231-54400	\$ 900.00
Behavioral Health	210-0618-53000	\$ 18,900.00
Job & Family Services	200-0720-53400	\$ 88,075.27
Sheriff	100-0384-54400	\$ 10,000.00

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

**RE: TRANSFERS**

Mr. Feathers moved and Mr. Irvine seconded a motion to approve requests for the following transfers:

<u>Department</u>	<u>From</u>	<u>To</u>	<u>Amount</u>
Clerk of Courts	100-0101-57100	100-0230-53000	\$ 8,640.00
RSVP	210-0710-52001	210-0710-52004	\$ 900.00
	210-0710-53401	210-0710-52004	\$ 60.00
	210-0710-54400	210-0710-52004	\$ 500.00
Sheriff	100-0384-53401	100-0384-54000	\$ 1,769.00
	100-0384-53000	100-0384-54000	\$ 1,769.00

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

**RE: THEN & NOW'S**

Mr. Irvine moved and Mr. Feathers seconded a motion to approve the following Then & Now's:

<u>Dept</u>	<u>Account</u>	<u>Vendor</u>	<u>Amount</u>
CSEA	200-0730-53503	Common Pleas General Division	\$ 567.55
CSEA	200-0730-53503	Common Pleas Juvenile Division	\$ 2,321.81
Veterans	100-0701-53000	Hadley Funeral Homes	\$ 1,500.00
Sheriff	100-0384-54400	U.S. Safety Gear, Inc.	\$ 6,280.00
Sheriff	100-0384-54400	U.S. Safety Gear, Inc.	\$ 5,400.00

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

**RE: TRAVEL REQUEST**

Mr. Irvine moved and Mr. Feathers seconded a motion to approve the following request for reimbursement of expenses for training and travel pursuant to the policies and procedures and in compliance with the Annual Appropriations for Fiscal Year 2013 and any and all amendments subsequent thereto:

Commissioners

Ron Feathers: One-day trip to Columbus to meet with individuals to discuss sewer project funding; October 9, 2013.

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

**RE: GRANT AGREEMENT, B-F-13-1CY-1**

Mr. Irvine moved and Mr. Feathers seconded a motion to approve Grant Agreement B-F-13-1CY-1 with the State of Ohio Community Development Block Grant (CDBG) Program for Washington County 2013 CDBG projects, in the amount of \$119,000.00, and to allow Mr. White to sign the Agreement.

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

**RE: ANNUAL REPORT OF FINES AND COSTS**

The Commissioners acknowledged receipt of a certified annual report of all fines and costs in criminal prosecutions collected by the Sheriff's Office on execution or otherwise, during the year from September 1, 2012 through August 31, 2013 and paid to the Washington County Clerk of Courts, reflecting \$0.00 and signed by Sheriff Larry Mincks.

**RE: DRAWDOWN, CHIP**

Mr. Irvine moved and Mr. Feathers seconded a motion to approve a drawdown for the Community Housing Improvement Program (CHIP) in the amount of \$7,820.00, grant number B-C-12-1CY-1, as prepared and requested by Gerry Spencer, Washington-Morgan Community Action Program, and to allow Mr. White and Mr. Feathers to sign the form.

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

**RE: APPOINTMENT TO AREA 15 WORKFORCE INVESTMENT BOARD**

Mr. Feathers moved and Mr. Irvine seconded a motion to appoint Jon Eells to the Area 15 Workforce Investment Board to represent Washington County for the term beginning immediately and ending June 30, 2015.

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

**RE: MAINTENANCE AGREEMENT WITH STEPHEN CAMPBELL & ASSOCIATES**

Mr. Irvine moved and Mr. Feathers seconded a motion to approve a Guaranteed Maintenance Service Agreement with Stephen Campbell & Associates to maintain 911 equipment at the Belpre Police Department during the period January 1, 2014 through December 31, 2014, for the amount of \$2,500.00, as recommended by 911 Coordinator Rich Hays, and to allow Mr. White to sign the Agreement.

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

**RE: NOTICE OF RETIREMENT OF BARB TERGOLINA**

The Commissioners acknowledged receipt of a letter of retirement dated September 24, 2013 from Washington County Child Support Enforcement Agency Director Barbara Tergolina, setting her last day of service to the County at November 30, 2013, and her first day of retirement December 1, 2013. She expressed her appreciation for the opportunity to work for Washington County, both professionally and personally. The Commissioners asked Director of Human Resources Darla Miller to proceed with review of the job description and solicitation of applications for the position.

**RE: HEALTH INSURANCE PLAN RENEWAL FOR 2014**

Director of Human Resources Darla Miller presented the renewal rates for the County Employee Benefits Consortium of Ohio (CEBCO) program with Anthem Blue Cross & Blue Shield as the insurance provider for calendar year 2014. Also attending was Jamey Styer from WMOA Radio. Ms. Miller noted that:

- Washington County is among the lowest rate increases among the 28 Ohio participating counties.
- Monthly premium increases range from \$1.94 for employee coverage to \$5.83 for employee + family coverage, with no reduced benefits in the plan design.
- Eligible employees have the opportunity to reduce their payroll deduction by completing and submitting a Wellness Scorecard by November 1, 2013.
- Enhancements to plan design include application of co-pays for medical and prescriptions to out-of-pocket maximum.
- The prescription plan carrier will change from CVS Caremark to Express Scripts.

Ms. Miller recommended accepting the rates provided in CEBCO Plan 5a for 2014, and providing open enrollment October 21 through November 1, 2013.

Mr. Feathers moved and Mr. Irvine seconded a motion to renew with CEBCO for 2014 Medical and Prescription coverage for Washington County employees during the period January 1, 2014 through December 31, 2014, with carriers Anthem Blue Cross & Blue Shield (Plan 5a) and Express Scripts (Plan 3a), for the following total monthly premiums:

Employee Only	\$ 610.32
Employee + Spouse	\$ 1,344.53
Employee + Child(ren)	\$ 1,096.74

Employee + Family \$ 1,830.96

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

**RE: DELINQUENT SEWER ACCOUNTS**

Mr. Irvine moved and Mr. Feathers seconded a motion to approve sending letters to the following, notifying them their sewer accounts are delinquent and requesting they immediately pay the past due balances: Jean Yost (for 765 Warrior Drive), Christopher & Patty Carver, Richard & Karen Best, Tim Anderson, Kenneth Vigneron, Karen Anstatt, James Rhodes, Michael Cameron, Kelly Offenberger, Debora Wingrove, Corey Proctor, Bradley Balderson, John Walsh, Angela Rhodes Lewis, Kyle Hodge, John Albrecht, Jerry Biehl, Brad Merritt.

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

**RE: CERTIFICATION OF DELINQUENT SEWER ACCOUNTS**

Mr. Feathers moved and Mr. Irvine seconded a motion to certify the following delinquent sewer accounts to County Auditor Bill McFarland, requesting him to add the delinquent amounts to property tax bills: Daniel R. Brown, Nathan & Melissa Arnold, Darren & Sherry Fulton, Donald Tallman, Bank of America (Kenneth Blanchard).

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

**RE: CONTRACT WITH JONES-STUCKEY FOR BRIDGE INSPECTIONS**

Mr. Feathers moved and Mr. Irvine seconded a motion to approve a contract with Jones-Stuckey, Limited, to inspect the Putnam Street, Lowell T and County Road 124 Inverted Truss bridges, for the amount of \$51,800.00, as recommended by County Engineer Roger Wright.

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

**RE: FAIR HOUSING PROGRAM**

Darlene Lukshin from OSU Extension Office updated the Commissioners on the Washington County Fair Housing Program. She noted she is the designated Fair Housing Coordinator for the County, and requested the Commissioners ask the City of Marietta to include \$5,000.00 in its 2014 Community Development Block Grant (CDBG) Program allocation for her to complete Fair Housing activities. She said her responsibilities for Fair Housing include:

- Educating, and providing and distributing informational materials relating to Fair Housing.
- Updating the Analysis of Impediments to Fair Housing Choice.
- Affirming equal housing opportunities through counseling.

Mr. Irvine moved and Mr. Feathers seconded a motion to request the City of Marietta reserve \$5,000.00 in its CDBG allocation for 2014 to compensate for Fair Housing activities coordinated by OSU Extension, as recommended by Darlene Lukshin, OSU Extension.

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

Mr. Irvine moved and Mr. Feathers seconded a motion to approve the Subrecipient Agreement between the City of Marietta and Washington County for the 2013 Fair Housing Program, allocating \$5,000.00 for OSU Extension to provide Fair Housing activities during that period, and to allow Mr. White to sign the Agreement, as prepared and recommended by Darlene Lukshin, OSU Extension.

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

**RE: SEALED BID OPENING, POULTRY & RABBIT BARN**

Architect David Haight, DLH Design, facilitated for the Commissioners a sealed bid opening at 10:00 a.m. Attending were:

Paul Barth, Wash. Co. Fair Board  
Richard Henthorn, Wash. Co. Fair Board  
Kenny Allen, Laborer's Local 639  
Joe McCarty, Bud's, Inc.  
Tim Collins, Grae-Con Construction  
John Anderson, Mondo Building  
Molly Moore, Wolf Creek Contracting  
Tim Coffman, Phoenix Associates  
Bea Reynolds, Hoon, Inc.

Darla Miller, Director of Human Resources, Safety & Loss Control, Wash. Co.  
Rick Peoples, Clerk, Wash. Co. Commissioners  
Jamey Styer, WMOA Radio  
Phil Foreman, *The Marietta Times*  
Danielle Staub, WTAP News  
Gary Doan, Muskingum Township Trustee

Mr. Haught opened and read the following sealed bids for construction of the Poultry & Rabbit Barn at the Washington County Fairgrounds:

	<u>Base Bid</u>	<u>Performance Bond</u>	<u>Total Bid</u>
Mondo Building	\$ 435,673.00	\$ 10,892.00	\$ 446,565.00
Hoon, Inc.	\$ 392,362.34*	\$ 12,637.61*	\$ 405,000.00*
Phoenix Associates	\$ 401,400.00	\$ 3,650.00	\$ 405,050.00
Gillard Construction	\$ 348,900.00	\$ 8,100.00	\$ 357,000.00
Bud's, Inc.	\$ 495,000.00	\$ 10,000.00	\$ 505,000.00
Wolf Creek Contracting	\$ 467,077.00	\$ 9,342.00	\$ 476,419.00

\*As read by Mr. Haught

The Architect noted all contractors acknowledged addendums 1 and 2, except for Wolf Creek Contracting. All contractors submitted bid bond and non-collusion, drug-free workplace and non-delinquent taxes certificates.

Mr. Haught indicated the apparent low bidder is Gillard Construction, with a total bid of \$357,000.00. He said he will review the bids and qualifications, and recommend a contractor to the Commissioners as soon as he is able. He thanked those attending for their interest and attendance.

#### **RE: PROSPECTIVE RESIDENT AT WASHINGTON COUNTY HOME**

Holly Orders and Ted Williams from the Washington County Home talked with the Commissioners about a referral from Marietta Memorial Hospital to the Washington County Home. They said they have been asked to accommodate a 64 year old Parkersburg, West Virginia resident, who can no longer be cared for by his elderly sisters. Although not working due to medical issues, he does have compensation from Social Security. He has been living alone in an apartment, but the Hospital does not recommend his return to it without assistance. The Hospital asked Mr. Williams, the County Home Administrator, to consider accepting the gentleman as a resident. Mr. Williams noted the individual's monthly income, less allowance, would be about \$1,085.00. Average monthly cost for a resident, though, is about \$2,550.00. He said there is currently space available, and placement of the individual will not displace anyone. The County requires residents to have lived in Ohio for six months, or to have been born in Washington County, to establish residency in the County and thus be eligible to reside at the Washington County Home.

Commissioner Feathers said although the individual is in need of assistance, the Commissioners' responsibility is to ensure appropriate use of Washington County taxpayers' funds and since the Hospital's referral is for a Wood County, West Virginia resident he cannot support the request to house him in the Washington County Home. The Commissioners noted such housing would cost approximately \$17,580.00 per year, after applying the resident's income. They suggested that because the individual is a long-time resident of the State of West Virginia, and because he was referred to Marietta Memorial Hospital by Camden Clark Hospital, he should be cared for by the State of West Virginia, or he could establish residency in the State of Ohio to pursue other options.

#### **RE: SATISFACTION OF MORTGAGE**

Dawn Rauch, Washington-Morgan Community Action Program, presented a Satisfaction of Mortgage by Separate Instrument, on behalf of Brenda Adams, 300 Summers Road, Marietta, noting that due to renovation of structure a new mortgage will be filed after the existing mortgage is discharged.

Mr. Feathers moved and Mr. Irvine seconded a motion to approve the Satisfaction of Mortgage by Separate Instrument for Brenda Adams, 300 Summers Road, Marietta, Ohio as prepared and requested by Dawn Rauch, Washington-Morgan Community Action Program.

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

#### **RE: CHIP SEMI-ANNUAL PROGRAM INCOME REPORT**

Mr. Feathers moved and Mr. Irvine seconded a motion to approve the Housing Semi-Annual Program Income Report for the Community Housing Improvement Program (CHIP), for the year 2013 through June 30, 2013, as prepared and recommended by Dawn Rauch, Washington-Morgan Community Action Program, and to allow Mr. White to sign the Report.

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

**RE: SUB RECIPIENT AGREEMENT, PUBLIC TRANSIT SERVICES**

Mr. Feathers moved and Mr. Irvine seconded a motion to approve the Subrecipient Agreement between the City of Marietta and Washington County Commissioners for providing accessible public transit services in the City of Marietta via the Community Action Bus Line, with \$37,000.00 to be paid by the City of Marietta from its Community Development Block Grant (CDBG) funds for services provided between January 1, 2013 and December 31, 2013, and to allow Mr. White to sign the Agreement, as prepared and presented by Dawn Rauch, Washington-Morgan Community Action Program.

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

**RE: IV-D CONTRACT BETWEEN CSEA AND SHERIFF**

Mr. Feathers moved and Mr. Irvine seconded a motion to approve a IV-D contract between the Washington County Child Support Enforcement Agency (CSEA) and the Washington County Sheriff in the amount of \$21,520.37, unit rate of \$92.76, for the period July 1, 2013 through June 30, 2014, as prepared and requested by Barb Tergolina, Director, CSEA.

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

**RE: ADJOURNMENT**

Mr. Irvine moved and Mr. Feathers seconded a motion to adjourn.

A calling of the roll resulted in a unanimous vote in favor. The meeting adjourned at 11:05 a. m.

\_\_\_\_\_, President

\_\_\_\_\_, Vice President

\_\_\_\_\_, Member

\_\_\_\_\_, Clerk