

THE DULY ELECTED MEMBERS OF THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY, OHIO, MET IN REGULAR SESSION ON OCTOBER 17, 2013 IN ACCORDANCE WITH OHIO REVISED CODE 305.05, WITH THE FOLLOWING MEMBERS PRESENT: DAVID A. WHITE, PRESIDENT, RONALD L. FEATHERS, VICE PRESIDENT, AND TIMOTHY C. IRVINE, MEMBER. THE MEETING WAS CALLED TO ORDER AT 9:00 A.M. BY THE PRESIDENT OF THE BOARD WITH THE PLEDGE OF ALLEGIANCE TO OUR FLAG. MR. FEATHERS THEN LED THOSE ATTENDING IN PRAYER.

Also attending were Muskingum Township Trustee Gary Doan and Clerk Rick Peoples.

**Washington County Commissioners
AGENDA
October 17, 2013**

9:00 Business Meeting
9:30 Michelle Hyer, Buckeye Hills-Hocking Valley Regional Dev. District - CDBG
9:45 Bret Allphin, Buckeye Hills-Hocking Valley Regional Dev. District – Regional Transportation Planning Organization
10:30 Terry Tamburini, SEOPA – Project Updates

UNFINISHED BUSINESS

None

NEW BUSINESS

Approve Agenda
Approval of previous meeting's minutes
Bills from various departments
Additional Appropriation – Sheriff
Transfer – Children Services (2)
Then & Now's
Travel – Family & Children First
Travel – Child Support Enforcement Agency
Travel – Job and Family Services
Request to Close Family & Children First Office on November 29
Application for Local Emergency Planning Commission Appointment (2)
Draw Down, Community Development Block Grant
Change Order #1, Fearing Township VFD Restroom Project
Change Order #2, Fearing Township VFD Restroom Project
Change Order #3, Fearing Township VFD Restroom Project
Status Report, 2012 Formula CDBG Projects
Status Report, 2012 CDBG Projects

INFORMATION

Emergency Operations Center Open House, 2:00 p.m., **Thursday**, October 24
Begin Departmental Budget Hearings, **Monday**, October 28

RE: AGENDA

Mr. Irvine moved and Mr. Feathers seconded a motion to accept the agenda, with the following revision:

Add: Additional Appropriate – Municipal Court

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

RE: APPROVAL OF MINUTES

Mr. Feathers moved and Mr. Irvine seconded a motion to dispense with the reading of the October 10, 2013 minutes and approve them as submitted.

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

RE: PAYMENT OF BILLS

Mr. Feathers moved and Mr. Irvine seconded a motion to approve the payment of bills from various departments.

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

RE: ADDITIONAL APPROPRIATIONS

Mr. Irvine moved and Mr. Feathers seconded a motion to approve requests for the following additional appropriations:

Sheriff	100-0384-54400	\$ 134,414.00
Municipal Court	200-0351-51001	\$ 3,200.00

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

RE: TRANSFERS

Mr. Irvine moved and Mr. Feathers seconded a motion to approve request for the following transfers:

<u>Department</u>	<u>From</u>	<u>To</u>	<u>Amount</u>
Children Services	200-0748-51120		\$ 73.28
	200-0748-52000		\$ 76.72
		200-0748-51102	\$ 150.00
Children Services	200-0740-51101		\$ 50.00
	200-0740-51102		\$ 6,600.00
	200-0740-51120		\$ 741.97
	200-0740-53500		\$ 2,000.00
	200-0740-54400		\$ 12,240.00
	200-0740-57000		\$ 2,590.66
		200-0740-51001	\$ 1,833.94
	200-0740-53000	\$ 22,388.69	

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

RE: THEN & NOW'S

Mr. Feathers moved and Mr. Irvine seconded a motion to approve the following Then & Now's:

<u>Dept</u>	<u>Account</u>	<u>Vendor</u>	<u>Amount</u>
Sheriff's Department	100-0384-54400	Marietta Office Supply	\$ 3,008.99
Sheriff's Department	100-0384-54400	Marietta Office Supply	\$ 869.95
Sewer	400-0113-54400	Michael Bradley Apparatus	\$ 6,022.38

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

RE: TRAVEL REQUESTS

Mr. Irvine moved and Mr. Feathers seconded a motion to approve the following requests for reimbursement of expenses for training and travel pursuant to the policies and procedures and in compliance with the Annual Appropriations for Fiscal Year 2013 and any and all amendments subsequent thereto:

Family & Children First

Cindy Davis: Two-day trip to Columbus to attend Ohio Family & Children First Coordinators' Association Annual Meeting; October 29 & 30, 2013.

Child Support Enforcement Agency

James Miller: One-day trip to Akron to attend Quarterly Attorney Networking meeting; November 1, 2013.

Job and Family Services

Tom Ballengee: Two-day trip to Dellroy to attend OJFSDA Canton District Directors' Conference; November 7 & 8, 2013.

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

RE: REQUEST TO CLOSE FAMILY & CHILDREN FIRST OFFICE ON NOVEMBER 29

Mr. Irvine moved and Mr. Feathers seconded a motion to approve the closing of the Washington County Family & Children First office on Friday, November 29, 2013, with the staff using vacation, personal leave, or comp time, as requested by Cindy Davis, Family & Children First.

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

RE: APPOINTMENTS TO LEPC

Mr. Feathers moved and Mr. Irvine seconded a motion to approve appointments of Jamey Styer and Rob Rauch to the Washington County Local Emergency Planning Committee (LEPC) for the term August 15, 2013 through August 14, 2015, and to allow Mr. White to sign the Application, as requested by EMA Coordinator Jeff Lauer.

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

RE: DRAWDOWN OF COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUNDS

Mr. Irvine moved and Mr. Feathers seconded a motion to approve drawdown of funds from the Office of Community Development, in the amount of \$90,469.00, for Grant Number B-W-12-1CY-1, and to allow Mr. White and Mr. Feathers to sign the drawdown, as requested by Michelle Hyer, Buckeye Hills-Hocking Valley Regional Development District.

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

RE: CHANGE ORDERS, FEARING TOWNSHIP VOLUNTEER FIRE DEPARTMENT CDBG PROJECT

Mr. Irvine moved and Mr. Feathers seconded a motion to approve the following Change Orders for the Fearing Township Volunteer Fire Department Restroom Community Development Block Grant (CDBG) Project, as prepared and requested by Michelle Hyer, Buckeye Hills-Hocking Valley Regional Development District, and to allow Mr. White to sign the Change Orders:

#1, contractor Larry Lang Excavating, extension of time by 153 calendar days to Oct. 31, 2013

#2, contractor Larry Lang Excavating, add \$12,470.62 for additional work

#3, contractor Larry Lang Excavating, add \$3,699.00 for increase in footer width

New contract amount after all three change orders is \$74,745.29. Ms. Hyer said the additional funds needed for these change orders will be paid by Fearing Township Volunteer Fire Department.

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

RE: STATUS REPORT, 2012 FORMULA CDBG PROJECTS

Mr. Feathers moved and Mr. Irvine seconded a motion to approve the Status Report to the Ohio Community Development Block Grant Program for Grant B-F-12-1CY-1, dated September 30, 2013, and to allow Mr. White to sign the Report, as prepared and requested by Michelle Hyer, Buckeye Hills-Hocking Valley Regional Development District.

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

RE: STATUS REPORT, CDBG PROJECTS

Mr. Irvine moved and Mr. Feathers seconded a motion to approve the Status Report to the Ohio Community Development Block Grant Program for Grant B-W-12-1CY-1, dated September 30, 2013, and to allow Mr. White to sign the Report, as prepared and requested by Michelle Hyer, Buckeye Hills-Hocking Valley Regional Development District.

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

RE: REGIONAL TRANSPORTATION PLANNING ORGANIZATION

Bret Allphin, Buckeye Hills-Hocking Valley Regional Development District Development Director, and Karen Pawloski, Buckeye Hills-Hocking Valley Regional Development District Transportation Planning Manager, described for the Commissioners the developing Regional Transportation Planning Organization (RTPO) Pilot Program.

They said the Ohio Department of Transportation (ODOT), through a recent Request for Proposal process, selected Buckeye Hills-Hocking Valley Regional Development District (Buckeye Hills) to be one of five lead agencies throughout the State of Ohio for the RTPO Program. They noted the total budget for the local project is \$324,314, with 10% of that coming from Buckeye Hills as local match. This Pilot Program extends from July 1, 2013 through June 30, 2015.

The intent of the RTPO is to develop a comprehensive plan for all modes of transportation throughout the Buckeye Hills region, particularly in non-metropolitan areas. The RTPO will, according to Mr. Allphin, complement efforts currently being undertaken by WWW Commission, the townships in Washington County, and the Cities of Belpre and Marietta. The

Buckeye Hills region covers eight counties in Southeast Ohio. Mr. Allphin said this transportation plan completes the inventory of services provided by Buckeye Hills.

Mr. Allphin and Ms. Pawloski indicated there will be three committees to move this project forward, including a Policy Committee, a Technical Advisory Committee and a Citizens Advisory Committee. They asked the Commissioners to consider nominations for the Technical and Citizens Advisory Committees. Mr. Allphin noted that Ms. Pawloski was recently hired to develop, implement and oversee the RTPO Pilot Program. Karen said she intends to be on the “front end” of this project with ODOT. She said she believes sequencing, prioritization, and implementation must be done in a coordinated, collaborative manner so as to not duplicate or interfere with the efforts of others, and to get the most value out of limited resources. Ms. Pawloski reiterated this transportation program will include all forms of transportation, from cycling, to boating, to vehicle, to airplane, and will initially focus on infrastructure and systems, rather than “nuts and bolts”.

RE: SOUTHEASTERN OHIO PORT AUTHORITY

Terry Tamburini, Executive Director, Southeastern Ohio Port Authority, updated the Commissioners on several projects, including:

- Route 7 Sewer Line
- WVU-P Welding Program
- River Lane Improvements
- St. Clair Building Renovations
- Peoples Bank Theatre
- Good River
- Recent meeting with Muskingum County Port Authority

Mr. Tamburini said there is an effort to identify ways to encourage incoming workers to locate in Washington County.

RE: ADJOURNMENT

Mr. Feathers moved and Mr. Irvine seconded a motion to adjourn.

A calling of the roll resulted in a unanimous vote in favor. The meeting adjourned at 11:15 a. m.

- _____, President
- _____, Vice President
- _____, Member
- _____, Clerk