

THE DULY ELECTED MEMBERS OF THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY, OHIO, MET IN REGULAR SESSION ON OCTOBER 31, 2013 IN ACCORDANCE WITH OHIO REVISED CODE 305.05, WITH THE FOLLOWING MEMBERS PRESENT: DAVID A. WHITE, PRESIDENT, RONALD L. FEATHERS, VICE PRESIDENT, AND TIMOTHY C. IRVINE, MEMBER. THE MEETING WAS CALLED TO ORDER AT 9:00 A.M. BY THE PRESIDENT OF THE BOARD WITH THE PLEDGE OF ALLEGIANCE TO OUR FLAG. MR. FEATHERS THEN LED THOSE ATTENDING IN PRAYER.

Also attending were Muskingum Township Trustee Gary Doan, Evan Bevins from *The Marietta Times*, County Administrator Paul Cunningham, and Clerk Rick Peoples.

Washington County Commissioners
AGENDA
October 31, 2013

9:00 Business Meeting
10:00 Architect/Engineer Proposal Opening – Job & Family Services HVAC Project
10:30 Terry Tamburini, Southeastern Ohio Port Authority – Project Update
2:00 Quote Opening – Beverly Sidewalk CDBG Project

UNFINISHED BUSINESS

None

NEW BUSINESS

Approve Agenda
Approval of previous meeting's minutes
Bills from various departments
Additional Appropriation – Clerk of Courts
Additional Appropriation – Common Pleas Court
Transfer – Common Pleas Court
Transfer – Clerk of Courts
Transfer – Law Library
Transfer – CEBCO Health Program
Then & Now's
Travel – Family & Children First (2)
Travel – JFS
Travel – Commissioners (2)
RSVP request for office to be closed Dec. 23 – Jan. 2
Request from Sheriff to Transfer Vehicle
Certificate of County-wide Cost Allocation Plan
Local Emergency Planning Committee By-Laws
Appointment Letter to Local Emergency Planning Committee
Estimates for Health Department Building Repair
Letters to Delinquent Sewer Account Holders
Letter to County Auditor Certifying Delinquent Sewer Accounts

INFORMATION

Departmental Budget Hearings continue through November 5
Evening Commissioners' Meeting, 7:00 p.m., **Thursday**, November 14, Lawrence
Elementary School

RE: AGENDA

Mr. Irvine moved and Mr. Feathers seconded a motion to accept the agenda, with the following adjustments:

Delete: 10:30 Terry Tamburini, Southeastern Ohio Port Authority
Additional Appropriation – Clerk of Courts
Add: 9:30 Dawn Rauch, Community Action
10:25 Sheriff Larry Mincks

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

RE: APPROVAL OF MINUTES

Mr. Feathers moved and Mr. Irvine seconded a motion to dispense with the reading of the October 24, 2013 minutes and approve them as submitted.

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

The Commissioners acknowledged a letter dated October 25, 2013 from Lisa Valentine, RSVP Director, notifying them that the RSVP office will be closed from December 23, 2013 until January 2, 2014, with staff using vacation time for their absence.

RE: REQUEST FROM SHERIFF TO TRANSFER VEHICLE

Mr. Irvine moved and Mr. Feathers seconded a motion to approve a request from Sheriff Larry Mincks to transfer a 2003 Ford vehicle, VIN 2FAFP71W53X173798, to the Meigs County Sheriff's Department, as the vehicle has high mileage and is of no value to Washington County.

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

RE: CERTIFICATE OF COUNTY-WIDE COST ALLOCATION PLAN

Mr. Irvine moved and Mr. Feathers seconded a motion to approve the Certificate of County-wide Cost Allocation Plan prepared by Maximus Consulting Services, Inc., with a base year of 2012 but to be used in 2014.

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

RE: LOCAL EMERGENCY PLANNING COMMITTEE BY-LAWS

Mr. Irvine moved and Mr. Feathers seconded a motion to approve the Washington County Local Emergency Planning Committee (LEPC) By-Laws dated July 10, 2013, approved October 15, 2013 by the LEPC, as requested by Jeff Lauer, EMA Coordinator.

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

RE: APPLICATION FOR APPOINTMENT TO LEPC

Mr. Feathers moved and Mr. Irvine seconded a motion to appoint Court Witschey to the Washington County Local Emergency Planning Committee (LEPC) for the term August 15, 2013 through August 14, 2015, and to allow Mr. White to sign the Application.

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

RE: ESTIMATES FOR HEALTH DEPARTMENT BUILDING REPAIR

The Clerk informed the Commissioners that three quotes have been received for repair of the Health Department building, as follows:

Ken Strahler Masonry	\$ 11,150.00
Moran Construction, Inc.	\$ 24,389.00
Joy Excavating Co.	\$ 37,500.00

Mr. Feathers moved and Mr. Irvine seconded a motion to enter into contract with Ken Strahler Masonry to repair the Washington County Health Department building for the amount of \$11,150.00, as proposed by him on October 16, 2013, Proposal #794.

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

RE: LETTERS TO DELINQUENT SEWER ACCOUNT HOLDERS

Mr. Irvine moved and Mr. Feathers seconded a motion to approve sending letters to the following individuals notifying them their sewer accounts are delinquent and payment must be made within thirty days: Sheila Riffey, Alvin Turner, Jr. (for 9 Spring Ave, Apt. A), Victoria Campbell (for 10681 State Route 550), Safeguard Properties (for 156 First Street), Kelly Lang (for 901 Warrior Drive), Mike Higgins, Elizabeth D. Barnett, John White, Dawn Rachell Yost, Chyrl Tokodi, David Miller, John & Joann Edwards, Carolyn Douglas, Heather Mannix/Bretthauer, Eric & Jessica Henniger.

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

RE: CERTIFICATION OF DELINQUENT SEWER ACCOUNTS TO COUNTY AUDITOR

Mr. Feathers moved and Mr. Irvine seconded a motion to approve certifying the following delinquent sewer accounts to County Auditor Bill McFarland, and requesting him to add the delinquent amounts to property taxes due for the properties: Jerry Biehl, Angela Rhodes Lewis, John Walsh, Jean Yost, Michael Cameron, Kelly Offenberger, Debora Wingrove, Karen Anstatt, Kenneth Vigneron, Christopher & Patty Carver.

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

RE: REQUEST FOR SUBORDINATION OF PROPERTY

Mr. Feathers moved and Mr. Irvine seconded a motion to approve the request for subordination of lien position to the replacement mortgage from William and Donna Gilbert, 1505 Boulevard Drive, Belpre, and to instruct Peoples Bank, the mortgage lender, to prepare an appropriate subordination agreement, as requested by Dawn Rauch, Washington-Morgan Community Action Program.

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

RE: ARCHITECT/ENGINEER PROPOSAL OPENING – JFS HVAC PROJECT

At 10:00 a.m. the Commissioners opened sealed proposals from architects and/or engineers to provide appropriate services for the Job and Family Services (JFS) HVAC repair and/or replacement project. Attending were JFS Director Tom Ballengee, Architect David Haught from DLH Design, and Jamey Styer from WMOA Radio.

President White presented proposals from the following:

- Pickering Associates, preliminary estimate of \$20,000, plus \$2,000 reimbursements
- DLH Design, LLC, preliminary estimate of \$27,500, plus \$2,500 reimbursements/permit fee
- Palmer Conservation Consulting, no preliminary estimate provided

The Commissioners agreed the proposals warrant their in-depth review, and asked Mr. Ballengee to review them as well.

RE: EXECUTIVE SESSION

Sheriff Larry Mincks entered the meeting and asked the Commissioners to consider entering Executive Session to discuss security matters.

Mr. Irvine moved and Mr. Feathers seconded a motion to enter into Executive Session for the purpose of discussing details of security arrangements and emergency response protocols, disclosure of which might jeopardize the security of Washington County, and to invite Sheriff Mincks to attend.

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed, and the Commissioners entered Executive Session at 10:25 a.m.

The Commissioners returned to Regular Session at 11:15 a.m.

Mr. Irvine excused himself from the remainder of the meeting at 11:30 a.m.

RE: QUOTE OPENING – VILLAGE OF BEVERLY SIDEWALK CDBG PROJECT

At 2:00 p.m. the Commissioners opened the following sealed quotes for the Village of Beverly Sidewalk Community Development Block Grant (CDBG) Project:

D.L. Smith Concrete	\$ 22,736.00
Double E Electric & Construction	\$ 18,140.20
Larry Lang Excavating	\$ 19,906.25
Mike's Concrete LLC	\$ 15,980.00

Attending the opening were Derek Smith from D.L. Smith Concrete, Village of Beverly Councilwoman Beth Kenyon, Village of Beverly Mayor Rex Kenyon, and Michelle Hyer from Buckeye Hills-Hocking Valley Regional Development District.

Mr. White noted Mike's Concrete quote of \$15,980.00 is the apparent low quote, followed by Double E Electric & Construction. Ms. Hyer said she will review the quotes, verify the project estimate with the County Engineer, and complete a background check. She scheduled a pre-construction conference for 9:30 a.m. on November 14, 2013. As the project appears to be under the estimate, Ms. Hyer asked the Beverly representatives to prepare a proposal for the use of excess funds.

RE: CERTIFICATIONS OF EXEMPT PROJECTS

Mr. Feathers moved and Mr. White seconded a motion to approve Certification of Exempt Project for the following, and to allow Mr. White to sign the documents, as prepared and requested by Michelle Hyer, Buckeye Hills-Hocking Valley Regional Development District:

Beverly Water Facility Improvement, B-F-13-1CY-1, \$37,700
Little Muskingum VFD Equipment Purchase, B-F-13-1CY-1, \$58,400
Belpre Building Demolition, B-F-13-1CY-1, \$5,000

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye.
Motion passed.

RE: ADJOURNMENT

Mr. Feathers moved and Mr. White seconded a motion to adjourn.

A calling of the roll resulted in a unanimous vote in favor. The meeting adjourned at 2:15 p.m.

_____, President

_____, Vice President

_____, Member

_____, Clerk