

THE DULY ELECTED MEMBERS OF THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY, OHIO, MET IN REGULAR SESSION ON NOVEMBER 14, 2013 IN ACCORDANCE WITH OHIO REVISED CODE 305.05, WITH THE FOLLOWING MEMBERS PRESENT: DAVID A. WHITE, PRESIDENT, RONALD L. FEATHERS, VICE PRESIDENT, AND TIMOTHY C. IRVINE, MEMBER. THE MEETING WAS CALLED TO ORDER AT 9:00 A.M. BY THE PRESIDENT OF THE BOARD WITH THE PLEDGE OF ALLEGIANCE TO OUR FLAG. MR. FEATHERS THEN LED THOSE ATTENDING IN PRAYER.

Also attending were Amanda Nicholson from *The Marietta Times*, County Administrator Paul Cunningham and Clerk Rick Peoples.

Washington County Commissioners
MEETING AGENDA
November 14, 2013

NEW BUSINESS, COMMISSIONERS' OFFICE IN MARIETTA

9:00 a.m.

- Approve Agenda
- Bills from Various Departments
- Additional Appropriation – Sheriff (2)
- Additional Appropriation – Clerk of Courts
- Transfer – Auditor
- Transfer – Family & Children First
- Transfer – Board of Elections (2)
- Transfer – Commissioners (2)
- Transfer – Treasurer
- Transfer – Clerk of Courts
- Transfer – Probate-Juvenile Court
- Then & Now's

9:15 a.m.

Tim Marty, Bldgs & Grounds Superintendent – Renovation of Courthouse Storage Room

9:30 a.m.

Pre-Construction Conference – Beverly Sidewalk CDBG Project
Drawdown Request – Highland Ridge CDBG Project

NEW BUSINESS, LAWRENCE ELEMENTARY SCHOOL

7:00 p.m.

- Approve Agenda
- Approval of Previous Meeting's Minutes
- Resolution in Support of People with Disabilities through Appropriate Signage
- Travel Request – Job & Family Services (2)
- Lease Agreement for Office Space in Frontier Shopping Center
- Selection of Architect/Engineer for Job & Family Service HVAC Project

UNFINISHED BUSINESS

None

INFORMATION

Joint Solid Waste Committee Meeting, 12:00 p.m., **Monday**, November 18, Caldwell
Monthly Finance Committee Meeting, 10:00 a.m., **Tuesday**, November 19
Courthouse Closed for Thanksgiving, **Thursday**, November 28

RE: AGENDA

Mr. Feathers moved and Mr. Irvine seconded a motion to accept the agenda.

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

RE: PAYMENT OF BILLS

Mr. Irvine moved and Mr. Feathers seconded a motion to approve the payment of bills from various departments.

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

RE: ADDITIONAL APPROPRIATIONS

Mr. Irvine moved and Mr. Feathers seconded a motion to approve requests for the following additional appropriations:

Sheriff	100-0384-54000	\$ 15,000.00
Sheriff	100-0384-54400	\$ 15,000.00
Clerk of Courts	200-0233-57100	\$ 100,000.00

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

RE: TRANSFERS

Mr. Feathers moved and Mr. Irvine seconded a motion to approve requests for the following transfers:

<u>Department</u>	<u>From</u>	<u>To</u>	<u>Amount</u>
Auditor	200-0122-54000	200-0122-51104	\$ 3,500.00
Family & Children First	602-2030-53403	602-2030-54001	\$ 150.00
Board of Elections	100-0160-53700	100-0160-51500	\$ 1,220.00
	100-0160-53700	100-0160-53000	\$ 11,300.00
County General	100-0101-57100	100-0361-53000	\$ 15,000.00
County General	100-0101-57100	100-0100-53401	\$ 20,437.31
Treasurer	200-0131-54000	200-0131-57400	\$ 2,500.00
Clerk of Courts	200-0233-57100	100-0100-49100	\$ 250,000.00
Probate-Juvenile Court	100-0220-52000	100-0220-57400	\$ 2,500.00

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

RE: THEN & NOW'S

Mr. Irvine moved and Mr. Feathers seconded a motion to approve the following Then & Now's:

<u>Dept</u>	<u>Account</u>	<u>Vendor</u>	<u>Amount</u>
Auditor	100-0120-53000	Software Solution	\$ 1,031.48
Sheriff	100-0381-54000	Bob Barker Company	\$ 598.50

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

RE: RENOVATION OF COURTHOUSE STORAGE ROOM

Buildings & Grounds Superintendent Tim Marty presented additional quotes for the renovation of the Courthouse storage room, following up on information he provided to them at their November 7, 2013 meeting. Also attending was Jamey Styer of WMOA Radio.

Mr. Marty said he has received project quotes as follows:

	<u>Contractor</u>	<u>Amount</u>
General	Ohio Valley Const.	\$16,471.00
	Troy Cook	\$10,840.00
Electric	Canterbury Elect.	\$ 4,300.00
	Rogenski Elect.	\$ 3,300.00
Flooring	Wieser & Cawley	\$ 2,051.50
	Lang's Flooring	\$ 2,224.00
All inclusive	Wynn-Dent Const.	\$27,430.00

He noted all contractors have done work for the County, with which he has been pleased. He recommended the Commissioners contract with Troy Cook, Rogenski Electric, and Lang's Flooring to do this job. Mr. Marty noted the quote from Lang's Flooring includes a higher quality pad which he considers important for this particular room renovation.

Mr. Feathers moved and Mr. Irvine seconded a motion to approve the following contracts for the renovation of the Courthouse storage room, with Mr. Marty overseeing the project:

Troy Cook	General	\$10,840.00
Rogenski Electric	Electrical	\$ 3,300.00
Lang's Flooring	Flooring	\$ 2,224.00
Total		\$16,364.00

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

RE: PRE-CONSTRUCTION CONFERENCE, VILLAGE OF BEVERLY SIDEWALK PROJECT

The Commissioners welcomed Michelle Hyer, Buckeye Hills-Hocking Valley Regional Development District, to conduct a pre-construction conference for the Village of Beverly Sidewalk Community Development Block Grant (CDBG) Project. Attending were the Commissioners, Beverly Mayor Rex Kenyon, Beverly Street Superintendent Bryan Jarvis, Miranda Dailey from contractor Mike's Concrete, Jamey Styer from WMOA Radio, Amanda Nichols from *The Marietta Times*, and Clerk Rick Peoples

Ms. Hyer indicated she reviewed all quotes and recommended the hiring of Mike's Concrete for the amount of \$15,980.00. Ms. Dailey provided proof of liability insurance and Workers Compensation coverage.

Mr. Irvine moved and Mr. Feathers seconded a motion to approve the Notice of Award, the Contract, and the Notice to Proceed to Mike's Concrete LLC, for the Community Development Block Grant (CDBG) Formula 2012 Village of Beverly Sidewalk Project, Part B, for the amount of \$15,980.00, as prepared and recommended by Michelle Hyer, Buckeye Hills-Hocking Valley Regional Development District.

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

Ms. Hyer proceeded with the pre-construction conference. She reviewed with the contractor's representative and the Village representatives the requirements of the project, including:

- Prevailing Wages
- Completion Date – December 31, 2013
- Employee Interviews
- Labor Compliance Office – Tim Irvine
- Job-Site Postings
- Payroll and Invoice Processing
- Start Date (not yet known)
- Permits
- Insurance

Mayor Kenyon asked if the contractor will be able to repair some sidewalk work recently done in Beverly. Ms. Hyer said a different contractor completed that job, and any work on it would have to be contracted for by the Village with no CDBG funds being used.

RE: DRAWDOWN OF FUNDS, HIGHLAND RIDGE WATER CDBG PROJECT

Mr. Irvine moved and Mr. Feathers seconded a motion to approve drawdown of Community Development Block Grant (CDBG) funds for the Highland Ridge Water Improvements Project from the Office of Community Development, Development Services Agency, in the amount of \$147,929.00, and to allow Mr. White and Mr. Feathers to sign the request, as prepared by Michelle Hyer, Buckeye Hills-Hocking Valley Regional Development District.

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

At 7:00 p.m. the meeting moved to Lawrence Elementary School in Lawrence Township.

THE MEETING RESUMED AT 7:00 P.M. AT LAWRENCE ELEMENTARY SCHOOL WITH THE FOLLOWING MEMBERS PRESENT: DAVID A. WHITE, PRESIDENT; RONALD L. FEATHERS, VICE PRESIDENT; TIMOTHY C. IRVINE, MEMBER. PRESIDENT WHITE LED THOSE ATTENDING IN THE PLEDGE OF ALLEGIANCE TO OUR FLAG.

Also attending were Lawrence Township Trustees Gerald McGregor, David Lauer and Paul Metz, David and Patsy Hensler, Marlene Rouse from Lawrence Elementary School, Jamey Styer from WMOA Radio, County Administrator Paul Cunningham, and Clerk Rick Peoples.

RE: AGENDA

Mr. Irvine moved and Mr. Feathers seconded a motion to accept the following adjustments to the remainder of the agenda:

- Add: Travel – Family & Children First
- Travel – EMA Coordinator
- Contract with Bob Lane's Welding for County Road 8 Landslip Repairs
- Engineer's Request to Dispose of Equipment

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

RE: APPROVAL OF MINUTES

Mr. Feathers moved and Mr. Irvine seconded a motion to dispense with the reading of the November 7, 2014 minutes and approve them as submitted.

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

RE: RESOLUTION IN SUPPORT OF PEOPLE WITH DISABILITIES THROUGH APPROPRIATE SIGNAGE

Mr. Feathers moved and Mr. Irvine seconded a motion to adopt the following resolution in support of people with disabilities through appropriate signage, as prepared and requested by Susan Tilton, Superintendent, Washington County Board of Developmental Disabilities:

***WHEREAS**, the City of Marietta Mayor's Disabilities Advisory Council and People First Self-Advocacy Group ably advise the Board of Developmental Disabilities and all of Washington County government on issues relating to residents with disabilities and the services the County provides to them; and,*

***WHEREAS**, the Washington County Board of Developmental Disabilities and all Washington County government officials endeavor to be inclusive in all things and to use complimentary terminology and avoid offensive labels, understanding that the words used to describe one another can have enormous impact on the perceptions people have about themselves and others, and on how welcome people feel; and,*

***WHEREAS**, the Washington County Board of Developmental Disabilities recommends and requests that use of the word "handicapped" be discontinued on Washington County signage and replaced with the word "accessible" or the symbol of a figure seated in a wheelchair, as appropriate; and,*

***WHEREAS**, discontinuing use of the word "handicapped" will change the nature of the signage so that it no longer describes the person using a service or facility, but rather describes the nature of the facility or fixture itself as accessible to residents with disabilities; and,*

***WHEREAS**, the use of correct and appropriate terminology communicates respect and dignity for all people, including those with disabilities.*

***NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of Washington County, Ohio that the term "handicapped" will be discontinued in the manufacture and installation of all new and replacement signage, instead using the term "accessible" and/or the equivalent of symbols recognized as international symbols of access.*

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

RE: TRAVEL REQUESTS

Mr. Irvine moved and Mr. Feathers seconded a motion to approve the following requests for reimbursement of expenses for training and travel pursuant to the policies and procedures and in compliance with the Annual Appropriations for Fiscal Year 2013 and any and all amendments subsequent thereto:

Job and Family Services

Tom Ballengee: One-day trip to Licking County to attend ODJFSDA Executive Board Meeting; November 14, 2013.

Tom Ballengee: Two-day trip to Lewis Center to attend ODJFSDA Executive Retreat; January 13 & 14, 2014.

Emergency Management Agency

Jeff Lauer: One-day trip to Logan to attend Southeast Ohio Emergency Management Association meeting; November 19, 2013.

Family & Children First

Cindy Davis: One-day trip to Zanesville to attend Ohio Family & Children First Regional Meeting; November 19, 2013.

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

President White expressed his continuing concern over the number of travel requests from Family & Children First.

RE: LEASE AGREEMENT FOR OFFICE SPACE AT FRONTIER SHOPPING CENTER

Mr. Feathers moved and Mr. Irvine seconded a motion to approve extension of a lease originally entered into November 18, 1999 and extended periodically thereafter for office space at the Frontier Shopping Center during the period December 1, 2013 through November 30, 2014, for the annual amount of \$20,905.00, payable monthly in the amount of \$1,742.08.

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

Mr. Irvine commented this continuing lease is for office space used by the Title Bureau, and noted the convenience to the public to have the Title Office adjacent to the License Bureau.

RE: SELECTION OF ARCHITECT/ENGINEER FOR JOB AND FAMILY SERVICES HVAC PROJECT

Commissioner Irvine commented he has reviewed the three proposals from architects/engineers to assist with the HVAC project at the Job and Family Services facility. He said DLH Design was the most responsive to the Request for Proposals.

Mr. Feathers moved and Mr. Irvine seconded a motion to approve entering into contract with DLH Design LLC to provide appropriate architectural and engineering design services for the Job and Family Services HVAC project, as noted in the DLH Design proposal letter dated October 3, 2013, for the amount of \$27,500.00 plus permit fees and reimbursables.

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

RE: CONTRACT WITH BOB LANE'S WELDING TO REPAIR COUNTY ROAD 8 LANDSLIPS

Mr. Feathers moved and Mr. Irvine seconded a motion to approve a contract with Bob Lane's Welding, Inc., in the amount of \$16,022.50, for the repair of two landslips on County Road 8, as prepared and requested by County Engineer Roger Wright.

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

RE: REQUEST FROM ENGINEER TO DISPOSE OF OLD EQUIPMENT

Mr. Irvine moved and Mr. Feathers seconded a motion to approve the disposal at public auction of old equipment no longer used by the County Engineer's department, including three dump truck bodies and a 2003 Ford F450, VIN FDX46FO3EA64457, as requested by County Engineer Roger Wright.

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

Mr. Irvine commented that the Commissioners recently signed an agreement for on-line auction at GovDeals.com for disposal of county-owned property and equipment. Ms. Rouse said she is aware of use of that service by Ross County as well.

RE: COMMENTS FROM COMMISSIONERS

Mr. Irvine informed those attending that the Commissioners are currently assembling an operating budget for fiscal year 2014, having recently met with each department head and elected official to hear their requests. The challenge, he noted, is to prepare a responsible budget within available resources. He said year-to-date sales tax revenue, through October, is about 4.5% higher than last year.

Commissioners Feathers thanked everyone for their attendance at this public meeting. He noted this is the fourth meeting this year for the Commissioners outside Marietta, and he said it is a high priority for the Commissioners to be accessible to all residents of Washington County. Mr. Feathers said today's announcement by West Virginia Governor Tomblin of a proposed new cracker plant is wonderful news for this region.

President White expressed his appreciation to the Frontier Local School District for providing facilities for the meeting at Lawrence Elementary, and to guests for their attendance. He commented the list of projects to be partially funded by Community Development Block Grant funds includes a new emergency squad vehicle for the Little Muskingum Volunteer Fire Department.

RE: ADJOURNMENT

Mr. Irvine moved and Mr. Feather seconded a motion to adjourn.

A calling of the roll resulted in a unanimous vote in favor. The meeting adjourned at 7:17 p.m.

_____, President

_____, Vice President

_____, Member

_____, Clerk

