

THE DULY ELECTED MEMBERS OF THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY, OHIO, MET IN REGULAR SESSION ON NOVEMBER 27, 2013 IN ACCORDANCE WITH OHIO REVISED CODE 305.05, WITH THE FOLLOWING MEMBERS PRESENT: DAVID A. WHITE, PRESIDENT, RONALD L. FEATHERS, VICE PRESIDENT, AND TIMOTHY C. IRVINE, MEMBER. THE MEETING WAS CALLED TO ORDER AT 9:00 A.M. BY THE PRESIDENT OF THE BOARD WITH THE PLEDGE OF ALLEGIANCE TO OUR FLAG. MR. FEATHERS THEN LED THOSE ATTENDING IN PRAYER.

Also attending was Clerk Rick Peoples.

**Washington County Commissioners
AGENDA
November 27, 2013**

9:00 Business Meeting
9:30 Dawn Rauch, Community Action – Moving Ohio Forward Program
10:00 Darlene Lukshin, OSU Extension – Duck Creek Early Flood Warning System
10:30 Terry Tamburini, Southeastern Ohio Port Authority – Project Updates
11:00 Sheriff Larry Mincks – Communications System Equipment

UNFINISHED BUSINESS

Additional Appropriation – Sewer
Policy for Limited Bow Hunts of Deer on Washington County Property in the City of Marietta

NEW BUSINESS

Approve Agenda
Approval of previous meeting's minutes
Bills from various departments
Additional Appropriation – Family & Children First
Additional Appropriation – Sheriff (2)
Additional Appropriation – CDBG Broadband
Transfer – Board of Developmental Disabilities (2)
Transfer – Family & Children First
Transfer – Soil & Water Conservation
Transfer – Probate/Juvenile Court
Transfer - Sewer
Then & Now's
Travel Request – Job & Family Services
Travel Request – Child Support Enforcement Agency
Appointment to Local Emergency Planning Committee
County-Wide Cost Allocation Plan – Job & Family Services
Letters to Delinquent Sewer Account Holders
Letter to County Auditor Certifying Delinquent Sewer Accounts
Non-Emergency Transportation Services Bid Recommendation
Letter to U.S. Army Corps of Engineers, Duck Creek Early Flood Warning System

INFORMATION

Courthouse closed, **Thursday**, November 28, for Thanksgiving Day
Senior Levy Meeting, 4:00 p.m., **Thursday**, December 5
CCAO/CEAO Winter Conference, December 8-10, Columbus
Courthouse closed, **Wednesday**, December 25, for Christmas Day
Courthouse closed, **Wednesday**, January 1, for New Year's Day

RE: AGENDA

Mr. Irvine moved and Mr. Feathers seconded a motion to accept the agenda, with the following adjustment:

Add: 9:45 Judge Ed Lane – Office Space
Delete: Travel Request – Child Support Enforcement Agency

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

RE: APPROVAL OF MINUTES

Mr. Feathers moved and Mr. Irvine seconded a motion to dispense with the reading of the November 21, 2013 minutes and approve them as submitted.

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

RE: PAYMENT OF BILLS

Mr. Feathers moved and Mr. Irvine seconded a motion to approve the payment of bills from various departments.

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

RE: ADDITIONAL APPROPRIATIONS

Mr. Irvine moved and Mr. Feathers seconded a motion to approve requests for the following additional appropriations:

Family & Children First	602-2030-52000	\$ 430.00
	602-2030-53201	\$ 200.00
	602-2030-53501	\$ 10.00
	602-2030-54001	\$ 60.00
Sheriff	200-0383-54200	\$ 10,000.00
	100-0384-53000	\$ 10,000.00
CDBG Broadband	215-0863-53000	\$ 14,000.00

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

Mr. Irvine moved and Mr. Feathers seconded a motion to return to the table from Unfinished Business consideration of an Additional Appropriation request for the Sewer Department.

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

Mr. Feathers moved and Mr. Irvine seconded a motion to approve the following request for additional appropriation:

Sewer	400-0113-53102	\$ 27,000.00
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A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

RE: TRANSFERS

Mr. Irvine moved and Mr. Feathers seconded a motion to approve requests for the following transfers:

<u>Department</u>	<u>From</u>	<u>To</u>	<u>Amount</u>
Board of Dev. Disabilities	200-0620-51110	200-0620-55300	\$ 1,131.64
	215-0620-54000	215-0620-54300	\$ 2,700.00
Family & Children First	602-2033-55204	602-2033-53200	\$ 60.00
	602-2033-55204	602-2033-53500	\$ 20.00
Soil & Water Conservation	200-0240-53000	200-2040-54000	\$ 2,000.00
Probate-Juvenile Court	100-0220-51001	100-0220-57400	\$ 10,000.00
Sewer	400-0113-54400	400-0113-57400	\$ 4,000.00

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

RE: THEN & NOW'S

Mr. Irvine moved and Mr. Feathers seconded a motion to approve the following Then & Now's:

<u>Dept</u>	<u>Account</u>	<u>Vendor</u>	<u>Amount</u>
Commissioners	100-0101-55200	Lang's Flooring	\$ 5,110.22
Sheriff	100-0384-54400	B&C Communications	\$ 49,545.80

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

RE: TRAVEL REQUEST

Mr. Feathers moved and Mr. Irvine seconded a motion to approve the following request for reimbursement of expenses for training and travel pursuant to the policies and procedures and in compliance with the Annual Appropriations for Fiscal Year 2013 and any and all amendments subsequent thereto:

JFS

Dawn Lucas, Ruth Burdette: One-day trip to Delaware, Ohio to attend Human Resources Meeting; December 4, 4013.

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

RE: APPOINTMENT TO LEPC

Mr. Irvine moved and Mr. Feathers seconded a motion to appoint Galen Cox to the Washington County Local Emergency Planning Committee (LEPC) for the term August 15, 2013 through August 14, 2015, and to allow Mr. White to sign the application.

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

RE: COUNTY-WIDE COST ALLOCATION PLAN, JFS

Mr. Irvine moved and Mr. Feathers seconded a motion to approve the County-wide Cost Allocation Plan from Washington County Department of Job and Family Services, prepared by them in line with the Maximus plan for the County, allowing for \$34,554.00 to be paid by Job and Family Services to the County for the period January 1, 2014 through December 31, 2014, as requested by Tom Ballengee, Department of Job and Family Services.

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

RE: LETTERS TO DELINQUENT SEWER ACCOUNT HOLDERS

Mr. Feathers moved and Mr. Irvine seconded a motion to approve sending letters to the following holders of delinquent sewer accounts, notifying them payment must immediately be made: Kyle Hodge, Charles Hinzman, Allen Fleming, Brian McCoy, Erica Counts, Jeremy & Michelle Wiltse, Tammy Gearhart, Joseph Maenza, David Carpenter, T. Phillip Holland, Carol B. Miller, Robert Martin, Anthony Baumgard, Kevin Reeder (for 10 Mill Street, Vincent), Sarah Carpenter, Shannon Reynolds, John Church, Kevin Reeder (for 20 Mill Street, Vincent), Scott Tallman (for 155 Main Street, Vincent).

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

RE: CERTIFICATION OF DELINQUENT SEWER ACCOUNTS TO COUNTY AUDITOR

Mr. Feathers moved and Mr. Irvine seconded a motion to approve sending letters to County Auditor Bill McFarland notifying him the following sewer accounts are seriously delinquent, and requesting him to add the delinquent amounts to appropriate property tax bills: Dawn Yost, Tim Anderson, Elizabeth Barnett, Mike Higgins, Bank of America (for 156 First Street, Vincent), John & Joann Edward, Heather Mannix/Bretthauer, Carolyn Douglas, Diana Funk, Richard Rohr, Jr., Chad & Jennifer Rowley, Joseph Hungate, Evan Campbell.

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

RE: NON-EMERGENCY TRANSPORTATION SERVICES PROJECT, JFS

Mr. Feathers moved and Mr. Irvine seconded a motion to award contract to Washington-Morgan Community Action Program for the Non-Emergency Transportation Services Project at Washington County Department of Job and Family Services for the period January 1, 2014 through June 30, 2015, for the amounts listed in the proposal from Washington-Morgan Community Action Program received and opened on November 21, 2013, as recommended by Tom Ballengee, Washington County Department of Job and Family Services.

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

RE: GENERATOR GAS TANK

Commissioner Feathers said there has been question raised as to safety and security of the gas tank servicing the generator at the Emergency Operations Center on Davis Avenue. He said the City's Fire Marshall and the County's Building Inspector have reviewed the situation and determined there is no need for change.

RE: MOVING OHIO FORWARD PROGRAM

Dawn Rauch, Washington-Morgan Community Action Program, informed the Commissioners the Moving Ohio Forward Program has been extended from December 31, 2013 to May 31, 2014. She asked the Commissioners to acknowledge that by signing an Amendment to the Moving Ohio Forward Demolition Program Agreement originally executed on August 14, 2012.

Mr. Irvine moved and Mr. Feathers seconded a motion to approve an Amendment to Ohio Attorney General's Office Moving Ohio Forward Demolition Program Agreement, originally executed on August 14, 2012, extending the end date from December 31, 2013 to May 31, 2014, and to allow Mr. White to sign the Amendment, as prepared and requested by Dawn Rauch, Washington-Morgan Community Action Program.

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

RE: JUDGE ED LANE

Common Pleas Court Judge Ed Lane talked with the Commissioners about his upcoming need for additional office to house a second Pre-Sentence Investigator. He said the position should be filled by June 1, 2014, but his desire is to begin moving stored files into the space prior to that. The Commissioners determined the most appropriate space is the former EMA office which is adjacent to the current Pre-Sentence Investigator's office in the Courthouse Annex, and is currently available.

RE: LETTER TO U.S. ARMY CORPS OF ENGINEERS, RE: DUCK CREEK FLOOD WARNING SYSTEM

Darlene Lukshin, OSU Extension, asked the Commissioners to accept the final accounting for the Duck Creek Early Flood Warning System project, and to request credit from the U.S. Army Corps of Engineers. She said the credit received should cover the operation and maintenance costs for the equipment for at least one year.

Mr. Feathers moved and Mr. Irvine seconded a motion to send the following letter to the U.S. Army Corps of Engineers:

November 27, 2013

*Michael D. McComas, II
Project Manager
Department of the Army
Huntington District, Corps of Engineers
502 Eighth Street
Huntington, WV 25701*

Dear Mr. McComas:

We hereby approve and accept the Government's crediting for Acquisition of Real Estate Necessary for the Duck Creek Flood Warning System Section 205 Project in Washington and Noble Counties, Ohio. This information was received with your letter dated September 9, 2013.

We further affirm that we as the non-federal sponsor have submitted all credit items for work-in-kind, project cooperation team, and real estate activities for all phases of the PPA executed on January 27, 2011. The non-federal sponsor hereby requests that final accounting be performed upon receipt of this letter and does not request an audit.

Sincerely,

WASHINGTON COUNTY COMMISSIONERS

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

RE: OSU EXTENSION STAFFING

Ms. Lukshin updated the Commissioners on staffing changes at the Extension Office. She noted a new County Director should be in place on or about December 2, 2013. This follows the resignation of a former Director, and the use of an Interim Director, which was followed by the naming of a new Director, but is now moving to a "shared" director with Noble County. The Commissioners expressed their concern about the position changing so frequently. There was then discussion about salaries of OSU Extension Office staff members and whether unused salaries were "banked" for budgeting purposes or used in other ways. Mr. Feathers informed Ms. Lukshin the Commissioners are developing a budget for next year, but there is currently more requested than available. As a result, the Commissioners are reviewing "requests, needs, and wants" very carefully, including funds allocated to support the OSU Extension Office.

RE: SOUTHEASTERN OHIO PORT AUTHORITY

Terry Tamburini, Executive Director of the Southeastern Ohio Port Authority, updated the Commissioners on the following projects:

Win Core
Simonton Windows
State Route 7 Sewer Line
Enviro Safe
Peoples Colony Theatre
Area Workforce Development
Proposed Cracker Plant
Tole Corporation
Triad Energy

New Area Hotels and Restaurants
New Web Site for Port Authority

RE: SHERIFF'S DEPARTMENT COMMUNICATIONS EQUIPMENT

Sheriff Larry Mincks reviewed with the Commissioners his plan to transition to Motorola radio and console equipment. He reminded the Commissioners they signed a long-term lease agreement with Motorola in December 2012. That agreement included four MCC7100 dispatch consoles to be used in 911 Dispatch Centers. The 7100's, though, were apparently undersized. Motorola has subsequently recommended the change from four 7100 consoles in the original agreement to two 7500 consoles, for the same price as originally quoted. Sheriff Mincks noted the 7500's are more compatible with the needs of his department, especially since they will prioritize emergency calls and the others will not.

Mr. Feathers moved and Mr. Irvine seconded a motion to approve a change in the Lease Agreement with Motorola for Radio Equipment (Lease Number 23365) dated December 7, 2012, allowing for inclusion of two (2) MCC7500 consoles instead of four (4) MCC7100 consoles, without change in the amount of the Agreement, as recommended by Sheriff Larry Mincks.

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

RE: ADJOURNMENT

Mr. Irvine moved and Mr. Feathers seconded a motion to adjourn.

A calling of the roll resulted in a unanimous vote in favor. The meeting adjourned at 11:30 a. m.

_____, President

_____, Vice President

_____, Member

_____, Clerk