

THE DULY ELECTED MEMBERS OF THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY, OHIO, MET IN REGULAR SESSION ON FEBRUARY 13, 2014 IN ACCORDANCE WITH OHIO REVISED CODE 305.05, WITH THE FOLLOWING MEMBERS PRESENT: RONALD L. FEATHERS, PRESIDENT, DAVID A. WHITE, VICE PRESIDENT, TIMOTHY C. IRVINE, MEMBER. THE MEETING WAS CALLED TO ORDER AT 9:00 A.M. BY THE PRESIDENT OF THE BOARD WITH THE PLEDGE OF ALLEGIANCE TO OUR FLAG. MR. FEATHERS THEN LED THOSE ATTENDING IN PRAYER.

Also attending were Washington County residents Bruce Kelbaugh, Darrel Gamiere and Launce Kramer, Scott Trekal from Laborers' International Union of North America, County Administrator Paul Cunningham, and Clerk Rick Peoples.

**Washington County Commissioners
AGENDA
February 13, 2014**

9:00 Business Meeting
9:30 Darrel Gamiere - Issues with Muskingum Watershed Conservancy District Assessment

UNFINISHED BUSINESS

Request from Golden Years Senior Citizens for Additional Senior Levy Funds

NEW BUSINESS

Approve Agenda
Approval of previous meeting's minutes
Bills from various departments
Transfer – Behavioral Health Board
Transfer – County General (2)
Advance - Sheriff
Then & Now's
Travel – EMA
Travel – Family & Children First
Agreements (2) with O'Neill Senior Center for Use of Senior Levy Funds
Agreement with Wash.-Morgan Community Action Program for Use of Senior Levy Funds
Agreement with Stephen Campbell & Assoc. to Maintain 911 Equipment
Agreement with Creative Microsystems to Maintain 911 Equipment
Changes to the Job and Family Service PRC Plan
Appointment to Local Emergency Planning Committee
Memorandum of Agreement with Cities of Belpre and Marietta
Proposal from BidURenergy

INFORMATION

Courthouse Closed, Presidents' Day, **Monday**, Feb. 17
Finance Committee, 10:00 a.m., **Tuesday**, Feb. 18, Assembly Room
Off-site Regular Meeting, 7:00 p.m., **Thursday**, February 20, Newport Community Bldg.

RE: AGENDA

Mr. White moved and Mr. Irvine seconded a motion to accept the agenda.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Timothy Irvine aye. Motion passed.

RE: APPROVAL OF MINUTES

Mr. White moved and Mr. Feathers seconded a motion to dispense with the reading of the February 6, 2014 minutes and approve them as submitted.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Timothy Irvine abstained. Motion passed.

RE: PAYMENT OF BILLS

Mr. Irvine moved and Mr. White seconded a motion to approve the payment of bills from various departments.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Timothy Irvine aye. Motion passed.

RE: TRANSFERS

Mr. White moved and Mr. Irvine seconded a motion to approve the following requests for transfer of funds:

	<u>From</u>	<u>To</u>	<u>Amount</u>
County General	100-0101-57100	200-0610-49100	\$ 30,000.00
	100-0109-53000	100-0109-51001	\$ 3,700.00
	100-0109-53000	100-0109-51101	\$ 53.65
	100-0109-53000	100-0109-51102	\$ 518.00
	100-0101-57100	200-0520-49100	\$ 12,204.00

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Timothy Irvine aye. Motion passed.

RE: ADVANCE

Mr. Irvine moved and Mr. White seconded a motion to approve the following request for advance of funds:

	<u>From</u>	<u>To</u>	<u>Amount</u>
Sheriff	215-0386-57200	100-0384-49200	\$ 2,930.95

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Timothy Irvine aye. Motion passed.

RE: THEN & NOW'S

Mr. Irvine moved and Mr. White seconded a motion to approve the following Then & Now's:

Dept	Account	Vendor	Amount
Sheriff's Department	100-0384-54400	CDW Government	\$ 547.40
Sheriff's Department	200-0363-53203	Washington Co, Commissioners	\$ 282.91
Sheriff's Department	100-0380-54000	Quality Restaurant Products	\$ 425.00
Sheriff's Department	100-0384-54000	Red Diamond Uniform & Police Supply	\$ 126.50
Sheriff's Department	200-0363-53001	Humane Society of Ohio Valley	\$ 4,000.00
Sheriff's Department	100-0384-54000	Workingman's Store	\$ 681.25
Sheriff's Department	200-0363-53002	Humane Society of Ohio Valley	\$ 1,000.00
Sheriff's Department	200-0383-54201	Centric Group	\$ 1,208.75
Sheriff's Department	200-0383-54200	Keefe Commissary Network Sales	\$ 778.50
Sheriff's Department	200-0383-54200	Keefe Commissary Network Sales	\$ 513.89
Sheriff's Department	200-0383-54201	Centric Group	\$ 1,208.75
Sheriff's Department	100-0384-53000	Cellebrite USA Corp.	\$ 2,998.99
Commissioners	100-0109-53102	Dominion East Ohio Gas	\$ 1,142.60
DJFS	200-0720-53400	Wash. Co. Community Action	\$ 17,014.67
DJFS	200-0720-53400	RSVP Volunteer Program	\$ 262.76
Sheriff's Department	100-0384-53000	C.F. Ditchendorf Contracting	\$ 1,740.00
Sheriff's Department	100-0384-54000	Kielser's Police Supply, Inc.	\$ 1,050.00
Sheriff's Department	100-0384-54000	Office Depot	\$ 170.22
Sheriff's Department	200-0363-53002	Humane Society of the Oh., Valley	\$ 1,000.00
Commissioners	400-0113-53100	AEP	\$ 253.80
Community Action	210-0804-51000	Earl Carpenter	\$ 5,767.00
Children Service	200-0740-52000	Karri Schilling	\$ 145.20
Children Service	200-0740-53000	Center For Child & Family Development	\$ 950.00
Children Service	200-0740-53000	Sharon Lynn Residence for Girls	\$ 777.72
Children Service	200-0740-53000	Toni Teters	\$ 140.00
Children Service	200-0740-53000	Melissa Horner	\$ 140.00
Children Service	200-0740-53000	Jonathan Higgins	\$ 420.00
Children Service	200-0740-53000	Jamie Keller	\$ 140.00
Children Service	200-0740-53000	Community Teaching Homes	\$ 1,400.00
Children Service	200-0740-53000	Margaret Richards	\$ 280.00
Children Service	200-0740-53000	Karri Schilling	\$ 280.00
Children Service	200-0740-53000	Beth Cox	\$ 140.00
Children Service	200-0740-53000	Valerie Huck	\$ 149.00
Children Service	200-0740-53000	Toni Teters	\$ 108.17
Sheriff's Department	200-0363-53001	Humane Society of Oh. Valley	\$ 4,000.00
Sheriff's Department	100-0384-54400	Insight Public Sector	\$ 639.60

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Timothy Irvine aye. Motion passed.

RE: TRAVEL REQUESTS

Mr. White moved and Mr. Irvine seconded a motion to approve the following requests for reimbursement of expenses for training and travel pursuant to the policies and procedures and in compliance with the Annual Appropriations for Fiscal Year 2014 and any and all amendments subsequent thereto:

EMA

Jeff Lauer: One-day trip to Logan to attend Southeast Ohio EMA Meeting; February 18, 2014.

Family & Children First

Cindy Davis: One-day trip to Columbus to attend Help Me Grow Early Intervention Stakeholder Meeting; February 11, 2014 (retroactive approval requested).

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Timothy Irvine aye. Motion passed.

RE: AGREEMENTS WITH O'NEILL SENIOR CENTER AND COMMUNITY ACTION

Mr. White moved and Mr. Irvine seconded a motion to approve agreements as follows with the O'Neill Senior Center and Washington-Morgan Community Action Program for distribution by the County to them (estimated) amounts to be collected from the Senior Levy during 2014:

O'Neill Senior Center, to provide transportation, adult day care services, household repair and cleaning, and social services, \$601,423.10.

O'Neill Senior Center, to provide prescription assistance, \$73,426.44

Washington-Morgan Community Action Program, to provide home-delivered meals, support for homemaker aide, and site support in Barlow/Bartlett and New Matamoras, \$329,644.00

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Timothy Irvine aye. Motion passed.

RE: AGREEMENT WITH STEPHEN CAMPBELL & ASSOCIATES, 911 EQUIPMENT MAINTENANCE

Mr. White moved and Mr. Irvine seconded a motion to approve a Guaranteed Maintenance Service Agreement with Stephen Campbell & Associates, Inc., to maintain a Reliant analog recorder and power supply for the 911 Program at Marietta Police Department, during the period April 1, 2014 through March 31, 2015, for the amount of \$2,700.00.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Timothy Irvine aye. Motion passed.

RE: CONTRACT WITH CREATIVE MICROSYSTEMS, INC., 911 EQUIPMENT MAINTENANCE

Mr. Irvine moved and Mr. White seconded a motion to approve a Maintenance Contract with Creative Microsystems, Inc., to maintain a server and four workstations for the 911 Program at the Washington County Sheriff's Office, during the period January 1, 2014 through December 31, 2014, for the amount of \$3,700.00.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Timothy Irvine aye. Motion passed.

RE: APPOINTMENT TO LOCAL EMERGENCY PLANNING COMMISSION

Mr. Irvine moved and Mr. White seconded a motion to appoint Randy Lowe to the Washington County Local Emergency Planning Committee (LEPC) for the term August 15, 2013 through August 14, 2015, and to allow Mr. Feathers to sign the application, as requested by EMA Coordinator Jeff Lauer.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Timothy Irvine aye. Motion passed.

RE: MEMORANDUM OF AGREEMENT WITH CITIES OF BELPRE AND MARIETTA

President Feathers shared a draft copy of a Memorandum of Agreement with the Cities of Belpre and Marietta, obligating each city to reimburse Washington County \$8,000.00 for the County's purchase of an updated Geographic Information System (GIS). He noted the Commissioners earlier had approved the purchase of the system, with the understanding the cost would be shared with other entities. Mr. Feathers indicated no action will be taken on the Memorandum of Agreement until representatives of both Belpre and Marietta, and the County Prosecutor, have signed it.

RE: PROPOSAL FROM BIDURENERGY

Mr. Feathers informed the Commissioners he has received a proposal from BidURenergy to review recent Washington County electric bills to determine if there might be savings to the County to change vendors of electric service. The Commissioners authorized BidURenergy to review the County's electric accounts, with no financial or contractual obligation incurred by the County. The agreement authorizes BidURenergy the exclusive right to obtain bids for the purchase of electricity for Washington County, such right continuing through August 13, 2014.

RE: REQUEST FOR ADDITIONAL SENIOR LEVY FUNDS

Mr. White moved and Mr. Irvine seconded a motion to return from Unfinished Business discussion of a request from the Golden Years Senior Citizens for additional senior levy funds.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Timothy Irvine aye. Motion passed.

The Clerk said the request from Golden Years Senior Citizens is for \$690.97 to repair a dining room ceiling, to replace a stove hood, and to replace a faulty thermostat. This request, he said, is in addition to the initial allocation of \$960.00 to Golden Years.

President Feathers said he consulted with Bill McAfee about the request, and was advised it is an appropriate use of Senior Levy funds.

Mr. White moved and Mr. Irvine seconded a motion to approve disbursement of \$691.00 to the Golden Years Senior Citizens for the repair of a dining room ceiling, the replacement of a stove hood, and the replacement of a thermostat, as requested by Donna Farley, Golden Years Senior Citizens.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Timothy Irvine aye. Motion passed.

RE: COMMENTS FROM VISITORS

Washington County resident Bruce Kelbaugh asked if Local Emergency Planning Committee members must be residents of Washington County. He was informed by the Commissioners the Committee is very large and includes appropriate representatives from business and industry, who might reside in either Ohio or West Virginia. Commissioner Feathers said members of the Committee are selected for their expertise, and that residency is not a factor.

Mr. Kelbaugh informed the Commissioners he has, both personally and on behalf of Western Washington County Senior Center in Cutler, significantly reduced electricity costs by purchasing from Dayton Power & Light. He indicated he has reduced bills by up to one-half of what he was paying a year ago.

RE: DARREL GAMIERE, LAUNCE KREMER

Washington County residents Darrel Gamiere and Launce Kremer talked with the Commissioners about the special assessment on property tax bills pertaining to the Muskingum Watershed Conservancy District. Mr. Gamiere said he believes this "tax" was forced upon citizens without their opportunity to object. He indicated he receives absolutely no benefit from the Watershed District, and he considers it wrong to be required to financially support it. Mr. Gamiere said he lives in the Duck Creek Watershed rather than the Muskingum Watershed, and yet he is still required to pay into the Muskingum Watershed. He asked the Commissioners specific questions about the special assessment, such as:

- When was this implemented?
- When will it end?
- For what is it used?
- Who authorized it to be collected?

The Commissioners advised Mr. Gamiere and Mr. Kremer that they had no control over the Muskingum Watershed Conservancy District, and they contributed no funds for its operations. They provided the name and contact information for the Public Affairs Administrator at the Watershed District, and suggested they might also contact Representative Andy Thompson and/or Senator Lou Gentile for information on this special assessment.

RE: PAUL CUNNINGHAM, COUNTY ADMINISTRATOR

Paul reminded the Commissioners that Friday, February 14, is his last day working as County Administrator, as the Commissioners did not re-appoint him in that capacity at their Organizational Meeting on January 13. He shared his concerns as follows:

- A county the size of Washington County warrants the services of a County Administrator.
- The decision to eliminate the position of County Administrator was made "with blinders on".
- The decision to eliminate the position may have been made not in accordance with the State of Ohio Sunshine Law and regulations.
- Over the past 13 months the Commissioners have not asked him what he does for the County each day.
- He only learned of his position being eliminated on December 24, 2013.

Mr. Cunningham said he believes he's done a good job for Washington County as County Administrator, and he is discouraged to think the Commissioners don't believe the position is necessary. He noted there are many departments within the County government that have their own financial/budget administrators, and for the County itself to not have one just doesn't promote good fiscal responsibility. Mr. Cunningham thanked the Commissioners for the opportunity to serve them and the citizens of Washington County.

Bruce Kelbaugh acknowledged the Commissioners' right to re-organize, but expressed these concerns:

- There are so many "holes in the plan" that he doesn't see it as a step forward for the County.
- There was no public discussion or input as the Commissioners considered eliminating the position of County Administrator.
- The process of elimination of the position doesn't seem to be "above board".

- The reasons behind the decision to eliminate the County Administrator position are not clear.
- The Commissioners need to have the County's budget regularly monitored and maintained.

President Feathers said the Commissioners have the responsibility to manage, and that sometimes includes re-organization. He recognized Paul Cunningham as a hard worker and a good public servant, but the Commissioners have decided the position of County Administrator is not needed at this time. He said he finds it strange that this action is causing so much discussion, as the Commissioners' fact-finding revealed the position is not justified. Mr. Feathers said the County is not going backward in eliminating this position, and that the Administrator's duties and responsibilities will be covered by others.

Mr. White said the office staff re-organization is still being developed, but if it doesn't work out as anticipated the Commissioners have the opportunity to re-examine and move forward as appropriate.

Mr. Irvine thanked Paul for his dedication to his job and for organizing, sharing and transferring records and files during the past few weeks to facilitate the transition. Commissioners Feathers and White also thanked him for his service.

Mr. Cunningham reiterated his belief that the County needs to have budgetary oversight and control, and that the Commissioners should not be expected to manage this responsibility themselves.

Mr. Kelbaugh indicated he will compile a list of questions for the Commissioners to address to allow him to better understand how and why this decision to eliminate the County Administrator position was made.

RE: ADJOURNMENT

Mr. Irvine moved and Mr. White seconded a motion to adjourn.

A calling of the roll resulted in a unanimous vote in favor. The meeting adjourned at 10:30 a.m.

_____, President

_____, Vice President

_____, Member

_____, Clerk