

THE DULY ELECTED MEMBERS OF THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY, OHIO, MET IN REGULAR SESSION ON FEBRUARY 27, 2014 IN ACCORDANCE WITH OHIO REVISED CODE 305.05, WITH THE FOLLOWING MEMBERS PRESENT: RONALD L. FEATHERS, PRESIDENT, DAVID A. WHITE, VICE PRESIDENT, TIMOTHY C. IRVINE, MEMBER. THE MEETING WAS CALLED TO ORDER AT 9:00 A.M. BY THE PRESIDENT OF THE BOARD WITH THE PLEDGE OF ALLEGIANCE TO OUR FLAG. MR. FEATHERS THEN LED THOSE ATTENDING IN PRAYER.

Also attending were Darlene Lukshin from OSU Extension, Amanda Nicholson from *The Marietta Times*, and Clerk Rick Peoples.

Washington County Commissioners
AGENDA
February 27, 2014

9:00 Business Meeting
9:30 Bid Opening – Little Muskingum VFD CDBG Project
10:00 Alison Baker, OSU Extension – 4-H Program Update
10:30 Sandy Lahmers, Soil & Water Conservation District – Project Updates

UNFINISHED BUSINESS

None

NEW BUSINESS

Approve Agenda
Approval of previous meeting's minutes
Bills from various departments
Resolution to Create New Fund
Resolution Declaring March 2-8 "Ohio 4-H Week"
Resolution to Continue TIRC Agreements
Additional Appropriation – Children Services
Additional Appropriation – Family & Children First
Then & Now's
Travel – Human Resources and Safety/Loss Control
Travel – EMA
Travel – Family & Children First (4)
Travel – Building Department
Travel – CSEA
Travel – JFS
Drawdown Request, Ingenuity Center ARC
Grant from ODOT for 2014 Urban Transit Program
Letter of Support for CDBG Project
Contract w/Fishel Hass Kim Albrecht LLP's for Legal Services for JFS
Memorandum of Understanding between Family & Children First and Big Brothers-Big Sisters of Athens
Letters to Delinquent Sewer Account Holders
Letters to County Auditor Certifying Delinquent Sewer Accounts
Engineer – Contract with Pickering & Associates for Engineering Services

INFORMATION

Joint Solid Waste, 12:00 p.m., **Monday**, March 10, Lori's in Caldwell
Monthly County Home Meeting, 8:30 a.m., **Tuesday**, March 11, at County Home

RE: AGENDA

Mr. White moved and Mr. Irvine seconded a motion to accept the agenda, with the following addition:

Add: 1:30 Sheriff Larry Mincks, Union Contract

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Timothy Irvine aye. Motion passed.

RE: PAYMENT OF BILLS

Mr. White moved and Mr. Irvine seconded a motion to approve the payment of bills from various departments.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Timothy Irvine aye. Motion passed.

RE: RESOLUTION TO CREATE NEW FUND

Mr. Irvine moved and Mr. White seconded a motion to create the following new fund:

100-0104 Budget Stabilization Fund

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Timothy Irvine aye. Motion passed.

RE: RESOLUTION DECLARING "OHIO 4-H WEEK"

Mr. Irvine moved and Mr. White seconded a motion to adopt the following resolution:

WHEREAS, *the youth of Washington County are our greatest resource; and*

WHEREAS, *the Washington County 4-H Youth Development Program provides a unique learning experience for more than 1,900 of these young people annually in community clubs, 4-H Camp, and school enrichment programs; and*

WHEREAS, *Washington County 4-H enables youth, ages 5 through 18, to become self-directing, productive, and contributing members of society; and*

WHEREAS, *Washington County 4-H educational programs are designed to engage members in healthy learning experiences, thereby increasing their self-esteem and problem-solving skills; and*

WHEREAS, *Washington County 4-H has a wide range of educational curricula encouraging youth to explore citizenship, leadership, community service, careers, and more; and*

WHEREAS, *more than 210 volunteers and community leaders devote their time, talents, knowledge, and energy to helping Washington County 4-H youth develop their skills and confidence; and*

WHEREAS, *for more than ninety years the Washington County 4-H Program has contributed to the growth and development of our County's youth; and*

WHEREAS, *the theme for Washington County 4-H in 2014, "Grow with 4-H," reflects the commitment and mission of this organization to helping youth discover their full potential through positive youth development programming.*

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of Washington County, Ohio, that the week of March 2 through March 8, in the year 2014, is hereby designated

OHIO 4-H WEEK

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Timothy Irvine aye. Motion passed.

RE: RESOLUTION TO CONTINUE TIRC AGREEMENTS

Mr. White moved and Mr. Irvine seconded a motion to adopt the following resolution, continuing the existing Tax Incentive Review Council agreements with four area companies:

WHEREAS, *in order to encourage and promote the creation of employment and investment opportunities within Washington County, the Board of Commissioners of Washington County sponsors the State of Ohio's Enterprise Zone program; and*

WHEREAS, *an integral part of the Enterprise Zone program is the annual review of those Agreements entered into by the local public partners and private businesses committed to the creation of job and investment opportunities within Washington County; and*

WHEREAS, *consistent with State law Washington County has caused to be created a Tax Incentive Review Council for the purpose of reviewing Enterprise Zone Agreements and recommending an appropriate course of action to the Board of Commissioners with regard to continuance, modification, or termination of the aforementioned Agreements; and*

WHEREAS, *the Tax Incentive Review Council assigned review responsibility has conducted its responsibilities for the period January 1, 2013 through December 31, 2013; and*

WHEREAS, *the Tax Incentive Review Council has recommended that Agreements monitored during the review and reporting period be continued without modification for the following:*

*Ohio Valley Alloy Services, Inc.
Miller Real Estate Development Company
Washington Electric Cooperative, Inc.
Gladstone Companies, formerly Dimex, LLC*

NOW, THEREFORE BE IT RESOLVED that the Board of Commissioners of Washington County does hereby accept the recommendations of the Washington County Tax Incentive Review Council, and does hereby continue the Agreements in place with the following: *Ohio Valley Alloy Services, Inc.; Miller Real Estate Development Company; Washington Electric Cooperative, Inc.; and Gladstone Companies, formerly Dimex, LLC.*

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Timothy Irvine aye. Motion passed.

RE: ADDITIONAL APPROPRIATIONS

Mr. Irvine moved and Mr. White seconded a motion to approve the following requests for additional appropriations:

Children Services	200-0740-53100	\$ 938.50
Family & Children First	602-2030-57400	\$ 1,000.00

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Timothy Irvine aye. Motion passed.

RE: THEN & NOW'S

Mr. White moved and Mr. Irvine seconded a motion to approve the following Then & Now's:

Dept	Account	Vendor	Amount
Sheriff's Department	100-0384-54001	Speedway	\$ 157.62
Sheriff's Department	100-0384-54005	CDW Government	\$ 395.04
Sheriff's Department	100-0384-54005	CDW Government	\$ 266.00
Sheriff's Department	100-0384-53100	Dominion East Ohio	\$ 364.71
Sheriff's Department	100-0384-54004	Office Depot	\$ 524.95
Sheriff's Department	100-0384-53500	Ullman's Body Shop	\$ 779.68
Sheriff's Department	100-0384-53500	Pioneer Chevrolet Cadillac	\$ 1,935.83
Sheriff's Department	100-0384-53500	New Weihl Body Shop	\$ 200.00
Sheriff's Department	100-0384-53500	New Weihl Body Shop	\$ 2,336.00
Sheriff's Department	100-0384-54403	Kieslers Police Supply	\$ 168.00
Sheriff's Department	100-0384-54000	Kieler's Police Supply	\$ 1,060.00
Commissioners	100-0109-53000	Carver's Electric	\$ 674.58
MR/DD	215-0620-54200	Crescent & Sprague Supply	\$ 106.17
MR/DD	200-0620-53000	OASBO	\$ 190.00
JFS	200-0720-57400	Overland Storage	\$ 799.00
JFS	200-0720-57400	Amazon	\$ 414.55

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Timothy Irvine aye. Motion passed.

RE: TRAVEL REQUESTS

Mr. White moved and Mr. Irvine seconded a motion to approve the following requests for reimbursement of expenses for training and travel pursuant to the policies and procedures and in compliance with the Annual Appropriations for Fiscal Year 2014 and any and all amendments subsequent thereto:

HR

Darla Miller: One-day trip to Columbus to attend CCAO Group Retro Meeting; February 28, 2014.

EMA

Jeff Lauer: Two-day trip to Columbus to attend Ohio EMA Spring Directors Conference; April 22-23, 2014.

Family & Children First

Cindy Davis: One-day trip to Columbus to attend Ohio Family & Children First Coordinators Association meeting; February 28, 2014.

Cindy Davis: One-day trip to Caldwell to attend WIA Youth Advisory Council meeting; March 4, 2014.

Cindy Davis: One-day trip to Columbus to attend Ohio Family & Children First Coordinators Association Executive Committee meeting; March 14, 2014.

Cindy Davis: One-day trip to Caldwell to attend WIA Youth Advisory Council meeting; March 20, 2014.

Building Department

Dave Sweigard: One-day trip to Dayton to attend Wood Wall Bracing Class; March 5, 2014.

Child Support

Kim Hinkle: Change in previously-approved travel to Columbus for OCDA General Membership meeting, from May 15, 2014 to May 14, 2014.

JFS

Kelly Bauerbach, Terri Long, Deanna Green: Change in previously-approved travel to Athens for Child Care Training; from February 24, 2014 to February 27, 2014.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Timothy Irvine aye. Motion passed.

RE: DRAWDOWN OF FUNDS FOR INGENUITY CENTER PROJECT

Mr. Irvine moved and Mr. White seconded a motion to approve a drawdown request to the Ohio Development Services Agency in the amount of \$52,000.00, for the Southeastern Ohio Port Authority Ingenuity Center Project, Grant Number B-P-11-1CY-1, and to allow Mr. Feathers and Mr. White to sign the drawdown, as prepared and requested by Melissa Zoller, Buckeye Hills-Hocking Valley Regional Development District.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Timothy Irvine aye. Motion passed.

RE: GRANT FROM ODOT FOR 2014 URBAN TRANSIT PROGRAM

Mr. Irvine moved and Mr. White seconded a motion to approve contract number 088-UTPS-14-0100, from the Ohio Department of Transportation (ODOT) for the 2014 Urban Transit Program in Washington County, in the amount of \$39,956.00, and to allow Mr. Feathers to sign the contract.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Timothy Irvine aye. Motion passed.

RE: LETTER OF SUPPORT FOR CDBG PROJECT

Mr. Irvine moved and Mr. White seconded a motion to approve the following letter of support for the Little Muskingum Volunteer Fire Department Community Development Block Grant (CDBG) project to purchase a new emergency squad vehicle, as requested by Darlene Lukshin, OSU Extension:

February 27, 2014

*Cynthia Drennan
Executive Director
Sisters of St. Joseph Charitable Fund
P.O. Box 4440
Parkersburg, WV 26104*

Dear Sister Drennan:

We support the Little Muskingum Volunteer Fire Department Rescue Squad project.

On June 13, 2013, we passed a resolution committing \$58,400 through Community Development Block Grant (CDBG) funding for this project. The Ohio Development Services Agency releases these CDBG funds for distribution in early 2014. Bids are currently being accepted and will be reviewed. Funds will then be expended for the partial funding of this vehicle.

We appreciate any assistance your organization can provide to this very important project that reaches many of our eastern Washington County residents.

Sincerely,

/s/ WASHINGTON COUNTY COMMISSIONERS

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Timothy Irvine aye. Motion passed.

RE: CONTRACT WITH FISHEL HASS KIM ALBRECHT LLP'S FOR LEGAL SERVICES

Mr. White moved and Mr. Irvine seconded a motion to approve a contract with Fishel Hass Kim Albrecht LLP's to provide legal services to the Washington County Department of Job and Family Services during the period January 1, 2014 through December 31, 2014, at the hourly rate of \$185.00, as approved by County Prosecutor Jim Schneider and requested by Tom Ballengee, Department of Job & Family Services.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Timothy Irvine aye. Motion passed.

RE: MEMORANDUM OF UNDERSTANDING WITH BIG BROTHERS-BIG SISTERS

Mr. Irvine moved and Mr. White seconded a motion to approve a Memorandum of Understanding between the Washington County Board of Commissioners, on behalf of Washington County Family and Children First Council, and Big Brothers-Big Sisters of Athens County, for the County to provide Big Brothers-Big Sisters appropriate office space and use of equipment at the offices of Family & Children First, with reimbursement for long distance telephone calls, fax use, and copying, during the period May 1, 2014 through April 30, 2015, as requested by Cindy Davis, Family & Children First.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Timothy Irvine aye. Motion passed.

RE: LETTERS TO DELINQUENT SEWER ACCOUNT HOLDERS

Mr. White moved and Mr. Irvine seconded a motion to approve sending notices to the following delinquent sewer account holders, requesting immediate payment on their delinquent accounts: Burton Brown, Amy and Zack Huffman, Michael and Amber Moore, Jack Lane, Diana Funk (for 3844 School House Road), Evan Campbell, Loren Kittle, Jonathan Kirk, Theresa Hescht, Chad & Jennifer Rowley, Ind. Baptist Mission for Asian (for 103 Masonic Park Road), Alvin Harris, Jr. (for 3648 School House Road), Daniel and Leah Norman.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Timothy Irvine aye. Motion passed.

RE: CERTIFICATION OF DELINQUENT SEWER ACCOUNTS

Mr. White moved and Mr. Irvine seconded a motion to approve certifying the following delinquent sewer accounts to County Auditor Bill McFarland, requesting him to add the delinquent amounts to property tax bills: Ernest Cornell, Angela Parker, Patricia Eagle, Linda Lorentz, Jerry Biehl.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Timothy Irvine aye. Motion passed.

RE: CONTRACT WITH PICKERING & ASSOCIATES FOR ENGINEERING SERVICES

Mr. White moved and Mr. Irvine seconded a motion to approve a contract with Pickering & Associates for engineering services for the HEC-RAS analysis for the County Road 14-0361 IN Bridge Replacement Project, for the amount of \$2,800.00, as requested by County Engineer Roger Wright.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Timothy Irvine aye. Motion passed.

RE: BID OPENING, LITTLE MUSKINGUM VFD CDBG PROJECT

At 9:30 a.m. President Feathers opened the single sealed bid received for the Little Muskingum Volunteer Fire Department (VFD) Community Development Block Grant (CDBG) Project to purchase a new emergency squad vehicle. Michelle Hyer from Buckeye Hills-Hocking Valley Regional Development District facilitated the bid opening, which was attended by her, the Commissioners, the Clerk, Darlene Lukshin from OSU Extension, Amanda Nicholson from *The Marietta Times*, Stephen Strickler from Burgess Ambulance Sales, Ronnie Warren from Little Muskingum VFD, and Max and Melissa Cogswell.

The one bid opened was from Burgess Ambulance Sales, for the amount of \$132,604.00. With rebate from Ford Motor Company, the reduced amount of the bid is \$128,504.00. Project estimate is \$132,000.00.

Ms. Hyer indicated she will review the bid and determine if it will be necessary to re-bid the project due to having received only one bid.

The representative from Burgess Ambulance Sales said there is significant lead time in ordering such a vehicle, including several weeks to secure a chassis and approximately 160 days to manufacture and assemble.

RE: 4-H PROGRAM UPDATE

The Commissioners welcomed Alison Baker, OSU Extension Office, and several representatives from Washington County 4-H clubs, including Max Cogswell, Tyler and Julia Hartline, and Maggie Gottfried. Also attending were parents Melissa Cogswell and Kathryn Hartline.

Ms. Baker updated the Commissioners on 4-H projects, including the 4-H Open House on March 13, the 4-H Endowment Dinner and Auction on March 22, and the Napoli's Pizza fundraiser during the week of March 2. She thanked the Commissioners for their support of the Washington County 4-H Program, and commented on the large numbers of youth involved and/or impacted by 4-H in the County.

The Clerk read aloud the resolution declaring the week of March 2 through 8, 2014 as "Ohio 4-H Week" in Washington County.

Each of the four members of local 4-H clubs shared their experience in participating and what they've gained from that experience. Max, Tyler, Julia and Maggie all serve as officers of their respective 4-H clubs, and they said 4-H has helped to develop their knowledge, skills, leadership, citizenship and community involvement.

The Commissioners congratulated Ms. Baker and the 4-H members for their success in Washington County.

RE: SOIL & WATER CONSERVATION DISTRICT

Sandy Lahmers, Chuck Hicks and Jamey Rauch from the Washington County Soil & Water Conservation District spoke with the Commissioners about their programs and their need for additional help to promote and provide those programs.

Ms. Lahmers noted that in 2008 they had 7.5 employees, but currently they have 4. She expressed interest in hiring an Education Specialist, a position they once had. This Specialist would improve public relations, work with school administrators and teachers, develop new programs, and provide adult education. She indicated they now have sufficient funds for the position through 2014, but will ask for financial assistance from the Commissioners during the budget process for 2015, estimating the annual cost to the Commissioners to be \$18,500. Mr. Rauch, Mr. Hicks and Ms. Lahmers agreed that proposed Senate Bill 150 will result in more need for Soil & Water's services, as it will require certification to spread fertilizer and manure on more than fifty acres and they can provide training and education to obtain that certification.

Ms. Lahmers indicated she is anxious for the position to be filled, and is hopeful the Commissioners will financially support it in 2015 and beyond.

RE: UNION CONTRACT FOR SHERIFF'S DEPARTMENT

Sheriff Larry Mincks notified the Commissioners the contract for union members in the Sheriff's Department for the period February 1, 2014 through January 31, 2017 has been prepared, negotiated and signed by all parties. He said he will take it to Prosecutor Jim Schneider for review, and then return it to the Commissioners for their consideration. He noted the contract includes provision for random drug testing of employees, and compensation increases of 2% for each of the three years.

RE: ADJOURNMENT

Mr. White moved and Mr. Irvine seconded a motion to adjourn.

A calling of the roll resulted in a unanimous vote in favor. The meeting adjourned at 2:00 p.m.

_____, President

_____, Vice President

_____, Member

_____, Clerk