

THE DULY ELECTED MEMBERS OF THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY, OHIO, MET IN REGULAR SESSION ON MARCH 6, 2014 IN ACCORDANCE WITH OHIO REVISED CODE 305.05, WITH THE FOLLOWING MEMBERS PRESENT: RONALD L. FEATHERS, PRESIDENT, DAVID A. WHITE, VICE PRESIDENT, TIMOTHY C. IRVINE, MEMBER. THE MEETING WAS CALLED TO ORDER AT 9:00 A.M. BY THE PRESIDENT OF THE BOARD WITH THE PLEDGE OF ALLEGIANCE TO OUR FLAG. MR. FEATHERS THEN LED THOSE ATTENDING IN PRAYER.

Also attending were Warren Township Trustee Jeff Knowlton, Muskingum Township Trustee Gary Doan, County Engineer Roger Wright, Amanda Nicholson from *The Marietta Times*, and Clerk Rick Peoples.

Washington County Commissioners
AGENDA
March 6, 2014

9:00 Business Meeting
9:30 Dawn Rauch, Washington-Morgan Community Action Program – Urban Transit
10:00 Michelle Hyer, Buckeye Hills-Hocking Valley Regional Dev. Dist. – CDBG Contracts

UNFINISHED BUSINESS

None

NEW BUSINESS

Approve Agenda
Approval of previous meeting's minutes
Bills from various departments
Resolution to Create New Fund
Resolution to Appropriate Funds to Pioneer City Chapter 52 Disabled American Veterans Transfer – Sheriff
Transfer – Family & Children First
Then & Now's
Travel – Job & Family Services (2)
Travel – Family & Children First
Travel – Sewer
Travel – Director of Human Resources and Safety/Loss Control
Memorandum of Agreement with Cities of Belpre and Marietta for Woolpert Services
County Auditor's Request to Distribute Payment in Lieu of Taxes (PILT) Receipts
Letter of Support to FCC for "Every Citizen Online" Program
Maintenance Contract with Franklin Fire Equipment, JFS
Invoices (2) for W.P. Snyder Restoration Project
Moving Ohio Forward Demolition Program Agreement
Consideration of Membership to Eastern Ohio Development Alliance (EODA)
Letters to Delinquent Sewer Account Holders
Certification of Delinquent Sewer Accounts to County Auditor
Engineer – Request to Purchase Used 2011 Ford Truck
Engineer – Request to Purchase Used 2005 Semi Truck
Engineer – Request to Purchase New 2015 Ford Truck

INFORMATION

*This is **Ohio 4-H Week** in Washington County.*

Joint Solid Waste, 12:00 p.m., **Monday**, March 10, Lori's in Caldwell
Monthly County Home Meeting, 8:30 a.m., **Tuesday**, March 11, at County Home
Finance Committee, 10:00 a.m., **Tuesday**, March 18

RE: AGENDA

Mr. Irvine moved and Mr. White seconded a motion to accept the agenda, with the following additions:

Add: Bus Maintenance Bid Package, Developmental Disabilities
Appointment to Board of Developmental Disabilities
2013 Bureau of Workers' Compensation Payroll Reports (2)
Labor Agreement, Sheriff

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Timothy Irvine aye. Motion passed.

RE: PAYMENT OF BILLS

Mr. Irvine moved and Mr. White seconded a motion to approve the payment of bills from various departments.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Timothy Irvine aye. Motion passed.

RE: RESOLUTION TO CREATE NEW FUND

Mr. Irvine moved and Mr. White seconded a motion to create the following new fund:

200-0542 County Engineer's Sales Tax

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Timothy Irvine aye. Motion passed.

Mr. Irvine commented the purpose of this new fund is to account for the annual allocation of Permissive Sales Tax funds to the County Engineer, to be used by the County Engineer for roads and bridges.

RE: RESOLUTION TO APPROPRIATE FUNDS TO PIONEER CITY CHAPTER 52 D.A.V.

Mr. White moved and Mr. Irvine seconded a motion to approve payment by the Department of Veterans Services to Pioneer City Chapter 52 of the Disabled American Veterans (D.A.V.), in an amount not to exceed \$500.00 as authorized by Section 307.66 of the Ohio Revised Code, for the purpose of defraying appropriate costs for observance of Memorial Day 2014, as requested by Commander David Delancey of Pioneer City Chapter 52 D.A.V.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Timothy Irvine aye. Motion passed.

Mr. White commented these funds have been allocated to Veterans Services for this purpose, and they will be directed to forward \$500.00 to Pioneer City Chapter 52 D.A.V. Any of those funds not used by Pioneer City Chapter 52 D.A.V. must be returned to Veterans Services.

RE: TRANSFERS

Mr. White moved and Mr. Irvine seconded a motion to approve the following requests for transfer of funds:

	<u>From</u>	<u>To</u>	<u>Amount</u>
Sheriff	100-0384-54400	100-0384-54401	\$ 6,500.00
Family & Children First	602-2033-55204	602-2033-55202	\$ 400.00
	602-2033-55204	602-2033-52002	\$ 100.00
	602-2033-55204	602-2033-52003	\$ 200.00

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Timothy Irvine aye. Motion passed.

RE: THEN & NOW'S

Mr. White moved and Mr. Irvine seconded a motion to approve the following Then & Now's:

Dept	Account	Vendor	Amount
Sheriff's Department	200-0363-53001	Humane Society of the Oh Valley	\$ 4,000.00
Sheriff's Department	200-0363-53002	Humane Society of the Oh Valley	\$ 1,000.00
Commissioners	100-0109-53102	City of Marietta	\$ 474.65
DJFS	200-0720-57400	Par Mar Oil Co.	\$ 5,000.00
Sheriff's Department	100-0384-54005	CDW Government	\$ 109.71
Sheriff's Department	200-0363-53203	Washington Co. Commissioners	\$ 366.61
Sheriff's Department	200-0363-53000	MFCD, LLC	\$ 100.00
Sheriff's Department	200-0363-53000	MFCD, LLC	\$ 100.00
MR/DD	210-0620-53200	Payflex	\$ 591.87
MR/DD	210-0620-53000	Skili Path Seminars	\$ 556.00
MR/DD	210-0620-53000	Morgan Co. Board of DD	\$ 2,730.27
Sheriff's Department	100-0384-54001	Sherlock Oil Co., Inc.	\$ 3,312.48
Sheriff's Department	100-0384-53100	AT&T	\$ 558.78
Sheriff's Department	100-0384-53100	AT&T	\$ 253.22
Sheriff's Department	200-0383-57400	Super Laundry	\$ 1,000.00
Sheriff's Department	100-0384-53000	Guardian Tracking, LLC	\$ 2,159.00
CSEA	200-0730-57403	Juvenile Court	\$ 230.00
Commissioners	200-0113-53000	Ohio DSA	\$ 1,419.99

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Timothy Irvine aye. Motion passed.

RE: TRAVEL REQUESTS

Mr. White moved and Mr. Irvine seconded a motion to approve the following requests for reimbursement of expenses for training and travel pursuant to the policies and procedures and in compliance with the Annual Appropriations for Fiscal Year 2014 and any and all amendments subsequent thereto:

Job and Family Services

Anita Vaughan: Two-day trip to Columbus to attend OCAPS meeting; March 13 & 14, 2014.

Candy Nelson, Mashellda Gibbs: Two-day trip to Newark to attend Ohio Council on Welfare Fraud, March 27 & 28, 2014.

Family & Children First

Lashley Earley: Four-day trip to Homestead, Pennsylvania to attend Parents as Teachers training for the Help Me Grow Program; March 2-5, 2014. (Retroactive approval requested.)

Sewer

Craig Barker: Four-day trip to Deer Creek State Park to attend OTCO workshops; May 12-15, 2014.

Human Resources

Darla Miller: One-day trip to Columbus to attend CORSA Renewal Meeting; March 28, 2014.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Timothy Irvine aye. Motion passed.

RE: MEMORANDUM OF UNDERSTANDING WITH CITIES OF MARIETTA AND BELPRE

Mr. Irvine moved and Mr. White seconded a motion to approve a Memorandum of Agreement with the Cities of Belpre and Marietta for the purpose of shared funding for the 2014 Ohio Statewide Imagery Program (OSIP) for Washington County, with services to be performed by Woolpert, Inc., in accordance with the OSIP II State Contract, with each of the Cities to provide \$8,000.00 reimbursement to Washington County for costs incurred for the project.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Timothy Irvine aye. Motion passed.

RE: DISTRIBUTION OF PILT RECEIPTS

Mr. White moved and Mr. Irvine seconded a motion to approve County Auditor Bill McFarland's request to distribute Payment in Lieu of Taxes (PILT) receipts in the amount of \$8,649.51 from Wayne National Forest, with Frontier Local School District to receive 80.0% of that amount, Washington County to receive 8.1%, and appropriate townships to split 11.9%, the same distribution formula used in the prior years.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Timothy Irvine aye. Motion passed.

RE: LETTER OF SUPPORT FOR "EVERY CITIZEN ONLINE" PROJECT

Mr. White moved and Mr. Irvine seconded a motion to approve the following letter of support to the Federal Communications Commission (FCC) for Connect Ohio application with Horizon Telcom for funds from FCC's "Every Citizen Online" project, as requested by I.T. Director Gerry Lockhart:

March 6, 2014

*Chairman Thomas Wheeler, FCC Commissioners, Jonathan Chambers
Federal Communications Commission
445 12th Street SW
Washington, DC 20536*

Dear Chairman Wheeler, Commissioners and Mr. Chambers:

On behalf of Washington County we are pleased to write in support of Horizon Telcom's Expression of Interest, an opportunity for funding through the Commission's Rural Broadband Experiments to deploy next-generation broadband networks and its corresponding benefits within Washington County, Ohio.

Through participation in the Every Citizen Online Program with Connect Ohio, a nonprofit organization that works to expand broadband access, and use in Ohio we have witnessed first-hand the benefits of high-speed internet access and digital literacy training within our community.

Washington County faces unique challenges to broadband access, adoption, and usage that can be addressed through this project. In our County alone, nearly 3,300 households do not have access to broadband at speeds of at least 3 Mbps downstream and 768 Kbps upstream. According to Connect Ohio, more than 24,100 households do not subscribe to home broadband service across the counties that would be served by this project. Among those households, one in four cite the lack of available broadband service as their main reason for not subscribing while nearly one in six say they lack the digital skills necessary to use broadband.

Horizon Telcom's program described in this Expression of Interest will maximize the impact of the Rural Broadband Experiments by leveraging the community resources and stakeholders assembled through the Every Citizen Online program to further strengthen the capacity of Washington County and our residents. Deploying robust broadband connectivity in Washington County will incentivize scalable broadband networks and catalyze benefits to economic development, education, healthcare, and overall quality of life.

We express our support for the organized effort by Horizon Telcom to enhance local broadband networks. These networks will significantly contribute to our community and residents, and ensure network availability now and in the future.

Sincerely,

/s/ WASHINGTON COUNTY COMMISSIONERS

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Timothy Irvine aye. Motion passed.

RE: MAINTENANCE CONTRACT WITH FRANKLIN FIRE EQUIPMENT

Mr. White moved and Mr. Irvine seconded a motion to approve a request from the Washington County Department of Job and Family Services to enter into contract with Franklin Fire Equipment to maintain fire extinguishers in its facility, for a period of two years, for the amount of \$50.95 per year.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Timothy Irvine aye. Motion passed.

RE: INVOICES FOR THE W.P. SNYDER, JR. RESTORATION PROJECT

Mr. White moved and Mr. Irvine seconded a motion to approve the following invoices for the W.P. Snyder, Jr. Restoration Project, to be paid by the Ohio Department of Transportation directly to contract Amherst Madison, Inc., and to allow Mr. Feathers to sign the invoices:

Invoice #4, \$74,536.26

Invoice #5, \$90,689.72

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Timothy Irvine aye. Motion passed.

RE: MOVING OHIO FORWARD DEMOLITION PROGRAM AGREEMENT

Mr. Irvine moved and Mr. White seconded a motion to approve an Agreement with the Ohio Attorney General to participate in his Moving Ohio Forward Demolition Program, which will provide up to \$7,800.00 to Washington County to demolish up to three residential structures in Washington County between January 1, 2014 and September 30, 2014, as recommended by Dawn Rauch, Washington-Morgan Community Action Program.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Timothy Irvine aye. Motion passed.

RE: MEMBERSHIP IN EASTERN OHIO DEVELOPMENT ALLIANCE

Mr. White moved and Mr. Irvine seconded a motion to renew membership in the Eastern Ohio Development Alliance (EODA) for calendar year 2014, for the amount of \$200.00.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Timothy Irvine aye. Motion passed.

President Feathers commented he believes EODA to be a valuable organization with the interest of improving the economic conditions of sixteen counties, allowing a platform for networking and collaboration among those counties and other member organizations.

RE: BUS MAINTENANCE AGREEMENT, DEVELOPMENTAL DISABILITIES

Mr. White moved and Mr. Irvine seconded a motion to approve the bid package for maintenance of buses and other vehicles for the Board of Developmental Disabilities, with sealed proposals to be solicited by the Commissioners, as requested by Susan Tilton and Mike McClure, representing the Board of Developmental Disabilities.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Timothy Irvine aye. Motion passed.

RE: APPOINTMENT TO BOARD OF DEVELOPMENTAL DISABILITIES

Mr. White moved and Mr. Irvine seconded a motion to appoint Lisa Keaveney to the Board of Developmental Disabilities, with her term to begin immediately and extend through December 31, 2016, as requested by Susan Tilton, Superintendent, Washington County Board of Developmental Disabilities.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Timothy Irvine aye. Motion passed.

RE: 2013 BUREAU OF WORKERS' COMPENSATION PAYROLL REPORTS

Mr. Irvine moved and Mr. White seconded a motion to approve two 2013 Ohio Bureau of Workers' Compensation Payroll Reports prepared by Darla Miller, Director of Human Resources, and to allow Mr. Feathers to sign the documents.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Timothy Irvine aye. Motion passed.

RE: LABOR AGREEMENT, SHERIFF'S DEPARTMENT

Mr. Irvine moved and Mr. White seconded a motion to approve the Labor Agreement between the Washington County Sheriff's Office and the Fraternal Order of Police, Ohio Labor Council, Inc., for the period March 4, 2014 through January 31, 2017, as requested by Sheriff Larry Mincks, and approved only as to form by Prosecutor Jim Schneider.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Timothy Irvine aye. Motion passed.

RE: LETTERS TO DELINQUENT SEWER ACCOUNT HOLDERS

Mr. Irvine moved and Mr. White seconded a motion to approve sending notices to the following delinquent sewer account holders, requesting immediate payment on their delinquent accounts: Evelyn Treadway, Roger Roberts, Heather Mannix/Bretthauer, John and Joann Edwards, R. Heiss Land Development (for 180 Cornerstone Drive), Kelly Ollum (for 120 Barrett, South), John Church, (for 12220 State Route 550, Dawn Rachell Yost, Russell Shields, Jr., Elisabeth Barnett (for 20 Second Street, Reynoldsburg), Cynthia McClay (for 10830 State Route 550), Par Mar Oil Co. #2, James Rhodes, Brian Stine, Safeguard Properties (for 156 First Street, Barlow).

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Timothy Irvine aye. Motion passed.

RE: CERTIFICATION OF DELINQUENT SEWER ACCOUNTS

Mr. Irvine moved and Mr. White seconded a motion to approve certifying the following delinquent sewer accounts to County Auditor Bill McFarland, requesting him to add the delinquent amounts to property tax bills: John Walsh, Angela Rhodes Lewis, Christopher and Patty Carver, Karen Anstatt, Michael Cameron, Donald Tallman, Kelly Offenberger, Jean Yost, Debra Wingrove.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Timothy Irvine aye. Motion passed.

RE: ENGINEER'S REQUEST TO PURCHASE USED 2011 FORD TRUCK

Mr. Irvine moved and Mr. White seconded a motion to approve the purchase of a used 2011 Ford F150 truck from Family Ford for \$22,500.00, to be used as a foreman's truck, as requested by County Engineer Roger Wright.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Timothy Irvine aye. Motion passed.

RE: ENGINEER'S REQUEST TO PURCHASE USED SEMI-TRUCK

Mr. White moved and Mr. Irvine seconded a motion to approve the solicitation of sealed bids for the purchase of a 2005 to 2007 Peterbilt Model 378 semi truck for use by the Washington County Highway Department, as requested by County Engineer Roger Wright.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Timothy Irvine aye. Motion passed.

RE: ENGINEER'S REQUEST TO PURCHASE NEW FORD F-350 TRUCK

Mr. White moved and Mr. Irvine seconded a motion to approve the purchase of a new 2015 Ford F-350 cab and chassis from Family Ford, for the amount of \$49,181.00, which is lower than the state purchasing contract price of \$50,857.00, as requested by County Engineer Roger Wright.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Timothy Irvine aye. Motion passed.

RE: TRANSIT PROGRAM

Mr. Irvine moved and Mr. White seconded a motion to approve a letter of response to the Federal Transit Administration, addressing issues identified in the Fiscal Year 2013 Triennial Review of the Washington County Urban Transit Program.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Timothy Irvine aye. Motion passed.

Dawn Rauch, Washington-Morgan Community Action Program, said this was an excellent review of the County's program, resulting in only four findings, two of which were in the area of Finance and two in Procurement. The response letter includes corrective action being taken by the County.

Mr. White moved and Mr. Irvine seconded a motion to approve documents for the Federal Transit Administration designating Mr. Feathers as the authorized signer of application(s), and

Mr. Feathers and Rick Peoples as new users in the Transportation Electronic Award Management System (TEAM), as prepared and recommended by Dawn Rauch, Washington-Morgan Community Action Program.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Timothy Irvine aye. Motion passed.

RE: MOVING OHIO FORWARD

Mr. White moved and Mr. Irvine seconded a motion to approve the demolition of three residential structures with reimbursement for demolition expenses to come from Moving Ohio Forward, as recommended by Dawn Rauch, Washington-Morgan Community Action Program:

511-513 Main Street, Belpre
603 Main Street, Belpre
232 South Sixth Street, Marietta

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Timothy Irvine aye. Motion passed.

Mr. White moved and Mr. Irvine seconded a motion to approve a request for reimbursement in the amount of \$8,846.00 from Moving Ohio Forward for demolition expenses for a residential structure at 18990 State Route 339, Waterford, and to allow Mr. Feathers to sign the request, as prepared and presented by Dawn Rauch, Washington-Morgan Community Action Program.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Timothy Irvine aye. Motion passed.

RE: LITTLE MUSKINGUM VOLUNTEER FIRE DEPARTMENT CDBG PROJECT

Mr. Irvine moved and Mr. White seconded a motion to approve the Notice of Award, Notice to Proceed, and Contract for Burgess Ambulance Sales, Inc., for the purchase of a new squad vehicle for the Little Muskingum Volunteer Fire Department Community Development Block Grant (CDBG) Project, for the amount of \$128,504.00, as recommended by Michelle Hyer, Buckeye Hills-Hocking Valley Regional Development District.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Timothy Irvine aye. Motion passed.

Ms. Hyer commented the State of Ohio Development Services Agency approved the selection of Burgess Ambulance Sales, Inc., for this project even though they were the only bidder.

RE: VILLAGE OF BEVERLY CDBG PROJECT

Michelle Hyer, Buckeye Hills-Hocking Valley Regional Development District, informed the Commissioners she is preparing a recommendation for them to re-bid the Village of Beverly Community Development Block Grant (CDBG) project for the purchase of generators, since the recently-opened sealed bids all exceeded 110% of the estimate for the project. She noted the re-bid will exclude installation of the generators, as the Village has opted to pay for installation, and this should allow bids to come in within the acceptable range.

RE: EXECUTIVE SESSION

Mr. Irvine moved and Mr. White seconded a motion to enter Executive Session for the purpose of discussing positions and compensation of employees in the Commissioners' Office.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Timothy Irvine aye. Motion passed, and at 10:25 a.m. the Commissioners entered Executive Session.

The Commissioners returned to Regular Session at 11:00 a.m.

RE: COMMISSIONERS' OFFICE STAFF

Mr. Irvine moved and Mr. White seconded a motion to approve job descriptions for the following positions in the Commissioners' Office (on file in the Human Resources Department):

Fiscal Manager/Clerk; Exempt/Salaried; Non-classified
Assistant Clerk/Wastewater Clerk; Non-exempt/Hourly; Classified
Receptionist/Switchboard Operator; Non-exempt/Hourly; Classified

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Timothy Irvine aye. Motion passed.

Mr. White moved and Mr. Irvine seconded a motion to approve the following appointments and levels of compensation for newly-created positions in the Commissioners' Office, effective March 2, 2014:

Fiscal Manager/Clerk Rick Peoples \$ 43,680.00/year

Assistant Clerk/Wastewater Clerk	Shelly Vincent	\$ 14.75/hour
Receptionist/Switchboard Operator	Vacant	\$ 10.50/hour

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Timothy Irvine aye. Motion passed.

RE: ADJOURNMENT

Mr. Irvine moved and Mr. White seconded a motion to adjourn.

A calling of the roll resulted in a unanimous vote in favor. The meeting adjourned at 11:10 a.m.

_____, President

_____, Vice President

_____, Member

_____, Clerk