

**THE DULY ELECTED MEMBERS OF THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY, OHIO, MET IN REGULAR SESSION ON APRIL 3, 2014 IN ACCORDANCE WITH OHIO REVISED CODE 305.05, WITH THE FOLLOWING MEMBERS PRESENT: RONALD L. FEATHERS, PRESIDENT, DAVID A. WHITE, VICE PRESIDENT, TIMOTHY C. IRVINE, MEMBER. THE MEETING WAS CALLED TO ORDER AT 9:00 A.M. BY THE PRESIDENT OF THE BOARD WITH THE PLEDGE OF ALLEGIANCE TO OUR FLAG. MR. FEATHERS THEN LED THOSE ATTENDING IN PRAYER.**

Also attending were Morgan Miller, a student at Washington State Community College, her father Ted Miller, Justin Hearn from WMOA Radio, and Clerk Rick Peoples.

**Washington County Commissioners  
AGENDA  
April 3, 2014**

9:00 Business Meeting  
9:30 Quote Opening – Village of Beverly Generators CDBG Project  
10:30 Tom Bellish, Buckeye Energy – Contract for Electric Purchase

**UNFINISHED BUSINESS**

None

**NEW BUSINESS**

Approve Agenda  
Approval of previous meeting's minutes  
Bills from various departments  
Additional Appropriation – Sheriff  
Additional Appropriation – Auditor  
Additional Appropriation – Municipal Court  
Minus Appropriation - Commissioners  
Then & Now's  
Travel – Engineer  
Travel – CSEA (2)  
Travel – Auditor  
Travel – Family & Children First (5)  
Appointment of Mike Lewis to Washington County Planning Commission  
Re-Appointment of Jeff Knowlton to Washington County Planning Commission  
Capital Asset Accounting Policy  
Invoice #6, W.P. Snyder, Jr. Restoration Project  
Letters to Delinquent Sewer Account Holders  
Letter to County Auditor Certifying Delinquent Sewer Accounts  
Engineer – Request to Purchase Backhoe/Loader  
Group Term Life Insurance for County Employees  
Discussion of Workers' Comp Self Insurance Fund

**INFORMATION**

Monthly Meeting at County Home, 9:30 a.m., **Tuesday**, April 8  
Waterford High School FFA Banquet, 6:00 p.m., **Thursday**, April 10  
Monthly Finance Committee Meeting, 11:00 a.m., **Tuesday**, April 15  
Planning Commission, 7:00 p.m., **Monday**, April 21  
Beverly-Waterford Chamber of Commerce Dinner, 6:30 p.m., **Thursday**, April 24  
Eastern Ohio Development Alliance Annual Meeting, 10:30 a.m., **Friday**, April 25, Carlisle Inn

**RE: AGENDA**

Mr. Irvine moved and Mr. White seconded a motion to accept the agenda, with the following changes:

Add: Travel – Building Department  
Transfer – Commissioners  
Delete: Minus Appropriation - Commissioners

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Timothy Irvine aye. Motion passed.

**RE: APPROVAL OF MINUTES**

Mr. White moved and Mr. Irvine seconded a motion to approve the minutes of the Commissioners' March 27, 2014 meeting and to dispense with the reading of them.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Timothy Irvine aye. Motion passed.

**RE: PAYMENT OF BILLS**

Mr. White moved and Mr. Irvine seconded a motion to approve the payment of bills from various departments.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Timothy Irvine aye. Motion passed.

**RE: ADDITIONAL APPROPRIATIONS**

Mr. Irvine moved and Mr. White seconded a motion to approve the following requests for additional appropriations:

Sheriff	100-0384-54404	\$ 10,000.00
Auditor	200-0106-57400	\$ 5,000.00
Municipal Court	200-0350-53000	\$ 7,000.00

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Timothy Irvine aye. Motion passed.

**RE: TRANSFER**

Mr. Irvine moved and Mr. White seconded a motion to approve the following request for transfer of funds:

	<u>From</u>	<u>To</u>	<u>Amount</u>
Commissioners	100-0103-57100	Unappropriated Funds	\$1,329,271.12

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Timothy Irvine aye. Motion passed.

**RE: THEN & NOW'S**

Mr. Irvine moved and Mr. White seconded a motion to approve the following Then & Now's:

Dept	Account	Vendor	Amount
Engineer Office	200-0540-57400	Our Lady of Mercy Church	\$ 100.00
Commissioners	200-0364-54000	Insight	\$ 324.33
Sheriff's Department	100-0384-54000	Motorola Solutions Inc.	\$ 1,299.20
Commissioners	400-0113-53500	Langs Outdoor Power	\$ 337.01
Sheriff's Department	100-0381-54000	Trademark Solutions, LLC	\$ 344.09
Sheriff's Department	100-0381-58400	Janpak	\$ 191.00
Commissioners	100-0102-57401	Ken Strahler Masonry	\$ 11,150.00
Sheriff	100-0381-53403	SERB	\$ 275.00
Sheriff	100-0384-53403	SERB	\$ 550.00
Sheriff	100-0384-54000	Ketel 1 Team Wear	\$ 240.00

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Timothy Irvine aye. Motion passed.

**RE: TRAVEL REQUESTS**

Mr. White moved and Mr. Irvine seconded a motion to approve the following requests for reimbursement of expenses for training and travel pursuant to the policies and procedures and in compliance with the Annual Appropriations for Fiscal Year 2014 and any and all amendments subsequent thereto:

Engineer

Les Eddy, Mark Haught: Two-day trip to Mt. Sterling to attend Bridge Workers Seminar; April 9-10, 2014.

CSEA

Kim Hinkle, Denise Hinton, James Miller: Three-day trip to Dublin to attend OCDA Spring Symposium; April 27-29, 2014.

Kim Hinkle: Three-day trip to Columbus to attend Interstate Procedures; April 14-16, 2014.

Auditor

Bill McFarland: One-day trip to Pomeroy to attend County Auditors Association of Ohio meeting; April 11, 2014.

Family & Children First

Cindy Davis: One-day trip to Pickerington to attend Help Me Grow Principles of Service Coordination meeting; April 2, 2014.

Cindy Davis: One-day trip to Columbus to attend Help Me Grow Central Coordination Workgroup meeting; April 14, 2014.

Cindy Davis: One-day trip to Columbus to attend Ohio Family & Children First Executive Committee meeting; April 11, 2014.

Cindy Davis: One-day trip to Columbus to attend Ohio Family & Children First Coordinators Association meeting; April 25, 2014.

Cindy Davis: One-day trip to Caldwell to attend WIA Youth Advisory Council meeting; April 24, 2014 (no expense to the County for this travel).

#### Building Department

Dave Sweigard: One-day trip to Cleveland to attend Wood Wall Bracing class; April 10, 2014.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Timothy Irvine aye. Motion passed.

#### **RE: APPOINTMENT TO PLANNING COMMISSION**

Mr. White moved and Mr. Irvine seconded a motion to appoint Mike Lewis from Little Hocking to the Washington County Planning Commission for the term beginning April 3, 2014 through December 31, 2016.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Timothy Irvine aye. Motion passed.

#### **RE: RE-APPOINTMENT TO PLANNING COMMISSION**

Mr. Irvine moved and Mr. White seconded a motion to re-appoint Jeff Knowlton to the Washington County Planning Commission for the term beginning January 1, 2014 through December 31, 2016.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Timothy Irvine aye. Motion passed.

#### **RE: CAPITAL ASSET ACCOUNTING POLICY**

Mr. White moved and Mr. Irvine seconded a motion to approve the Washington County Capital Asset Accounting Policy revised by County Auditor Bill McFarland (on file in the Commissioners' Office).

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Timothy Irvine aye. Motion passed.

#### **RE: INVOICE #6 FOR THE W.P. SNYDER, JR. RESTORATION PROJECT**

Mr. White moved and Mr. Irvine seconded a motion to approve invoice #6 for the W.P. Snyder, Jr., restoration project, contractor Amherst Madison, Inc., in the amount of \$95,634.90, payable by the Ohio Department of Transportation directly to the contractor, with no County funds being expended, and to allow Mr. Feathers to sign the invoice, as prepared and requested by Fred Smith, Ohio Historical Society.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Timothy Irvine aye. Motion passed.

#### **RE: LETTERS TO DELINQUENT SEWER ACCOUNT HOLDERS**

Mr. Irvine moved and Mr. White seconded a motion to approve sending letters to the following holders of delinquent sewer accounts, requesting they immediately make payment on their accounts: Anthony & Melinda Hapney, Timothy Vaughn.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Timothy Irvine aye. Motion passed.

#### **RE: CERTIFICATION OF DELINQUENT SEWER ACCOUNTS**

Mr. White moved and Mr. Irvine seconded a motion to certify to County Auditor Bill McFarland the following delinquent sewer account, requesting him to add the delinquent amount to property tax bills for the property: Michael & Amber Moore.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Timothy Irvine aye. Motion passed.

#### **RE: ENGINEER'S REQUEST TO PURCHASE BACKHOE/LOADER**

Mr. White moved and Mr. Irvine seconded a motion to approve County Engineer Roger Wright's request to proceed with solicitation for sealed bids to purchase a 2014 backhoe/loader.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Timothy Irvine aye. Motion passed.

**RE: GROUP TERM LIFE INSURANCE**

Darla Miller, Director of Human Resources, talked with the Commissioners about term life insurance provided to employees of Washington County. She noted most employees now have provided to them \$5,000 term life insurance and accidental death and dismemberment coverage, through Dearborn National. Ms. Miller said the current policy renews at May 1, 2014. She asked the Commissioners to increase this \$5,000 policy to \$10,000 for eligible employees. She said the additional cost to the County will be about \$335.00 per month, less the amounts contributed by agencies outside of the county general fund.

Mr. Irvine moved and Mr. White seconded a motion to approve the increase from \$5,000.00 to \$10,000.00 in term life insurance and accidental death and dismemberment coverage from Dearborn National Insurance Company, beginning May 1, 2014, at the rate of \$0.197 per \$1,000.00 of coverage, as recommended by Darla Miller, Director of Human Resources.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Timothy Irvine aye. Motion passed.

**RE: WORKERS' COMPENSATION SELF-INSURANCE FUND**

Darla Miller, Director of Human Resources & Safety/Loss Control, advised the Commissioners on the status of the County's Workers' Compensation Self-Insurance Program.

She said the Workers' Comp claims experience in calendar years 2007 and 2008 resulted in the County being removed from the Bureau of Workers' Compensation (BWC) Group Rating program. With that Group Rating discount program, risk was shared with other Ohio counties and premiums were significantly lowered. The Commissioners at that time elected to "self-insure" to avoid the significant increase in premiums the County would have incurred had the BWC insured the County. They opted to provide sufficient funds for this self-insurance program by charging each of the County departments additional amounts to be held in a fund to pay for any future expenses which could be incurred on these claims.

Ms. Miller said the decision to self-insure has proven to be a good choice as the County has done well for both claim years. In fact, she said, the County has been able to retain a balance in the fund of approximately \$331,750. While there are still three more years for the 2007 policy, and four more years for the 2008 policy left on the evaluation, requiring the County to be responsible for claims costs from those two years, there has been no activity charged on any claims for those years since 2011. She noted that it is unlikely there will be much, if any, future activity for those years, but the County remains responsible if there is activity.

Based on the inactivity of the claims, Ms. Miller said the County might consider releasing some of the money in the fund, returning it back to the departments from which it originated less claims paid over the years. After analysis with a BWC consultant and CompManagement, Inc., the County's third party administrator for Workers' Comp, she said the Commissioners now have some reassurance and comfort level to authorize a significant portion of the reserved funds to be released to departments.

Mr. White moved and Mr. Irvine seconded a motion to reduce the County's reserve for Workers' Comp claims from \$331,750 to one-third of that amount, with the remaining two-thirds, as adjusted by claims experience, returned to those departments that originally contributed to the reserve.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Timothy Irvine aye. Motion passed.

**RE: QUOTE OPENING, VILLAGE OF BEVERLY GENERATORS CDBG PROJECT**

President Feathers welcomed those attending the sealed quote opening for the Village of Beverly Generators Community Development Block Grant (CDBG) Project. Attending were Michelle Hyer, Buckeye Hills-Hocking Valley Regional Development District, Lynn Weppler from Crescent & Sprague Supply Company, and Rex Kenyon, Mayor of the Village of Beverly.

Mr. Feathers invited Ms. Hyer to facilitate the opening. Ms. Hyer explained this is the second quote opening for this particular project, since the quote opened at an earlier date exceeded the estimate by more than 10%. She noted the project was re-worked so that the Village of Beverly will pay for installation of generators, and vendors are quoting only on providing two generators.

The Clerk opened, and Mr. Feathers read aloud, the following quotes:

R.W. Miller Plumbing & Electric                      \$ 39,089.00

Crescent & Sprague Supply Co.                      \$ 41,222.00

Mr. Feathers said R.W. Miller included an alternate quote of \$37,212.00 as well.

Ms. Hyer said both quotes are under the estimate of \$45,892.00. The Commissioners asked her to review the quotes, consult with Village of Beverly representatives, and return with a recommendation as soon as possible so that the Village can proceed with the project.

**RE: BUCKEYE ENERGY**

Tom Bellish from Buckeye Energy Brokers talked with the Commissioners about Washington County's purchase of electricity. He noted the County's current agreement expires in July of 2014, and he facilitated the County entering that agreement in November of 2012. He asked the Commissioners for permission to proceed with securing quotes from providers of electricity on behalf of the County.

Mr. Irvine informed Mr. Bellish the County is currently working with both Palmer Energy and BidURenergy to obtain quotes from sellers of electricity, but that he is welcome to as well. Mr. Bellish said he would work with the Clerk to allow access to account records at AEP.

**RE: ADJOURNMENT**

Mr. Irvine moved and Mr. White seconded a motion to adjourn.

A calling of the roll resulted in a unanimous vote in favor. The meeting adjourned at 10:50 a. m.

\_\_\_\_\_, President

\_\_\_\_\_, Vice President

\_\_\_\_\_, Member

\_\_\_\_\_, Clerk