

THE DULY ELECTED MEMBERS OF THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY, OHIO, MET IN REGULAR SESSION ON APRIL 17, 2014 IN ACCORDANCE WITH OHIO REVISED CODE 305.05, WITH THE FOLLOWING MEMBERS PRESENT: RONALD L. FEATHERS, PRESIDENT, DAVID A. WHITE, VICE PRESIDENT, TIMOTHY C. IRVINE, MEMBER. THE MEETING WAS CALLED TO ORDER AT 9:00 A.M. BY THE PRESIDENT OF THE BOARD WITH THE PLEDGE OF ALLEGIANCE TO OUR FLAG. MR. FEATHERS THEN LED THOSE ATTENDING IN PRAYER.

Also attending were County Engineer Roger Wright, Muskingum Township Trustee Gary Doan, Amanda Nicholson from the *Marietta Times*, Justin Hearn from WMOA Radio, and Clerk Rick Peoples.

Washington County Commissioners
AGENDA
April 17, 2014

9:00 Business Meeting
9:30 Dawn Rauch, Community Action – CHIP & Moving Ohio Forward Programs
11:00 Ray Smith, Office of Ohio Public Defenders – Public Defenders Contract
1:30 Randy Barengo, Peoples Insurance – CORSA Renewal
2:00 Michelle Hyer, Buckeye Hills-Hocking Valley Regional Dev. Dist. – 2014 CDBG Projects

UNFINISHED BUSINESS

None

NEW BUSINESS

Approve Agenda
Approval of previous meeting's minutes
Bills from various departments
Resolution – Day of Prayer
Transfer – Sheriff
Transfer – Family & Children First
Then & Now's
Travel – Family & Children First
Travel – Human Resources
Memo of Understanding between Wash. Co., JFS, and Children Services
Appointment to Local Emergency Planning Commission
Request to Extend Ingenuity Center Project
Certification of Delinquent Sewer Accounts to County Auditor
Request from Warren Township for County Engineer to enter RUMA
Annual Report from County Engineer
Engineer – Agreement with JG3 Consulting, LLC
Engineer – Contract with Bob Lane's Welding, Inc.
Engineer – Contract with Hammontree, Inc.
Engineer – Purchase of Backhoe
Discussion of County Sewer System
Discussion of Electricity Purchase

INFORMATION

Planning Commission, 7:00 p.m., **Monday**, April 21
Beverly-Waterford Chamber of Commerce Dinner, 6:30 p.m., **Thursday**, April 24
Eastern Ohio Development Alliance Annual Meeting, 10:30 a.m., **Friday**, April 25, Carlisle Inn
Ingenuity Center Open House, 2:00 – 4:00 p.m., **Friday**, May 9
U.S. Army Reserve Center Ribbon Cutting, 4:30 – 5:30 p.m., **Friday**, May 9

RE: AGENDA

Mr. Irvine moved and Mr. White seconded a motion to accept the agenda, with the following changes:

Add: Additional Appropriation – Sewer
Additional Appropriation – Various Purpose Bonds
Delete: Randy Barengo, Peoples Insurance

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Timothy Irvine aye. Motion passed.

RE: APPROVAL OF MINUTES

Mr. White moved and Mr. Irvine seconded a motion to approve the minutes of the Commissioners' April 10 and April 15, 2014 meetings and to dispense with the reading of them.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Timothy Irvine aye. Motion passed.

RE: PAYMENT OF BILLS

Mr. Irvine moved and Mr. White seconded a motion to approve the payment of bills from various departments.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Timothy Irvine aye. Motion passed.

RE: RESOLUTION DESIGNATING DAY OF PRAYER

Mr. White moved and Mr. Irvine seconded a motion to adopt the following resolution:

***WHEREAS**, the first Day of Prayer was declared in 1775 when the Continental Congress designated a time for prayer in forming a new nation; and*

***WHEREAS**, prayer has been part of our national heritage from the days of our earliest settlers and was used regularly and referred to publicly by the authors and signers of the Declaration of Independence and our Constitution; and*

***WHEREAS**, George Washington proclaimed a day of public thanksgiving and prayer, February 19, 1795; and*

***WHEREAS**, President Jefferson wrote, "God who gave us life gave us liberty. Can the liberties of a nation be secure when we have removed a conviction that these liberties are the gift of God?"; and*

***WHEREAS**, in 1988 a bill was introduced to Congress which fixed the annual National Day of Prayer at the first Thursday in May and, having received broad bipartisan sponsorship and support, became Public Law 100-307; and*

***WHEREAS**, on our National Day of Prayer it is our hope, then, that we join together as people of many faiths to petition God to show us His mercy and His love, to give thanks for blessings received, and to seek guidance for our leaders and wholeness for our nation and people.*

***NOW, THEREFORE, BE IT RESOLVED** that the Board of Commissioners of Washington County, Ohio, on behalf of the citizens of Washington County, does hereby designate Thursday, May 1, 2014, as*

Washington County Day of Prayer

On that day we ask all who believe to join with us in giving thanks to Almighty God for the blessings He has bestowed on this land and the protection He affords us as a people. Let us join together before God, fully aware of the trials that lie ahead and the necessity for divine guidance. With unshakeable faith in God and the liberty which is our heritage, we as a free people will surely survive and prosper.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Timothy Irvine aye. Motion passed.

RE: ADDITIONAL APPROPRIATIONS

Mr. Irvine moved and Mr. White seconded a motion to approve the following requests for additional appropriations:

Sewer	700-0113-57500	\$	100.00
Various Purpose Bonds	700-0114-57500	\$	1,400.00
	700-0114-57502	\$	3,225.00
	700-0114-57504	\$	6,185.00

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Timothy Irvine aye. Motion passed.

RE: TRANSFERS

Mr. White moved and Mr. Irvine seconded a motion to approve the following requests for transfer of funds:

	<u>From</u>	<u>To</u>	<u>Amount</u>
Sheriff	200-0383-57400	200-0383-54400	\$ 15,000.00
Family & Children First	602-2033-51120	602-2033-53200	\$ 130.00
	602-2033-51120	602-2033-52003	\$ 400.00
	602-2033-51120	602-2033-54000	\$ 500.00

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Timothy Irvine aye. Motion passed.

RE: THEN & NOW'S

Mr. White moved and Mr. Irvine seconded a motion to approve the following Then & Now's:

Dept	Account	Vendor	Amount
MR/DD	215-0622-53000	R.H.D.D.	\$ 354.77
Sheriff's Department	200-0383-54200	Access Corrections	\$ 939.00
Sheriff's Department	200-0383-54200	Access Corrections	\$ 762.00
Sheriff's Department	100-0384-54400	Miller Communication	\$ 3,755.00
Sheriff's Department	100-0384-53000	Fishel Hass Kim Albrecht, LLP	\$ 496.88
Sheriff's Department	100-0381-53000	Fishel Hass Kim Albrecht, LLP	\$ 1,487.85
Sheriff's Department	100-0381-54200	Bob Barker Company, INC.	\$ 251.70
Sheriff's Department	100-0381-54200	Bob Barker Company, INC.	\$ 348.00
Sheriff's Department	100-0384-52000	First National Bank Omaha (Cardmember)	\$ 142.35
Sheriff's Department	100-0384-54000	Total ID Solutions	\$ 525.00
Sheriff's Department	200-0363-57500	O.S.U. College of Veterinary Medicine	\$ 1,147.90
Sheriff's Department	100-0384-54400	Contractors Building Supply	\$ 2,895.00
Sheriff's Department	200-0363-53000	Poynter's Best Products	\$ 491.29
Sheriff's Department	100-0384-51100	Beth Mayle	\$ 250.00

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Timothy Irvine aye. Motion passed.

RE: TRAVEL REQUESTS

Mr. Irvine moved and Mr. White seconded a motion to approve the following requests for reimbursement of expenses for training and travel pursuant to the policies and procedures and in compliance with the Annual Appropriations for Fiscal Year 2014 and any and all amendments subsequent thereto:

Family & Children First

Royetta Cline, Jennifer Klintworth: Four-day trip to Bowling Green to attend Incredible Years Training; April 28 – May 1, 2014.

Human Resources

Darla Miller: One-day trip to Bellville to attend Spring County Loss Control Coordinators Meeting; April 25, 2014.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Timothy Irvine aye. Motion passed.

RE: MEMO OF UNDERSTANDING WITH JFS AND CHILDREN SERVICES

Mr. Irvine moved and Mr. White seconded a motion to approve a Memorandum of Understanding with the Washington County Department of Job and Family Services (JFS) and Washington County Children Services (Children Services) for JFS to pay to Children Services the amount of \$90,000.00 between February 1, 2014 and June 30, 2014, to be used as local match for general relief funds from the State of Ohio, as requested by Tom Ballengee, Department of Job and Family Services.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Timothy Irvine aye. Motion passed.

RE: APPOINTMENT TO LEPC

Mr. Irvine moved and Mr. White seconded a motion to appoint Peggy Byers, Deputy Director of the Washington County Board of Elections, to the Washington County Local Emergency Planning Committee (LEPC) for the period August 15, 2013 through August 14, 2015, and to allow Mr. Feathers to sign the Application, as requested by EMA Coordinator Jeff Lauer.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Timothy Irvine aye. Motion passed.

RE: REQUEST TO EXTEND INGENUITY CENTER PROJECT

Mr. Irvine moved and Mr. White seconded a motion to approve sending a letter to Mike Hiler of the Ohio Development Services Agency, requesting an extension as follows for the Southeastern Ohio Port Authority Project grant awards, as requested by Melissa Zoller, Buckeye Hills-Hocking Valley Regional Development District:

New deadlines

Project Completion:	August 29, 2014
Drawdown Request:	September 29, 2014
Final Report:	October 29, 2014
Grants:	B-D-11-1CY-1 B-P-11-1CY-1

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Timothy Irvine aye. Motion passed.

RE: CERTIFICATION OF DELINQUENT SEWER ACCOUNT

Mr. Irvine moved and Mr. White seconded a motion to approve sending a letter to County Auditor Bill McFarland certifying the following sewer account as delinquent, and requesting him to add the delinquent amount to the property tax bill: T. Phillip Holland.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Timothy Irvine aye. Motion passed.

RE: RUMA REQUEST FROM WARREN TOWNSHIP

Mr. Irvine moved and Mr. White seconded a motion to approve a request from the Warren Township Trustees to authorize the Washington County Engineer to enter into a Road Use Maintenance Agreement (RUMA) on behalf of Warren Township Trustees and to temporarily assume control over Warren Township roads and bridges, and to allow Mr. Feathers to sign the Agreement.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Timothy Irvine aye. Motion passed.

RE: ANNUAL REPORT FROM THE COUNTY ENGINEER

Mr. White moved and Mr. Irvine seconded a motion to accept the 2013 Annual Report on Condition of Roads and Bridges from County Engineer Roger Wright.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Timothy Irvine aye. Motion passed.

Mr. Wright commented that County roads are in good shape, but a few bridges need some major work this year. He noted the recent harsh winter resulted in the Engineer's costs to control snow and ice increasing by about \$534,000 from \$466,000 the year before, to approximately \$1,000,000. He noted overall revenue for the department was approximately \$6,818,823, and expenses were \$6,463,302.

RE: AGREEMENT WITH JG3 CONSULTING FOR PROFESSIONAL SERVICES

Mr. White moved and Mr. Irvine seconded a motion to approve an agreement with JG3 Consulting, LLC to prepare an annual update of payment inventory and condition rating for the county highway system using the MicroPAVER Program, for the amount of \$28,925.00, with completion date of September 30, 2014, as prepared and requested by County Engineer Roger Wright.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Timothy Irvine aye. Motion passed.

RE: CONTRACT WITH BOB LANE'S WELDING

Mr. White moved and Mr. Irvine seconded a motion to approve a contract with Bob Lane's Welding, Inc. to repair landslips on County Road 3, for the amount of \$8,083.50, as prepared and requested by County Engineer Roger Wright.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Timothy Irvine aye. Motion passed.

RE: CONTRACT WITH HAMMONTREE AND ASSOCIATES, LIMITED

Mr. White moved and Mr. Irvine seconded a motion to approve an agreement with Hammontree and Associates, Limited to provide professional engineering services for the fracture critical inspection of nine structures and the quality assurance inspections of five random structures, for the amount of \$16,500.00, as prepared and requested by County Engineer Roger Wright.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Timothy Irvine aye. Motion passed.

RE: PURCHASE OF BACKHOE

Mr. Irvine moved and Mr. White seconded a motion to approve the purchase of a backhoe/loader from Leslie Equipment for \$77,500.00, the lower of two sealed bids received with the other being \$82,441.70 from Southeastern Equipment, as requested by County Engineer Roger Wright.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Timothy Irvine aye. Motion passed.

RE: WASHINGTON COUNTY SEWER SYSTEM

President Feathers commented he has been studying the financial condition of the Washington County sewer system, which revealed an excess of expenses over revenues during the past few years. He said a rate adjustment has not been made since July of 2009, but the County's sanitary engineering consultant has advised an annual increase of approximately 3% is justified. Mr. Feathers said he believes the County should plan to review annually the financial status of the sewer program to determine if a rate adjustment is appropriate. To make up for the past five years of no adjustments, though, he said rates may need to be increased to \$62.00 per month, up from \$56.00. He noted the County does not profit from the sewer program, and that revenues are generated only to cover costs.

Mr. White agreed that in the best interest of users of the system it is appropriate to review the rate structure each year, rather than sporadically. Such practice will help to keep any increases moderate.

Mr. Feathers noted projected revenues this year are \$855,000 and projected expenses are \$925,000. With approximately 1,250 units of service, a new rate of \$62.00 is necessary. Recent rate increases from the cities of Belpre and Marietta contribute to the need for adjustment at this time. He said if a \$7,000,000 project is required by the Ohio EPA in Devola, monthly rates will need to reflect that additional cost as well.

Mr. White proposed the Commissioners draft a resolution to include a rate adjustment effective July 1, 2014, with a formula for future annual use in rate adjustment calculations. Commissioner Irvine agreed that, in light of declining balances in the sewer fund and the need to be prepared to replace or repair aging equipment, a rate adjustment is necessary.

RE: PURCHASE OF ELECTRICITY

The Clerk informed the Commissioners they've received quotes from Buckeye Energy Brokers, Inc., and BidURenergy, Inc. for the purchase of electricity by the County. The current agreement with AEP Energy expires June 30, 2014. The Commissioners asked three brokers to solicit quotes from electric suppliers. Palmer Energy has not yet responded.

Commissioner White noted the proposal from Buckeye Energy included all County accounts, but the BidURenergy proposal appears to include only the courthouse, the health department, and Children Services. The low price from Buckeye Energy is from Direct Energy, at \$0.06504/kwh. The low price from BidURenergy is from Direct Energy as well, but at \$0.06530/kwh. These prices represent an approximate 18% increase from the current \$0.05506/kwh with AEP Energy.

Mr. Irvine moved and Mr. White seconded a motion to table further discussion of contracting for the purchase of electricity for a period beginning July 1, 2014, pending receipt of additional information from Palmer Energy on or about May 1, 2014.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Timothy Irvine aye. Motion passed.

RE: CHIP

Dawn Rauch, Washington-Morgan Community Action Program, informed the Commissioners the Community Housing Improvement Program (CHIP) is soon to change to the Community Housing Impact & Preservation (CHIP) Program.

She said the application for new funds for the CHIP Program will include points for partnering with another eligible organization. Noting the high level of competition for funding, Ms. Rauch encouraged the Commissioners to partner with the City of Belpre. She said the Commissioners have three options available to them:

1. Do not apply for CHIP funds for 2015.
2. Apply alone for CHIP funds for 2015, for a maximum award of \$400,000 over two years.
3. Partner with the City of Belpre for CHIP funds for 2015, for a maximum award of \$450,000 for the County over two years, and an additional \$175,000 for the City of Belpre.

Mr. Irvine moved and Mr. White seconded a motion to allow Ms. Rauch to draft appropriate application(s) for calendar year 2015 CHIP funds, partnering with the City of Belpre, for the maximum possible amount.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Timothy Irvine aye. Motion passed.

RE: SUBORDINATION AGREEMENT

Dawn Rauch, Washington-Morgan Community Action Program, presented a Subordination Agreement and Waiver of Priority for Julie A. Cochran, who is refinancing her first mortgage in order to obtain a substantially lower interest rate, with no cash outlay.

Mr. Irvine moved and Mr. White seconded a motion to approve the Subordination Agreement and Waiver of Priority for Julie A. Cochran, as prepared and presented by Dawn Rauch, Washington-Morgan Community Action Program.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Timothy Irvine aye. Motion passed.

RE: URBAN TRANSIT DRAWDOWN

Mr. White moved and Mr. Irvine seconded a motion to approve a drawdown request for the Urban Transit Program in the amount of \$49,633, and to allow Mr. Feathers to sign the Request, as prepared and presented by Dawn Rauch, Washington-Morgan Community Action Program.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Timothy Irvine aye. Motion passed.

Ms. Rauch explained this drawdown is to pay for the purchase of a new bus, which will be delivered in a few weeks.

RE: MOVING OHIO FORWARD PROGRAM

Mr. White moved and Mr. Irvine seconded a motion to approve a request for reimbursement in the amount of \$6,153.00 from the Moving Ohio Forward program for demolition of a structure at 506 Main Street in New Matamoros, and to allow Mr. Feathers to sign the request, as prepared and presented by Dawn Rauch, Washington-Morgan Community Action Program.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Timothy Irvine aye. Motion passed.

RE: PUBLIC DEFENDERS CONTRACT

Attorneys Ray Smith, Shawna Landaker and Randy Jedlink from the Ohio Public Defenders Office talked with the Commissioners about renewal of their contract for the year beginning July 1, 2014. They noted the 4.2% in cost to the County over the current contract, with a new program budget of \$678,383 and a net cost (60% of the budget) to the County of \$407,032. Mr. Smith said the bulk of the increase is due to personnel changes and long-overdue pay increases. He noted there are no increases included for contracted attorneys.

Mr. Smith said representatives from the Office of the Public Defenders in Columbus will talk with the Commissioners on May 1 about this contract proposal.

RE: 2014 CDBG PROJECTS

Michelle Hyer, Buckeye Hills-Hocking Valley Regional Development District, informed the Commissioners they received three applications for 2014 Community Development Block Grant (CDBG) funds, as follows:

Village of Lowell, \$29,496
Little Muskingum Volunteer Fire Department, \$26,799
City of Belpre, \$30,000

Total Requested, \$86,295

Ms. Hyer said the Belpre application is ineligible because there was no low-to-moderate income (LMI) survey for the project, as is required.

After appropriate discussion, the Commissioners asked Ms. Hyer to inform Belpre representatives they must decide whether to pursue funding for a project by April 25. If they decide to proceed with application, they must have it, with acceptable LMI survey, submitted by May 9, 2014.

If the City of Belpre decides not to proceed with application, Ms. Hyer will discuss with the Commissioners their options for other uses of remaining CDBG funds.

RE: ADJOURNMENT

Mr. Irvine moved and Mr. White seconded a motion to adjourn.

A calling of the roll resulted in a unanimous vote in favor. The meeting adjourned at 2:35 p.m.

_____, President

_____, Vice President

_____, Member

_____, Clerk

