

**THE DULY ELECTED MEMBERS OF THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY, OHIO, MET IN REGULAR SESSION ON APRIL 24, 2014 IN ACCORDANCE WITH OHIO REVISED CODE 305.05, WITH THE FOLLOWING MEMBERS PRESENT: RONALD L. FEATHERS, PRESIDENT, DAVID A. WHITE, VICE PRESIDENT, TIMOTHY C. IRVINE, MEMBER. THE MEETING WAS CALLED TO ORDER AT 9:00 A.M. BY THE PRESIDENT OF THE BOARD WITH THE PLEDGE OF ALLEGIANCE TO OUR FLAG. MR. FEATHERS THEN LED THOSE ATTENDING IN PRAYER.**

Also attending were Muskingum Township Trustee Gary Doan, Amanda Nicholson from the *Marietta Times*, Justin Hearn from WMOA Radio, and Clerk Rick Peoples.

**Washington County Commissioners  
AGENDA  
April 24, 2014**

9:00 Business Meeting  
9:30 Karen Pierson, OSU Extension – CarTeens Program  
10:00 Dawn Rauch, Community Action – Moving Ohio Forward Program  
1:30 Randy Barengo, Peoples Insurance – CORSA Insurance Policy Renewal  
2:00 Dave Haught, DLH Design, and Ralph Kramer, Kramer Engineers – JFS HVAC Project

**UNFINISHED BUSINESS**

Purchase of Electricity

**NEW BUSINESS**

Approve Agenda  
Approval of previous meeting's minutes  
Bills from various departments  
Additional Appropriation – Sheriff (2)  
Advance of Funds – Sheriff (2)  
Transfer of Funds – Sheriff  
Then & Now's  
Travel – Child Support Enforcement (2)  
Travel – Auditor  
Community Development Funding Request Letter  
Contract with R.W. Miller Plumbing & Electric, Village of Beverly CDBG Project  
Engineer – Annual Township Trustees' Meeting  
Engineer – Contract with Pickering Associates, for Engineering Services

**INFORMATION**

Beverly-Waterford Chamber of Commerce Dinner, 6:30 p.m., **Thursday**, April 24  
Eastern Ohio Development Alliance Annual Meeting, 10:30 a.m., **Friday**, April 25, Carlisle Inn  
Ingenuity Center Open House, 2:00 – 4:00 p.m., **Friday**, May 9  
U.S. Army Reserve Center Ribbon Cutting, 4:30 – 5:30 p.m., **Friday**, May 9  
Evening Commissioners' Meeting, 7:00 p.m., **Thursday**, May 15, Little Hocking VFD

**RE: AGENDA**

Mr. Irvine moved and Mr. White seconded a motion to accept the agenda, with the following changes:

Add: Sewer System Discussion  
Delete: Engineer – Contract with Pickering Associations for Engineering Services

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Timothy Irvine aye. Motion passed.

**RE: APPROVAL OF MINUTES**

Mr. White moved and Mr. Irvine seconded a motion to approve the minutes of the Commissioners' April 17, 2014 meeting and to dispense with the reading of them.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Timothy Irvine aye. Motion passed.

**RE: PAYMENT OF BILLS**

Mr. White moved and Mr. Irvine seconded a motion to approve the payment of bills from various departments.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Timothy Irvine aye. Motion passed.

**RE: ADDITIONAL APPROPRIATIONS**

Mr. White moved and Mr. Irvine seconded a motion to approve the following requests for additional appropriations:

Sheriff	215-0405-53000	\$	3,930.72
	215-0405-57200	\$	6,667.23
Sheriff	200-0382-54401	\$	390.00

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Timothy Irvine aye. Motion passed.

**RE: ADVANCES**

Mr. Irvine moved and Mr. White seconded a motion to approve the following requests for advances:

	<u>From</u>	<u>To</u>	<u>Amount</u>
Sheriff	210-0404-57200	100-0384-49200	\$ 7,200.00
Sheriff	215-0405-57200	100-0384-49200	\$ 6,667.23

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Timothy Irvine aye. Motion passed.

**RE: TRANSFER**

Mr. Irvine moved and Mr. White seconded a motion to approve the following requests for transfer of funds:

	<u>From</u>	<u>To</u>	<u>Amount</u>
Sheriff	100-0384-54400	100-0384-54404	\$ 15,000.00

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Timothy Irvine aye. Motion passed.

**RE: THEN & NOW'S**

Mr. White moved and Mr. Irvine seconded a motion to approve the following Then & Now's:

Dept	Account	Vendor	Amount
Sheriff's Department Auditor	100-0381-53000	Miller Communications	\$ 835.50
	100-0120-53000	Xerox ACS Enterprise Solutions	\$ 517.01
Auditor	100-0120-54000	Greyden Press	\$ 1,707.62

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Timothy Irvine aye. Motion passed.

**RE: TRAVEL REQUESTS**

Mr. Irvine moved and Mr. White seconded a motion to approve the following requests for reimbursement of expenses for training and travel pursuant to the policies and procedures and in compliance with the Annual Appropriations for Fiscal Year 2014 and any and all amendments subsequent thereto:

Family & Children First

Kim Hinkle, Denise Hinton, James Miller: One-day trip to Zanesville to attend Sunshine Law Training; July 10, 2014.

Kim Hinkle, Denise Hinton, Betty Lynch, Tabitha Pittman: Two-day trip to Akron to attend training; May 8-9, 2014.

Auditor

Bill McFarland: Four-day trip to Columbus to attend County Auditors Association of Ohio Summer Conference; June 3-6, 2014.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Timothy Irvine aye. Motion passed.

**RE: 2014 COMMUNITY DEVELOPMENT FUNDING REQUEST**

Mr. White moved and Mr. Irvine seconded a motion to approve the following letter prepared by Darlene Lukshin of the OSU Extension Office, to appropriate officials in Washington County townships, cities, and villages, inviting them to financially support the efforts of the Community Development initiatives provided by the Extension Office:

April 24, 2014

To: Townships, Cities and Villages

Subject: **2014 Community Development Funding Request**

Community Development initiatives in our county are provided by Ohio State University Extension Program Specialist, Darlene Lukshin. Some of these initiatives include transportation infrastructure projects; community park and playground upgrades; life-saving fire and rescue equipment; and, disaster prevention and response. The program also delivers information and education outreach on various topics such as shale development and grant writing. In 2013, these initiatives resulted in nearly \$1.3 million invested in our county.

Along with funding provided by Washington County Commissioners, the support from the townships, villages and cities allows OSU Extension Community Development to continue advocating for all of us. Thank you for your past cooperation, which has been invaluable. We hope you will again this year contribute to this resource that benefits all citizens of Washington County.

We encourage you to collaborate with Community Development by contacting Darlene Lukshin at 376.7431, or e-mail [lukshin.1@osu.edu](mailto:lukshin.1@osu.edu). She welcomes your comments, questions, and ideas!

Thanks for supporting community development in your community and throughout Washington County.

**/s/ WASHINGTON COUNTY COMMISSIONERS**

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Timothy Irvine aye. Motion passed.

**RE: CONTRACT WITH R.W.MILLER PLUMBING & ELECTRIC FOR VILLAGE OF BEVERLY CDBG PROJECT**

Mr. White moved and Mr. Feathers seconded a motion to approve a contract with R.W. Miller Plumbing & Electric, Inc., in the amount of \$39,089.00, for the purchase of two generators for the Village of Beverly Community Development Block Grant (CDBG) Project, and the Notice of Award and Notice to Proceed for the project, as prepared and requested by Michelle Hyer, Buckeye Hills-Hocking Valley Regional Development District.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Timothy Irvine aye. Motion passed.

**RE: ANNUAL TOWNSHIP TRUSTEES' MEETING**

Mr. Irvine moved and Mr. White seconded a motion to approve County Engineer Roger Wright's request to host the annual meeting of township trustees at 6:00 p.m., May 22, 2014, at Our Lady of Mercy Catholic Church in Lowell.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Timothy Irvine aye. Motion passed.

**RE: COUNTY SEWER SYSTEM**

Commissioner White commented that the Sewer Fund budget this year includes approximately \$941,000 in expenses, but only about \$855,000 in revenues, for a shortfall of \$86,000. He said an adjustment to the monthly rate is not only warranted, but also necessary. Mr. White said the "carryover" or "reserve" in the fund has steadily decreased to a point where replenishment is needed. He proposed raising the monthly rate to a level which will make the annual budget revenues equal expenses, which is approximately \$62.74 (about a 12% increase).

President Feathers noted there has not been an increase since 2009, but our engineering consultant reports the statewide average annual increase in sewer rates is 3%. Mr. Feathers said if there had been a 3% increase each year since 2009, the monthly rate this year would go to \$64.92.

Commissioner Irvine reported he reviewed actual expenses for the sewer department in 2013 rather than 2014 appropriations. Actual expenses in that year were \$881,773. An increase of 3% in expenses would bring that amount to \$908,226. The actual expenses in 2013 do not fully reflect rate increases by both the City of Belpre and the City of Marietta for treating County wastewater. Mr. Irvine estimated an additional \$15,000 for 2014 for wastewater treatment, bringing total estimated expenses for 2014 to \$923,226. Based on 1,250 billable units, Mr. Irvine recommended a new monthly rate of \$62.00.

Mr. Feathers said each of the Commissioners reviewed the financial status of the sewer system independently, and from differing perspectives, but a similar conclusion was reached.

Mr. White moved and Mr. Irvine seconded a motion to change the monthly sewer rate for users of the Washington County sewer system to \$62.00, effective July 1, 2014, and to regularly and routinely assess the need for rate changes in March and/or April of each year, beginning in 2015.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Timothy Irvine aye. Motion passed.

President Feathers reiterated that while the increase seems large, it represents several years of no increases and is still below what would be the new rate if there had been an annual increase of 3% since 2009.

#### **RE: CARTEENS AND JUNIOR FAIR BOARD, OSU EXTENSION**

Karen Pierson, 4-H Program Assistant with the OSU Extension Office, introduced Emma Maddocks and Katelynn Anderson. Emma is a sophomore at Waterford High School and Katelynn is a senior at Warren High School and a student at Washington State Community College. Both are members of the Junior Fair Board and participate in the local CarTeens program operated by the OSU Extension Office.

Emma and Katelynn shared with the Commissioners their experience with the CarTeens program and the Junior Fair Board. They noted the time and work commitment each takes, but what they've gained is invaluable to both them and their community.

Ms. Pierson said the youth involved in the Junior Fair Board tend to be overworked and under-appreciated. She continues to have conversations with the Senior Fair Board, encouraging them to become more engaged in the efforts of the Junior Fair Board and more aligned with mutual goals of the two boards. She noted maximum membership of the Junior Fair Board is 35, but there are currently only 15 members. She believes a reason for declining interest is the high level of work that is expected of them.

Ms. Pierson informed the Commissioners the CarTeens program is one of the most respected in the State of Ohio, often seen as a model for others. She noted the 1,200 hours of presentation and community service of the program last year, and indicated there were 12 active participants in running the program. She said she appreciates the cooperation and involvement of Judge Timothy Williams, the Ohio State Highway Patrol, and others who help teenagers recover their driving privileges but with better safety and responsibility in mind.

The Commissioners expressed their appreciation to Emma and Katelynn for their service to our community, and to Ms. Pierson for her leadership of the 4-H and Junior Fair Board programs.

#### **RE: MOVING OHIO FORWARD**

Mr. White moved and Mr. Irvine seconded a motion to approve a request for reimbursement of expenses incurred in the demolition and removal of structures as follows, as requested by Dawn Rauch, Washington-Morgan Community Action Program, and to allow Mr. Feathers to sign the forms:

425 ½ Third Street, Marietta	\$ 6,536.00
208 Market Street, Marietta	\$ 8,636.00

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Timothy Irvine aye. Motion passed.

#### **RE: PROPERTY & CASUALTY INSURANCE POLICY RENEWAL**

Randy Barengo, Peoples Insurance Agency, and Ginny Shrimplin, County Risk Sharing Authority (CORSA), provided information on the renewal of property and casualty insurance for Washington County. Also attending was Darla Miller, Director of Human Resources and Safety & Loss Control. The current policy for the County with CORSA expires at the end of April 30, 2014.

Mr. Barengo said he was pleased to inform the Commissioners the premium for their renewal with CORSA is \$6,000 less than current year, but with greater coverage. He noted:

- The County has experienced more than \$400,000 in claims this year.
- The County's inventory of automobiles under this policy has increased by 9.
- As a result of reappraisal, covered property value has increased by \$3,200,000.
- The renewal package includes coverage for cyber liability and expense.

Mr. Barengo suggested the County is very fortunate to be included in the 65-county pool comprising CORSA, resulting in favorable cost of renewal. In addition, the County is receiving maximum loss control incentive (\$8,249) for having participated in a variety of programs this year, including on-line courses and Human Resources help-line.

Ms. Shrimplin informed the Commissioners that a court has determined costs for insuring County Engineer vehicles can legally be charged to, and paid by, Motor Vehicle and Gas Tax (MVGT) funds. This follows many years of debate and challenge of the issue. She noted in

approximately 75% of CORSA counties MVGT funds are absorbing these costs. CORSA, she said, continues to work with both CCAO and CEAO (County Engineers Association of Ohio). Ms. Shrimplin said the court decision allows the Commissioners to adopt a resolution requiring the County Auditor to deduct from distribution of funds to the County Engineer an amount to cover insurance for the Engineer's vehicles, but she hopes that doesn't happen in Washington County. The Commissioners agreed the excellent working relationship with the County Engineer, and the recent appropriation of additional funds to the Engineer (including the \$500,000+ in additional permissive sales tax funds and the return of Workers' Comp self-insurance reserve), should allow for productive conversation and consideration by all parties. Ms. Miller said the cost to the MVGT fund will be about \$18,000 annually.

Mr. Barengo said the County is now completing the first year of a three-year term with CORSA. He noted that, while the renewal premium cost is \$318,494, the net cost to Washington County is actually \$295,253 after consideration of member equity and loss control incentive. Mr. Barengo and Ms. Shrimplin encouraged the Commissioners to consider additional coverage for the policy year beginning May 1, 2014, including coverage for foster care and higher umbrella. They complimented Ms. Miller on her success in obtaining maximum loss control incentive and encouraging County employees to be safe in the workplace.

The Commissioners said they will consider their options and notify CORSA representatives as soon as possible.

**RE: JOB & FAMILY SERVICES HVAC PROJECT**

David Haught, DLH Design, and Ralph Kramer, Kramer Engineering, Inc., updated the Commissioners and Tom Ballengee, Director of Washington County Job & Family Services, on the replacement of heating and air conditioning systems at the Job & Family Services facility on Gilman Avenue.

Mr. Haught said they have completed their initial study of the systems and have considered options for replacement. Mr. Kramer noted the units are reaching, or have reached, their useful lives, and it is getting difficult to find parts for repair. He said the control system isn't working properly, resulting in difficulty of operation and inefficiency of service.

Mr. Haught and Mr. Kramer recommended proceeding with replacement of the three rooftop units and the three ground units, and all dampers and controls. They said new Lennox system units will comfortably fit in the spaces currently available, but other systems should be considered as well. Mr. Kramer commented there will likely be a six week lead time on manufacture of equipment, and Mr. Haught said the bidding process will take a minimum of four weeks

Mr. Irvine moved and Mr. White seconded a motion to proceed with development of bid specifications and appropriate publishing and notification to vendors, with a sealed bid due date of June 12, 2014.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Timothy Irvine aye. Motion passed.

**RE: ADJOURNMENT**

Mr. White moved and Mr. Irvine seconded a motion to adjourn.

A calling of the roll resulted in a unanimous vote in favor. The meeting adjourned at 2:40 p.m.

\_\_\_\_\_, President

\_\_\_\_\_, Vice President

\_\_\_\_\_, Member

\_\_\_\_\_, Clerk