

THE DULY ELECTED MEMBERS OF THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY, OHIO, MET IN REGULAR SESSION ON JUNE 5, 2014 IN ACCORDANCE WITH OHIO REVISED CODE 305.05, WITH THE FOLLOWING MEMBERS PRESENT: RONALD L. FEATHERS, PRESIDENT, DAVID A. WHITE, VICE PRESIDENT, TIMOTHY C. IRVINE, MEMBER. THE MEETING WAS CALLED TO ORDER AT 9:00 A.M. BY THE PRESIDENT OF THE BOARD. MR. FEATHERS LED THOSE ATTENDING IN THE PLEDGE OF ALLEGIANCE TO OUR FLAG.

Also attending were Muskingum Township Trustee Gary Doan, Amanda Nicholson from *The Marietta Times*, and Clerk Rick Peoples.

**Washington County Commissioners
AGENDA
June 5, 2014**

9:00 Business Meeting
9:30 Michelle Hyer, Buckeye Hills-Hocking Valley Reg. Dev. Dist. – 2014 CDBG Allocations
1:00 Tom Webster & Dave Haas, Southeastern Ohio Port Authority – Budget Allocation
1:30 Dawn Rauch, Community Action – Moving Ohio Forward & Urban Transit Programs

UNFINISHED BUSINESS

Dog & Kennel Fund and Contract with Humane Society
Resolution to Transfer Oversight of EMA from Commissioners to Sheriff

NEW BUSINESS

Approve Agenda
Approval of previous meeting's minutes
Bills from various departments
Additional Appropriation – Clerk of Courts
Additional Appropriation – Family & Children First
Additional Appropriation - Sheriff
Transfer – Common Pleas Court
Transfer - Auditor
Then & Now's
Travel – Child Support Enforcement Agency
Travel – Family & Children First
Satisfaction of Mortgage
Approval of Maintenance Agreement with Southeastern Security, Job and Family Services
Selection of Copier Vendor, Job and Family Services
Sale of County Property via GovDeals.com
Engineer – Road Use Maintenance Agreement for Barlow Township
Engineer – Contract with Joy Excavating
Engineer – 2014 Asphalt Paving Contract
Engineer – Bid Packet for Schultheis Bridge Replacement
Engineer – Bid Packet for Lightfritz Bridge Replacement
Letters to Delinquent Sewer Account Holders
Letter to County Auditor Certifying Delinquent Sewer Accounts

INFORMATION

Monthly County Home Meeting, 8:30 a.m., **Tuesday**, June 10
Meeting with Fire Chiefs, Sheriff, & EMA Director, 7:00 p.m., **Tuesday**, June 10, Emergency
Operations Center
Planning Commission, 7:00 p.m., **Monday**, June 16
Monthly Finance Committee Meeting, 10:00 a.m., **Tuesday**, June 17

RE: AGENDA

Mr. Irvine moved and Mr. White seconded a motion to accept the agenda, with the following adjustment:

Add: Engineer – Road Use Maintenance Agreement for Palmer Township
Additional Appropriation – Common Pleas Court
Delete: Transfer – Common Pleas Court

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Timothy Irvine aye. Motion passed.

RE: PAYMENT OF BILLS

Mr. Irvine moved and Mr. White seconded a motion to approve the payment of bills from various departments.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Timothy Irvine aye. Motion passed.

RE: ADDITIONAL APPROPRIATIONS

Mr. White moved and Mr. Irvine seconded a motion to approve the following requests for additional appropriations:

Clerk of Courts	200-0234-54000	\$ 1,000.00
Family & Children First	602-2032-57400	\$ 775.00
Sheriff	210-0388-57400	\$ 1,347.35
Common Pleas Court	200-0207-54000	\$ 1,500.00

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Timothy Irvine aye. Motion passed.

RE: TRANSFER

Mr. White moved and Mr. Irvine seconded a motion to approve the following request for transfer of funds:

	<u>From</u>	<u>To</u>	<u>Amount</u>
Auditor	100-0130-57100	200-0720-48200	\$ 5.70

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Timothy Irvine aye. Motion passed.

RE: THEN & NOW'S

Mr. Irvine moved and Mr. White seconded a motion to approve the following Then & Now's:

Dept	Account	Vendor	Amount
Job & Family Service	200-0720-59000	Village of New Matamoras	\$ 256.98
Sheriff's Department	210-0388-57400	Hornbeck's Bait & Tackle	\$ 540.00
Clerk of Courts	200-0233-53000	Southeastern Electronic	\$ 242.00
Commissioners	210-0822-53800	OSU Extension	\$5,000.00
Commissioners	210-0822-53500	Tim Graham Excavating	\$2,490.00

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Timothy Irvine aye. Motion passed.

RE: TRAVEL REQUESTS

Mr. Irvine moved and Mr. White seconded a motion to approve the following requests for reimbursement of expenses for training and travel pursuant to the policies and procedures and in compliance with the Annual Appropriations for Fiscal Year 2014 and any and all amendments subsequent thereto:

Child Support

Kim Hinkle, Tabitha Pittman, Mindie Weber: One-day trip OCS/OCDA Town Hall Meeting; May 29, 2014 (retroactive).

Family & Children First

Cindy Davis: Two-day trip to Columbus to attend Help Me Grow Central Coordination Stakeholder Meeting and ODE Early Childhood Standards and Assessment Project Team Meeting; June 16-17, 2014.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Timothy Irvine aye. Motion passed.

RE: SATISFACTION OF MORTGAGE

Mr. White moved and Mr. Irvine seconded a motion to approve satisfaction of mortgage for Karen Pope, 2300 Sheets Run Road, New Matamoras, the mortgage having been fully paid and recorded, as requested by Washington-Morgan Community Action Program.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Timothy Irvine aye. Motion passed.

RE: MAINTENANCE AGREEMENT WITH SOUTHEASTERN SECURITY FOR JFS

Mr. White moved and Mr. Irvine seconded a motion to approve contracting with Southeastern Security for maintenance of the security system at the Department of Job and Family Services (JFS) for the cost of \$413.00 per year, as recommended by Tom Ballengee, Job and Family Services.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Timothy Irvine aye. Motion passed.

RE: COPIER AGREEMENT FOR JFS

Mr. Irvine moved and Mr. White seconded a motion to approve contracting with CWS to provide copiers for a four-year period to the Department of Job and Family Services for the amount of \$730.00 per month plus \$0.0070/page for copies exceeding 40,000, the lowest and/or best sealed bid opened by the Commissioners on May 29, 2014, as recommended by Tom Ballengee, Department of Job and Family Services.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Timothy Irvine aye. Motion passed.

RE: SALE OF COUNTY PROPERTY VIA GOVDEALS.COM

Mr. White moved and Mr. Irvine seconded a motion to approve a press release pertaining to the use of GovDeals.com for the sale of unused and/or obsolete equipment owned by Washington County, as prepared and recommended by Darla Miller, Director of Human Resources and Safety/Loss Control.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Timothy Irvine aye. Motion passed.

RE: ROAD USE MAINTENANCE AGREEMENTS, BARLOW AND PALMER TOWNSHIPS

Mr. White moved and Mr. Irvine seconded a motion to approve requests from the Barlow and Palmer Township Trustees for the County Engineer to prepare Road Use Maintenance Agreements for their township roads.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Timothy Irvine aye. Motion passed.

RE: CONTRACT WITH JOY EXCAVATING FOR REPAIR OF CR 25

Mr. White moved and Mr. Irvine seconded a motion to approve a contract with Joy Excavating for the repair of County Road 25, in the amount of \$39,900.00, as prepared and requested by County Engineer Roger Wright.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Timothy Irvine aye. Motion passed.

RE: CONTRACT WITH SHELLY & SANDS FOR 2014 ASPHALT PAVING PROJECT

Mr. White moved and Mr. Irvine seconded a motion to approve a contract with Shelly & Sands for the 2014 Asphalt Paving Project, in the amount of \$1,460,196.00, as prepared and requested by County Engineer Roger Wright.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Timothy Irvine aye. Motion passed.

RE: BID PACKETS FOR SCHULTHEIS BRIDGE AND LIGHTFRITZ BRIDGE REPLACEMENTS

Mr. White moved and Mr. Irvine seconded a motion to approve the bid packets and solicitation for sealed bids for the replacement of Schultheis Bridge and Lightfritz Bridge (separate bids required), as prepared and requested by County Engineer Roger Wright.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Timothy Irvine aye. Motion passed.

RE: LETTERS TO DELINQUENT SEWER ACCOUNT HOLDERS

Mr. Irvine moved and Mr. White seconded a motion to approve sending letters to the following holders of delinquent sewer accounts, requesting them to pay on those accounts within thirty days: Kathy McKitrick, Steven and Donna Richardson, Angela Rhodes, Kyle Hodge, Stacy Ida, Oxbow Golf Company, Jerry Biehl.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Timothy Irvine aye. Motion passed.

RE: CERTIFICATION OF DELINQUENT SEWER ACCOUNTS

Mr. White moved and Mr. Feathers seconded a motion to approve sending a letter to County Auditor Bill McFarland certifying delinquent sewer accounts of the following, and requesting him to add those delinquent amounts to property tax bills: H. Clifton Spencer II, Christopher Marshall.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Timothy Irvine aye. Motion passed.

RE: 2014 CDBG ALLOCATIONS

Michelle Hyer, Buckeye Hills-Hocking Valley Regional Development District, informed the Commissioners their recent allocation of Community Development Block Grant (CDBG) funds for 2014 projects was not approved by the State of Ohio. She suggested maintaining the selected projects, but lowering the amounts allocated to Administration and Fair Housing, and increasing the amount allocated to the Little Muskingum Volunteer Fire Department.

Mr. White moved and Mr. Irvine seconded a motion to approve the following amended allocations of 2014 Community Development Block Grant funds, as recommended by Michelle Hyer, Buckeye Hills-Hocking Valley Regional Development District:

City of Belpre	\$ 25,000
Village of Lowell	33,500
Little Muskingum VFD	31,900
Fair Housing	6,000
Administration	<u>16,600</u>
Total	\$ 113,000

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Timothy Irvine aye. Motion passed.

RE: SEOPA BUDGET ALLOCATION

President Feathers welcomed the following representatives of the Southeastern Ohio Port Authority (SEOPA):

David Haas, Morrison, Inc.
Jim Black, SEOPA Interim Executive Director
Tom Webster, McCauley, Webster & Emerick Attorneys
David Wesel, Dimex
Scott Cantley, Marietta Memorial Hospital
Brad Ebersole, PhD, Washington State Community College

Mr. Haas shared with the Commissioners some of the accomplishments of the Port Authority, including:

- Good River Project
- Marietta Memorial Hospital Belpre and Wayne Street Campus Development
- Third Frontier Program
- Tree Farm Sale
- Ingenuity Center
- Army Reserve Center Acquisition and Use
- Greene Street Project/Two Rivers
- State Route 7 Sewer Line Project
- Compilation of an Inventory of Available Sites

He said the Port Authority has two full-time employees, both of whom are working at capacity. He said SEOPA works very closely with Pamela Lankford and the Small Business Development Center (SBDC), noting that only Marietta Memorial Hospital and Pioneer Pipe are considered ineligible for services from the local SBDC because they are so large.

Mr. Webster said the Port Authority has received approximately \$50,000 in private sector financial support this year, and that should reach \$75,000 by year end. Responding to Commissioner Irvine's question on the status of their search for a new Executive Director, Mr. Webster said applications continue to be received and reviewed but no "match" has yet been found.

President Feathers shared with the SEOPA representatives the financial activity and condition of the County. He said even though the County is experiencing a better-than-projected revenue stream at this point in the year, the County continues to operate under an overall deficit budget. He noted the value of the Port Authority, but also the Commissioners' need to prioritize and spend only within limits. He encouraged the Port Authority to look more toward the private sector for operating funds, rather than the public.

Mr. Webster said it is the norm throughout the State for port authorities to be funded by both the private and the public sectors.

Mr. Cantley said Marietta Memorial Hospital has for the past few years experienced major changes in its funding sources, and has found it invaluable to invest and grow even while reducing operating expenses and becoming more efficient. He said he believes the County should consider its funding of the Port Authority as an investment, rather than an expense. Mr. Cantley said this is a critical time for Washington County to invest in economic development, and without adequate support the Port Authority may not be aggressive enough to attract new businesses and industry.

Mr. Ebersole said Washington State Community College is very supportive of the Port Authority, and regularly works with them to improve the economic outlook of the region.

Mr. Haas thanked the Commissioners for the past support, and encouraged them to continue their financial support as they prepare their budget for next year.

Commissioner Irvine thanked the SEOPA representatives for their efforts in improving the economic condition in Washington County, and for sharing with the Commissioners their mission, their goals, their methods, and their challenges.

RE: MOVING OHIO FORWARD

Mr. Irvine moved and Mr. White seconded a motion to approve the demolition of a structure at 511/513 Main Street in Belpre, with costs for demolition to be paid by the Moving Ohio Forward Program, as requested by Dawn Rauch, Washington-Morgan Community Action Program.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Timothy Irvine aye. Motion passed.

RE: URBAN TRANSIT PROGRAM

Mr. White moved and Mr. Irvine seconded a motion to dispose of a 2006 Ford light transit bus, wheelchair lift equipped, VIN 1FDWE35P36DB15739, as it is beyond its useful life to the County, and to sell the vehicle using on-line auction service GovDeals.com, as requested by Dawn Rauch, Washington-Morgan Community Action Program.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Timothy Irvine aye. Motion passed.

RE: CHIP

Mr. Irvine moved and Mr. White seconded a motion to approve commitment of \$15,000 in Community Housing Impact and Preservation (CHIP) Program income to be used as leverage in the 2014 CHIP application for Washington County, to be used as follows, as requested by Dawn Rauch, Washington-Morgan Community Action Program:

Private Rehabilitation	\$ 10,500	1 Partial Unit
Fair Housing	\$ 4,500	1 Fair Housing Program

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Timothy Irvine aye. Motion passed.

Mr. White moved and Mr. Irvine seconded a motion to approve the 2014 CHIP Agreement with Washington-Morgan Community Action Program for the period September 1, 2014 through December 31, 2016, contingent upon Washington County being awarded CHIP funds during that period, and to allow Mr. Feathers to sign the Agreement, as requested by Dawn Rauch, Washington-Morgan Community Action Program.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Timothy Irvine aye. Motion passed.

RE: ADJOURNMENT

Mr. Irvine moved and Mr. White seconded a motion to adjourn.

A calling of the roll resulted in a unanimous vote in favor. The meeting adjourned at 1:55 p.m.

_____, President

_____, Vice President

_____, Member

_____, Clerk