

THE DULY ELECTED MEMBERS OF THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY, OHIO, MET IN REGULAR SESSION ON JUNE 26, 2014 IN ACCORDANCE WITH OHIO REVISED CODE 305.05, WITH THE FOLLOWING MEMBERS PRESENT: RONALD L. FEATHERS, PRESIDENT, DAVID A. WHITE, VICE PRESIDENT, TIMOTHY C. IRVINE, MEMBER. THE MEETING WAS CALLED TO ORDER AT 9:00 A.M. BY THE PRESIDENT OF THE BOARD. MR. FEATHERS LED THOSE ATTENDING IN THE PLEDGE OF ALLEGIANCE TO OUR FLAG.

Also attending were Muskingum Township Trustees Carolyn Dempsey and Gary Doan, IT Director Gerry Lockhart, Jacob Hesseling from the Americans for Prosperity organization, Amanda Nicholson from *The Marietta Times*, Justin Hearn from WMOA Radio, and Clerk Rick Peoples.

**Washington County Commissioners
AGENDA
9:00 a.m., June 26, 2014**

9:00 Business Meeting
9:30 Kathy Gramkow, Community Action – Workforce Investment Act (WIA) Contracts
10:00 Jeff Hosek – Pickering & Associates – County Home Boiler Project
10:30 Michelle Hyer, Buckeye Hills – 2013 CDBG Allocations
11:00 Levi Morrow, OSU Extension – Program Update

UNFINISHED BUSINESS

Dog & Kennel Fund and Contract with Humane Society
Resolution to Transfer Oversight of EMA from Commissioners to Sheriff
Correction to Memorandum of Oil and Gas Lease

NEW BUSINESS

Approve Agenda
Approval of previous meeting's minutes
Bills from various departments
Additional Appropriation – Family & Children First (2)
Additional Appropriation – Board of Developmental Disabilities
Additional Appropriation - Sheriff
Then & Now's
Travel – Commissioners
Travel – Auditor
Contract with Carver's Electric, Plumbing, & Heating, Inc., Job and Family Services
Selection of Contractor for Job and Family Services HVAC Project
Letters to Students for Participation in the 66th Annual State Science Day
Engineer – Roadway Use, Repair and Maintenance Agreement with PDC Energy
Engineer – Selection of Contractor to Replace Schultheis Bridge
Engineer – Contract with Cross Roads Construction for Schultheis Bridge Project
Engineer – Selection of Contractor to Replace Lightfritz Bridge
Letters to Delinquent Sewer Account Holders
Contracting for the Purchase of Natural Gas
SpyGlass Project (review of phone/data/internet services)
Consideration of Capital Projects

INFORMATION

Courthouse Closed, **Friday**, July 4, Independence Day
Monthly County Home Meeting, 8:30 a.m., **Thursday**, July 8

RE: AGENDA

Mr. Irvine moved and Mr. White seconded a motion to accept the agenda, with the following additions:

Add: 1:30 Tom Bellish, Buckeye Energy Brokers (via conference call) – Purchase of Gas
Certification of Delinquent Sewer Accounts
Magistrate Office Renovation Project

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Timothy Irvine aye. Motion passed.

RE: APPROVAL OF MINUTES

Mr. Irvine moved and Mr. White seconded a motion to approve the minutes of the Commissioners' June 19, 2014 meeting and to dispense with the reading of them.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Timothy Irvine aye. Motion passed.

RE: PAYMENT OF BILLS

Mr. White moved and Mr. Irvine seconded a motion to approve the payment of bills from various departments.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Timothy Irvine aye. Motion passed.

RE: ADDITIONAL APPROPRIATIONS

Mr. White moved and Mr. Irvine seconded a motion to approve the following requests for additional appropriations:

Family & Children First	602-2031-53000	\$ 25,000.00
Family & Children First	602-2033-51002	\$112,277.88
	602-2033-51101	\$ 1,628.03
	602-2033-51102	\$ 15,718.90
	602-2033-51104	\$ 34,612.14
	602-2033-51105	\$ 71.28
	602-2033-52001	\$ 8,000.00
	602-2033-52002	\$ 81.00
	602-2033-52003	\$ 330.00
	602-2033-53001	\$ 6,500.00
	602-2033-53200	\$ 607.00
	602-2033-53201	\$ 427.00
	602-2033-53202	\$ 208.00
	602-2033-53203	\$ 203.00
	602-2033-53500	\$ 518.00
	602-2033-54000	\$ 1,550.00
	602-2033-55202	\$ 250.00
	602-2033-55203	\$ 250.00
	602-2033-55204	\$ 2,500.00
	602-2033-56000	\$ 726.00
Developmental Disabilities	215-0620-54400	\$ 13,000.00
Sheriff	100-0384-53500	\$ 5,000.00

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Timothy Irvine aye. Motion passed.

RE: THEN & NOW'S

Mr. Irvine moved and Mr. White seconded a motion to approve the following Then & Now's:

Dept	Account	Vendor	Amount
Job and Family Services	200-0720-59000	Belpre City Schools	\$ 569.20
Job and Family Services	200-0720-59000	Irvines Camper Sales	\$ 479.26
Job and Family Services	200-0720-59000	City of Marietta	\$ 3,486.63
Job and Family Services	200-0720-59000	Belpre City Schools	\$ 405.71
Job and Family Services	200-0720-59000	St. Luke's Lutheran Church	\$ 450.00
Job and Family Services	200-0720-59000	Miss Peggy's House	\$ 1,086.27
Job and Family Services	200-0720-59000	Wash. Co. Career Center	\$ 4,022.93

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Timothy Irvine aye. Motion passed.

RE: TRAVEL REQUESTS

Mr. White moved and Mr. Irvine seconded a motion to approve the following requests for reimbursement of expenses for training and travel pursuant to the policies and procedures and in compliance with the Annual Appropriations for Fiscal Year 2014 and any and all amendments subsequent thereto:

Commissioners

Ron Feathers, David White, Tim Irvine: One-day trip to Burr Oak State Park to attend EODA Board Meeting; July 18, 2014.

Auditor

Bill McFarland: One-day trip to Columbus to attend County Auditors Association of Ohio meeting; July 9, 2014.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Timothy Irvine aye. Motion passed.

RE: CONTRACT WITH CARVER'S ELECTRIC, JFS

Mr. Irvine moved and Mr. White seconded a motion to approve a contract with Carver's Electric, Plumbing & Heating, Inc., to provide service to Washington County Department of Job and Family Services, at the hourly rate of \$69.00, not to exceed \$5,000.00, during the period July 1, 2014 through June 30, 2015, as requested by Tom Ballengee, Department of Job and Family Services.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Timothy Irvine aye. Motion passed.

RE: SELECTION OF CONTRACTOR FOR JOB AND FAMILY SERVICES HVAC PROJECT

Mr. White moved and Mr. Irvine seconded a motion to select Steer's Heating and Cooling, Inc., as the contractor for the Washington County Department of Job and Family Services HVAC Project, for the amount of \$253,400.00, the lowest of three sealed bids opened on June 19, 2014, upon the recommendation of Project Architect David Haught.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Timothy Irvine aye. Motion passed.

RE: LETTERS OF CONGRATULATIONS TO AREA STUDENTS

Mr. Irvine moved and Mr. White seconded a motion to send letters of congratulations to the following students of St. Mary's School, who participated in the 66th Annual State Science Day:

Nathan A. Bennett
Corben Brooker
Helena Nayak
Austin Offenberger
Laura Rauch
Caroline Stollar
Colston Urban

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Timothy Irvine aye. Motion passed.

RE: ROADWAY USE, REPAIR AND MAINTENANCE AGREEMENT

Mr. White moved and Mr. Irvine seconded a motion to approve a Roadway Use, Repair and Maintenance Agreement (RUMA) with PDC Energy, Inc., for its use of approximately 2.55 miles of County Road 76, Cat's Creek Road, as requested by County Engineer Roger Wright.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Timothy Irvine aye. Motion passed.

RE: SELECTION OF CONTRACTOR TO REPLACE SCHULTHEIS BRIDGE

Mr. White moved and Mr. Irvine seconded a motion to approve the selection of Cross Roads Construction to replace Schultheis Bridge on County Road 4, for the amount of \$184,258.60, the lowest of three sealed bids opened on June 19, 2014, as recommended by County Engineer Roger Wright.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Timothy Irvine aye. Motion passed.

RE: CONTRACT WITH CROSS ROADS CONSTRUCTION TO REPLACE SCHULTHEIS BRIDGE

Mr. White moved and Mr. Irvine seconded a motion to enter into contract with Cross Roads Construction, Inc., to replace Schultheis Bridge on County Road 4, for the amount of \$184,258.60, as requested by County Engineer Roger Wright.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Timothy Irvine aye. Motion passed.

RE: SELECTION OF CONTRACTOR TO REPLACE LIGHTFRITZ BRIDGE

Mr. Irvine moved and Mr. White seconded a motion to approve the selection of R.C. Construction Company to replace Lightfritz Bridge on County Road 22, for the amount of \$133,314.00., the lowest of three sealed bids opened on June 19, 2014, as recommended by County Engineer Roger Wright.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Timothy Irvine aye. Motion passed.

RE: LETTERS TO DELINQUENT SEWER ACCOUNT HOLDERS

Mr. Irvine moved and Mr. White seconded a motion to approve sending letters to the following holders of delinquent sewer accounts, requesting them to immediately make payment on those accounts: Shayne Schwendeman, Douglas Young (for 50 Main Street), Tim Anderson, Russell

Shields, Jr. (for 176 Sweetapple Road), Elizabeth D. Barnett (for 20 Second Street), Dawn Rachell Yost (for 455 Warrior Drive), Kelly Ollom (for 120 Barrett, South), John White, Christopher and Patty Carver, Dan Turner (for two mobile home renters, apartment, car wash, and service center), Dave Burt (for apartments A, B, and C on Walnut Lane), Victoria Campbell (for 10681 State Route 550).

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Timothy Irvine aye. Motion passed.

RE: CERTIFICATION OF DELINQUENT SEWER ACCOUNTS

Mr. White moved and Mr. Irvine seconded a motion to approve sending a letter to County Auditor Bill McFarland certifying the following delinquent sewer accounts, requesting him to add delinquent amounts to property tax bills: Michelle Higgins, Debora Wingrove, Jean Yost, Kelly Offenberger, Donald Tallman, Karen Anstatt, Michael Cameron.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Timothy Irvine aye. Motion passed.

RE: MAGISTRATE OFFICE RENOVATION

Mr. Irvine moved and Mr. White seconded a motion to approve Judge Randall Burnworth's request to proceed with the requisition for custom wood pieces for \$6,625.00 from Danny Franchino for the magistrate hearing room upgrade.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Timothy Irvine aye. Motion passed.

Commissioner White said he does not approve of this expenditure, but voted in favor because it is within the project budget and because the court has the power to "force" their desired budget into reality. He said he believes the entire project to be extravagant.

President Feathers agreed with Mr. White.

RE: MEMORANDUM OF OIL AND GAS LEASE

Mr. White moved and Mr. Irvine seconded a motion to return to the table for discussion a correction to the Memorandum of Oil and Gas Lease.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Timothy Irvine aye. Motion passed.

Mr. White moved and Mr. Irvine seconded a motion to approve correction to Memorandum of Oil and Gas Lease entered into with MNW Energy, LLC, on or about January 9, 2014, that correction being to include the source deed volume of "29" and the source deed page of "273", and noting that Protégé Energy has succeeded to all of the leasehold interest of MNW Energy in said lease with Washington County.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Timothy Irvine aye. Motion passed.

Commissioner Irvine said this correction has been reviewed by Attorney Jim Huggins, the County's legal counsel for the lease of mineral rights, and he has no objections to it. Mr. Irvine further commented this action does not in any way change the terms of the original agreement.

RE: CONTRACTING FOR THE PURCHASE OF NATURAL GAS

Consideration of contracting for the purchase of natural gas for the County was deferred until 1:30 p.m., at which time the Commissioners are scheduled to consult with Tom Bellish, Buckeye Energy Brokers.

RE: SPYGLASS PROJECT

Mr. White moved and Mr. Irvine seconded a motion to approve the SpyGlass proposal to eliminate certain specific unused phone and/or data lines and/or services, and to pursue refunds for those taxes and/or unwanted services for up to three prior years, as reviewed and agreed upon by IT Director Gerry Lockhart.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Timothy Irvine aye. Motion passed.

Mr. Lockhart assured the Commissioners he has reviewed the plan proposed by Michael Gray of SpyGlass, and approves all in it. He noted several of the lines have already been eliminated, and there apparently has been no noted negative impact. Commissioner White said he has reviewed the SpyGlass plan and agrees it is in accordance with the original expectations of SpyGlass.

Mr. White noted anticipated savings from this effort for a one-year period is approximately \$61,000. As per the agreement, he said, that is the amount to be paid to SpyGlass as well.

President Feathers said because even the telephone vendor could not justify some of the charges on the County's accounts, it is appropriate for SpyGlass to pursue refunds of the County's payments for those charges over the past three years.

RE: CAPITAL PROJECTS

Buildings and Grounds Superintendent Tim Marty reviewed with the Commissioners a list of prospective capital projects for Washington County. He prioritized the top ten items in the list as follows:

1. Courthouse roof replacement, **\$140,000**
2. Courthouse and Annex window glass replacement, **\$60,000**
3. Fire tube boiler and burner replacement, **\$35,000**
4. Courthouse cooling tower storage tank replacement, **\$20,000**
5. Annex heat exchangers replacement, **\$120,000**
6. Courthouse heat pumps replacement, **\$108,000**
 - a. Add **\$50,000** for OSU Extension HVAC condensers and furnaces
 - b. Add **\$28,000** for Health Department air handler replacements
7. Courthouse, OSU Extension, and Health Department plumbing upgrades, **\$30,000**
8. Annex air handler plumbing and equipment repair/replacement, **\$20,000**
9. Courthouse and Annex water fountain replacements, **\$8,400**
10. Annex II hot water tank and expansion tank replacement, **\$1,300**

He said these items total \$620,700, but noted all of these amounts are informal estimates.

Mr. Marty explained he is currently experiencing many problems with both the courthouse roof and windows, which is why these are the top two items on his list. He noted the roof is now beyond its useful life of twenty years.

President Feathers thanked Mr. Marty for prioritizing the list of capital needs, and said the Commissioners will determine how best to proceed to address items on that list.

RE: WORKFORCE INVESTMENT ACT (WIA) CONTRACT

Kathy Lott-Gramkow, Workforce Investment Specialist with Washington-Morgan Community Action Program, presented to the Commissioners a Workforce Investment Act (WIA) contract for next year. Also attending was Nancy Carpenter from Community Action.

Ms. Gramkow described the content of the contract. She also noted she has arranged to meet with AEP representatives to discuss the upcoming shut-down of AEP operations at its Muskingum River plant.

Mr. Irvine moved and Mr. White seconded a motion to approve a contract between the Washington-Morgan Community Action Program (CAP) and Ohio Valley Employment Resource (OVER) for CAP to provide Workforce Investment Act (WIA) services to OVER during the period July 1, 2014 through June 30, 2015, renewable for up to three additional years, with total expenditures not to exceed 94% of the State-issued County Allocation unless an increased amount is approved by the Council of Governments, as prepared and presented by Kathy Lott-Gramkow, Washington-Morgan Community Action Program.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Timothy Irvine aye. Motion passed.

RE: APPOINTMENT TO WORKFORCE INVESTMENT BOARD

Mr. White moved and Mr. Irvine seconded a motion to appoint Jeremy Barton to the Workforce Investment Board of Directors for the period July 1, 2014 through June 30, 2016.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Timothy Irvine aye. Motion passed.

RE: COUNTY HOME BOILER PROJECT

Jeff Hosek, Pickering & Associates, engineer for the County Home Boiler project, updated the Commissioners on the status of that project. He reported:

- He has reviewed with County Home Administrator Ted Williams the requirements, the options, and the proposed schedule.
- He is planning the project to be completed prior to the start of heating season.
- Lead time for manufacture of high efficiency equipment is significantly longer than for standard efficiency equipment.
- Although useful life of existing equipment is 20 to 25 years, that equipment is now approximately 40 years old.
- Estimated costs for options are:

Standard Efficiency	\$ 102,195
Combination Efficiency	\$ 204,390
High Efficiency	\$ 217,350

The Commissioners asked Mr. Hosek to further review options, using actual consumption data from up-to-date utility bills and an average anticipated cost in future years.

RE: 2013 CDBG RE-ALLOCATION AND DRAWDOWN OF FUNDS

Michelle Hyer, Buckeye Hills-Hocking Valley Regional Development District, informed the Commissioners there are funds remaining from the 2013 Community Development Block Grant (CDBG) allocation to Washington County due to lower-than-anticipated cost for one of the projects. She said \$2,510.00 remains from the City of Belpre demolition project.

Mr. Irvine moved and Mr. White seconded a motion to request from the Ohio Department of Development re-allocation of 2013 CDBG Formula funds, adding \$2,000.00 to the Little Muskingum Volunteer Fire Department for the purchase of a squad vehicle, and \$510.00 to Buckeye Hills-Hocking Valley Regional Development District for administration of the grant.

A calling of the roll resulted in the following vote: Ronald Feathers no, David White aye, Timothy Irvine aye. Motion passed.

Mr. Irvine moved and Mr. White seconded a motion to approve drawdown of funds from the Ohio Department of Development for the 2013 CDBG Formula Program in the amount of \$58,400.00, and to allow Mr. Feathers and Mr. Irvine to sign the request, as prepared by Michelle Hyer, Buckeye Hills-Hocking Valley Regional Development District.

A calling of the roll resulted in the following vote: Ronald Feathers no, David White aye, Timothy Irvine aye. Motion passed.

President Feathers commented his reason for voting “no” is because he believed it better to re-allocate all of the available CDBG funds to the Little Muskingum Volunteer Fire Department to help with their efforts to purchase a new squad vehicle.

RE: LEVI MORROW, OSU EXTENSION

Levi Morrow, Program Coordinator with the OSU Extension Office, updated the Commissioners on his projects. He noted:

- He has conducted more than twenty educational meetings so far this year, with approximately 970 people attending.
- His programs included Manure Management, Beef School, Pesticide Recertification, and Row Crop Round-up.
- He is developing a Fertilization Licensing course to address upcoming new regulation requirements.
- He is currently providing an Integrated Pest Management course and services to area farmers.

In his report to the Commissioners, Mr. Morrow included approximate numbers of livestock in the County and the revenues generated by the agriculture industry, from both crops and livestock production and sales. He said he is very pleased with turnout for his programs and he will continue to provide programs and services that are useful and informative.

RE: CONTRACTING FOR THE PURCHASE OF NATURAL GAS

Tom Bellish, Buckeye Energy Brokers, talked with the Commissioners via telephone about the purchase of natural gas by contract. He noted the current contract with Interstate Gas Supply (IGS) expires in November 2014, and the County is now paying a variable rate between \$5.17 and \$5.26/mcf. He informed the Commissioners they now have some options, including:

- Re-negotiate the current contract with IGS, which now offers the fixed rate of \$4.77/mcf for a period of one, two, or three years.
- Continue with the IGS variable rate until November 2014, and then enroll in the City of Marietta aggregation program with Constellation Gas, at the fixed rate of \$4.74/mcf for two years.

The Commissioners said they desire to have a fixed rate for three years, and they asked Mr. Bellish to continue to check prices on the market and options for the County.

RE: ADJOURNMENT

Mr. White moved and Mr. Irvine seconded a motion to adjourn.

A calling of the roll resulted in a unanimous vote in favor. The meeting adjourned at 1:50 p.m.

_____, President

_____, Vice President

_____, Member

_____, Clerk

