

THE DULY ELECTED MEMBERS OF THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY, OHIO, MET IN REGULAR SESSION ON JULY 17, 2014 IN ACCORDANCE WITH OHIO REVISED CODE 305.05, WITH THE FOLLOWING MEMBERS PRESENT: RONALD L. FEATHERS, PRESIDENT, DAVID A. WHITE, VICE PRESIDENT, TIMOTHY C. IRVINE, MEMBER. THE MEETING WAS CALLED TO ORDER AT 9:00 A.M. BY THE PRESIDENT OF THE BOARD. MR. FEATHERS LED THOSE ATTENDING IN THE PLEDGE OF ALLEGIANCE TO OUR FLAG.

Also attending were Muskingum Township Trustee Gary Doan, Justin Hearn from WMOA Radio, County Auditor Bill McFarland, and Clerk Rick Peoples.

**Washington County Commissioners
AGENDA
9:00 a.m., July 17, 2014**

9:00 Business Meeting
9:30 Tom Ballengee, Dept. of Job and Family Services – Contract Negotiations
11:30 Ken Schilling, Washington Electric Cooperative

UNFINISHED BUSINESS

Dog & Kennel Fund and Contract with Humane Society
Resolution to Transfer Oversight of EMA from Commissioners to Sheriff

NEW BUSINESS

Approve Agenda
Approval of previous meeting's minutes
Bills from various departments
Additional Appropriation – Board of Developmental Disabilities
Additional Appropriation – Family & Children First
Transfer – Board of Developmental Disabilities
Transfer – Veterans
Transfer – Family & Children First (2)
Then & Now's
Travel – Emergency Management Agency
Travel – Family & Children First (3)
Travel – Job & Family Services
Certificate of Estimated Property Tax Revenue from County Auditor
Resolution to Place Children Services Levy on November Ballot
Approval of Revised FY 13 CDBG Allocation
Amendment to Moving Ohio Forward Agreement
Maintenance Agreement for 911 Equipment at Sheriff's Office
Contract between Child Support and Sheriff
Contract between Child Support and Common Pleas Court, Domestic Relations
Contract between Child Support and Common Pleas Court, Juvenile Division
Contract between Child Support and Clerk of Courts
Engineer - Notice of Commencement, Schultheis Bridge Replacement Project
Engineer – Roadway Use, Repair and Maintenance Agreement, Grandview Township

INFORMATION

EODA Board Meeting, 10:00 a.m., **Friday**, July 18, Burr Oak State Park

RE: AGENDA

Mr. Irvine moved and Mr. White seconded a motion to accept the agenda with the following revisions:

Add: Contract with Steers Heating & Cooling
10:00 Darla Miller, Director of Human Resources – Health Insurance RFP and Request for Leave Donation
Delete: Transfer – Board of Developmental Disabilities

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Timothy Irvine aye. Motion passed.

RE: APPROVAL OF MINUTES

Mr. White moved and Mr. Irvine seconded a motion to approve the minutes of the July 10, 2014 meeting, and to dispense with the reading of them.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Timothy Irvine aye. Motion passed.

RE: PAYMENT OF BILLS

Mr. Irvine moved and Mr. White seconded a motion to approve the payment of bills from various departments.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Timothy Irvine aye. Motion passed.

RE: ADDITIONAL APPROPRIATIONS

Mr. White moved and Mr. Irvine seconded a motion to approve the following requests for additional appropriations:

Board of Develop. Disabilities	200-0622-53000	\$ 49,450.00
Family & Children First	602-2033-51110	\$ 1,000.00

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Timothy Irvine aye. Motion passed.

RE: TRANSFERS

Mr. Irvine moved and Mr. White seconded a motion to approve the following requests for transfer of funds:

	<u>From</u>	<u>To</u>	<u>Amount</u>
Bd. of Dev. Disabilities	200-0620-55300	200-0620-54400	\$ 3,750.00
Veterans	100-0700-57401	100-0700-54000	\$ 1,200.00
Family & Children First	602-2034-55204	602-2034-53000	\$ 1,700.00
	602-2034-55204	602-2034-57400	\$ 600.00
Family & Children First	602-2030-53401	602-2030-51105	\$ 40.00
	602-2030-53401	602-2030-53201	\$ 150.00
	602-2030-53401	602-2030-54001	\$ 127.80

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Timothy Irvine aye. Motion passed.

RE: THEN & NOW'S

Mr. White moved and Mr. Irvine seconded a motion to approve the following Then & Now's:

Dept	Account	Vendor	Amount
Sheriff Department	200-0391-57400	Kmart	\$ 297.00
Job & Family Services	200-0720-59000	Warren Local Schools	\$ 3,955.17
Family Children First	602-2032-56000	Phillips Gulf	\$ 190.00
Job & Family Services	200-0720-59000	Professional Pool Management	\$ 4,920.95
Commissioners	100-0102-57401	Wash. Co. JFS	\$ 1,145.00
Commissioners	210-0822-53700	Burgess Ambulance	\$ 58,400.00
Engineer	200-0540-53409	Total Risk Solutions	\$ 525.00

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Timothy Irvine aye. Motion passed.

RE: TRAVEL REQUESTS

Mr. Irvine moved and Mr. White seconded a motion to approve the following requests for reimbursement of expenses for training and travel pursuant to the policies and procedures and in compliance with the Annual Appropriations for Fiscal Year 2014 and any and all amendments subsequent thereto:

EMA

Jeff Lauer: One-day trip to Parkersburg to attend COVIEO meeting; July 22, 2014.

Family & Children First

Royetta Cline, Andrea Nichols: One-day trip to Columbus to attend Help Me Grow Principles of Home Visiting Training; September 10, 2014.

Cindy Davis: One-day trip to Columbus to attend Ohio Family & Children First Coordinators Association Executive Committee meeting; August 8, 2014.

Cindy Davis: One-day trip to Columbus to attend Help Me Grow Early Intervention Stakeholders meeting; August 13, 2014.

JFS

Kelly Bauerbach, Terri Long: One-day trip to Zanesville to attend Regional Child Care Training;

July 28, 2014.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Timothy Irvine aye. Motion passed.

RE: CERTIFICATE OF ESTIMATED PROPERTY TAX REVENUE

Responding to the Commissioners' request on July 10, County Auditor Bill McFarland provided to them a Certificate of Estimated Property Tax Revenue which included the following:

Mills	.55
Total Taxable Valuation	\$1,230,421,030.00
Estimated Tax Revenue	\$676,731.57

The Commissioners noted this information is provided relative to a requested levy on the November 4, 2014 ballot by the Children Services Board of Directors.

RE: RESOLUTION TO PLACE CHILDREN SERVICES LEVY ON NOVEMBER BALLOT

Mr. White moved and Mr. Irvine seconded a motion to approve the following resolution:

WHEREAS, the amount of taxes which may be raised within the ten mill limitation will be insufficient to provide an adequate amount of funds for the necessary requirements of Washington County for the Washington County Commissioners to support the Washington County Children Services Board with the necessary funds to enable it to perform its functions and duties under Chapter 5153 of the Ohio Revised Code for the care and placement of children, specifically to enable it to provide child abuse and neglect prevention services; and

WHEREAS, pursuant to Ohio Revised Code 5705.03, the Board has requested and received certification from the Washington County Auditor that the total current tax valuation of Washington County is \$1,230,421,030.00 (One Billion, Two Hundred Thirty Million, Four Hundred Twenty-One Thousand, Thirty Dollars, and No Cents), and that the dollar amount of revenue that would be generated by .55 mill (fifty-five hundredths mill) for each dollar of valuation, which amounts to five and five-tenths of a cent (\$.055) for each One Hundred Dollars of tax valuation, is \$676,731.57 (Six Hundred Seventy-Six Thousand, Seven Hundred Thirty-One Dollars, and Fifty-Seven Cents).

NOW, THEREFORE, BE IT RESOLVED, by the Board of Washington County Commissioners, two-thirds of all members elected thereto concurring therein, that it is necessary to levy an additional tax pursuant to Ohio Revised Code Section 5705.03, 5705.24, 5705.19, and 5705.191, for the benefit of Washington County for the purpose of providing funds to support the Washington County Children Services Board to enable it to perform its functions and duties under Chapter 5153 of the Ohio Revised Code for the care and placement of children in particular for child abuse and neglect prevention services; at a rate not exceeding .55 mill (fifty-five hundredth mill) for each dollar of valuation, which amounts to five and five tenths of a cent (\$.055) for each One Hundred Dollars of tax valuation for a period of ten (10) years.

BE IT FURTHER RESOLVED, that said proposed levy be placed on the tax list and duplicate for the year beginning with tax year 2014, first due in calendar year 2015, if a majority of the electors voting thereon vote in favor thereof at the general election to be held on November 4, 2014.

BE IT FURTHER RESOLVED, that the Clerk of this Board of County Commissioners, Washington County, Ohio, be, and hereby is directed to certify a copy of this resolution to the Board of Elections of Washington County, Ohio, immediately after its passage but not later than 4:00 p.m. on August 6, 2014, which is ninety (90) days prior to the 4th day of November, 2014, and to notify the said Board of Elections to cause notice on the question of levying such tax be given as required by law.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Timothy Irvine aye. Motion passed.

RE: APPROVAL OF REVISED CDBG ALLOCATION

Mr. Irvine moved and Mr. White seconded a motion to approve the amendment to the Washington County Fiscal Year 2013 Formula Allocation for Community Development Block Grant funds, as previously requested by the Commissioners, and as approved by the Development Services Agency, and to allow Mr. Feathers to sign the amendment, which includes the following distribution of funds:

City of Belpre, demolition	\$ 5,000
Village of Beverly, water facility	\$ 37,700
Little Musk VFD, squad vehicle	\$ 58,400
Fair Housing	\$ 5,000
Administration	\$ 12,900
Total	\$119,000

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Timothy Irvine aye. Motion passed.

RE: AMENDMENT TO MOVING OHIO FORWARD PROGRAM AGREEMENT

Mr. White moved and Mr. Irvine seconded a motion to approve an amendment to the Washington County Moving Ohio Forward Program, extending the completion date to September 30, 2014, and to allow Mr. Feathers to sign the amendment, as requested by Dawn Rauch, Washington-Morgan Community Action Program.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Timothy Irvine aye. Motion passed.

RE: MAINTENANCE AGREEMENT WITH STEPHEN CAMPBELL & ASSOCIATES

Mr. Irvine moved and Mr. White seconded a motion to approve a contract with Stephen Campbell & Associates to maintain 911 equipment at the Washington County Sheriff's Office, including a Reliant Recorder and UPS power supply, during the period September 1, 2014 through August 31, 2015, for the amount of \$2,900.00, and to allow Mr. Feathers to sign the contract.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Timothy Irvine aye. Motion passed.

RE: CONTRACT WITH STEERS HEATING & COOLING

Mr. Irvine moved and Mr. White seconded a motion to approve a contract with Steers Heating & Cooling for the Department of Job and Family Services HVAC Project, in the amount of \$253,400.00, as prepared by David Haught, Project Architect, DLH Design.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Timothy Irvine aye. Motion passed.

RE: CSEA CONTRACTS

Mr. Irvine moved and Mr. White seconded a motion to approve the following Child Support Enforcement Agency (CSEA) IV-D contracts, as prepared and requested by Kim Hinkle, Child Support Enforcement Agency Director:

<u>Contractor</u>	<u>Total IV-D Contract Cost</u>	<u>Effective Period</u>
Sheriff Common Pleas Court (Domestic Relations)	\$ 18,908.13 \$ 17,020.19	July 1, 2014 through June 30, 2015 July 1, 2014 through June 30, 2015
Common Pleas Court (Juvenile)	\$ 41,022.83	July 1, 2014 through June 30, 2015
Clerk of Courts	\$ 11,243.61	July 1, 2014 through June 30, 2015

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Timothy Irvine aye. Motion passed.

RE: NOTICE OF COMMENCEMENT, SCHULTHEIS BRIDGE REPLACEMENT

Mr. White moved and Mr. Irvine seconded a motion to approve the Notice of Commencement for the Schultheis Bridge Replacement Project, contractor Cross Roads Construction, Inc., and to allow Mr. Feathers to sign the Notice, as prepared and requested by County Engineer Roger Wright.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Timothy Irvine aye. Motion passed.

RE: ROADWAY USE, REPAIR AND MAINTENANCE AGREEMENT

Mr. White moved and Mr. Irvine seconded a motion to approve the Roadway Use, Repair and Maintenance Agreement with Triad Hunter, LLC, for Grandview Township roads, as prepared and requested by County Engineer Roger Wright.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Timothy Irvine aye. Motion passed.

RE: JFS CONTRACT NEGOTIATIONS

Mr. White moved and Mr. Irvine seconded a motion to enter Executive Session to discuss collective bargaining matters as they relate to employees of the Department of Job and Family Services.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Timothy Irvine aye. Motion passed, and at 9:30 a.m. the Commissioners entered Executive Session. They invited Tom Ballengee, JFS Executive Director, to attend.

The Commissioners returned to Regular Session at 10:00 a.m.

RE: HEALTH INSURANCE PLAN RENEWAL PROCESS

Director of Human Resources Darla Miller reviewed with the Commissioners her proposed plan for soliciting proposals to provide health insurance coverage to employees of Washington County in 2015. She offered a timeline:

Release Request for Proposal (RFP)	July 30
Receive responses, not later than	August 20
Participate in provider presentations	August 21 through September 17
Receive CEBCO renewal rates	September 5
Select a plan, not later than	September 18

Ms. Miller said she will post an advertisement in the local newspaper and will send notice to those brokers who've already expressed interest.

Ms. Miller has received historical data from CEBCO for use in the RFP process. She noted she and Court Witschey recently met with other county representatives to learn about the new Wellness program being offered through the County's CEBCO health insurance plan. She said CEBCO has entered into a 3-year commitment with StayWell to provide wellness programs and incentives to participating county employees. Ms. Miller said RFP's to provide health insurance to Washington County employees in 2015 must address their provisions for wellness programs, activities, incentives and funding.

RE: REQUEST FOR DONATION OF LEAVE TIME

Mr. White moved and Mr. Irvine seconded a motion to enter Executive Session to discuss compensation of a public employee, in particular that employee's request to receive donation of sick leave hours from other Washington County employees.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Timothy Irvine aye. Motion passed, and at 10:28 a.m. the Commissioners entered Executive Session. They invited Darla Miller, Director of Human Resources, to attend.

The Commissioners returned to Regular Session at 10:38 a.m.

Mr. White moved and Mr. Irvine seconded a motion to approve the Application to Receive Donated Sick Leave for a Washington County employee, a total of approximately 168 hours (21 days), to be donated in accordance with established County procedures.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Timothy Irvine aye. Motion passed.

RE: WASHINGTON ELECTRIC COOPERATIVE AND AEP PROJECT

Ken Schilling, General Manager and Chief Executive Officer of Washington Electric Cooperative, informed the Commissioners that AEP Ohio, a unit of American Electric Power (AEP) Company, will embark upon a major upgrade of its equipment in Washington, Monroe and Noble Counties. This project is a collaborative effort between AEP Ohio, Washington Electric Cooperative, and Buckeye Power. It entails the replacing and upgrading of aging electrical equipment in Marietta and parts of the three counties. Construction on the project is expected to begin in the Fall of 2014, and continue through 2022.

Mr. Schilling said this announcement by AEP Ohio is not only great news for Washington Electric Cooperative members, but also for the region. He estimates AEP Ohio will spend approximately \$110,000,000 in this multiple-year upgrade, and Washington Electric Cooperative will spend up to \$15,000,000. He indicated this project will improve reliability of service to both residential and commercial customers, and the upgrade from 23-kV to 69-kV will provide capacity for future growth. Mr. Schilling said his efforts in this project will be focused on improving and/or replacing substations, coordinating with AEP Ohio's installation of new poles and equipment. He noted the difficulties AEP might have in securing additional right-of-way through Wayne National Forest.

RE: ADJOURNMENT

Mr. White moved and Mr. Irvine seconded a motion to adjourn.

A calling of the roll resulted in a unanimous vote in favor. The meeting adjourned at 12:00 p.m.

_____, President

_____, Vice President

_____, Member

_____, Clerk