

**THE DULY ELECTED MEMBERS OF THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY, OHIO, MET IN REGULAR SESSION ON AUGUST 14, 2014 IN ACCORDANCE WITH OHIO REVISED CODE 305.05, WITH THE FOLLOWING MEMBERS PRESENT: RONALD L. FEATHERS, PRESIDENT, DAVID A. WHITE, VICE PRESIDENT, TIMOTHY C. IRVINE, MEMBER. THE MEETING WAS CALLED TO ORDER AT 9:00 A.M. BY THE PRESIDENT OF THE BOARD. MR. FEATHERS LED THOSE ATTENDING IN THE PLEDGE OF ALLEGIANCE TO OUR FLAG.**

Also attending were Muskingum Township Trustee Gary Doan, Muskingum Township Trustee Carolyn Dempsey, Justin Bradley from WMOA Radio, Director of Human Resources, Safety and Loss Control Darla Miller, Washington County resident Ray Witten, and Acting Clerk Shelly Vincent.

**Washington County Commissioners  
AGENDA  
9:00 a.m., August 14, 2014**

9:00 Business Meeting  
10:30 Lisa Valentine – Vista Update

**UNFINISHED BUSINESS**

Dog & Kennel Fund and Contract with Humane Society

**NEW BUSINESS**

Approve Agenda  
Approval of previous meeting's minutes  
Bills from various departments  
Additional Appropriation - Auditor  
Additional Appropriation – Sheriff (6)  
Additional Appropriation - RSVP  
Transfer – CSEA  
Transfer - EMA  
Then & Now's  
Travel – Engineer  
Travel – Auditor  
Approval of Additional Supplemental pre-tax Benefit  
Letter to County Auditor Certifying Delinquent Sewer Accounts  
Amendment to Ohio Department of JFS Subgrant Agreement  
Engineer – Request for Auction Sales

**INFORMATION**

Commissioners Meet with Budget Commission, 1:00 p.m. Thursday 14  
Pre-Bid Meeting Co. Home Boiler 2:00 p.m., Thursday August 14  
at County Home  
Finance Committee Meeting, 10:00 a.m., Tuesday, August 19

**RE: AGENDA**

Mr. White moved and Mr. Irvine seconded a motion to accept the agenda with the following revision:

Add: Approval of Additional Supplemental Pre-Tax Benefit  
Lisa Valentine, RSVP – Vista Update  
Amendment to Ohio Department JFS Subgrant Agreement

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Timothy Irvine aye. Motion passed.

**RE: APPROVAL OF MINUTES**

Mr. Irvine moved and Mr. White seconded a motion to approve the minutes of the August 7, 2014 meeting, and to dispense with the reading of them.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Timothy Irvine aye. Motion passed.

**RE: PAYMENT OF BILLS**

Mr. Irvine moved and Mr. White seconded a motion to approve the payment of bills from various departments.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Timothy Irvine aye. Motion passed.

**RE: ADDITIONAL APPROPRIATIONS**

Mr. White moved and Mr. Irvine seconded a motion to approve the following requests for additional appropriations:

Auditor	200-0106-57400	\$103,509.04
Sheriff	100-0381-51102	\$ 500.00
	100-0381-53000	\$ 10,000.00
	200-0369-51102	\$ 1,500.00
	100-0384-51101	\$ 50.00
	200-0363-51102	\$ 50.00
	100-0380-51102	\$ 3,000.00
RSVP	210-0710-52000	\$ 515.00
	210-0710-52004	\$ 535.00
	210-0710-53000	\$ 850.00
	210-0710-57400	\$ 600.00

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Timothy Irvine aye. Motion passed.

**RE: TRANSFERS**

Mr. White moved and Mr. Irvine seconded a motion to approve the following requests for transfer of funds:

	<u>From</u>	<u>To</u>	<u>Amount</u>
EMA	200-0315-55700	200-0315-53200	\$ 100.00
CSEA	200-0730-53400	200-0730-55200	\$ 3,000.00

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Timothy Irvine aye. Motion passed.

**RE: TRAVEL REQUESTS**

Mr. White moved and Mr. Irvine seconded a motion to approve the following requests for reimbursement of expenses for training and travel pursuant to the policies and procedures and in compliance with the Annual Appropriations for Fiscal Year 2014 and any and all amendments subsequent thereto:

Engineer

Roger Wright and Amy Zwick: Two-day trip to Columbus to attend CEAO Bridge Conference meeting; August 13 - 14, 2014.

Auditor

Paul Beach: One-day trip to Reynoldsburg to attend Home Choice training; August 25, 2014.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Timothy Irvine aye. Motion passed.

**RE: APPROVAL OF ADDITIONAL SUPPLEMENTAL PRE-TAX BENEFIT**

Mr. White moved and Mr. Irvine seconded a motion to approve the addition of the supplemental pre-tax dental benefit offering through Superior Dental.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Timothy Irvine aye. Motion passed.

**RE: CERTIFICATION OF DELINQUENT SEWER ACCOUNTS**

Mr. Irvine moved and Mr. White seconded a motion to approve certifying the following delinquent sewer accounts to County Auditor Bill McFarland, requesting him to add the delinquent amounts to property tax bills: James and Helen Hall; Patricia Eagle.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Timothy Irvine aye. Motion passed.

**RE: 2014/15 WIA SUBGRANT AGREEMENT AMENDMENT, AREA 15**

Mr. White moved to sign and make retroactive to July 31, 2014, and Mr. Irvine seconded, a motion to approve Amendment #1 to the Subgrant Agreement G-1415-15-0319 between the Ohio Department of Job and Family Services and representatives of WIA Local Area 15. Mr. White noted this is a correction of language from last week.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Timothy Irvine aye. Motion passed.

#### **RE: ENGINEER REQUEST FOR AUCTION SALES**

Mr. Irvine moved and Mr. White seconded a motion to approve the request from the County Engineer to sell at McLeish Auction Service two pieces of old equipment no longer useable by the Washington County Highway Department, including a 1997 backhoe/loader and a 1989 GMC truck and paint striper.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Timothy Irvine aye. Motion passed.

#### **RE: COMMENTS FROM VISITOR**

Muskingum Township Trustee Gary Doan asked about the Dog & Kennel Fund and Contract with Humane Society. He said he noticed it was in the unfinished business of the agenda and wanted to know if the Commissioners were going to revisit that soon. Mr. White said it was the Contract with the Humane Society for housing of the animals they impound. It is an annual contract and has not been reviewed in years. He said the fees are being reviewed to ensure they are in compliance with the Ohio Revised Code. Once that is done, the item will be returned for consideration.

Muskingum Township Trustee Carolyn Dempsey asked for an update on Devola sewer line discussions with the Ohio EPA. Mr. Feathers said he was still working on finishing the rough draft of the new general plan the EPA has requested. Mr. Feathers said he has a meeting this week with John Grosse from Stantec, who supplies necessary data for the general plan. Mr. Feathers said he also had a meeting with the Co. Health Department this week and the other Commissioners are reviewing the draft. He indicates his intent is to within the next week submit a revised general plan to the EPA. Ms. Dempsey asked if the revised general plan consists of Lawton Road or Chamberlain Drive down toward the Muskingum River. Mr. Feathers said it is currently Lawton Road and the homes closest to the well fields that are being included in the plan. Mr. Feathers said this is merely a proposal, not a contract.

#### **RE: COUNTY HOME ROOF PAINTING PROJECT**

Mr. Irvine made a motion to bring back to the table from Unfinished Business the County Home Roof Painting Project. Mr. White second the motion

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Timothy Irvine aye. Motion passed.

Mr. Irvine said the low bidder was Kastra LLC of Columbus, Ohio at \$29,200.00. He contacted Kastra for references on metal roof painting projects similar to the County Home project. He was told they primarily paint bridges, water tanks, etc., and could not provide a metal roof reference. Mr. Irvine asked them to provide other references and they have not done so. Mr. Irvine then contacted the next lowest bidder, Masters Professional Painting, Inc. of Carroll, Ohio. Their bid was \$ 31,495.50. Their primary focus is painting metal roofs. Mr. Irvine contacted three reference s and received good reports from all three. He also noted Masters had visited the site. Based on references and the type of work each contractor does, Mr. Irvine recommends the contract be awarded to the second lowest bidder. Mr. Irvine made a motion to award the County Home Roof Painting Project to Masters Professional Painting Inc. for \$ 31,495.50, and Mr. White second the motion.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Timothy Irvine aye. Motion passed.

#### **RE: RSVP – VISTA UPDATE**

Lisa Valentine, Director of RSVP, updated the Commissioners on the AmeriCorps VISTA project. After a year of research, the recommendation from the Advisory Committee is to open a Day Center where laundry and shower facilities, as well as other services, would be available for individuals without a permanent address. The one year pilot project would be funded, in its entirety, by fundraising efforts of The Friends of RSVP, a 501(c)3 corporation.

The AmeriCorps VISTA member's office will be located at the Day Center and the project will be staffed by RSVP volunteers. The entire amount raised would be given to RSVP as a grant to be managed within the County's fiscal system. This will ensure transparent use of the funds and provide a detailed paper trail of expenses and revenues. After enough funds are raised to support the project for one year Ms. Valentine asked that the Commissioners to enter into a one-year lease agreement and to provide insurance for the facility. Commissioner White said he would check with the County Auditor about the accounting. The goal is for another organization to assume responsibility after the Day Center is established.

**RE: EXECUTIVE SESSION**

Mr. White moved and Mr. Irvine seconded a motion to enter Executive Session to discuss the Washington County Home Director position. The Commissioners invited Darla Miller, Director of Human Resources, to attend.

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed, and the Commissioners entered Executive Session at 11:05 a.m.

The Commissioners returned to Regular Session at 11:39 a.m.

**RE: SIDEWALK REPAIR**

President Feathers said Tim Marty, Superintendent of Grounds & Facilities, has received two quotes for the sidewalk repairs on the Second Street side of the Courthouse:

Smith's Stylecrete	\$ 5,465.00
Biehl Concrete	\$ 5,350.00

Mr. Marty recommended Biehl Concrete for the project. Mr. Irvine said the sidewalks need to be addressed.

Mr. Irvine moved and Mr. White seconded a motion to award the project to Biehl Concrete for the amount of \$5,350.00.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Timothy Irvine aye. Motion passed.

**RE: ADJOURNMENT**

Mr. White moved and Mr. Irvine seconded a motion to adjourn.

A calling of the roll resulted in a unanimous vote in favor. The meeting adjourned at 11:56 a.m.

\_\_\_\_\_, President  
 \_\_\_\_\_, Vice President  
 \_\_\_\_\_, Member  
 \_\_\_\_\_, Clerk

The Board of Commissioners of Washington County, Ohio met in regular session on the 21<sup>st</sup> day of August 2014 with Mr. Irvine, Mr. Feathers and Mr. White present. The commissioners approved bills to be released for payment this week. The list of bills is on file in the Commissioners' office