

THE DULY ELECTED MEMBERS OF THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY, OHIO, MET IN REGULAR SESSION ON AUGUST 28, 2014 IN ACCORDANCE WITH OHIO REVISED CODE 305.05, WITH THE FOLLOWING MEMBERS PRESENT: RONALD L. FEATHERS, PRESIDENT, DAVID A. WHITE, VICE PRESIDENT, TIMOTHY C. IRVINE, MEMBER. THE MEETING WAS CALLED TO ORDER AT 9:00 A.M. BY THE PRESIDENT OF THE BOARD. MR. FEATHERS LED THOSE ATTENDING IN THE PLEDGE OF ALLEGIANCE TO OUR FLAG.

Also attending were Muskingum Township Trustee Gary Doan, Justin Bradley from WMOA Radio, Amanda Nicholson from *The Marietta Times*, County Engineer Roger Wright, and Clerk Rick Peoples

Washington County Commissioners

AGENDA

9:00 a.m., August 28, 2014

- 9:00 Business Meeting
- 9:30 Darlene Lukshin, OSU Extension – Duck Creek Early Warning System
- 10:00 Bid Opening – County Home Boiler Project
- 11:00 Joe Robertson, Ross, Sinclair & Associates - Financing of Sewer Infrastructure

UNFINISHED BUSINESS

Dog & Kennel Fund and Contract with Humane Society
Appointment to Local Emergency Planning Committee (3)

NEW BUSINESS

Approve Agenda
Approval of previous meeting's minutes
Bills from various departments
Resolution to Create New Fund
Additional Appropriation – Job and Family Services
Additional Appropriation – Soil & Water Conservation
Additional Appropriation – Children Services
Transfer – Engineer (2)
Transfer – EMA
Transfer - Sheriff
Then & Now's
Travel – Family & Children First (5)
Travel – Clerk of Courts
Travel – RSVP
Travel – Auditor
Travel - CSEA
Adjustment to CSEA Cost Allocation for 2014
Request from Family & Children First to Use Credit Card(s)
Revision to Washington County PRC Plan, Job and Family Services
Contract with Susan Barengo for Sign Language Interpreter Services, JFS
Subrecipient Agreement with City of Marietta for Transit Services
Appointments to Washington County Board of Behavioral Health (2)
Letters to Delinquent Sewer Account Holders
Engineer – Application to OPWC for County Road 17 Paving Project
Engineer – Application to OPWC for County Road 59 Base Stabilization Project
Engineer – Contract with Bob Lane's Welding, Inc.
Engineer – Roadway Use, Repair & Maintenance Agreement w/Blue Racer Midstream
Courthouse Windows Repair/Replacement

INFORMATION

Courthouse Closed, **Monday**, September 1, Labor Day
Monthly Meeting at County Home, 8:30 a.m., **Tuesday**, September 9
Evening Commissioners' Meeting, 7:00 p.m., **Thursday**, September 11, Stanleyville

RE: AGENDA

Mr. Irvine moved and Mr. White seconded a motion to accept the agenda with the following revision:

- Add: Request to Dispose of County Property, Development Disabilities
Pooled Funds Agreement, Family & Children First
Additional Appropriation – Auditor (2)
Transfer – Auditor

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Timothy Irvine aye. Motion passed.

RE: APPROVAL OF MINUTES

Mr. Irvine moved and Mr. White seconded a motion to approve the minutes of the August 21, 2014 meeting, and to dispense with the reading of them.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Timothy Irvine aye. Motion passed.

RE: PAYMENT OF BILLS

Mr. White moved and Mr. Irvine seconded a motion to approve the payment of bills from various departments.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Timothy Irvine aye. Motion passed.

RE: RESOLUTION TO CREATE NEW FUND

Mr. Irvine moved and Mr. White seconded a motion to approve a resolution to create a new fund, as follows, as requested by the County Auditor and Sheriff:

600-0407 Rape Crisis Program Trust Fund

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Timothy Irvine aye. Motion passed.

RE: ADDITIONAL APPROPRIATIONS

Mr. Irvine moved and Mr. White seconded a motion to approve the following requests for additional appropriations:

Job and Family Services	200-0720-59000	\$ 200,000.00
Soil & Water Conservation	200-2040-53401	\$ 342.00
	200-2040-54000	\$ 9,658.00
Children Services	200-0741-52000	\$ 4,000.00
	200-0741-53000	\$ 10,000.00
	200-0741-54000	\$ 3,000.00
	200-0741-57000	\$ 6,000.00
Auditor	200-0720-57502	\$ 596.87
	200-0620-57502	\$ 1,796.27

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Timothy Irvine aye. Motion passed.

RE: TRANSFERS

Mr. White moved and Mr. Irvine seconded a motion to approve the following requests for transfer of funds:

	<u>From</u>	<u>To</u>	<u>Amount</u>
Engineer	200-0540-51010	200-0540-51105	\$ 300.00
	200-0540-55501	200-0540-54301	\$ 200,000.00
EMA	200-0315-55700	200-0315-53102	\$ 100.00
Sheriff	100-0384-54400	100-0384-54000	\$ 5,000.00
Auditor	200-0703-57500	200-0703-57400	\$ 3,794.49

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Timothy Irvine aye. Motion passed.

RE: THEN & NOW'S

Mr. Irvine moved and Mr. White seconded a motion to approve the following Then & Now's:

<u>Dept.</u>	<u>Account</u>	<u>Vendor</u>	<u>Amount</u>
CSEA	200-0730-53503	Court of Common Pleas/Juvenile	\$ 2,807.04

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Timothy Irvine aye. Motion passed.

RE: TRAVEL REQUESTS

Mr. Irvine moved and Mr. White seconded a motion to approve the following requests for reimbursement of expenses for training and travel pursuant to the policies and procedures and in compliance with the Annual Appropriations for Fiscal Year 2014 and any and all

amendments subsequent thereto:

Family & Children First

Cindy Davis: One-day trips to Cambridge to attend ENGAGE Training; September 3 and 15, 2014.

Cindy Davis: One-day trip to Columbus to attend Ohio Family & Children First Coordinators Association Executive Committee meeting; September 12, 2014.

Cindy Davis: One-day trip to Columbus to attend Early Childhood Standards and Assessment Project Team meeting; September 9, 2014.

Cindy Davis: One-day trip to Columbus to attend Help Me Grow Supervisor Training; September 4, 2014.

Regina Duff: One-day trips to Cambridge to attend ENGAGE training; September 3, 4 and 15, 2014.

Clerk of Courts

Brenda Wolfe, Paula Hendrickson: Two-day trip to Columbus to attend OCCA monthly meeting and title seminar; September 17 and 18, 2014.

RSVP

Lisa Valentine, Kelsey Martin: One-day trip to Columbus to give presentation to National AmeriCorps Director; August 28, 2014.

Auditor

Bill McFarland: One-day trip to Columbus to attend County Auditors Association of Ohio meeting; September 3, 2014.

CSEA

Kim Hinkle, Betty Lynch: One-day trip to Columbus to attend CFIS Web Ledger Reporting Demonstration; September 19, 2014.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Timothy Irvine aye. Motion passed.

RE: ADJUSTMENT TO CSEA COST ALLOCATION FOR 2014

Mr. Irvine moved and Mr. White seconded a motion to approve an adjustment to the cost allocation for Child Support Enforcement Agency, requested by Kim Hinkle, Director of the Agency, and agreed to by Auditor of State representatives, to correct overpayment by the Agency to the County:

August 2014, reduce payment from CSEA to County by \$ 6,342.08
September 2014, reduce payment from CSEA to County by \$ 6,342.08
October 2014, reduce payment from CSEA to County by \$ 6,342.08
November 2014, reduce payment from CSEA to County by \$ 6,342.08
December 2014, reduce payment from CSEA to County by \$ 1,750.68

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Timothy Irvine aye. Motion passed.

RE: REQUEST TO USE CREDIT CARD FOR PURCHASE OF GAS CARDS

Mr. Irvine moved and Mr. White seconded a motion to approve a request from Cindy Davis for Washington County Family and Children First to obtain and use a Speedway/SuperFleet credit card to purchase gas cards to give to families in the Strengthening Families and Help Me Grow Programs.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Timothy Irvine aye. Motion passed.

RE: REVISION TO WASHINGTON COUNTY PRC PLAN

Mr. White moved and Mr. Irvine seconded a motion to approve a revision to the Washington County PRC (Prevention, Retention, and Contingency) Plan, changing the amount for eligible children in Item 2 from \$165.00 to \$200.00, and the dates to current year, as requested by Tom Ballengee, Department of Job and Family Services.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Timothy Irvine aye. Motion passed.

RE: CONTRACT WITH SUSAN BARENGO FOR SIGN LANGUAGE INTERPRETER SERVICES

Mr. White moved and Mr. Irvine seconded a motion to approve a contract between the Department of Job and Family Services and Susan Barengo for her to provide sign language interpreter services to families served by the Department of Job and Family Services, at the hourly rate of \$30.00, not to exceed a total of \$500.00, during the period September 2, 2014 through June 30, 2015, as requested by Dawn Lucas, Department of Job and Family Services.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Timothy Irvine aye. Motion passed.

RE: SUBRECIPIENT AGREEMENT WITH THE CITY OF MARIETTA

Mr. Irvine moved and Mr. White seconded a motion to approve a Subrecipient Agreement with the City of Marietta for the County to provide accessible public transit services in the City during the period January 1, 2014 through December 31, 2014, with contribution from the City to the County in the amount of \$37,000 from the City's Community Development Block Grant (CDBG) allocation, and to allow Mr. Feathers to sign the Agreement.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Timothy Irvine aye. Motion passed.

RE: DISPOSAL OF VEHICLES

Mr. White moved and Mr. Irvine seconded a motion to approve the disposal by public auction on GovDeals.com of two aged and poor condition vehicles at the Board of Developmental Disabilities, as requested by Mike McClure, Transportation Director, Board of Developmental Disabilities:

1991 Ford Type A School Bus, VIN #1FDJE34MHB07468
1992 Ford Van, VIN #1FSHE31HINHA29744

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Timothy Irvine aye. Motion passed.

RE: POOLED FUNDS AGREEMENT

Mr. Irvine moved and Mr. White seconded a motion to approve a Pooled Funds Agreement between the Washington County Family & Children First Council and the Pooled Funds Group, allowing group members to contribute toward pooled funds for implementing a systematic method of funding multi-need services based on various agency participation levels, the amounts from each group member as follows:

	<u>Pooled Funds</u>	<u>Administrative Funds</u>
Children Services	\$ 25,000.00	\$ 4,800.00
Behavioral Health Board	\$ 10,000.00	\$ 0.00
Developmental Disabilities	\$ 20,000.00	\$ 1,000.00
Juvenile Court	\$ 25,000.00	\$ 0.00

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Timothy Irvine aye. Motion passed.

RE: APPOINTMENTS TO BEHAVIORAL HEALTH BOARD OF DIRECTORS

Mr. White moved and Mr. Irvine seconded a motion to appoint the following individuals to the Washington County Behavioral Health Board for terms ending June 30, 2018, as requested by David Browne, Executive Director of the Behavioral Health Board:

Angela Christine Davis, 1383 Pottmeyer Road, Fleming, Ohio
Virgene Ellen Robinson, 17941 State Route 550, Marietta, Ohio

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Timothy Irvine aye. Motion passed.

RE: DELINQUENT SEWER ACCOUNTS

Mr. White moved and Mr. Irvine seconded a motion to approve sending letters to the following holders of delinquent sewer accounts, requesting immediate payment be made on those accounts: William Hendricks, Ted Williams, Robert Tate, Jeremy and Mitchell Wiltse, Linda Lorentz, Aaron Howell, Brian McCoy, Christopher Marshall, Robert Boston, H. Clifton Spencer II, Chris Dickson, Sandy's Florist.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Timothy Irvine aye. Motion passed.

RE: APPLICATION TO OPWC FOR PROJECT FUNDS

Mr. Irvine moved and Mr. White seconded a motion to approve application to the Ohio Public Works Commission (OPWC) Round 29 for funds for the following projects in Washington County:

County Road 17 Paving
County Road 59 Base Stabilization

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Timothy Irvine aye. Motion passed.

Mr. Wright explained the process by which entities apply for funds from OPWC. He said these two projects have a useful life of more than ten years, which is the no-interest loan payback period. He noted there is some local match for these funds.

Mr. Wright also presented to the Commissioners a five-year plan for infrastructure and capital projects in Washington County, including roads, bridges, water lines, and sewer lines. He said this is a document required to be updated annually by the Ohio Public Works Commission and is, of course, subject to change as conditions warrant.

RE: CONTRACT WITH BOB LANE'S WELDING

Mr. Irvine moved and Mr. White seconded a motion to approve a contract with Bob Lane's Welding, Inc., for repair of a landslip on County Road 14, for the amount of \$6,324.50, as requested by County Engineer Roger Wright.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Timothy Irvine aye. Motion passed.

RE: ROADWAY USE, REPAIR AND MAINTENANCE AGREEMENT

Mr. White moved and Mr. Irvine seconded a motion to approve a Roadway Use, Repair and Maintenance Agreement for Pipeline Construction and Infrastructure with Blue Racer Midstream, LLC, for approximately 10.79 miles of roadway in Aurelius Township, as prepared and requested by County Engineer Roger Wright.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Timothy Irvine aye. Motion passed.

RE: COURTHOUSE WINDOW REPAIR/REPLACEMENT

Mr. White moved and Mr. Irvine seconded a motion to accept a proposal from DLH Design, LLC, to perform a field review of existing windows and glazing, to determine if repair or replacement is appropriate, and to research options available for such repair and replacement, for the amount of \$4,000.00, and to allow Mr. Feathers to sign the proposal.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Timothy Irvine aye. Motion passed.

Commissioner White noted a proposal was also received from Palmer Conservation Consulting in Toledo, Ohio, for the amount of \$3,900.00. He said the Commissioners opted for DLH Design due to their good track record of work in and around Washington County, and their quick response time addressing issues during projects.

RE: CONTRACT WITH HUMANE SOCIETY OF THE OHIO VALLEY

Mr. White moved and Mr. Irvine seconded a motion to return from Unfinished Business discussion of the contract with the Humane Society.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Timothy Irvine aye. Motion passed.

Commissioner White said he has reviewed the existing contract with the Humane Society of the Ohio Valley, and after consultation with representatives from the Humane Society and Dog Warden he proposed entering into a slightly revised contract for the period January 1, 2015 through December 31, 2015.

Mr. White moved and Mr. Irvine seconded a motion to enter into the following contract with the Humane Society of the Ohio Valley for the period January 1, 2015 through December 31, 2015:

This agreement entered into this 28th day of August, 2014.

to be effective January 1, 2015 through December 31, 2015, by and between the Board of Commissioners of Washington County, Ohio and the Humane Society of the Ohio Valley.

WITNESSETH

For and in consideration of the payment of the sum of money hereafter provided, the Humane Society of the Ohio Valley agrees to provide a suitable place for impounding dogs, to make

proper provisions for the feeding and caring of the same, and to provide humane devices and methods for disposal of dogs for said Washington County, Ohio. The Humane Society of the Ohio Valley further agrees:

- (1) To provide to the Dog Warden an accurate accounting, with completed reclaim form(s), for all impounded dogs.
- (2) To provide the Dog Warden with the date of euthanization if the dog is not claimed or adopted.
- (3) To obtain verification that a dog license tag has been obtained before an impounded dog is released to an owner residing in Washington County.
- (4) To deposit with the Washington County Commissioners Office all reclaim fees, impoundment fees and food/shelter fees for impounded dogs, as follows:

Reclaim Fee, \$30.00

Food/Shelter Fee, \$5.00/day

Second Impoundment within 12-Month Period Fee, \$10.00

Third Impoundment within 12-month Period Fee, \$20.00

Fourth Impoundment within 12-month Period Fee, \$30.00

- (5) To provide the Board of Washington County Commissioners with an annual financial statement and produce an annual external audit report of all accounts.

It is further agreed that the Humane Society of the Ohio Valley shall not have the authority to waive the above named fees.

Upon receipt of the documents described in 1 through 5 above, and upon receipt of monthly invoice, duly made and presented, the Board of County Commissioners, Washington County, Ohio, agrees to pay to the Treasurer of the Humane Society of the Ohio Valley, the amount of Five Thousand Dollars and 00/100 (\$5,000.00), for providing a suitable place for impounded dogs picked up by the County, for care and feeding of those impounded dogs, and for providing humane devices and methods of disposal.

It is understood that this agreement may be terminated by either party hereto upon thirty (30) days notice, in writing.

It is understood that the Board of Commissioners of Washington County, Ohio is providing for payment of reasonable compensation to the Humane Society of the Ohio Valley for its services so performed, and that all payments to the Humane Society of the Ohio Valley shall be from the Dog and Kennel Fund, established in accordance with Ohio Revised Code Section 955.15.

/s/ Humane Society of the Ohio Valley

/s/ Washington County Commissioners

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Timothy Irvine aye. Motion passed.

RE: OSU EXTENSION SIGNAGE

Darlene Lukshin from the OSU Extension Office provided the Commissioners with a copy of an approved building permit and proposal to install new signage for the Extension Office on Davis Avenue. She indicated Ohio State University will be responsible for all costs of purchase and installation.

RE: AGREEMENT WITH U.S. DEPARTMENT OF LABOR GEOLOGICAL SURVEY FOR STREAM GAUGE MAINTENANCE

Darlene Lukshin, OSU Extension Office, asked the Commissioners to enter into an agreement with the U.S. Department of the Interior, Geological Survey, for operation and maintenance of the three stream gauges in the Duck Creek Basin during the period October 1, 2014 through September 30, 2015. She noted the cost is shared with Noble County and the City of Marietta, and has not increased from current year.

Mr. Irvine moved and Mr. White seconded a motion to enter into an agreement with the U.S. Department of Interior, Geological Survey, for the operation and maintenance of three stream gauges in the Duck Creek Basin during the period October 1, 2014 through September 30, 2015, for the cost of \$5,240.00, such cost to be shared as follows, and to allow Mr. Feathers to sign the agreement:

Noble County	\$ 880.00
City of Marietta	\$ 1,660.00
Washington County	\$ 2,700.00

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Timothy Irvine aye. Motion passed.

RE: SUBRECIPIENT AGREEMENT WITH CITY OF MARIETTA FOR FAIR HOUSING

Darlene Lukshin, OSU Extension Office, provided to the Commissioners a Subrecipient Agreement between the City of Marietta and Washington County for the 2014 Fair Housing Program. She explained the City of Marietta annually contributes a portion of its Community Development Block Grant Program (CDBG) allocation to the County for its Fair Housing Program.

Mr. White moved and Mr. Irvine seconded a motion to approve a Subrecipient Agreement between the City of Marietta and Washington County for the 2014 Fair Housing Program, allowing the City of Marietta to contribute \$5,000.00 of its 2014 Community Development Block Grant Program (CDBG) funds in support of the program, and to allow Mr. Feathers to sign the Agreement.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Timothy Irvine aye. Motion passed.

RE: OPENING OF SEALED BIDS, COUNTY HOME BOILER REPLACEMENT PROJECT

The Commissioners welcomed those attending the opening of sealed bids for the Washington County Home Boiler Replacement Project, including Keri Dunn from Pickering Associates, Ben Banks from Morrison, Inc., Joseph Cavanaugh from H&A Mechanical, Inc., and Todd Baucher from WTAP News.

At 10:00 a.m. Ms. Dunn opened the following sealed bids:

H&A Mechanical, Inc.	\$ 87,000.00
Morrison, Inc.	\$ 98,117.00
Pioneer Pipe, Inc.	N/A
Tri-State Roofing & Sheet Metal	\$ 145,245.00

Required bid documents were included in each of the bids except from Pioneer Pipe, which did not include acknowledgement of having received Addendum 1, a Financial Responsibility Affidavit, and acknowledgement of the Project Schedule. For that reason, the bid from Pioneer Pipe was not read.

Ms. Dunn reported the apparent low bid is from H&A Mechanical, Inc. The Commissioners instructed her to review the bids received and to make a recommendation as soon as possible.

RE: FINANCING OF SEWER INFRASTRUCTURE

Joe Robertson from Ross, Sinclair & Associates presented information to the Commissioners pertaining to financing sewer capital projects. Having reviewed the County's current debt, and projecting future needs, Mr. Robertson provided some options to the Commissioners. He noted the Ohio Water Development Authority is a source for funds, but such debt is non-refundable and might not be the best option for the County. Those funds are, however, provided at low interest rates and can be re-paid over a lengthy period. Mr. Robertson described a variety of ways the County can finance such capital projects, and explained the process by which such financing can be secured.

President Feathers noted the County's sewer program is an Enterprise Fund which must continually be self-sustaining. He said the Commissioners are still under Findings & Orders from the Ohio EPA for the Devola project, but revision is actively being pursued.

Mr. Irvine thanked Mr. Robertson for the information, noting the Commissioners must have knowledge of all financing options available, including the advantages and disadvantages of each, so they can make good decisions on behalf of County residents.

Mr. Irvine asked about refunding two existing sewer system bond issues that have a total remaining principal balance of \$700,000. Mr. Robertson said he will prepare an estimate of savings by refunding at the lower current rates, and forward options to the Commissioners.

Mr. Robertson offered his services as the County moves forward with financing and/or re-financing capital projects.

RE: ADJOURNMENT

Mr. Irvine moved and Mr. White seconded a motion to adjourn.

A calling of the roll resulted in a unanimous vote in favor. The meeting adjourned at 11:20 a.m.

_____, President

_____, Vice President

_____, Member

_____, Clerk

