

THE DULY ELECTED MEMBERS OF THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY, OHIO, MET IN REGULAR SESSION ON SEPTEMBER 11, 2014 IN ACCORDANCE WITH OHIO REVISED CODE 305.05, WITH THE FOLLOWING MEMBERS PRESENT: DAVID A. WHITE, VICE PRESIDENT, TIMOTHY C. IRVINE, MEMBER. THE MEETING WAS CALLED TO ORDER AT 9:00 A.M. BY THE VICE PRESIDENT OF THE BOARD. MR. WHITE LED THOSE ATTENDING IN THE PLEDGE OF ALLEGIANCE TO OUR FLAG.

Also attending were Ray Witten and Clerk Rick Peoples.

**COMMISSIONERS AGENDA
September 11, 2014
Patriot Day**

UNFINISHED BUSINESS

Appointment to Local Emergency Planning Committee (3)

NEW BUSINESS, TO BE CONSIDERED AT COMMISSIONERS' OFFICE

9:00 a.m.

Approve Agenda
Bills from Various Departments
Additional Appropriation – Sheriff (3)
Additional Appropriation - Commissioners
Transfer – Auditor (2)
Transfer –Clerk of Courts
Transfer – Soil & Water
Transfer - CSEA
Then & Now's

9:30 Bill McFarland, County Auditor – Local Government Services (LGS), Auditor of State

NEW BUSINESS, TO BE CONSIDERED AT STANLEYVILLE COMMUNITY BUILDING

7:00 p.m.

Approve Agenda
Approve Previous Meeting's Minutes
Travel – Emergency Management Agency
Travel – Building Department
Sheriff – Annual Report of Fines and Costs in Criminal Prosecutions
Appointment to Board of Developmental Disabilities
Engineer – Designation of November 28, 2014 as holiday
Job Description/Responsibilities – Emergency Management Director

INFORMATION

Budget Hearings begin, **Monday**, September 15
Joint Solid Waste Mgt. Committee, 12:00 p.m., **Monday**, September 15, Caldwell
Monthly Finance Committee Meeting, 10:00 a.m., **Tuesday**, September 16

RE: AGENDA

Mr. Irvine moved and Mr. White seconded a motion to accept the agenda with the following revisions:

Add: Additional Appropriation – JFS
Transfer – County Home
Transfer – Commissioners
9:45 Dawn Rauch, Community Action – Rural Transit Program Mission Statement

A calling of the roll resulted in the following vote: David White aye, Timothy Irvine aye. Motion passed.

RE: PAYMENT OF BILLS

Mr. Irvine moved and Mr. White seconded a motion to approve the payment of bills from various departments.

A calling of the roll resulted in the following vote: David White aye, Timothy Irvine aye. Motion passed.

RE: ADDITIONAL APPROPRIATIONS

Mr. Irvine moved and Mr. White seconded a motion to approve the following requests for additional appropriations:

Sheriff	200-0383-54200	\$ 35,000.00
	200-0383-54201	\$ 35,000.00
	100-0384-52000	\$ 3,000.00
	100-0381-52000	\$ 3,000.00
Commissioners	100-0100-53000	\$ 500.00
Job and Family Services	200-0720-51105	\$ 315.00

A calling of the roll resulted in the following vote: David White aye, Timothy Irvine aye. Motion passed.

RE: TRANSFERS

Mr. Irvine moved and Mr. White seconded a motion to approve the following requests for transfer of funds:

	<u>From</u>	<u>To</u>	<u>Amount</u>
Auditor	100-0130-57100	200-0720-48200	\$ 4.02
Auditor	200-0122-51120	200-0122-51105	\$ 3.00
Clerk of Courts	200-0233-51120	200-0233-51105	\$ 40.00
Soil & Water	200-2040-51001	200-2040-51105	\$ 27.00
CSEA	200-0730-54100	200-0730-51105	\$ 120.00
County Home	200-0630-52000	200-0630-51105	\$ 230.00
Commissioners	100-0100-51120	100-0100-51110	\$ 1,425.94

A calling of the roll resulted in the following vote: David White aye, Timothy Irvine aye. Motion passed.

RE: THEN & NOW'S

Mr. Irvine moved and Mr. White seconded a motion to approve the following Then & Now's:

Dept	Account	Vendor	Amount
Children Services Board	200-0741-52000	Brenda Armstrong	\$ 191.52
Children Services Board	200-0740-53000	ENA, Inc	\$ 3,146.00

A calling of the roll resulted in the following vote: David White aye, Timothy Irvine aye. Motion passed.

RE: LOCAL GOVERNMENT SERVICES AGREEMENT

County Auditor Bill McFarland informed the Commissioners the three-year agreement with the State Auditor's Office for Local Government Services is ending this year. The Auditor of State has offered an agreement to prepare the 2014 financial statements of the County at the hourly rate of \$50.00, not to exceed a total of \$30,000. The Auditor of State has also offered a two-year agreement to prepare the 2014 and 2015 financial statements of the County at the hourly rate of \$50.00, not to exceed a total of \$30,000 for the 2014 statements and \$30,800 for the 2015 statements.

Mr. Irvine moved and Mr. White seconded a motion to approve an agreement with the Auditor of State of Ohio to provide Local Government Services to Washington County for a two-year period, at the rate of \$50.00 per hour, not to exceed \$30,000.00 for the 2014 financial statements and \$30,800.00 for the 2015 financial statements.

A calling of the roll resulted in the following vote: David White aye, Timothy Irvine aye. Motion passed.

RE: RURAL TRANSIT PROGRAM

Mr. Irvine moved and Mr. White seconded a motion to adopt the following mission statement for the public (rural) transit program in Washington County, as recommended by Dawn Rauch, Washington-Morgan Community Action Program:

"To provide accessible public transportation for Washington County."

A calling of the roll resulted in the following vote: David White aye, Timothy Irvine aye. Motion passed.

THE MEETING MOVED TO THE STANLEYVILLE COMMUNITY BUILDING IN FEARING TOWNSHIP AT 7:00 P.M., WITH THE FOLLOWING MEMBERS PRESENT: RONALD L. FEATHERS, PRESIDENT, DAVID A. WHITE, VICE PRESIDENT, TIMOTHY C. IRVINE, MEMBER. THE MEETING WAS CALLED TO ORDER AT 7:00 P.M. BY THE PRESIDENT OF THE BOARD. MR. FEATHERS LED THOSE ATTENDING IN THE PLEDGE OF ALLEGIANCE TO OUR FLAG.

Also attending this evening meeting were Fearing Township Trustee Allen Miller, EMA Director Jeff Lauer, Darlene Lukshin from the OSU Extension Office, Rick Groves, Thelma Lauer, Tim Carpenter, Jeni Lauer, and Jane Erb.

RE: AGENDA

Mr. White moved and Mr. Irvine seconded a motion to accept the evening agenda.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Timothy Irvine aye. Motion passed.

RE: APPROVAL OF MINUTES

Mr. Irvine moved and Mr. White seconded a motion to approve the minutes of the September 4, 2014 meeting, and to dispense with the reading of them.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Timothy Irvine aye. Motion passed.

RE: TRAVEL REQUESTS

Mr. White moved and Mr. Irvine seconded a motion to approve the following requests for reimbursement of expenses for training and travel pursuant to the policies and procedures and in compliance with the Annual Appropriations for Fiscal Year 2014 and any and all amendments subsequent thereto:

EMA

Jeff Lauer: One-day trip to Zanesville to attend Ohio EMA Oil and Gas 101 presentation; October 2, 2014.

Building Department

Mike Stalnaker: One-day trip to Gahanna to take Electrical Safety Inspector examination; September 6, 2014.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Timothy Irvine aye. Motion passed.

RE: ANNUAL REPORT OF FINES AND COSTS

Mr. White moved and Mr. Irvine seconded a motion to accept the Annual Report from Sheriff Larry Mincks indicating there were no fines and costs in criminal prosecutions collected by the Sheriff's Office on execution or otherwise during the period September 1, 2013 through August 31, 2014.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Timothy Irvine aye. Motion passed.

RE: APPOINTMENT TO BOARD OF DEVELOPMENTAL DISABILITIES

Mr. Irvine moved and Mr. White seconded a motion to appoint Brandy Camp to the Board of Developmental Disabilities for the term September 11, 2014 through December 31, 2016, as recommended by Susan Tilton, Superintendent, Washington County Board of Developmental Disabilities.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Timothy Irvine aye. Motion passed.

RE: ENGINEER'S DESIGNATION OF NOVEMBER 28 AS HOLIDAY

Mr. White moved and Mr. Irvine seconded a motion to acknowledge receipt of County Engineer Roger Wright's notification that the Engineer's Office and Highway Department staff will work on Columbus Day, October 13, 2014, and instead observe November 28, 2014 as a paid holiday.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Timothy Irvine aye. Motion passed.

Commissioner White noted the County Engineer has made this change in holiday schedule for his staff for several years.

RE: JOB DESCRIPTION FOR EMERGENCY MANAGEMENT DIRECTOR

Mr. White moved and Mr. Irvine seconded a motion to approve the job description for the Emergency Management Director.

Commissioner White then moved and Mr. Irvine seconded a motion to approve the following amendment to the job description for the Emergency Management Director:

Add to Non-Emergency Situation Duties: *Oversight of operations and maintenance of the Glendale Radio Tower, equipment and property.*

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Timothy Irvine aye. Motion passed.

Mr. White noted this addition to the job description is to clarify and specify what is currently being done, and that the Emergency Management Director will act as the contact person for equipment installation, maintenance and removal, including the rain gauge.

EMA Director Jeff Lauer said he has reviewed the job description. He expressed concern that reference in the document to "municipalities" suggests he will be responsible for writing and submitting grants on behalf of the cities of Marietta and Belpre. Ms. Lukshin noted she has assisted municipalities, townships, villages, and volunteer fire departments in applying for funds and she will continue to do so.

President Feathers suggested the Commissioners replace reference to municipalities in the job description to "*county*".

Mr. White moved and Mr. Irvine seconded a motion to approve a second amendment to the job description for the Emergency Management Director, as follows:

Change in Non-Emergency Situation Duties:

Delete "*Prepares and submits grants for the purpose of securing state or federal money, equipment, etc. to meet the municipalities' emergency preparedness needs.*"

Add "*Prepares and submits grants for the purpose of securing state or federal money, equipment, etc. to meet the county's emergency preparedness needs.*"

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Timothy Irvine aye. Motion passed.

President Feathers said this newly-created job description is merely a guideline to help give direction and clarification of duties and responsibilities, and that a support network is now in place to assist not only in oversight of the Emergency Management Agency, but also in times of emergency.

Mr. Irvine called for a vote on the original motion to approve the job description, with the two amendments herein.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Timothy Irvine aye. Motion passed.

Mr. Lauer informed the Commissioners excess unused equipment on the Glendale Radio Tower is merely adding unnecessary weight on the tower, and should be removed. He noted the Sheriff and Department of Developmental Disabilities own some of this equipment. He believes the most feasible way to remove equipment from the tower is for owner-agencies to share in the cost of removal.

Mr. Lauer updated the Commissioners on other equipment that should be considered for disposal, including a truck that is no longer used.

RE: COMMENTS FROM VISITORS

Ms. Lukshin said the County will be invoiced for its share of costs for maintaining and operating the USGS rain gauges, and the County should then invoice Noble County and the City of Marietta for their portions of those costs.

She said the Waterford Township Trustees were pleased to see their donated squad vehicle was used at the Washington County Fair, and will be used at other functions.

RE: COMMENTS FROM COMMISSIONERS

President Feathers expressed his appreciation for the use of the Stanleyville Community Building, and thanked visitors for attending.

RE: ADJOURNMENT

Mr. White moved and Mr. Irvine seconded a motion to adjourn.

A calling of the roll resulted in a unanimous vote in favor. The meeting adjourned at 7:34 p.m.

_____, President

_____, Vice President

_____, Member

_____, Clerk

