

THE DULY ELECTED MEMBERS OF THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY, OHIO, MET IN REGULAR SESSION ON JANUARY 10, 2013 IN ACCORDANCE WITH OHIO REVISED CODE 305.05, WITH THE FOLLOWING MEMBERS PRESENT: TIMOTHY C. IRVINE, PRESIDENT, RONALD L. FEATHERS, MEMBER, AND DAVID A. WHITE, MEMBER. THE MEETING WAS CALLED TO ORDER AT 9:00 A.M. BY THE PRESIDENT OF THE BOARD WITH THE PLEDGE OF ALLEGIANCE TO OUR FLAG.

Also attending were Manuel Rubio, County Administrator Paul Cunningham, and Clerk Rick Peoples.

#### COMMISSIONERS AGENDA

January 10, 2013

9:00 Business Meeting  
9:30 Bill McFarland, Eric Skomra - Financial Management System  
10:00 Eric Skomra - Project Updates  
10:30 Smart Networks - Update  
11:00 Michael Engbert - Road Use Maintenance Agreement  
11:30 John Grosse - Sewer Projects  
1:00 Ginny Shrimplin - CORSA  
2:00 Dave Copen - Children Services

#### UNFINISHED BUSINESS

Utility Construction Permits  
Appointments to Buckeye Hills General Policy Council  
Appointment to Regional Advisory Council on Aging  
Request to Vacate Wesley Township Road 192

#### NEW BUSINESS

Approve Agenda  
Approval of previous meeting's minutes  
Bills from various departments  
Additional Appropriation - CHIP  
Additional Appropriation - CEBCO  
Additional Appropriation - Common Pleas  
Additional Appropriation - County General  
Additional Appropriation - Prosecutor  
Transfer - Children Service  
Transfer - Debt Service Public Assistance  
Transfer - Victim Assistance  
Transfer - EMA  
Transfer - FCF  
Transfer - WCBHB  
Transfer - Soil Conservation Grants  
Transfer - Investment Income - M.V.G.T.  
Transfer - Urban Mass Transit  
Then & Now  
Travel - FCF (2)  
Travel - Auditor  
Travel - Commissioners  
Travel - Engineer  
Travel - JFS  
Appointments to Local Emergency Planning Committee (2)  
Township Zoning Resolutions  
Frost Law - Warren Township  
County-Wide Cost Allocation Plan - JFS  
Contract with Maximus, Inc. - JFS  
Agreement with Community Action - Senior Levy  
Agreement with O'Neill Senior Center (2) - Senior Levy  
Approval for Payment of Senior Levy Funds to Marietta Senior Club  
Projected Expenditures Form - Family & Children First  
Credit Card Authorization - Engineer

#### INFORMATION

Organizational Meeting, 9:00 a.m., **Monday**, January 14  
Finance Committee, 10:00 a.m., **Tuesday**, January 15  
Courthouse Closed, **Monday**, January 21, Martin Luther King, Jr., Day

#### RE: AGENDA

Mr. White moved and Mr. Feathers seconded a motion to accept the agenda.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Ronald Feathers aye, David White aye. Motion passed.

#### RE: APPROVAL OF MINUTES

Mr. White moved and Mr. Feathers seconded a motion to dispense with the reading of the January 3, 2013 minutes, and to approve them as submitted.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Ronald Feathers aye,

David White aye. Motion passed.

**RE: PAYMENT OF BILLS**

Mr. Feathers moved and Mr. White seconded a motion to approve the payment of bills from various departments.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Ronald Feathers aye, David White aye. Motion passed.

**RE: ADDITIONAL APPROPRIATIONS**

Mr. White moved and Mr. Feathers seconded a motion to approve the following requests for additional appropriations:

210-0805-51000	Private Rehabilitation	\$ 330,000.00
210-0805-53000	General Administration	\$ 33,000.00
210-0805-54000	New Construction (Habitat)	\$ 22,000.00
200-2050-53000	Contract Service	\$ 6,964.68
200-2050-54000	Supplies	\$ 3,480.00
200-2050-57200	Advances Out	\$ 2,925.70
200-0207-54000	Supplies	\$ 1,000.00
200-0207-57400	Other Expenses	\$ 500.00
210-0335-52000	Victim - Travel	\$ 1,922.00
100-0100-53401	Accounting & Auditing Fees	\$ 16,000.00

A calling of the roll resulted in the following vote: Timothy Irvine aye, Ronald Feathers aye, David White aye. Motion passed.

**RE: TRANSFERS**

Mr. White moved and Mr. Feathers seconded a motion to approve the following requests for transfers of funds:

	<u>From</u>	<u>To</u>	<u>Amount</u>
Children Services	100-0702-53000	200-0740-49100	\$ 95,853.33 (Jan.)
Children Services	100-0702-53000	200-0740-49100	\$ 95,853.37 (Feb. - Dec.)
Debt Service	100-0101-57100	700-0720-49400	\$ 6,635.00
Victim Assistance	100-0101-57100	210-0335-49100	\$ 7,304.00
EMA	100-0101-57100	200-0315-49100	\$ 39,461.00
Family & Children First	100-0101-57100	602-2030-44700	\$ 25,000.00
Behavioral Health	100-0101-57100	200-0610-49100	\$ 30,000.00
Soil Conservation	100-0107-57100	200-2040-49100	\$ 85,000.00
Investment Income	100-0130-57100	200-0540-48200	\$ 9,853.59
Urban Mass Transit	100-0870-57100	215-0840-49100	\$ 54,500.00

A calling of the roll resulted in the following vote: Timothy Irvine aye, Ronald Feathers aye, David White aye. Motion passed.

**RE: THEN & NOW'S**

Mr. Feathers moved and Mr. White seconded a motion to approve the following Then & Now's:

Dept	Account	Vendor	Amount
Commissioners	210-0821-5-1000	In The Swim	\$ 4,837.00
Children Services	200-0740-5-2000	Stephanie Amrine	\$ 158.20
Children Services	200-0740-5-2000	Alice Stewart	\$ 108.54
Children Services	200-0740-5-2000	Jonathan Higgins	\$ 241.23
Children Services	200-0748-5-2000	Ashley Clay	\$ 102.52
Children Services	200-0743-5-3000	House of Samuel, Inc.	\$ 142.50
Children Services	200-0740-5-4000	Jani-Source, Inc.	\$ 100.62
Children Services	200-0740-5-3000	Tina Parks	\$ 264.00
Children Services	200-0740-5-3000	K-Mart # 7477	\$ 150.00
Children Services	200-0740-5-3000	K-Mart # 7477	\$ 150.00
Children Services	200-0740-5-3000	Bonnie Richards	\$ 665.00
Children Services	200-0740-5-3000	Stacy McKinley	\$ 420.00
Children Services	200-0740-5-7000	Brenda Armstrong	\$ 300.00
Children Services	200-0740-5-7000	Jamie Keller	\$ 100.00
Children Services	200-0740-5-2000	Cardson Printing	\$ 218.00
Commissioners	100-0361-5-3000	Montgomery County Coroner	\$ 1,200.00
Commissioners	100-0361-5-3000	Montgomery County Coroner	\$ 1,200.00
Commissioners	100-0361-5-3000	Montgomery County Coroner	\$ 1,200.00
Commissioners	100-0361-5-3000	Montgomery County Coroner	\$ 600.00
Commissioners	100-0100-5-3500	Poynter's	\$ 1,039.26
Commissioners	100-0109-5-3000	Winans Sanitary Suppy	\$ 920.00
Commissioners	100-0109-5-3000	Otis Elevator	\$ 10,072.80
Commissioners	100-0109-5-3000	Otis Elevator	\$ 4,145.88
Co. Home	200-0630-5-4400	Kappus Company	\$ 9,950.00
Co. Home	200-0630-5-3000	Pioneer Pipe Inc.	\$ 838.23
Commissioners	100-0100-5-5000	Keye Hills RC & D	\$ 350.00
Commissioners	100-0101-5-3600	Peoples Insurance	\$ 3,364.00
Commissioners	100-0101-5-3301	SR Properties	\$ 1,500.00
Commissioners	100-0100-5-3700	Marty's Print Shop	\$ 380.00
Commissioners	100-0109-5-8000	African Telephone Tech.	\$ 197.50
Commissioners	300-0113-5-3000	Stantec	\$ 60,680.94
Commissioners	300-0113-5-3000	Stantec	\$ 45,975.15
Sheriff	100-0384-5-3000	Verizon	\$ 2,465.29

DJFS	200-0720-5-7400	Verizon	\$	226.80
DJFS	200-0720-5-7400	AEP	\$	1,676.57
DJFS	200-0720-5-7400	Apex	\$	108.12
DJFS	200-0720-5-2000	Thomas Ballengee	\$	155.36
DJFS	200-0720-5-7400	Treasurer State of Ohio	\$	921.85
DJFS	200-0720-5-3400	Mason Co. E Corp.	\$	167.19
DJFS	200-0720-5-7400	Oh. JFS Directors Assoc.	\$	6,986.86
DJFS	200-0720-5-9000	Mitcham Group LLC	\$	948.00
DJFS	200-0720-5-3400	Turners One Stop	\$	161.00
DJFS	200-0720-5-3400	Par Mar Oil Company	\$	2471.08
DJFS	200-0720-5-3400	Wash. Co. Community Action	\$	14,414.75
Commissioners	100-0109-5-4000	C.I. Thornburg Co.	\$	2,697.60
Commissioners	100-0109-5-3000	Tower Clock Company	\$	400.00
Commissioners	100-0109-5-3000	Brady's Pest Control	\$	310.00
Commissioners	100-0109-5-3000	Carver's Electric	\$	121.43
Commissioners	100-0109-5-3000	Lane's Boiler Repair	\$	336.70
Commissioners	100-0109-5-3000	Unifirst Corp.	\$	167.32
Co. Home	200-0630-5-2000	Ted Williams	\$	154.90
Commissioners	100-0101-5-7000	Wash. Co. JFS	\$	1,121.76
Commissioners	109-0109-5-3000	Simplex	\$	1,346.00
Commissioners	109-0109-5-3000	Otis Elevator Co.	\$	468.00
Commissioners	109-0109-5-3000	Perfection	\$	3,259.25
Commissioners	100-0190-5-3000	CBOSS	\$	1,625.00
Common Pleas Court	215-0209-5-3900	Christina Thomas	\$	1,045.00
Common Pleas Court	215-0209-5-3900	Michael Buell	\$	95.00
Common Pleas Court	215-0209-5-3900	Barbara Danford	\$	522.50
Common Pleas Court	215-0209-5-3900	William Adams	\$	285.00
County Home	200-0630-5-3000	Simplex Grinnell	\$	896.38
Sheriff Dept.	100-0384-5-3000	Verizon	\$	2,498.31
Common Pleas Ct.	100-0201-5-2000	Oh. Common Pleas Judge Assoc.	\$	400.00
Common Pleas Ct.	100-0201-5-2000	Oh. State Bar Assoc.	\$	305.00
Common Pleas Ct.	100-0201-5-2000	Oh. Assoc. of Dom. Relations	\$	300.00
Law Library	200-0520-5-4000	West Publishing	\$	2,858.51
Law Library	200-0520-5-4000	Wolters Kluwver Law & Business	\$	591.85
Marietta Municipal Ct.	200-0351-5-3000	Speedway	\$	329.05
Marietta Municipal Ct.	200-0351-5-3000	1 <sup>st</sup> National Bank Omaha	\$	480.27
Marietta Municipal Ct.	200-0351-5-3000	T & K Auto Parts	\$	111.26
Marietta Municipal Ct.	200-0351-5-3000	Verizon	\$	442.69
Marietta Municipal Ct.	200-0350-5-3000	Oh. Alcohol Monitoring Services	\$	1,310.00
Commissioners	400-0113-5-4000	Richardson Printing	\$	80.00
Sheriff Dept.	100-0384-5-4000	Sherlock Oil Company	\$	922.39
Engineer	200-0540-5-4305	Carver's	\$	229.38
Probate/Juvenile Court	100-0220-5-2000	SR Properties	\$	2,400.00
County Home	200-0630-5-3000	Marietta Times	\$	353.10
County Home	200-0630-5-3000	Davis, Pickering & Co.	\$	262.17
County Home	200-0630-5-4000	Green Meadow Vet. Hospital	\$	120.48

A calling of the roll resulted in the following vote: Timothy Irvine aye, Ronald Feathers aye, David White aye. Motion passed.

#### **RE: TRAVEL REQUESTS**

Mr. Feathers moved and Mr. White seconded a motion to approve the following requests for reimbursement of expenses for training and travel pursuant to the policies and procedures and in compliance with the Annual Appropriations for Fiscal Year 2013 and any and all amendments subsequent thereto:

#### ECF

Cindy Davis: One-day trip to Zanesville to attend Ohio Family & Children First Regional Meeting; January 28, 2013.

Cindy Davis: One-day trip to Columbus to attend Executive Committee of the Ohio Family & Children First Coordinators Association; January 11, 2013.

#### Auditor

Bill McFarland: One-day trip to Logan to attend County Auditors Association Meeting; January 11, 2013.

#### Commissioners

Ron Feathers, David White, Tim Irvine: One-day trip to Salt Fork State Park to attend EODA Regional Meeting; February 8, 2013.

#### Engineer

Roger Wright: Two-day trip to Columbus to attend Ohio County Engineers Conference; January 30 & 31, 2013.

#### JFS

Candy Nelson: One-day trip to New Philadelphia to attend Disability Determination Unit Meeting; January 17, 2013.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Ronald Feathers aye, David White aye. Motion passed.

#### **RE: APPOINTMENTS TO LEPC**

Mr. Feathers moved and Mr. White seconded a motion to approve appointments to the Washington County Local Emergency Planning Committee (LEPC) as follows:

Chris Justice, Duke Energy 01/09/13 - 08/15/13  
Angela Lowry, Wash. Co. Health Dept. 01/09/13 - 08/15/13

A calling of the roll resulted in the following vote: Timothy Irvine aye, Ronald Feathers aye, David White aye. Motion passed.

**RE: TOWNSHIP ZONING REGULATIONS**

The Commissioners acknowledged receipt of Requirements for Township Zoning Resolutions from Recorder Tracey Wright, as required by the Ohio Revised Code.

**RE: FROST LAW RESOLUTION, WARREN TOWNSHIP**

The Commissioners acknowledged receipt of the Frost Law Resolution from Warren Township Trustees, exempting the following roads:

.6 Miles on Hanna Road, from SR 7 to hill above Pioneer Pipe, and River Lane

The Clerk was directed to notify the County Engineer of Warren Township's resolution, and to provide a copy of the County's Frost Law resolution to the Township.

**RE: COUNTY-WIDE COST ALLOCATION PLAN, JFS**

Mr. White moved and Mr. Feathers seconded a motion to approve the County-wide Cost Allocation Plan for Job & Family Services, in accordance with the plan prepared by Maximus, Inc., for the period of January 1, 2013 through December 31, 2013, as recommended by Tom Ballengee, Job & Family Services, as follows:

<u>Program</u>	<u>Code</u>	<u>Amount</u>	<u>Monthly</u>
Shared Cost	010-20	\$ 10,215.00	\$ 851.25
Income Maint.	020-20	\$ 37,759.00	\$ 3,146.58
Social Services	030-20	<u>\$ (4,692.00)</u>	<u>\$ ( 391.00)</u>
Total		\$ 43,282.00	\$ 3,606.83

A calling of the roll resulted in the following vote: Timothy Irvine aye, Ronald Feathers aye, David White aye. Motion passed.

**RE: CONTRACT WITH MAXIMUS, INC., JFS**

Mr. Feathers moved and Mr. White seconded a motion to approve the Maintenance Contract for the Program Expenditure Tracking (PET) Computer Software System with Maximus, Inc., for the period January 1, 2013 through December 31, 2013, for the amount of \$2,150.00, for Job & Family Services, as recommended by Tom Ballengee, Job & Family Services.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Ronald Feathers aye, David White aye. Motion passed.

**RE: AGREEMENT WITH COMMUNITY ACTION FOR USE OF SENIOR LEVY FUNDS**

Mr. Feathers moved and Mr. White seconded a motion to approve the Agreement with Washington-Morgan Community Action Program to provide support of home-delivered meal routes, support of a full-time Homemaker Aide, continuation of congregate sites in Barlow/Bartlett and Belpre, and continued support of a site manager in New Matamoras, for the amount of \$317,815.70 from Senior Levy funds, as recommended by County Administrator Paul Cunningham.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Ronald Feathers aye, David White aye. Motion passed.

**RE: AGREEMENTS WITH O'NEILL SENIOR CENTER FOR USE OF SENIOR LEVY FUNDS**

Mr. Feathers moved and Mr. White seconded a motion to approve Agreements with O'Neill Senior Center to provide appropriate senior services and prescription drug assistance, for the amounts of \$579,842.80 and \$70,791.75 respectively, from Senior Levy Funds, as recommended by County Administrator Paul Cunningham.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Ronald Feathers aye, David White aye. Motion passed.

**RE: REQUEST FOR SENIOR LEVY FUNDS FROM MARIETTA SENIOR CLUB**

Mr. Feathers moved and Mr. White seconded a motion to approve payment of \$1,814.97 from Senior Levy Funds to Marietta Senior Club for the purchase of a double-oven stove, a range hood, and appropriate accessories, revising their request for \$1,614.97 approved December 6, 2012.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Ronald Feathers aye, David White aye. Motion passed.

**RE: PROJECTED EXPENDITURES FORM FOR FAMILY & CHILDREN FIRST**

Mr. Feathers moved and Mr. White seconded a motion to approve the Projected Expenditures Form for Family & Children First, indicating projected expenditure of \$32,834.00 that was originally allocated in Family-Centered Services and Supports Funds, as prepared and recommended by Cindy Davis, Family & Children First.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Ronald Feathers aye, David White aye. Motion passed.

**RE: CREDIT CARD AUTHORIZATION FOR COUNTY ENGINEER**

Mr. Feathers moved and Mr. White seconded a motion to approve the use of credit cards by the County Engineer's office during calendar year 2013, including a First National Bank card issued in the name of the department and Roger Wright and BP Oil and Marathon Oil cards issued to the department, for the purchase of allowable expenditures, charging the accounts of Mileage, Meeting Expenses, Travel Reimbursement, Operating Supplies - Road, and Operating Supplies - Bridges, as requested by County Engineer Roger Wright.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Ronald Feathers aye, David White aye. Motion passed.

**RE: FINANCIAL MANAGEMENT SYSTEM**

County Auditor Bill McFarland updated the Commissioners and I.T. Director on the status of the Financial Management System project. He indicated goals of acquiring a new or updated system are to move the County toward being "paper-less", and to improve efficiency among the departments and in the Auditor's Office.

Mr. McFarland noted that the County went through a very extensive solicitation and review process, narrowing the field to two vendors - SSI, with whom the County is now working, and Tyler Technologies. He said SSI's product is newly on the market and not well-tested in Ohio counties. A recent site visit to Clermont County resulted in some reservation of the Tyler product from the Auditor's Office staff.

Mr. McFarland said this is a vitally important project to the County, and it is just as important to be certain to get the right system. He asked the Commissioners if they have suggestions as to how to proceed.

Mr. Irvine commented that a great deal of time and effort have gone into this project to date, and a new or upgraded system is definitely needed. He suggested the new Commissioners should get up-to-speed on the project before determining what the next step is.

Mr. White said he already is convinced that improvement is needed in financial management and accounting systems. Mr. Feathers noted the business world has improved their systems to the point of being nearly paper-free, and the County needs to do so as well. He said he is in favor of moving forward.

Mr. McFarland reiterated the need to select a system that is preferable to the Auditor's staff, as they are the ones who will use it daily. He suggested that because SSI's product is not yet ready for a site visit, it might be wise to wait until it is. He noted it is important to start-up on a new system at the beginning of a fiscal year, January 1. Mr. McFarland said it may be difficult to install and use a new system by January 1, 2014, and that January 1, 2015 may be more realistic.

Mr. White and Mr. Feathers said they'd like to learn about the current system being used, and then take a look at the systems being considered.

Mr. Skomra commented that existing hardware will be sufficient to support a new financial management system, but many desktop scanners will be needed and upgrade of systems outside of the courthouse may be required.

Mr. McFarland and Mr. Cunningham said allocation of costs for a new system among user departments has not been discussed but, if considered, should be communicated well in advance to those departments so that they can prepare to absorb in their budgets. He said this is a good time to familiarize Director of Human Resources, Safety & Loss Control Darla Miller with the project to determine if adding a Human Resources module to the proposal would be appropriate and useful.

It was determined that SSI and Tyler Technologies will be invited to share their proposal and product with Commissioners Feathers and White, and members of the focus group who have been intimately involved in the project. After those presentations, it will be determined how best to proceed.

**RE: I.T. PROJECTS UPDATE**

I.T. Director Eric Skomra updated the Commissioners on many projects, including:

Emergency Operations Center (EOC)  
Disaster Recovery, including financial systems and Clerk of Courts  
Courthouse Security  
Financial Management System  
Fiber Connections to Davis Avenue facilities, and to West Side campus  
New Phone System  
Courthouse and County Home Generators  
Video Streaming of Public Meetings  
County Home Network Wiring and Paging System  
Sewer Lift Stations Phone Connections  
Broadband throughout County  
Move of Board of Elections  
Departments moving to Active Directory  
Sheriff's Department In-car Computer Access  
Horizon Fiber Optic Installation  
Back-up System  
Fleet Management  
Web Site  
Court Imaging

Mr. Skomra asked the Commissioners to consider if he should be advised by one Commissioner in particular, as in the past, or if he should periodically and regularly report to all Commissioners.

**RE: ARC GRANT STATUS REPORT**

Mr. Feathers moved and Mr. White seconded a motion to approve the Status Report for Ohio Development Services Agency grant number S-A-11-1CY-1, the ARC grant of \$100,000 to offset costs relating to the extension of high-speed internet service to remote portions of Washington County, and to allow Mr. Irvine to sign the document, as prepared and presented by I.T. Director Eric Skomra.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Ronald Feathers aye, David White aye. Motion passed.

**RE: SMART NETWORKS**

Chad Henson and Eric Mostrom from Smart Networks updated the Commissioners and I.T. Director Eric Skomra on their broadband project with the County. Mr. Skomra introduced them, noting that the project is "huge" and challenging because it covers more than 640 square miles and the topography makes it difficult to connect many households with a tower. Eric noted it is critical for Smart Networks to continue to use the MARCS towers, and some grant funds have been allocated to offset the leasing costs of those towers.

Mr. Henson said three towers are completed, and engineering has begun on others. They are being inundated with calls from around the County, and they are doing their best to provide access to high-speed internet service as quickly as they can.

Mr. Skomra reviewed allocation of the \$100,000 ARC grant awarded to the County to proceed with this project. The funds will be used for leasing MARCS towers, service adoption incentives and promotion, and Sheriff's office hotspot equipment and permit fees. That allocation may need to be revised as the project moves forward.

Mr. Mostrom thanked the Commissioners for their assistance with the project, noting it is very valuable to their success for the Commissioners to help promote and market what they are doing.

**RE: ROAD USE MAINTENANCE AGREEMENT**

Roger Leasure and John Eddleblute of Laborers Local 639, and Michael Engbert of the Ohio Laborers District Council, talked with the Commissioners and County Engineer Roger Wright about the Washington County Road Use Maintenance Agreement.

Mr. Engbert commented that at this time when well sites are being planned and developed around the County, roads and bridges aren't equipped to handle the additional traffic. He said the Ohio Attorney General has issued an opinion that Road Use Maintenance Agreements (RUMA's) can include the requirement to pay Prevailing Wages, if the project cost exceeds approximately \$82,000. He noted that several RUMA's throughout the State of Ohio now include Prevailing Wage clauses. Requiring the payment of Prevailing Wages, he said, allows for good quality work to be done, local labor force to be used, and is of great benefit to the township, the county, and the local residents.

Mr. Wright said the County has one RUMA currently in place for a project in Adams Township, and the County Prosecutor is of a different opinion as to the requirement for Prevailing Wages than the Ohio Attorney General. Mr. Engbert said that not complying with the Attorney General might open the County to litigation, and he encourage the Commissioners and County Engineer to add the Prevailing Wage clause to future RUMA's. Mr. Engbert was provided a copy of the Washington County Prosecutor's opinion pertaining to RUMA's and Prevailing Wages dated December 21, 2012.

## **RE: SEWER PROJECTS**

John Grosse, Consulting Engineer with Stantec Consulting Services, updated the Commissioners on sewer projects in Washington County.

He said the Woodlawn Project is nearly complete.

- All sewer lines are in and have been tested.
- The electrical permit will be signed January 11, 2013.
- He is ready to start-up the lift station.
- They are now ready for hook-up, which is required by May 1, 2013.
- Seeding and grading will, of course, be completed when weather is appropriate.
- The Commissioners are holding in reserve \$50,000 owed to the contractor until the job is satisfactorily completed.
- Contractor Waugh Excavating has done a good job, and residents are pleased with their work.

Mr. Grosse said the Devola project is progressing as follows:

- The County has received a \$400,000 grant to offset costs.
- The County has received a \$1,000,000 0%-interest loan.
- The Ohio Water Development Authority has indicated it will fund the balance of the project costs with a low-interest loan.
- It is time to conduct a public meeting in Devola to share the project status with interested residents.

Commissioners Feathers and White said they had a very informative meeting with Steve Wells from the Ohio EPA, and that he has agreed to attend the Devola meeting.

## **RE: EXTENSION OF WOODLAWN PROJECT**

Mr. Feathers moved and Mr. White seconded a motion to request from the Ohio Public Works Commission an extension of the Woodlawn Acres Sanitary Sewer project, with a revised completion date of April 1, 2013, due to weather conditions, seeding and grading, as recommended by Consulting Engineer John Grosse.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Ronald Feathers aye, David White aye. Motion passed.

***Mr. White excused himself from the meeting at 11:45 a.m.***

## **RE: CORSA; CEBCO**

Ginny Shrimplin and Jim Hale talked with the Commissioners, local insurance agent Randy Barengo, and Director of Human Resources, Safety & Loss Control Darla Miller about the County's participation in the County Risk Sharing Authority (CORSA), a program formed in 1987 allowing Ohio counties to join together to provide liability insurance coverage. She and Mr. Hale said that:

- 65 of 88 Ohio counties now participate in the program.
- The CORSA program includes liability insurance and public officials' liability coverage.
- The program is loss control based, and offers premium reduction for participation in specific programs.
- CORSA is both efficient and cost-effective.
- The CORSA Board of Directors consists of nine County Commissioners, one of which was Commissioner Marshall.
- Washington County currently has a \$2,500 plan deductible, but all claims should be filed regardless of the value of the claim.
- Other carriers provide coverage beyond the first \$1,000,000, including umbrella and excess.
- All safety programs are offered at no cost to the County.
- CORSA University offers twenty courses, including supervision and driver training.
- CORSA now covers more than \$9,000,000,000 in property and equipment value around the State of Ohio.
- Washington County was re-appraised last year, at no cost to the County.

***Mr. White re-entered the meeting at 1:20 p.m.***

Mr. Irvine asked Ms. Miller to review the Personnel Policy Manual prepared by CORSA from best practices and legal opinions, and compare it with the County's current Personnel Policy Manual to determine if changes are needed.

Wendy Dillingham then talked with the Commissioners and Ms. Miller about the County Employee Benefits Consortium of Ohio (CEBCO) program, which was formed in 2004 to provide a reasonable-cost health insurance program to participating Ohio counties. She noted that:

- The program is a self-funded pool, currently including 26 Ohio counties.
- Vendors from the outset have been Anthem Blue Cross-Blue Shield and Caremark (or

- predecessor).
- Washington County is entering its fifth year with CEBCO, and has enjoyed relatively low annual premium increases.
- Rates are stabilized over the years.
- Preventive care is very important to CEBCO and its partners.
- The County must help to make employees accountable for their wellness, and CEBCO helps to do that by providing grants.
- Geauga and Union Counties have good, very effective incentive programs in place, offering premium reduction for participation.
- Quarterly reports are provided to the Commissioners.
- Health services costs are extremely high in Southeast Ohio, factoring into the reason for higher-than-average renewal rates for Washington County relative to other CEBCO participants.

Ms. Dillingham encouraged the Commissioners to regularly and routinely communicate with both CEBCO and CORSA representatives.

**RE: CHILDREN SERVICES**

Children Services Board members Jim Vuksic and Earl Westbrook, Children Services Executive Director Dave Copen, and Children Services employees Sherri Tucker and Jamie Vuksic talked with the Commissioners about funding of the agency. Also attending were County Administrator Paul Cunningham and WTAP Reporter Brittany Lowe.

Mr. Vuksic said that legal opinions lead him to believe that it would not be possible for Washington County to have one director over both Job & Family Services (JFS) and Children Services.

He then said that Children Services at one time was able to provide a school outreach prevention program, but it stopped when funds were cut by JFS several years ago. His research indicates it is possible to use existing TANF funds received by JFS for programs at Children Services. He suggested a committee look at all Title XX and TANF funds received by JFS to determine if some could be “diverted” to use by Children Services. These would be considered discretionary funds and would not be mandated for specific use.

Mr. Westbrook agreed that it is desirable to re-instate the school outreach prevention program, as it was very effective during the period 1994 to about 2009.

Mr. Vuksic then said he believes Children Services will not have enough funds to get through the year 2013, and will most likely run out of funds in the third quarter of the year. He reminded the Commissioners that the agency has no control over the number of children and families they serve. Two children in particular are currently costing the County a significant amount of money for placement in a residential facility. He said the proposal to review Title XX and TANF funds is being recommended to the Commissioners by the Children Services Board of Directors.

Mr. Copen agreed that the agency would be very pleased to once again have access to TANF funds.

Mr. Irvine said he believed it to be a good idea to have a committee look at these funds to determine if there are discretionary funds available for use by Children Services.

Mr. Cunningham and Ms. Tucker discussed funds required for, and provided for, the children placed in residential facilities.

**RE: ADJOURNMENT**

Mr. White moved and Mr. Feathers seconded a motion to adjourn.

A calling of the roll resulted in a unanimous vote in favor. The meeting adjourned at 4:10 p.m.

\_\_\_\_\_, President  
 \_\_\_\_\_, Member  
 \_\_\_\_\_, Member  
 \_\_\_\_\_, Clerk



