

THE DULY ELECTED MEMBERS OF THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY, OHIO, MET IN REGULAR SESSION ON JANUARY 3, 2013 IN ACCORDANCE WITH OHIO REVISED CODE 305.05, WITH THE FOLLOWING MEMBERS PRESENT: TIMOTHY C. IRVINE, PRESIDENT, RONALD L. FEATHERS, MEMBER, AND DAVID A. WHITE, MEMBER. THE MEETING WAS CALLED TO ORDER AT 9:00 A.M. BY THE PRESIDENT OF THE BOARD WITH THE PLEDGE OF ALLEGIANCE TO OUR FLAG.

Also attending were Sharon Bopp of *The Marietta Times*, Administrator Paul Cunningham, and Clerk Rick Peoples.

COMMISSIONERS AGENDA

January 3, 2013

9:00 Business Meeting
9:30 Bid Opening - Fearing VFD Restroom Project, CDBG

UNFINISHED BUSINESS

Utility Construction Permits
Appointments to Buckeye Hills General Policy Council
Appointment to Regional Advisory Council on Aging
Request to Vacate Portion of Wesley Township Road 192

NEW BUSINESS

Approve Agenda
Approval of previous meeting's minutes
Bills from Various Departments
Advance - Health Department
Then & Now's
EMA - Letter requesting Susan Burkhart to volunteer
Letters to Delinquent Sewer Account Holders
Certification of Delinquent Sewer Accounts to County Auditor

INFORMATION

Organizational Meeting, 9:00 a.m., **Monday**, January 14
Courthouse Closed, **Monday**, January 21, Martin Luther King, Jr., Day

RE: AGENDA

Mr. White moved and Mr. Feathers seconded a motion to accept the agenda with the following amendments:

Add: Travel - JFS
Travel - Auditor
Comprehensive Social Service Plan - JFS
Request for Susan Burkhart to Volunteer in Commissioners' Office

A calling of the roll resulted in the following vote: Timothy Irvine aye, Ronald Feathers aye, David White aye. Motion passed.

RE: APPROVAL OF MINUTES

Mr. White moved and Mr. Feathers seconded a motion to dispense with the reading of the December 27, 2012, December 28, 2012, and December 31, 2012 minutes, and to approve them as submitted.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Ronald Feathers aye, David White aye. Motion passed.

RE: PAYMENT OF BILLS

Mr. Feathers moved and Mr. White seconded a motion to approve the payment of bills from various departments.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Ronald Feathers aye, David White aye. Motion passed.

RE: ADVANCE

Mr. White moved and Mr. Feathers seconded a motion to approve the following request for advance of funds:

	<u>From</u>	<u>To</u>	<u>Amount</u>
Health Dept.	100-0101-57200	601-2000-49200	\$ 90,000.00

A calling of the roll resulted in the following vote: Timothy Irvine aye, Ronald Feathers aye, David White aye. Motion passed.

RE: THEN & NOW'S

Mr. Feathers moved and Mr. White seconded a motion to approve the following Then & Now's:

<u>Dept</u>	<u>Account</u>	<u>Vendor</u>	<u>Amount</u>
Commissioners	100-0190-5-3000	Verizon	\$ 297.51
Sheriff	100-0381-5-3000	Transdermal Therapeutics Inc.	\$ 120.00
Sheriff	100-0381-5-3000	N. Harris Computer Corp.	\$ 3,000.00
Sheriff	100-0381-5-3405	Riverside Radiology	\$ 188.81
Sheriff	100-0384-5-4000	Hornbeck's Bait & Tackle	\$ 119.40
Sheriff	100-0384-5-4000	Doje's Forensic Supplies	\$ 303.28

A calling of the roll resulted in the following vote: Timothy Irvine aye, Ronald Feathers aye, David White aye. Motion passed.

RE: TRAVEL REQUESTS

Mr. Feathers moved and Mr. White seconded a motion to approve the following requests for reimbursement of expenses for training and travel pursuant to the policies and procedures and in compliance with the Annual Appropriations for Fiscal Year 2013 and any and all amendments subsequent thereto:

JFS

Tom Ballengee: One-day trip to Columbus to attend Annual Conference Committee meeting; January 8, 2013.

Auditor

Bill McFarland: One-day trip to Columbus to attend County Auditors' Association of Ohio meeting; January 9, 2013.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Ronald Feathers aye, David White aye. Motion passed.

RE: REQUEST FOR SUSAN BURKHART TO VOLUNTEER AT EMA

Mr. Feathers moved and Mr. White seconded a motion to approve Susan Burkhart to volunteer in the Emergency Management Agency (EMA) office, as needed during 2013, as requested by EMA Coordinator Jeff Lauer.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Ronald Feathers aye, David White aye. Motion passed.

RE: REQUEST FOR SUSAN BURKHART TO VOLUNTEER AT COMMISSIONERS' OFFICE

Mr. Feathers moved and Mr. White seconded a motion to approve Susan Burkhart to volunteer in the Commissioners' and Human Resources offices, as needed during 2013, as requested by Clerk Rick Peoples.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Ronald Feathers aye, David White aye. Motion passed.

RE: NOTICES OF DELINQUENT SEWER ACCOUNTS

Mr. Feathers moved and Mr. White seconded a motion to approve sending letters to the following Washington County residents notifying them that their sewer accounts are delinquent and that payment must immediately be made: Robert Strong, H. Clifton Spencer, II, Kathy McKitrick, Katherine Pekruhn, Elizabeth Ruth Trust, Sharon Callow (for 48 Suzanne Street), Darren Cox, Nathan and Melissa Arnold.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Ronald Feathers aye, David White aye. Motion passed.

RE: CERTIFICATION OF DELINQUENT SEWER ACCOUNTS

Mr. Feathers moved and Mr. White seconded a motion to approve certification of the following delinquent sewer accounts to County Auditor Bill McFarland, requesting him to add the delinquent amounts to property tax bills: T. Phillip Holland, Randy McConnell, Natalie Snyder, Mike Higgins, Kevin Reeder (2), Hazel and Robert Way, Timothy Vaughan, Anthony & Melinda Hapney, Josh Seebruger, Michael and Amber Moore, Donald and Donna Kern, Jeremy Kidder, Tammy Gearhart, Richard A. Rohr, Jr.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Ronald Feathers aye, David White aye. Motion passed.

RE: COMPREHENSIVE SOCIAL SERVICE PLAN

Mr. White moved and Mr. Feathers seconded a motion to approve the Comprehensive Social Service Plan for the period July 1, 2013 through June 30, 2015 for the Washington County Department of Job and Family Services, as requested by Kelly Bauerbach, Social Service Supervisor.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Ronald Feathers aye, David White aye. Motion passed.

RE: BID OPENING - FEARING VFD RESTROOM PROJECT, CDBG

Attending the bid opening for the Fearing Volunteer Fire Department (VFD) Restroom Project, Community Development Block Grant (CDBG), were the Commissioners, contractor Ray Schaad, Darlene Lukshin from Ohio State University Extension Office, Michelle Hyer from Buckeye Hills-Regional Development District, and Clerk Rick Peoples.

Mr. Irvine welcomed those attending, and the Commissioners opened two sealed bids at 9:30 a.m. Ms. Hyer commented that this is a Formula 2012 Community Development Block Grant project, with an estimate of \$67,178.00. She noted the process involves opening of sealed bids, review of bids, a pre-construction meeting, and awarding of contract to selected vendor. She said regulations require the receipt of three bids before a contractor is selected.

The Commissioners opened two sealed bids as follows:

Larry Lang Excavating	\$ 64,548.44
Double E Electric & Const.	\$ 59,669.00

Ms. Hyer said that because there were only two bids submitted for the project, the Commissioners must re-advertise and re-bid. She indicated she will prepare the materials and forward them to the Clerk for distribution. Sealed bids will be received in about four to six weeks.

RE: DRAWDOWN, OHIO DEPARTMENT OF DEVELOPMENT

Mr. White moved and Mr. Feathers seconded a motion to approve a request for drawdown of funds for the Village of Lower Salem Formula 2011 Community Building project, in the amount of \$18,900.00, and to allow Mr. Irvine and Mr. Feathers to sign the request, as prepared and presented by Michelle Hyer, Buckeye Hills-Hocking Valley Regional Development District.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Ronald Feathers aye, David White aye. Motion passed.

RE: TONY LANG

Muskingum Township resident Tony Lang asked the Commissioners if there will be a sewer line installed for the Oak Grove community. Mr. Irvine said at this time there is no new information or requirement from the EPA that the Oak Grove area be sewered. He is aware the Ohio EPA is reviewing the area. The Oak Grove area is not a part of the Devola Project.

RE: ADJOURNMENT

Mr. White moved and Mr. Feathers seconded a motion to adjourn.

A calling of the roll resulted in a unanimous vote in favor. The meeting adjourned at 9:55 a.m.

_____, President

_____, Member

_____, Member

_____, Clerk

