

THE DULY ELECTED MEMBERS OF THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY, OHIO, MET IN REGULAR SESSION ON NOVEMBER 20, 2014 IN ACCORDANCE WITH OHIO REVISED CODE 305.05, WITH THE FOLLOWING MEMBERS PRESENT: RONALD L. FEATHERS, PRESIDENT, DAVID A. WHITE, VICE PRESIDENT, AND TIMOTHY C. IRVINE, MEMBER. THE MEETING WAS CALLED TO ORDER AT 9:00 A.M. BY THE PRESIDENT OF THE BOARD. MR. FEATHERS LED THOSE ATTENDING IN THE PLEDGE OF ALLEGIANCE TO OUR FLAG.

Also attending were Muskingum Township Trustee Gary Doan, Justin Bradley from WMOA Radio, Amanda Nicholson from *The Marietta Times*, and Clerk Rick Peoples.

**Washington County Commissioners
AGENDA
9:00 a.m., November 20, 2014**

9:00 Business Meeting
9:15 Dawn Rauch, Community Action – CHIP Mortgage Release
9:30 David Haught, DLH Design – Courthouse Windows Replacement Project
1:30 Jim Black, Southeastern Ohio Port Authority

UNFINISHED BUSINESS

NEW BUSINESS

Approve Agenda
Approval of previous meeting's minutes
Bills from various departments
Additional Appropriation – Sheriff
Additional Appropriation – Commissioners
Transfer – RSVP
Transfer – WCBDD
Transfer – Commissioners
Transfer – Maintenance
Transfer – Family Children First (2)
Then & Now's
Travel – Family & Children First
Community Development Block Grant (CDBG) Agreement
Projected Expenditures Form for Family Centered Services and Support Fund,
Family & Children First
Engineer – ODOT Agreement for Replacement of Ward Bridge
Engineer – Change Order #1, 2014 Asphalt Paving Project
Delinquent Sewer Account
Change Order #2, Juvenile Center Roof Project

INFORMATION

Courthouse Closed, **Thursday**, November 27, 2014
Courthouse Closed, **Friday**, November 28, 2014

RE: AGENDA

Mr. Irvine moved and Mr. White seconded a motion to accept the agenda, with the following adjustments:

Add: Transfer – Commissioners

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Timothy Irvine aye. Motion passed.

RE: APPROVAL OF MINUTES

Mr. White moved and Mr. Irvine seconded a motion to approve the minutes of the November 13, 2014 meeting, and to dispense with the reading of them.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Timothy Irvine aye. Motion passed.

RE: PAYMENT OF BILLS

Mr. White moved and Mr. Irvine seconded a motion to approve the payment of bills from various departments.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Timothy Irvine aye. Motion passed.

RE: ADDITIONAL APPROPRIATIONS

Mr. Irvine moved and Mr. White seconded a motion to approve the following requests for additional appropriations:

Debt Service	700-0114-56100	\$ 5,000.00
	700-0114-56200	\$ 3,617.50
Sheriff	100-0384-54400	\$ 60,000.00
	100-0384-54002	\$ 5,000.00

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Timothy Irvine aye. Motion passed.

RE: TRANSFERS

Mr. Irvine moved and Mr. White seconded a motion to approve the following requests for transfer of funds:

	<u>From</u>	<u>To</u>	<u>Amount</u>
RSVP 239.98	210-0710-51120	210-0710-53200	\$
Dev. Disabilities 600.00	210-0620-53000	210-0620-53200	\$
Commissioners 500.00	100-0100-53203	100-0100-53000	\$
	100-0102-57401	100-0101-57100	\$
12,240.00			
Maintenance 3,000.00	100-0109-55200	100-0109-53200	\$
Family & Child First 70.00	602-2033-51104	602-2033-53200	\$
	602-2033-51104	602-2033-53201	\$
35.00			
	602-2033-51104	602-2033-53203	\$
400.00			
	602-2033-51104	602-2033-53500	\$
90.00			
	602-2030-51104		\$
180.00			
	602-2030-51120		\$
520.00			
		602-2030-52000	\$
300.00			
		602-2030-53201	\$
200.00		602-2030-54001	\$
100.00			
		602-2030-57400	\$
100.00			

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Timothy Irvine aye. Motion passed.

RE: THEN & NOW

Mr. Irvine moved and Mr. White seconded a motion to approve the following Then & Now:

Dept	Account	Vendor	Amount
Veterans	100-0700-53000	Cawley & Peoples	\$ 850.00

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Timothy Irvine aye. Motion passed.

RE: TRAVEL REQUEST

Mr. Irvine moved and Mr. White seconded a motion to approve the following request for reimbursement of expenses for training and travel pursuant to the policies and procedures and in compliance with the Annual Appropriations for Fiscal Year 2014 and any and all amendments subsequent thereto:

Family & Children First

Cindy Davis: One-day trip to Canton to attend Ohio Family & Children First Regional Meeting; November 21, 2014.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Timothy Irvine aye. Motion passed.

RE: COMMUNITY DEVELOPMENT BLOCK GRANT AGREEMENT

Mr. Irvine moved and Mr. White seconded a motion to approve Grant Agreement B-F-14-1CY-1 with the Ohio Development Services Agency for the Community Development Block Grant (CDBG) Program in Washington County for a total of \$113,000.00, and to allow Mr. White to sign the Agreement.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Timothy Irvine aye. Motion passed.

RE: PROJECTED EXPENDITURES FORM FOR FAMILY CENTERED SERVICES AND SUPPORT FUND

Mr. Irvine moved and Mr. White seconded a motion to approve the Projected Expenditures Form for Family-Centered Services and Supports Funds for Family & Children First indicating the County anticipates spending its allocation of \$31,603.00 by June 30, 2015, and to allow Mr. Feathers to sign the Form, as prepared and requested by Cindy Davis, Family & Children First.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Timothy Irvine aye. Motion passed.

RE: ODOT AGREEMENT FOR WARD BRIDGE PROJECT

Mr. Irvine moved and Mr. White seconded a motion to approve an LPA Federal Local-Let Project Agreement with the Ohio Department of Transportation (ODOT) for the replacement of Ward Bridge, using 95% Federal LBR funds not to exceed \$296,884.50 with the total project cost estimated to be \$343,761, as requested by County Engineer Roger Wright.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Timothy Irvine aye. Motion passed.

RE: CHANGE ORDER #1, 2014 ASPHALT PAVING PROJECT

Mr. White moved and Mr. Irvine seconded a motion to approve Change Order #1 for the 2014 Asphalt Paving Project, contractor Shelly & Sands, Inc., adding \$30,370.20 to the original contract amount of \$1,460,196.00, for a new contract amount of \$1,490,566.20, as requested by County Engineer Roger Wright.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Timothy Irvine aye. Motion passed.

RE: DELINQUENT SEWER ACCOUNT

Mr. White moved and Mr. Feathers seconded a motion to send letters to the following delinquent sewer account holder, requesting him to immediately pay his delinquent amount: Jean Yost.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Timothy Irvine aye. Motion passed.

RE: CHANGE ORDER #2, JUVENILE CENTER ROOF REPLACEMENT PROJECT

Mr. White moved and Mr. Irvine seconded a motion to approve Change Order #2 for the Washington County Juvenile Center Roof Replacement Project, adding \$2,760.00 to the contract amount of \$134,880.00 as amended by Change Order #1, for a new contract amount of \$137,640.00, and to allow Mr. Feathers to sign the Change Order, as prepared and requested by David Haught, Project Architect.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Timothy Irvine aye. Motion passed.

RE: SATISFACTION OF MORTGAGE

Mr. White moved and Mr. Irvine seconded a motion to approve a Satisfaction of Mortgage by Separate Instrument, as Mark and Gayle King have paid their loan and are selling their property at Route 2 in Waterford, Ohio, and to allow Mr. Feathers to sign the Mortgage Release, as prepared and requested by Dawn Rauch, Washington-Morgan Community Action Program.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Timothy Irvine aye. Motion passed.

RE: COURTHOUSE WINDOWS REPAIR/REPLACEMENT PROJECT

Architect David Haught talked with the Commissioners and Building and Grounds Superintendent Tim Marty about the repair and/or replacement of windows in the courthouse. He noted the Commissioners had hired him to assess the condition of the windows and to propose options for the repair or replacement of those windows.

Mr. Haught said although the windows are in good condition considering their age, improvements can be made. He and Mr. Marty agreed the seals are weathered, caulking is worn, and condensation regularly appears between the glass panels.

Options available to the Commissioners include:

1. Replace aluminum windows with new aluminum windows, estimate \$279,000.
2. Replace aluminum windows with aluminum-clad wood windows, estimate \$362,718.
3. Replace glazing and sashes, re-caulk, re-seal, and paint, estimate \$105,600.

All agreed that some or all of the windows need to be operable in order to provide adequate draft in times of fire or excessive smoke, to allow for outside air during down-time of HVAC system, and to provide access to outside balconies for cleaning and maintenance purposes. Mr. Haught said fresh air intake requirements must be met, and HVAC system operations must be considered. He noted the "useful life" of options 1 and 2 to be estimated at more than 20 years, and of option 3 to be 7 to 10 years.

After much discussion the Commissioners asked Mr. Haught to proceed with a proposal for his services for the next phase of the project, to include preparation of bid documents, and solicitation and review of bids. It was determined the preferred option is to repair and/or replace existing windows, and Mr. Haught's responsibility will be to prepare bid documents that allow for a number of alternates.

RE: SOUTHEASTERN OHIO PORT AUTHORITY

Jim Black, Executive Director of the Southeastern Ohio Port Authority, talked with the Commissioners about the State Route 7 Sewer Line Extension Project. Also attending were:

Attorney Tom Webster
Mayor Mike Lorentz, City of Belpre
D.E. Ferguson, City of Belpre
Evan Wetz, Wetz Investment Companies
Amanda Nicholson, *The Marietta Times*

Mr. Black reviewed for the Commissioners the Port Authority's State Route 7 Sewer Project. He said the project includes six stakeholders, but more may be interested in participating at a later date. He provided to the Commissioners a tentative timeline of events, concluding with a project completion date of December 1, 2016.

The Commissioners respectfully declined Mr. Black's request for the Commissioners to provide funding for engineering planning in the amount of \$149,525.

Mr. Black then invited the Commissioners to be a guarantor for a planning loan in that amount from the Ohio Water Development Authority (OWDA). He and Mr. Webster noted:

- The County will not be obligated to pay out funds unless one or more of the stakeholders fails to pay their fair share or the project doesn't proceed to construction.
- Six stakeholders will sign agreements committing them to pay their share of the planning loan in the event the project does not move forward.
- When the project moves to construction, the planning loan will terminate.
- Three of the six stakeholders want to expand their businesses, but aren't able to due to lack of sewer system.
- The planning loan is for five years.
- Jobs have been lost because the area is not sewered.
- The project is necessary for economic development and to address Ohio EPA Findings & Orders.
- The sewer line will be a part of the City of Belpre sewer system.

Commissioner Irvine said this request represents relatively small exposure for Washington County, but is an appropriate partnership for economic development. He said the project is necessary for business expansion and attraction in that area.

Commissioner White said the Commissioners will seriously consider the Port Authority's request once appropriate documents have been prepared and reviewed by the Prosecutor's office. President Feathers said all stakeholders must commit to the planning before the Commissioners will consider guaranteeing funds available for the planning.

RE: ADJOURNMENT

Mr. White moved and Mr. Irvine seconded a motion to adjourn.

A calling of the roll resulted in a unanimous vote in favor. The meeting adjourned at 2:15 p.m.

_____, President

_____, Vice President

_____, Member

_____, Clerk