

THE DULY ELECTED MEMBERS OF THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY, OHIO, MET IN REGULAR SESSION ON SEPTEMBER 13, 2012 IN ACCORDANCE WITH OHIO REVISED CODE 305.05, WITH THE FOLLOWING MEMBERS PRESENT: TIMOTHY C. IRVINE, PRESIDENT, CORA A. MARSHALL, VICE PRESIDENT, AND STEVEN W. WEBER, MEMBER. THE MEETING WAS CALLED TO ORDER AT 9:00 A.M. BY THE PRESIDENT OF THE BOARD WITH THE PLEDGE OF ALLEGIANCE TO OUR FLAG.

Also attending were resident David White and Clerk Rick Peoples.

COMMISSIONERS AGENDA

September 13, 2012

9:00 Business Meeting
9:30 Pre-Construction Meeting - Waugh Excavating - Woodlawn Acres Sewer
10:00 Eric Skomra - Smart Networks Broadband Project Update
11:00 Asa Boring, John Karas, Roger Wright - Township Budget Issues
1:30 Eric Skomra, Bill McFarland - Integrated Financial Management System
2:30 Jack Brum - Emergency Management Agency

UNFINISHED BUSINESS

Dental & Vision Insurance
Utility Construction Permits
Courthouse Alley Replacement
Reese Meadows Subdivision Plat
AFSCME Agreement, Board of Developmental Disabilities

NEW BUSINESS

Approve Agenda
Approval of previous meeting's minutes
Bills from various departments
Additional Appropriation - WCBDD (3)
Additional Appropriation - JFS
Additional Appropriation - CEBCO
Additional Appropriation - Sheriff
Decrease Appropriation - WCBDD
Transfer - Sheriff
Transfer - Probate/Juvenile Court
Then & Now's
Travel - FCF
Travel - EMA
Travel - CSEA
Ohio Public Works Commission Request to Proceed - Woodlawn Acres Sewer
Ohio Water Development Authority Fund Payment Request
Signature - Urban Transit Program State Operating Reimbursement
Authorization Letter - Public Assistance Grant Program
Designation Letter - Jail Administrator
Request to Delete Equipment from Inventory - Joint Solid Waste
Re-Appointments to Board of Developmental Disabilities
Safety/Loss Control - 2012 AFLAC Flexible Spending Account Plan Year
Safety/Loss Control - 2013 Group Retrospective Rating Enrollment

INFORMATION

Joint Solid Waste Meeting, 12:00 p.m., Monday, September 17
Finance Committee, 10:00 a.m., Tuesday, September 18
Barlow Independent Fair - September 27 through September 30
Off-site Evening Meeting, 6:00 p.m., Thursday, October 18, Beverly Village Building

RE: AGENDA

Ms. Marshall moved and Mr. Weber seconded a motion to accept the agenda with the following amendments:

Delete: Decrease Appropriation - WCBDD
Add: 11:30 Bob Badger - Road Use and Maintenance
Family & Children First Provider Agreement
Ohio EMA Memo of Understanding
Non-Disclosure Agreement
Budget Request - Judge Lane
Round 27 Ohio Public Works Commission Appointment
Travel - Commissioners
Proposals to Paint Health Department Facility

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye,

Steven Weber aye. Motion passed.

RE: APPROVAL OF MINUTES

Ms. Marshall moved and Mr. Weber seconded a motion to dispense with the reading of the August 30, 2012 minutes, and to approve them as submitted.

A calling of the roll resulted in the following vote: Timothy Irvine abstain, Cora Marshall aye, Steven Weber aye. Motion passed.

Ms. Marshall moved and Mr. Irvine seconded a motion to dispense with the reading of the September 6, 2012 minutes, and to approve them as submitted.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber abstain. Motion passed.

RE: PAYMENT OF BILLS

Ms. Marshall moved and Mr. Weber seconded a motion to approve the payment of bills from various departments.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

RE: ADDITIONAL APPROPRIATIONS

Mr. Weber moved and Mrs. Marshall seconded a motion to approve the following requests for additional appropriations:

200-0620-51102	PERS	\$ 50,000.00
200-0620-52000	Travel	\$ 7,500.00
200-0620-53500	Cont. Repairs	\$ 20,000.00
200-0620-54000	Supplies	\$ 25,000.00
200-0620-54200	Materials	\$ 5,000.00
215-0622-53000	Supported Living State Subsidy	\$ 100,000.00
200-0610-53000	Contract Services	\$ 165,320.00
200-0720-59000	TANF	\$ 50,000.00
200-2050-54000	Supplies	\$ 2,768.00
100-0392-57400	Other Expenses	\$ 5,000.00

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

RE: TRANSFERS

Ms. Marshall moved and Mr. Weber seconded a motion to approve the following requests for transfer of funds:

	<u>From</u>	<u>To</u>	<u>Amount</u>
Jail	100-0381-52000	100-0381-53500	\$ 1,000.00
Juvenile Center	100-0330-51001	100-0330-53000	\$ 20,000.00

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

RE: THEN & NOW'S

Mr. Weber moved and Ms. Marshall seconded a motion to approve the following Then & Now's :

<u>Dept</u>	<u>Account</u>	<u>Vendor</u>	<u>Amount</u>
Children Services	200-0741-5-3000	House of Samuel, Inc.	\$ 3,116.00
JFS	200-0720-5-7400	Ohio Depart. Of Commerce	\$ 325.50
CSEA	200-0730-5-4100	Wasco	\$ 403.48
Prosecutor	210-0141-5-3000	McCauley, Webster & Emrick	\$ 8,250.00

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

RE: TRAVEL REQUESTS

Mr. Weber moved and Ms. Marshall seconded a motion to approve the following requests for reimbursement of expenses for training and travel pursuant to the policies and procedures and in compliance with the Annual Appropriations for Fiscal Year 2012 and any and all amendments subsequent thereto:

Family & Children First

Gina Messer: Two-day trip to Chauncey to attend Nonviolent Crisis Intervention Training; October 17 & 18, 2012.

EMA

Jeff Lauer: One-day trip to Caldwell to attend training on deep oil and gas wells; September 15, 2012.

Child Support Enforcement Agency

Denise Hinton, Betty Lynch, Jim Miller, Barb Tergolina: Three-day trip to Dublin, Ohio, to attend OCDA Fall Training conference; September 30, 2012 through October 2, 2012.

Commissioners

Steve Weber: One-day trip to Columbus to attend CCAO Justice/Public Safety Committee meeting; September 20, 2012.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

RE: OPWC REQUEST TO PROCEED

Ms. Marshall moved and Mr. Weber seconded a motion to approve the Ohio Public Works Commission (OPWC) Request to Proceed for the Woodlawn Acres Sanitary Sewer Improvements project, contractor Waugh Excavating, LLC, dated September 11, 2012, and to allow Mr. Irvine to sign the Request, as prepared by Consulting Engineer John Grosse.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

RE: OWDA FUND PAYMENT REQUEST AND CONTRACTOR'S ESTIMATE

Ms. Marshall moved and Mr. Weber seconded a motion to approve the Ohio Water Development Authority (OWDA) Fund Payment Request for the Devola Lift Station Forcemain/Sewer Improvements project, and the OWDA Contractor's Estimate, application 7, in the amount of \$937.97 to contractor Zemba Brothers, Inc., and to allow Mr. Irvine to sign the documents, as prepared and presented by Consulting Engineer John Grosse.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

RE: URBAN TRANSIT PROGRAM REIMBURSEMENT

Ms. Marshall moved and Mr. Weber seconded a motion to approve the Urban Transit Program State Operating Reimbursement request in the amount of \$26,446.00, and the Urban Transit Program State Capital Reimbursement Invoice 5307/5309 in the amount of \$13,192.00, and to allow Mr. Irvine to sign the forms, as prepared by Dawn Rauch, Washington-Morgan Community Action Program.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

RE: AUTHORIZATION LETTER, PUBLIC ASSISTANCE GRANT

Ms. Marshall moved and Mr. Weber seconded a motion to authorize County Administrator Paul Cunningham to sign all documents and in all ways act as the authorized agent relative to the Public Assistance Grant Program FEMA-DR-4077-OH, and to notify the Ohio Emergency Management Agency of that authorization.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

RE: DESIGNATION LETTER, JAIL ADMINISTRATOR

Ms. Marshall moved and Mr. Weber seconded a motion to designate the Washington County Jail Administrator as the authorized representative relative to all aspects of the Agreements with Marietta Health Care Physicians for Medical Director service, and Marietta Ambulance Service for routine, non-emergency health services.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

RE: REQUEST TO DELETE EQUIPMENT FROM INVENTORY, JOINT SOLID WASTE

Ms. Marshall moved and Mr. Weber seconded a motion to approve the removal of a Corn Pro trailer, serial # 4MJSB1628XEO19568, license number OK 5567, from Washington County inventory as it is rusted and in disrepair, and to sell the trailer to an auto scrap recycling facility with the proceeds to Washington County, as requested by Robert Reiter, District Coordinator, Southeastern Ohio Joint Solid Waste Management District.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

RE: RE-APPOINTMENTS TO BOARD OF DEVELOPMENTAL DISABILITIES

Ms. Marshall moved and Mr. Weber seconded a motion to re-appoint the following members to the Washington County Board of Developmental Disabilities, for terms of four years, beginning January 8, 2013, as requested by Susan Tilton, Superintendent, Washington County Board of Developmental Disabilities.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

RE: HELP-ME-GROW HOME VISITING PROVIDER AGREEMENT

Ms. Marshall moved and Mr. Weber seconded a motion to approve the Provider Agreement by and between the Ohio Department of Health and the Washington County Commissioners to serve as the Help-Me-Grow Home Visiting Provider, and to allow Mr. Irvine to sign the Agreement, as requested by Cindy Davis, Family & Children First.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

RE: MEMORANDUM OF UNDERSTANDING, OHIO EMA

Ms. Marshall moved and Mr. Weber seconded a motion to approve the Memorandum of Understanding between the State of Ohio Emergency Management Agency (EMA) and Washington County, allowing the EMA to install, operate, maintain and repair equipment on Washington County property for the State of Ohio Rain/Snow Monitoring System (STORMS) rain gauge stations, as requested by Darlene Lukshin, OSU Extension Office.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

RE: 2012 AFLAC FLEXIBLE SPENDING ACCOUNT PLAN YEAR

Ms. Marshall moved and Mr. Weber seconded a motion to authorize extension of the 2012 AFLAC Flexible Spending Account plan year for Washington County employees by one day, to March 31, 2012, and to appropriately change contract language to clearly indicate subsequent plan years end ninety (90) days after the end of the calendar year, which is March 31 in most years and March 30 in some years, and to direct Safety & Loss Control Coordinator Susan Burkhart to determine if there are employees who were not reimbursed in 2012 due to filing on March 31, 2012.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

RE: 2013 GROUP RETROSPECTIVE RATING ENROLLMENT, BWC

Ms. Marshall moved and Mr. Weber seconded a motion to approve enrollment in the 2013 Group Retrospective Rating Program of the Ohio Bureau of Workers' Compensation with CompManagement, Inc. serving as the County's sponsoring organization, subject to the review and approval as to form of the Washington County Prosecutor, and to allow Mr. Irvine to sign the Agreement.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

RE: NON-DISCLOSURE AGREEMENT

Ms. Marshall moved and Mr. Weber seconded a motion to approve the Mutual Non-Disclosure Agreement between the Morey Corporation and the Washington County Commissioners and Staff allowing I.T. Director Eric Skomra to work with Morey Corporation in product concept review, specifically to participate in the requirements gathering phase and preliminary testing phase, notwithstanding that Mr. Skomra's brother is an employee of Morey Corporation, and to allow Mr. Irvine to sign the Agreement.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

RE: OPWC APPOINTMENT

Mr. Weber moved and Mr. Irvine seconded a motion to appoint Ms. Marshall to the Ohio Public Works Commission (OPWC) Round 27 Committee.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

RE: BUDGET REQUEST, JUDGE LANE

Ms. Marshall moved and Mr. Weber seconded a motion to acknowledge the budget request from Judge Ed Lane for a presentence investigator, sharing cost of the position proportionately

with Vinton, Noble and Morgan Counties based on the number of each county's presentence reports received in the last fiscal year to the total of the reports written for these counties during this time, anticipated cost to Washington County for the last three months of fiscal year 2012 to be \$8,967.84 (including operating start-up expenses), and ongoing annual costs for Washington County to be \$22,767.37, with office space to be provided by Washington County.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

RE: PAINTING OF HEALTH DEPARTMENT BUILDING

Ms. Marshall moved and Mr. Weber seconded a motion to approve contracting with Troy R. Cook Remodeling & Painting to prepare and paint specific outer surfaces of the County Health Department, for \$11,675.00, the lowest of three quotes submitted, provided they have adequate insurance coverage and Bureau of Workers' Compensation coverage, as requested by Tim Marty, Building & Grounds Superintendent.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

RE: PRE-CONSTRUCTION MEETING, WOODLAWN ACRES SEWER IMPROVEMENTS

Joining the Commissioners for a Pre-Construction Meeting for the Woodlawn Acres Sewer Improvements Project were David White, Jason Knapp and John Grosse of Stantec Consulting Services, Craig Barker of the Washington County Sewer Department, and Josh Waugh of Waugh Excavating LLC.

Mr. Grosse reviewed with contractor Josh Waugh the following:

- Contract documents
- Ohio Public Works Commission (OPWC) project requirements
- Pay procedures
- Prevailing Wage guidelines
- On-site inspection
- Project signage
- Safety
- Change Orders
- Right-of-way and Easements
- Schedule
- Videotaping of conditions prior to construction
- Protection of roads and driveways

Mr. Irvine is the project Prevailing Wage Coordinator and the project must be completed by November 13, 2012.

Ms. Marshall moved and Mr. Weber seconded a motion to approve the contract with Waugh Excavating LLC for the Woodlawn Acres Sanitary Sewer Improvements Project in the amount of \$289,758.30, subject to review by the County Prosecutor.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

RE: BROADBAND PROJECT UPDATE

Chad Henson and Eric Mostrom of Smart Networks, and I.T. Director Eric Skomra, updated the Commissioners on the broadband project in Washington County. They noted they are awaiting signed contracts from the State for their use of MARCS towers, and they will soon be conducting engineering studies on each of the towers, the cost of approximately \$1,500 per tower to be paid by the ARC grant. Lumos will provide fiber optic for the project. Smart Networks now has office space on the 7th floor at 200 Putnam Street in Marietta, and they are receiving inquiries from County residents. Mr. Henson indicated they are ready to install equipment and deploy as soon as signed documents and permits are received.

RE: TOWNSHIP BUDGET ISSUES

Township Trustees Asa Boring and John Karas, and County Engineer Bob Badger and Deputy Engineer Roger Wright, shared their concerns about declining funds for the townships throughout Washington County. They noted that townships have reduced their budgets to a point where they can no longer provide the services they once did, resulting in roads and bridges not being maintained at a level acceptable to County residents. Mr. Karas noted that his township (Muskingum) laid off a worker, provides no insurance to elected officials, and downgraded road surfaces from asphalt to chip and seal, and to gravel. Mr. Wright said the rising cost of fuel, materials, and equipment has eaten away at township budgets. They provided charts and graphs indicating the distribution of funds by the County to the Townships, and noted the sharp decline in funds going toward bridge construction/rehabilitation in recent years. They indicated that 62% of the County's population live outside of villages and cities, and they believe that segment of the County's residents aren't receiving what they deserve. They presented to the Commissioners a proposal for more of the Permissive Sales Tax to go to townships, and they asked for a response to the proposal after the Commissioners consider it. Mr. Irvine indicated the Commissioners understand their concerns, which were supported

by the Engineer and the Deputy Engineer. He said it will take at least two weeks for review of their proposal, primarily because the County Administrator is out of the office for a week. Mr. Boring said they would like to be able to report something to the Township Trustees at their upcoming meeting on September 27.

RE: ROAD USE MAINTENANCE AGREEMENT

County Engineer Bob Badger, Deputy Engineer Roger Wright, and Commissioner Weber recently met with representatives of PDC Energy, Inc., a gas exploration company soon to do work in Adams Township. Mr. Badger reviewed changes they requested to the Road Use Maintenance Agreement, to which he agreed. He will make appropriate revisions to the Agreement before PDC's work begins.

RE: INTEGRATED FINANCIAL MANAGEMENT SYSTEM

I.T. Director Eric Skomra, County Auditor Bill McFarland, Peggy Shiflett from Probate-Juvenile Court, and Trena Brooker and Pam Sullivan from the Auditor's Office met with the Commissioners to discuss the review and evaluation of the three proposals to provide a new integrated financial management system for Washington County. Mr. Skomra distributed the RFP Point Allocation Summary and the RFP Affordability Point Allocation document.

After much discussion it was agreed that the three vendors (Tyler Technologies, New World Systems, and SSI) will be invited to present a demonstration of their products to key County users, with follow-up site visits to be scheduled as appropriate.

RE: COUNTY RESIDENT JACK BRUM

Washington County resident Jack Brum provided comments and suggestions to the Commissioners, as follows:

- Emergency Operations Center (EOC): Why is the County pursuing grant funds to relocate the EOC from its current location on 4th Street, and has there been any consideration of moving it to space in the County Jail? The Commissioners noted existing facilities are inadequate, and the intent is for the EOC to house office space for the EMA Director, a conference room, a media room, restrooms, and access to a kitchen.
- Municipal Court: Why is the Sheriff providing security service to the Marietta Municipal Court? The Commissioners indicated they will consult with the Sheriff about this.
- Special Deputy: Why was Commissioner Weber commissioned by the Sheriff to serve as a Special Deputy, even though the Ohio Attorney General has rendered an opinion that this could lead to a conflict of interest? Mr. Weber indicated he would resign his position as Special Deputy to the Sheriff's Department.

RE: ADJOURNMENT

Mrs. Marshall moved and Mr. Weber seconded a motion to adjourn.

A calling of the roll resulted in a unanimous vote in favor. The meeting adjourned at 3:05 p.m.

_____, President

_____, Vice President

_____, Member

_____, Clerk