

**THE DULY ELECTED MEMBERS OF THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY, OHIO, MET IN REGULAR SESSION ON FEBRUARY 5, 2015 IN ACCORDANCE WITH OHIO REVISED CODE 305.05, WITH THE FOLLOWING MEMBERS PRESENT: DAVID A. WHITE, PRESIDENT, RICK G. WALTERS, VICE PRESIDENT, AND RONALD L. FEATHERS, MEMBER. THE MEETING WAS CALLED TO ORDER AT 10:05 A.M. BY THE PRESIDENT OF THE BOARD. MR. WHITE LED THOSE ATTENDING IN THE PLEDGE OF ALLEGIANCE TO OUR FLAG.**

Also attending were Amanda Nicholson from *The Marietta Times*, Kenny Sims from Friends of Lower Muskingum River, Lowell Village Councilman Steve Weber, Fort Frye School District Board Member Stephanie Lang, Fort Frye High School Teacher John Bostic, Fort Frye High School Principal David Mounts, Rachele Mongiovi from WTAP News, Clerk Rick Peoples, and approximately 60 Fort Frye High School students.

President White welcomed those attending. He noted this is the first time for the Washington County Commissioners to conduct their meeting at a high school. The purpose of this, he said, is to allow opportunity for high school students to attend a public meeting and to learn about county government. He thanked Principal Mounts for providing such fine accommodations and hospitality, and Mr. Bostic for helping to coordinate the event with his History and Government classes.

**Washington County Commissioners  
AGENDA  
10:00 a.m., February 5, 2015  
Fort Frye High School, Beverly**

10:00 Business Meeting in Fort Frye High School Auditorium

**UNFINISHED BUSINESS**

Application for Liquor Permit, Dollar General, State Route 7, Reno

**NEW BUSINESS**

Approve Agenda  
Approval of previous meeting's minutes  
Bills from various departments  
Additional Appropriation – Auditor (2)  
Then & Now's (2)  
Travel – Family & Children First  
Travel – Job and Family Services  
Travel - EMA  
Application for Local Emergency Planning Committee (3)  
Project Review Request - Ethane Cracker Chain Opportunities Study  
Courthouse Security Cameras  
Sheriff's Report of Revenues at County Jail in January  
Proposal for Electric Aggregation, Buckeye Energy Brokers  
Prevention, Retention, and Contingency Plan Renewal, Job and Family Services  
Receipt of Payment from PDC Energy for Oil & Gas Lease  
Response to Port Authority Ingenuity Center Project Monitoring  
Letter to Director of Ohio EPA, Devola Sewer Project  
Delinquent Sewer Accounts  
Certification of Delinquent Sewer Accounts to County Auditor  
Engineer – Change Order #1, Lightfritz Bridge Replacement Project  
Engineer – 2015 Asphalt Materials Bid  
Engineer – 2015 Aggregates Bid  
Engineer – 2015 Liquid Bituminous Materials Bid

**INFORMATION**

Monthly County Home Meeting, 8:30 a.m., **Tuesday**, February 10, at County Home  
Presidents' Day, **Monday**, February 16, Courthouse Closed  
Monthly Finance Committee Meeting, 10:00 a.m., **Tuesday**, February 17  
1<sup>st</sup> Public Hearing, 2015 CDBG Allocation, 6:30 p.m., **Thursday**, February 19  
Southeastern Ohio Port Authority Annual Meeting, 8:00 a.m., **Tuesday**,  
February 24, at Washington State Community College

**RE: AGENDA**

Mr. Feathers moved and Mr. Walters seconded a motion to accept the agenda, with the following adjustment:

Add: Transfer – Auditor  
Letter from Dr. Richard A. Wittberg, Wash. Co. Health Commissioner, to EPA  
Letter from Glen Pawloski, Devola Resident, to EPA

A calling of the roll resulted in the following vote: David White aye, Rick Walters aye, Ronald Feathers aye. Motion passed.

**RE: APPROVAL OF MINUTES**

Mr. Walters moved and Mr. Feathers seconded a motion to approve the minutes of the January 29, 2015 meeting, and to dispense with the reading of them.

A calling of the roll resulted in the following vote: David White aye, Rick Walters aye, Ronald Feathers aye. Motion passed.

President White explained that an electronic version of the minutes is routinely prepared and reviewed by the Commissioners prior to the start of the weekly meeting, and then printed for signature and filing in a Journal. He said Commissioners' meeting agendas and minutes are posted on-line, thereby accessible to all.

**RE: PAYMENT OF BILLS**

Mr. Feathers moved and Mr. Walters seconded a motion to approve the payment of bills from various departments.

A calling of the roll resulted in the following vote: David White aye, Rick Walters aye, Ronald Feathers aye. Motion passed.

Mr. White said the Commissioners review each week prior to the meeting the list of bills scheduled for payment.

**RE: APPROPRIATIONS**

Mr. Walters moved and Mr. Feathers seconded a motion to approve the following requests for additional appropriations:

Auditor	200-0106-57400	\$ 103,509.04
	200-0213-57700	\$ 4,800.00

A calling of the roll resulted in the following vote: David White aye, Rick Walters aye, Ronald Feathers aye. Motion passed.

**RE: TRANSFER**

Mr. Feathers moved and Mr. Walters seconded a motion to approve the following request for transfer of funds:

	<u>From</u>	<u>To</u>	<u>Amount</u>
Auditor	100-0101-55200	100-0120-54400	\$ 1,000.00

A calling of the roll resulted in the following vote: David White aye, Rick Walters aye, Ronald Feathers aye. Motion passed.

**RE: THEN & NOW'S**

Mr. Walters moved and Mr. Feathers seconded a motion to approve the following Then & Now's:

Dept	Account	Vendor	Amount
Commissioners	100-0109-54000	JaniSource	\$ 242.10
Commissioners	100-0101-53400	Timothy Loughry	\$ 308.00
Veteran Service	100-0700-57401	Jani-Source	\$ 147.26
Commissioners	100-0109-53200	AT & T	\$ 628.36
Commissioners	400-0113-53102	City of Marietta Water & Sewer.	\$ 23,580.94
Commissioners	100-0109-53102	City of Marietta	\$ 226.52
Commissioners	400-0113-53100	AEP	\$ 188.39
Commissioners	100-0190-53202	Verizon	\$ 326.89
Commissioners	400-0113-53100	AEP	\$ 224.16
Commissioners	100-0109-53000	Troy Cook	\$ 415.00
Commissioners	100-0109-53000	Troy Cook	\$ 335.00
Commissioners	100-0109-53000	Classic Carpet Cleaning	\$ 240.00
Commissioners	100-0100-53500	CWS	\$ 182.75
Commissioners	400-0113-53100	AEP	\$ 403.17
Commissioners	100-0101-53400	Dennis Sipe	\$ 233.75
Commissioners	100-0100-52000	CCAO	\$ 125.00
Board of DD	210-0620-53000	City of Mta Water & Sewer	\$ 305.52
Commissioners	400-0113-53202	Verizon	\$ 227.55
Commissioners	400-0113-53100	AEP	\$ 506.46
Commissioners	400-0113-53100	AEP	\$ 113.38
Commissioners	100-0361-53000	Mont. Co. Coroner	\$ 1,200.00
Commissioners	100-0109-53101	Dominion	\$ 1,546.01
Engineer	200-0540-53504	Carvers	\$ 324.00
Commissioners	100-0101-53400	Rolf Baumgartel	\$ 170.99
Commissioners	100-0101-53400	Rolf Baumgartel	\$ 292.48

A calling of the roll resulted in the following vote: David White aye, Rick Walters aye, Ronald Feathers aye. Motion passed.

President White noted the Ohio Revised Code requires the County Auditor's certification of funds available, or in the process of collection, prior to placing an order for goods or services. Sometimes, though, he said this isn't possible and an order is placed before that certification of funds. Mr. White said in order to legally pay those bills, a form called "Then & Now" can be approved by the County Auditor, if the purchase is less than \$100, or by the Commissioners if the purchase is \$100 or more.

#### **RE: TRAVEL REQUESTS**

Mr. Feathers moved and Mr. Walters seconded a motion to approve the following request for reimbursement of expenses for training and travel pursuant to the policies and procedures and in compliance with the Annual Appropriations for Fiscal Year 2015 and any and all amendments subsequent thereto:

##### Family & Children First

Cindy Davis: One-day trip to Cambridge to attend Appalachian Ohio P-20 Meeting; February 13, 2015.

##### Job & Family Services

Tom Ballengee: Two-day trip to Columbus to attend OJFSDA General Session; March 12-13, 2015.

##### EMA

Jeff Lauer: One-day trip to Logan to attend Southeast Sector meeting; February 17, 2015.

A calling of the roll resulted in the following vote: David White aye, Rick Walters aye, Ronald Feathers aye. Motion passed.

#### **RE: APPLICATIONS FOR LOCAL EMERGENCY PLANNING COMMITTEE**

Mr. Walters moved and Mr. Feathers seconded a motion to appoint Sheriff's Department representatives Larry Mincks, Mark Warden and Brian Schuck to the Washington County Local Emergency Planning Committee for the term beginning immediately and extending through August 14, 2015, and to allow Mr. White to sign the Applications.

A calling of the roll resulted in the following vote: David White aye, Rick Walters aye, Ronald Feathers aye. Motion passed.

#### **RE: PROJECT REVIEW, ETHANE CRACKER SUPPLY CHAIN OPPORTUNITIES STUDY**

The Clerk informed the Commissioners they've been asked to review the application of funds from the State of Ohio by the Buckeye Hills-Hocking Valley Regional Development District, for the purpose of studying opportunities which might arise if and when a proposed cracker plant is built in this region. He said Buckeye Hills is joining with a West Virginia council to complete this study, which will last about six months.

Mr. Feathers moved and Mr. Walters seconded a motion to "request the opportunity to review the final application prior to submission to funding agency" upon the Commissioners' review of the application by Buckeye Hills-Hocking Valley Regional Development District for \$13,800 in State of Ohio funds to combine with \$57,036 in Mid-Ohio Valley Regional Council funds, for a total project cost of \$70,836, to study ethane cracker supply chain opportunities in this region, and to allow Mr. White to sign the review form.

A calling of the roll resulted in the following vote: David White aye, Rick Walters aye, Ronald Feathers aye. Motion passed.

#### **RE: COURTHOUSE SECURITY CAMERAS**

Mr. Walters moved and Mr. Feathers seconded a motion to approve the purchase of two security cameras and appropriate software for the Courthouse, as requested by the Sheriff's Department, for the approximate cost of \$1,200.00.

A calling of the roll resulted in the following vote: David White aye, Rick Walters aye, Ronald Feathers aye. Motion passed.

President White said he consulted with the County's I.T. department staff about this purchase, and they assured him this equipment is appropriate for its intended use in the Courthouse.

#### **RE: SHERIFF'S REPORT OF JAIL REVENUES**

The Commissioners acknowledged receipt of a monthly report from Sheriff Larry Mincks indicating a total of \$184,830.00 was generated in revenue for housing prisoners during January at the Washington County Jail.

**RE: PROPOSAL FOR ELECTRIC AGGREGATION**

Mr. Walters moved and Mr. Feathers seconded a motion to table a proposal from Buckeye Energy Brokers to offer to certain Washington County residents an aggregation program for the purchase of electricity, with such proposal being on the November 2015 ballot, until more information is provided on the timeline of events and the extent of consulting services.

A calling of the roll resulted in the following vote: David White aye, Rick Walters aye, Ronald Feathers aye. Motion passed.

Commissioner White explained to those attending:

- This program allows County residents to purchase electricity in an aggregation program.
- This program is intended for County residents not in city limits and not customers of Washington Electric Cooperative.
- The aggregation program must be approved by voters.
- The issue will likely be on the November 2015 ballot.
- A broker will act as consultant, preparing all materials and marketing the program prior to the election date.

**RE: PREVENTION, RETENTION AND CONTINGENCY (PRC) PLAN, JFS**

Mr. Feathers moved and Mr. Walters seconded a motion to certify the Washington County Department of Job and Family Services has complied with Ohio Revised Code Chapter 5108 in adopting its statement of policies that govern the PRC Program for Washington County, as recommended by Tom Ballengee, Washington County Department of Job and Family Services.

A calling of the roll resulted in the following vote: David White aye, Rick Walters aye, Ronald Feathers aye. Motion passed.

**RE: RECEIPT OF PAYMENT FROM PDC ENERGY, INC. FOR LEASE OF MINERAL RIGHTS**

Mr. Walters moved and Mr. Feathers seconded a motion to acknowledge receipt of \$13,824.81 from Western Land Services, on behalf of PDC Energy, Inc., for the five-year lease of mineral rights, beginning October 9, 2014, on seven (7) tracts of property in Waterford Township, and to deposit that amount in the Capital Projects Fund.

A calling of the roll resulted in the following vote: David White aye, Rick Walters aye, Ronald Feathers aye. Motion passed.

President White explained the process and purpose of leasing mineral rights.

Commissioner Feathers informed the students and others that the County had received approximately \$1.2 Million in its lease of mineral rights of County-owned property near the Washington County Home, and the proceeds from the lease were split between a Budget Stabilization Fund and a Capital Projects Fund. He said the Commissioners determined it wouldn't be appropriate to use such funds for routine operating expenses.

**RE: RESPONSE TO INGENUITY CENTER PROJECT MONITORING REPORTS**

Mr. Feathers moved and Mr. Walters seconded a motion to send a response to the Ohio Development Services Agency' monitoring report for grants B-D-11-1CY-1 and B-P-11-1CY-1, both Southeastern Ohio Port Authority's Ingenuity Center projects, reminding them the pro-rata requirement for the expenditure of ARC funds was waived by amendment, and to allow Mr. White to sign the letter.

A calling of the roll resulted in the following vote: David White aye, Rick Walters aye, Ronald Feathers aye. Motion passed.

Commissioner Feathers said the Ingenuity Center was built by the Southeastern Ohio Port Authority, with the intent of drawing new business(es) to the County and creating additional employment opportunities for County residents.

**RE: LETTER TO DIRECTOR OF OHIO EPA, DEVOLA SEWER PROJECT**

Mr. Feathers moved and Mr. Walters seconded a motion to retroactively approve sending a letter dated January 29, 2015 to Craig Butler, Director of the Ohio Environmental Protection Agency (EPA) in response to his letter dated December 4, 2014, pertaining to the proposed Devola sewer project (letter is on file in the Commissioners' Office), and to allow Mr. Feathers to sign the letter.

A calling of the roll resulted in the following vote: David White aye, Rick Walters aye, Ronald Feathers aye. Motion passed.

**RE: LETTER TO DIRECTOR OF OHIO EPA FROM DR. RICHARD A. WITTBURG,  
WASHINGTON COUNTY HEALTH COMMISSIONER, DEVOLA SEWER PROJECT**

The Commissioners acknowledged receipt of a copy of a letter dated January 14, 2015 from Dr. Richard A. Wittberg, Washington County Health Commissioner, to Craig Butler, Director of the Ohio Environmental Protection Agency (EPA), pertaining to the proposed Devola sewer project (letter is on file in the Commissioners' Office).

**RE: LETTER FROM GLEN PAWLOSKI, DEVOLA SEWER PROJECT**

The Commissioners acknowledged receipt of a letter dated February 2, 2015 from Devola resident Glen Pawloski, pertaining to the proposed Devola sewer project (letter is on file in the Commissioner's Office).

**RE: DELINQUENT SEWER ACCOUNTS**

Mr. Walters moved and Mr. Feathers seconded a motion to approve sending notices of delinquency to the following sewer account holders: Jason Barnum, Larry Carney, Allen Fleming, Fred and Savannah Newlon, Karen Anstatt, Michael Cameron, Jean Yost, Amanda Halasz, Donald Tallman, Dawn Rachell Yost, Dorothy Barnett, Brian and Sherry Ogden, Todd McDonald, Joseph Hungate, Angela Parker, Jeremy Brandjes, Kathryn Parsons, Ted Williams, Richard Rohr, Jr., Evan Campbell, Laiana Kerns, Amanda Holman, Debora Wingrove, Mike Higgins, Kelly Offenberger, Sherry Fulton, Josh and Mary Fortney, Sheila Riffey.

A calling of the roll resulted in the following vote: David White aye, Rick Walters aye, Ronald Feathers aye. Motion passed.

Mr. White said the County has about 1,200 customers on its sewer system and when customers are late in paying their monthly sewer bills, the Commissioners send a reminder. He said when customers become seriously delinquent in paying their sewer bills, the Commissioners certify the delinquent amounts to the County Auditor with their request to add those delinquent amounts to property tax bills.

**RE: CERTIFICATION OF DELINQUENT SEWER ACCOUNTS**

Mr. Feathers moved and Mr. Walters seconded a motion to approve sending a letter to County Auditor Bill McFarland certifying seriously delinquent sewer accounts, and requesting he add those delinquent amounts to property tax bills: Russell and Christina Shields, Denisa A. Vigneron, Rose Church, Christopher and Patty Carver, Kelly and Lucinda Lang, Wilmington Trust, William Hendricks, Edward Pifer, Greg Duty and Aaron Brooker, H. Clifton Spencer II.

A calling of the roll resulted in the following vote: David White aye, Rick Walters aye, Ronald Feathers aye. Motion passed.

**RE: CHANGE ORDER #1, LIGHTFRITZ BRIDGE REPLACEMENT PROJECT**

Mr. Walters moved and Mr. Feathers seconded a motion to approve Change Order #1 for the Lightfritz Bridge Replacement Project, contractor R.C. Construction Co., adding \$12,580.50 to the original contract amount of \$133,314.00, for a new contract amount of \$145,894.50, due to adding 9.5 cubic yards of additional concrete to the bridge deck, as recommended by County Engineer Roger Wright.

A calling of the roll resulted in the following vote: David White aye, Rick Walters aye, Ronald Feathers aye. Motion passed.

President White described the process by which roads and bridges are maintained by the County, and the occasional need for change orders to address situations which were not apparent at the time of contractual commitment.

**RE: 2015 ASPHALT MATERIALS BID**

Mr. Feathers moved and Mr. Walters seconded a motion to approve specifications and soliciting of bids for asphalt materials to be used by the County Highway Department in 2015, as prepared and requested by County Engineer Roger Wright.

A calling of the roll resulted in the following vote: David White aye, Rick Walters aye, Ronald Feathers aye. Motion passed.

**RE: 2025 AGGREGATES BID**

Mr. Walters moved and Mr. Feathers seconded a motion to approve specifications and soliciting of bids for aggregates to be used by the County Highway Department in 2015, as prepared and requested by County Engineer Roger Wright.

A calling of the roll resulted in the following vote: David White aye, Rick Walters aye, Ronald Feathers aye. Motion passed.

**RE: 2015 LIQUID BITUMINOUS MATERIALS BID**

Mr. Feathers moved and Mr. Walters seconded a motion to approve specifications and soliciting of bids for liquid bituminous materials to be used by the County Highway Department in 2015, as prepared and requested by County Engineer Roger Wright.

A calling of the roll resulted in the following vote: David White aye, Rick Walters aye, Ronald Feathers aye. Motion passed.

**RE: COMMENTS FROM COMMISSIONERS**

The Commissioners again expressed their appreciation to Fort Frye School District for hosting their meeting. They said it is their intent to visit other high schools in Washington County, allowing the opportunity for students, staff, and community to attend and learn about county government. They said it is important for them to be accessible to County residents and receptive to their comments and questions.

**RE: COMMENTS FROM VISITORS**

Kenny Sims, representing the Friends of the Lower Muskingum River (FLMR), introduced himself and described for the students what his organization does. He said FLMR is a small non-profit land management group, with a particular interest in conserving and protecting the environment on properties acquired either through donation or purchase.

Mr. Bostic, Government and History teacher at Fort Frye, commented to the students that this meeting included only a small portion of what the Commissioners do, as much study and research takes place so that weekly meetings runs smoothly and efficiently. He asked the Commissioners which county services might have an impact on his students.

The Commissioners noted the following:

- The Department of Job and Family Services provides summer employment opportunities to eligible youth, and food stamps, clothing vouchers and childcare to eligible county residents.
- Children Services offers programs to help identify and prevent child abuse.
- Family & Children First Council offers programs to parents on nutrition, health and well-being of their children.
- Veterans Services provides services not only to veterans, but also to dependents and survivors of those veterans.
- The Local Emergency Planning Commission (LEPC) and Emergency Management Agency (EMA) plan for response in times of emergency situations.

Mr. Bostic asked the Commissioners what is highest on their list of things to address. The Commissioners said:

- Economic development is critically important, especially in light of the current oil and gas development and the possibility of a new cracker plant.
- Infrastructure improvements, including pipelines, roads, access to water and sewer are necessary to allow for transport of extracted oil and gas, and to encourage new business and industry to locate in Washington County.
- Budgeting adequately to allow for continuation of efficient, effective services to taxpayers will always be critically important and challenging. The Commissioners said they need to look at both the short-term and long-term impact of decisions they make.

**RE: ADJOURNMENT**

Mr. Feathers moved and Mr. Walters seconded a motion to adjourn.

A calling of the roll resulted in a unanimous vote in favor. The meeting adjourned at 11:20 a .m.

\_\_\_\_\_, President

\_\_\_\_\_, Vice President

\_\_\_\_\_, Member

\_\_\_\_\_, Clerk

