

THE DULY ELECTED MEMBERS OF THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY, OHIO, MET IN REGULAR SESSION ON MARCH 26, 2015 IN ACCORDANCE WITH OHIO REVISED CODE 305.05, WITH THE FOLLOWING MEMBERS PRESENT: DAVID A. WHITE, PRESIDENT, RICK G. WALTERS, VICE PRESIDENT, AND RONALD L. FEATHERS, MEMBER. THE MEETING WAS CALLED TO ORDER AT 9:00 A.M. BY THE PRESIDENT OF THE BOARD. MR. WHITE LED THOSE ATTENDING IN THE PLEDGE OF ALLEGIANCE TO OUR FLAG.

Also attending were Justin Bradley from WMOA Radio, Muskingum Township Trustee Gary Doan, Amanda Nicholson from *The Marietta Times*, and Clerk Rick Peoples.

**Washington County Commissioners
AGENDA
9:00 a.m., March 26, 2015**

9:00 Business Meeting
9:30 David Haught, DLH Design – Courthouse Window and Sheriff's Reception Area Projects
10:00 Jason Click and Jason Headings, Meeder Investing – Introduction of Company
11:00 Dawn Rauch, Community Action – Transit Program
1:30 Tom Webster and Steve Keiser, Southeastern Ohio Port Authority – Election of Officers
2:00 Grant Wallace, Washington County Fire Association – Dozer Lease

UNFINISHED BUSINESS

Proposal for Electric Aggregation, Buckeye Energy Brokers
Additional Appropriation - Sheriff

NEW BUSINESS

Approve Agenda
Approval of previous meeting's minutes
Bills from various departments
Resolution – Designation of April as *Child Abuse and Neglect Awareness Month*
Additional Appropriation – Common Pleas
Transfer – Sheriff
Transfer - Commissioners
Then & Now's
Travel – Family & Children First (3)
Travel – Auditor
Travel – Building Department
Travel – Department of Job and Family Services
Drawdowns for CHIP Program (2)
Resolution – Depository Agreement for Active Funds
Letter from Dorothy K. Peppel, Treasurer
Letters to Interested Banks
Letter to Dorothy K. Peppel, Treasurer
Depository Agreement
Family & Children First – Notices of Absenteeism, per ORC Mandate
Agreement between City of Marietta and Washington County for Building Permit Services
Agreement with Buckeye Energy Brokers for Electric Aggregation Services
Modification of Agreement, Wayne National Forest
Appointment to Southeastern Ohio Port Authority
Lease Agreement between RSVP and the O'Neill Senior Center
Engineer – Requested Transfer of Roadway to Belpre Township Trustees
Engineer – Contract with Bob Lane's Welding for Landslip Repair on CR 102, Milner Road

INFORMATION

CEBCO Annual Meeting, 10:00 a.m., Wednesday, April 1, in Columbus
Records Commission, 10:00 a.m., Friday, April 3

RE: AGENDA

Mr. Feathers moved and Mr. Walters seconded a motion to accept the agenda, with the following adjustments:

Add: Engineer – Specifications for Health Department Paving Project

A calling of the roll resulted in the following vote: David White aye, Rick Walters aye, Ronald Feathers aye. Motion passed.

RE: APPROVAL OF MINUTES

Mr. Feathers moved and Mr. Walters seconded a motion to approve the minutes for March 19, 2015, and to dispense with the reading of them.

A calling of the roll resulted in the following vote: David White aye, Rick Walters aye, Ronald Feathers aye. Motion passed.

A calling of the roll resulted in the following vote: David White aye, Rick Walters aye, Ronald Feathers aye. Motion passed.

RE: THEN & NOW'S

Mr. Feathers moved and Mr. Walters seconded a motion to approve the following Then & Now's:

Dept	Account	Vendor	Amount
Children Services	200-0743-57400	Wage Works, Inc.	\$ 485.00
Commissioners	100-0101-53000	DDTI	\$ 6,950.00
Maintenance	100-0109-53000	Greenleaf Landscapes	\$ 1,410.00

A calling of the roll resulted in the following vote: David White aye, Rick Walters aye, Ronald Feathers aye. Motion passed.

RE: TRAVEL REQUESTS

Mr. Walters moved and Mr. Feathers seconded a motion to approve the following requests for reimbursement of expenses for training and travel pursuant to the policies and procedures and in compliance with the Annual Appropriations for Fiscal Year 2015 and any and all amendments subsequent thereto:

Family & Children First

Elaine Corbitt: One-day trip to Rootstown to attend presentation on Trauma Informed Care; April 13, 2015.

Elaine Corbitt: Three day trips to Athens to attend ENGAGE training; April 15, 26, and 24, 2015.

Jon Higgins: One-day trip to Noble County Correctional Institute in Caldwell to deliver yarn and pick up blankets for Help Me Grow; March 23, 2015 (retroactive).

Auditor

Matthew Livengood: One-day trips to Cambridge for computer software training; March 25, 2015 (retroactive) and other dates yet-to-be determined.

Building Department

Chris Wilson, Russ Metz: One-day trip to Columbus to attend Common Electrical Code Topics course; March 27, 2015.

Job and Family Services

Candy Nelson, Mashellda Gibbs: One-day trip to New Lexington to discuss fraud and overpayment procedures and referrals with Perry County JFS staff; April 17, 2015.

A calling of the roll resulted in the following vote: David White aye, Rick Walters aye, Ronald Feathers aye. Motion passed.

RE: DRAWDOWN OF CHIP FUNDS

Mr. Feathers moved and Mr. Walters seconded a motion to approve drawdowns of Community Housing Improvement Program (CHIP) funds as follows, and to allow Mr. White and Mr. Walters to sign the forms, as prepared by Gerry Spencer, Washington-Morgan Community Action Program:

B-C-14-1CY-1	Administration	\$ 8,500.00
B-C-14-1CY-2	Administration	\$ 6,400.00

A calling of the roll resulted in the following vote: David White aye, Rick Walters aye, Ronald Feathers aye. Motion passed.

RE: RESOLUTION, DEPOSITORY AGREEMENT

Mr. Walters moved and Mr. Feathers seconded a motion to adopt the following resolution:

WHEREAS, the Board of Commissioners (the Board) of Washington County, Ohio finds that the notice for applications for the deposit of County moneys was duly advertised as required by Section 135.33 of the Ohio Revised Code, and the Board of Commissioners of Washington County, Ohio proceed to review the sealed applications; and

WHEREAS, sealed applications were received from the following eligible financial institutions:

Peoples Bank
Settlers Bank

WesBanco

WHEREAS, the Board finds that Peoples Bank offers the best responsible and responsive proposal to serve as depository of County moneys, that Peoples Bank applied to serve as depository of County moneys, and that the sureties and securities tendered are proper.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of Washington County, Ohio that Peoples Bank is designated the depository of Washington County active moneys for a period of four (4) years, beginning May 1, 2015 and ending April 30, 2019, with a fixed rate of interest of 0.35%, upon duly executing and delivering the appropriate and adequate sureties and the acceptance of the same by the Board of Commissioners of Washington County, Ohio.

A calling of the roll resulted in the following vote: David White aye, Rick Walters aye, Ronald Feathers aye. Motion passed.

The Commissioners acknowledged receipt of a letter from County Treasurer Dorothy K. Peppel dated March 19, 2015, notifying them that she has reviewed the bids from financial institutions to serve as the depository of active accounts. On behalf of the Investment Committee, she recommended the Commissioners enter an agreement with Peoples Bank, which offered a fixed interest rate of 0.35% for a four-year period beginning May 1, 2015.

Mr. Walters then moved and Mr. Feathers seconded a motion to approve sending notification to Peoples Bank of its selection as depository for Washington County public funds during the period May 1, 2015 through April 30, 2019, notifications to Settlers Bank and WesBanco of the County's selection of Peoples Bank, and notice to the County Treasurer of the selection of Peoples Bank.

A calling of the roll resulted in the following vote: David White aye, Rick Walters aye, Ronald Feathers aye. Motion passed.

Mr. Walters moved and Mr. Feathers seconded a motion to approve a Memorandum of Agreement for Deposit of County Funds with Peoples Bank for the period May 1, 2015 through April 30, 2019, for the fixed interest rate of 0.35% during that period, and to allow Mr. White and Mr. Walters to sign the Agreement.

A calling of the roll resulted in the following vote: David White aye, Rick Walters aye, Ronald Feathers aye. Motion passed.

RE: NOTICES OF ABSENTEEISM, FAMILY & CHILDREN FIRST

Mr. Walters moved and Mr. Feathers seconded a motion to approve sending memo's to the following, notifying them of excessive absenteeism from meetings of the Washington County Family & Children First Council, as required by Ohio Revised Code 121.37, and as requested by Cindy Davis, Family & Children First:

<u>Notice Recipient</u>	<u>Mandated Member</u>
Mayor, City of Marietta	Andy Coleman
Director, Wash.-Morgan CAP	Craig Gibbs
Bd. of Developmental Disabilities	Susan Tilton
Frontier Local School District Board of Education	Bruce Kidder

A calling of the roll resulted in the following vote: David White aye, Rick Walters aye, Ronald Feathers aye. Motion passed.

RE: AGREEMENT WITH CITY OF MARIETTA FOR BUILDING INSPECTION AND PERMITTING

Mr. Walters moved and Mr. Feathers seconded a motion to approve an agreement for Washington County Building Department to provide appropriate building inspection and permitting services to the City of Marietta during the period March 1, 2014 through December 31, 2016, with Washington County retaining all of the permit fees collected during that period, and to allow Mr. White to sign the agreement.

A calling of the roll resulted in the following vote: David White aye, Rick Walters aye, Ronald Feathers aye. Motion passed.

President White noted the agreement specifically states the County shall not be responsible for enforcing the City's building and/or maintenance codes.

RE: AGREEMENT WITH BUCKEYE ENERGY BROKERS

Mr. Feathers moved and Mr. Walters seconded a motion to return from Unfinished Business a proposal from Buckeye Energy Brokers to provide service to Washington County.

A calling of the roll resulted in the following vote: David White aye, Rick Walters aye, Ronald Feathers aye. Motion passed.

Mr. Feathers moved and Mr. Walters seconded a motion to approve an agreement with Buckeye Energy Brokers for Opt-Out Electric Aggregation Services for a three-year period beginning with the execution of the contract by both parties.

A calling of the roll resulted in the following vote: David White aye, Rick Walters aye, Ronald Feathers aye. Motion passed.

President White said this agreement with Buckeye Energy will cost nothing to the County or to the citizens of the County, as Buckeye Energy has agreed to assume all costs. He noted this agreement will allow Buckeye Energy to seek out competitive electricity rates for those county residents outside of city limits and not members of Washington Electric Cooperative. Mr. White said this proposal will be on the November 2015 ballot, and is considered an "opt-out" program. Mr. White said Buckeye Energy has agreed to design notices, provide marketing support, write Requests for Proposal, seek out competitive bids, negotiate with suppliers, file required PUCO reports, and provide additional services as required to promote this program to eligible voters. He said Buckeye Energy reported they have been very successful in many other counties throughout Ohio in reducing electric costs to those not otherwise eligible for aggregation programs.

RE: MODIFICATION OF AGREEMENT, WAYNE NATIONAL FOREST

Mr. Walters moved and Mr. Feathers seconded a motion to approve a Modification #01 of Agreement Number 14-RO-11091400-007, and Modification #02 of Agreement Number 10-RO-11091400-022, changing the performance period expiration date to August 16, 2015, and changing Administrative Contact from Julie Mattson to Marjorie Tweedale, and to allow Mr. White to sign the Modification, as prepared and requested by Gala Goldsmith, Wayne National Forest.

A calling of the roll resulted in the following vote: David White aye, Rick Walters aye, Ronald Feathers aye. Motion passed.

RE: APPOINTMENT TO SEOPA BOARD OF DIRECTORS

Mr. Walters moved and Mr. Feathers seconded a motion to appoint Ed Harra to the Board of Directors of the Southeastern Ohio Port Authority (SEOPA) for the term beginning immediately and extending through January 31, 2018.

A calling of the roll resulted in the following vote: David White aye, Rick Walters aye, Ronald Feathers aye. Motion passed.

Commissioner Walters said the appointment of Mr. Harra is very good for both the County and the Port Authority. He noted Mr. Harra is recently retired, with over 40 years of experience in agriculture.

RE: LEASE AGREEMENT WITH O'NEILL SENIOR CENTER FOR RSVP SPACE

Mr. Feathers moved and Mr. Walters seconded a motion to approve a Lease Agreement with the O'Neill Senior Center to provide office space to Washington County RSVP, at the rate of \$9.74 per square foot per year for 329 square feet, payable at \$267.00 monthly, during the period January 1 through December 31, 2015, and to approve a Lease Addendum with the O'Neill Senior Center to provide additional office space to Washington County RSVP, for the amount of \$50.00 per month, during the period April 1, 2015 through December 31, 2015, as requested by Lisa Valentine, Washington County RSVP.

A calling of the roll resulted in the following vote: David White aye, Rick Walters aye, Ronald Feathers aye. Motion passed.

RE: REQUEST TO TRANSFER ROADWAY TO BELPRE TOWNSHIP TRUSTEES

Mr. Feathers moved and Mr. Walters seconded a motion to transfer to the Belpre Township Trustees Goodno Road and parts of Lewis and Turner Roads, as requested by Samuel E. Moore.

Commissioner Feathers said he relies upon the expertise and advice of the County Engineer, who does not recommend approval of this transfer for the following reasons:

- Right-of-Ways are not clearly defined.
- Change in property ownerships may have resulted in change in desire to transfer.
- Condition of roadways is not up to township standards.

Mr. Feathers said he cannot vote to approve this request.

President White also noted the County Engineer is very specific in what must be done before this request can be approved.

A calling of the roll resulted in the following vote: David White no, Rick Walters no, Ronald Feathers no. Motion was denied.

RE: CONTRACT WITH BOB LANE'S WELDING FOR LANDSLIP REPAIR

Mr. Feathers moved and Mr. Walters seconded a motion to approve a contract with Bob Lane's Welding, Inc., for the repair of a landslip on County Road 10 (Milner Road), for the amount of \$18,914.00, as prepared and requested by County Engineer Roger Wright.

A calling of the roll resulted in the following vote: David White aye, Rick Walters aye, Ronald Feathers aye. Motion passed.

RE: SPECIFICATIONS FOR HEALTH DEPARTMENT ENTRY ROAD AND PARKING LOTS REPAVING PROJECT

Mr. Walters moved and Mr. Feathers seconded a motion to approve specifications and advertising for sealed bids for repair and paving of the access road and parking lots at the Health Department complex on Muskingum Drive in Marietta, as prepared and requested by County Engineer Roger Wright.

A calling of the roll resulted in the following vote: David White aye, Rick Walters aye, Ronald Feathers aye. Motion passed.

RE: CAPITAL PROJECTS, COURTHOUSE WINDOWS AND SHERIFF'S RECEPTION AREA

Architects David Haught and Chris Pearson, DLH Design, presented to the Commissioners information on capital projects they have been working on for the County. Also attending were Building & Grounds Superintendent Tim Marty and Major Brian Schuck from the Sheriff's Office.

Mr. Haught reported he has prepared specifications, bid documents and drawings for the courthouse window repair and/or replacement project. He said the weather now allows the Commissioners to advertise for sealed bids, with anticipated start date in early May. Mr. Haught noted this is a Prevailing Wage job. He said the bid solicitation will request a base bid for glazing and gaskets, and a bid alternate on a per unit basis for additional maintenance on those windows that may need painting and/or caulking. Mr. Marty said there may be some hardware required as well for those windows that are now not properly functioning. Mr. Haught said the estimate for this project is \$125,000.

Mr. Feathers moved and Mr. Walters seconded a motion to approve the bids specifications and advertisement for sealed bids for the courthouse windows project, as prepared and submitted by Architect David Haught.

A calling of the roll resulted in the following vote: David White aye, Rick Walters aye, Ronald Feathers aye. Motion passed.

Mr. Haught then reviewed a preliminary sketch he and Chris Pearson prepared for the Sheriff's Department reception/entry area in the courthouse annex. He noted they worked closely with Major Schuck and other department representatives to develop plans for a more secure space. He described some of the features, and estimated the project cost to be \$23,344. Noting this is not a project that will require sealed bids, Mr. Haught offered to prepare specifications and drawings, secure appropriate permits, and provide on-site administration throughout construction, for a fee of \$2,500.00.

Major Schuck said he is in agreement with the preliminary sketch of the project, and reported that he worked closely with DLH Design to ensure they captured what is desired for the space.

Mr. Feathers moved and Mr. Walters seconded a motion to proceed with the Sheriff's Department reception/entry space renovation, and to contract with DLH Design to provide specifications, drawings, permits, and contract administration services for the project, for the amount of \$2,500.00 (not including permit fees and reimbursables).

A calling of the roll resulted in the following vote: David White aye, Rick Walters aye, Ronald Feathers aye. Motion passed.

RE: MEEDER INVESTMENT MANAGEMENT

Jason Click and Jason Headings from Meeder Investment Management talked with the Commissioners about services they could provide to Washington County. They said:

- Meeder Investment has been in the public funds management business for 40 years.
- Meeder currently manages \$7B in Ohio public funds, and \$9.5B in total funds.
- Only 45 to 50 Ohio counties, including Washington County, are fiscally able to invest.
- Meeder currently works with about half of those Ohio counties eligible to invest, and with the State of Ohio.
- Counties able to invest should invest, to generate additional revenues.
- If Washington County invests \$21M, an additional \$172K in interest income might be possible, net of management fees.
- Highest priorities for Meeder are safety, liquidity and yield, in that order.

The Meeder representatives said this projection of what might be possible for Washington County in terms of interest earnings is based upon limited information on the County's financial condition they obtained from prior audit reports available to them. They said they will provide to the Commissioners an extensive list of references, and encouraged them to contact other counties they currently serve.

The Commissioners thanked them for the information, and said they are anxious to learn more about options available to Washington County to generate higher revenues from investments.

RE: TRANSIT PROGRAM

Mr. Feathers moved and Mr. Walters seconded a motion to request from the Ohio Department of Transportation approval to reinstate Saturday public transit service in Washington County beginning May 1, 2015, hours 9:00 a.m. to 1:00 p.m., as recommended by Dawn Rauch, Washington-Morgan Community Action Program.

A calling of the roll resulted in the following vote: David White aye, Rick Walters aye, Ronald Feathers aye. Motion passed.

Ms. Rauch said the current budget allows for reinstating Saturday service, including the hiring of an additional part-time driver, and she has some assurance future budget allocations will sustain this as well.

RE: SOUTHEASTERN OHIO PORT AUTHORITY

Tom Webster and Steve Keiser talked with the Commissioners about the Southeastern Ohio Port Authority (SEOPA). Mr. Keiser is the recently-elected Chairman of the Board of Directors of SEOPA, and Mr. Webster is the outgoing Chairman.

Mr. Keiser said the Port Authority is fortunate to have on its Board of Directors so many talented, dedicated and successful business leaders from throughout the community. He reviewed his background for the Commissioners, which includes many years of work in and around Washington County. He and Mr. Webster agreed there will be a smooth transition from one to another as Chairman of the Board of Directors.

Noting a change from being entirely public-funded to being public-private funded, Mr. Webster said the ultimate goal is for SEOPA to be entirely self-funded. Mr. Keiser said there will be renewed effort to solicit financial support from area businesses and industry with the hope of less dependence on County support.

All agreed:

- Washington County needs to be prepared not only if a proposed cracker plant becomes reality, but also if it doesn't.
- It is critically important to support our existing businesses, not just to attract new.
- The County's infrastructure needs to be assessed and enhanced, as that is a hurdle in attracting new industry to this region.
- An inventory of available industrial sites needs to be as complete and detailed as possible.
- It might be possible to lure a meat packing plant, or a grainery, or a large scale stockyard to Washington County.
- We should explore better use of railway available in and around Belpre.

Mr. Keiser and Mr. Webster offered to talk with the Commissioners as often as requested.

RE: USE AND LOCATION OF DOZER

Grant Wallace, President of the Washington County Fire Association, talked with the Commissioners about a John Deere dozer loaned to Washington County by the U.S. Forest Service approximately 17 years ago. He said the intent was for the County fire departments to use the dozer to fight forest fires.

There was much discussion about the use and location of the dozer. The Commissioners reported the dozer is currently stored at the Washington County Home. It had been stored elsewhere, they said, but for insurance coverage purposes the Commissioners had it moved to County-owned property. The dozer was originally loaned to the County, but may have been subsequently transferred to the County.

President White said the County's insurance company advised the Commissioners to assume better control over the dozer and to allow its use for only appropriate purposes. The dozer is currently, he said, covered by the County's insurance policy and is available for use by any of the County's fire departments.

Mr. Wallace asked if the dozer could be sold to the Fire Association. Mr. White said that might be possible, but it would have to be through a sealed bid process that would be open to other entities as well. Mr. Wallace said it might be feasible to ask each of the County's fire departments to have one or two members trained and/or certified in operating the dozer, with the Fire Association providing the training. He suggested the dozer remain at the County

Home and a method for transporting it when needed would need to be determined.

The Commissioners said they are interested in working with the Fire Association, but for insurance and legal purposes it appears the dozer must be housed on County property and used only for the purpose of its original loan/transfer to the County.

RE: BUILDING DEPARTMENT TRAVEL EXPENSES

The Commissioners discussed recent requests for reimbursement of mileage expenses by Chris Wilson. They determined it is appropriate to pay only for mileage that exceeds his travel to and from his residence. President White said it is necessary for Mr. Wilson to deliver and pick up plan drawings. He noted, though, that those plans are currently being reviewed by Larry Richcreek, who lives approximately 5 to 8 miles from Mr. Wilson. Mr. Feathers said pick up and/or delivery should be limited to twice each week. The Commissioners agreed that Mr. Wilson should be reimbursed for a maximum travel of 32 miles each week, unless approved for more by them.

RE: ADJOURNMENT

Mr. Feathers moved and Mr. Walters seconded a motion to adjourn.

A calling of the roll resulted in a unanimous vote in favor. The meeting adjourned at 2:50 p.m.

_____, President

_____, Vice President

_____, Member

_____, Clerk