

THE DULY ELECTED MEMBERS OF THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY, OHIO, MET IN REGULAR SESSION ON APRIL 9, 2015 IN ACCORDANCE WITH OHIO REVISED CODE 305.05, WITH THE FOLLOWING MEMBERS PRESENT: DAVID A. WHITE, PRESIDENT, RICK G. WALTERS, VICE PRESIDENT, AND RONALD L. FEATHERS, MEMBER. THE MEETING WAS CALLED TO ORDER AT 9:00 A.M. BY THE PRESIDENT OF THE BOARD. MR. WHITE LED THOSE ATTENDING IN THE PLEDGE OF ALLEGIANCE TO OUR FLAG.

Also attending were County Engineer Roger Wright, Justin Bradley from WMOA Radio, Muskingum Township Trustee Gary Doan, and Clerk Rick Peoples.

**Washington County Commissioners
AGENDA
9:00 a.m., April 9, 2015**

9:00 Business Meeting
9:30 Chris Wilson, Building Official – Department Updates
10:30 Ohio Public Defenders (Ray, Randy) – 2015/16 Contract

UNFINISHED BUSINESS

None

NEW BUSINESS

Approve Agenda
Approval of previous meeting's minutes
Bills from various departments
Additional Appropriation – Building Department
Transfer – Sheriff (2)
Transfer - Engineer
Then & Now's
Travel – Building Department (2)
Travel – Clerk of Courts
Travel – Director of Human Resources, Safety and Loss Control
Agreements with Senior Levy Fund Agencies
 Retired Senior Volunteer Program (RSVP)
 Washington-Morgan Community Action Program (CAP)
 O'Neill Senior Center (2)
Monthly Sheriff's Report of Prisoner Care for March
Delinquent Sewer Accounts
Certification of Delinquent Sewer Accounts to County Auditor
Engineer – 2015 Asphalt Materials Bid Recommendation
Engineer – 2015 Liquid Bituminous Materials Bid Recommendation
Engineer – 2015 Aggregates Bid Recommendation
Engineer – County Road 4 Guardrail Project Specifications and Advertisement
Engineer – Garrett Bridge Replacement Project Bid Recommendation
Engineer – 2014 Annual Report on Condition of Roads and Bridges
Engineer – Request for New Dump Truck

INFORMATION

Monthly County Home Meeting, 8:30 a.m., **Tuesday**, April 14, at County Home
CDBG Application Deadline, 5:00 p.m., **Friday**, April 17
Finance Committee, 10:00 a.m., **Monday**, April 20
Planning Commission, 7:00 p.m., **Monday**, April 20

RE: AGENDA

Mr. Feathers moved and Mr. Walters seconded a motion to accept the agenda, with the following adjustments:

Add: Transfer – Juvenile Court
Transfer – County Home

A calling of the roll resulted in the following vote: David White aye, Rick Walters aye, Ronald Feathers aye. Motion passed.

RE: APPROVAL OF MINUTES

Mr. Walters moved and Mr. Feathers seconded a motion to approve the minutes for April 2, 2015, and to dispense with the reading of them.

A calling of the roll resulted in the following vote: David White aye, Rick Walters aye, Ronald Feathers aye. Motion passed.

RE: PAYMENT OF BILLS

Mr. Feathers moved and Mr. Walters seconded a motion to approve the payment of bills from various departments.

A calling of the roll resulted in the following vote: David White aye, Rick Walters aye, Ronald Feathers aye. Motion passed.

RE: ADDITIONAL APPROPRIATION

Mr. Walters moved and Mr. Feathers seconded a motion to approve the following request for additional appropriation:

Building Department 100-0170-51104 \$ 6,033.00

A calling of the roll resulted in the following vote: David White aye, Rick Walters aye, Ronald Feathers aye. Motion passed.

RE: TRANSFERS

Mr. Feathers moved and Mr. Walters seconded a motion to approve the following requests for transfer of funds:

<u>Department</u>	<u>From</u>	<u>To</u>	<u>Amount</u>
Sheriff	200-0383-54200	200-0383-54201	\$ 20,000.00
	100-0384-54401	100-0384-53401	\$ 1,788.00
Juvenile Center	100-0330-51001	100-0330-51110	\$ 1,068.24
Engineer	200-0540-57400	200-0540-53410	\$ 869.00
County Home	200-0630-53000	200-0630-53401	\$ 913.00

A calling of the roll resulted in the following vote: David White aye, Rick Walters aye, Ronald Feathers aye. Motion passed.

RE: THEN & NOW'S

Mr. Walters moved and Mr. Feathers seconded a motion to approve the following Then & Now's:

<u>Dept</u>	<u>Account</u>	<u>Vendor</u>	<u>Amount</u>
Commissioners	210-0848-53000	CAP of Wash. Co.	\$ 9,603.00
Commissioners	215-0840-57400	CAP of Wash.Co.	\$ 18,729.00
Commissioners	215-0848-57400	CAP of Wash. Co.	\$ 3,252.00
Children Service	200-0741-57000	Eve, Inc.	\$ 437.50
Commissioners	300-0599-55200	Marietta Times	\$ 156.96
County Engineer	200-0540-53402	Jones Stuckey	\$ 5,200.00
Commissioners	200-2050-53000	Court Witschey	\$ 172.76
Commissioners	200-2050-53000	Court Witschey	\$ 170.80
Commissioners	200-2050-53000	Court Witschey	\$ 248.60
Commissioners	100-0101-53400	Brian A. Smith	\$ 935.00
Commissioners	100-0101-53400	William Summers	\$ 638.00
Commissioners	100-0101-53000	DLH Design	\$ 2,000.00

A calling of the roll resulted in the following vote: David White aye, Rick Walters aye, Ronald Feathers aye. Motion passed.

RE: TRAVEL REQUESTS

Mr. Walters moved and Mr. Feathers seconded a motion to approve the following requests for reimbursement of expenses for training and travel pursuant to the policies and procedures and in compliance with the Annual Appropriations for Fiscal Year 2015 and any and all amendments subsequent thereto:

Building Department

Chris Wilson, Russ Metz: Three-day travel to Salt Fork State Park to attend 88th Annual Educational and Business Meeting; May 4-6, 2015.

Clerk of Courts

Brenda Wolfe: One-day trip to Columbus to attend OCCA monthly meeting; April 22, 2015.

Human Resources

Darla Miller: One-day trip to Bellville to attend Spring County Loss Control Coordinators Meeting; April 17, 2015.

A calling of the roll resulted in the following vote: David White aye, Rick Walters aye, Ronald Feathers aye. Motion passed.

Mr. Feathers moved and Mr. Walters seconded a motion to approve the following request for reimbursement of expenses for training and travel pursuant to the policies and procedures and in compliance with the Annual Appropriations for Fiscal Year 2015 and any and all amendments subsequent thereto:

Building Department

Chris Wilson: One-day trips to Westerville to attend COCOA Consistency Meetings; third Wednesday of each month.

Commissioner Feathers said he is inclined to not approve this request because the County has not participated in this organization in the past, the group apparently keeps no record of its proceedings, and at this time it is more important for Mr. Wilson to be in his office than at a meeting that might in large part not pertain to Washington County.

Commissioners Walters it would be difficult for him to approve since COCOA does not keep minutes of its meetings and he can't judge whether it would be beneficial to use County funds for representation and participation.

A calling of the roll resulted in the following vote: David White no, Rick Walters no, Ronald Feathers no. Motion failed.

RE: AGREEMENTS FOR DISTRIBUTION OF SENIOR LEVY FUNDS

Mr. Walters moved and Mr. Feathers seconded a motion to approve agreements for distribution of 2015 Senior Levy Funds as follows:

- 2.788%, approximately \$ 28,800, to RSVP
- 31.902%, approximately \$ 330,000, to Washington-Morgan Community Action Program
- 7.106%, approximately \$ 73,500, to O'Neill Senior Center for prescription assistance
- 58.204%, approximately \$ 602,000, to O'Neill Senior Center for programming

The Clerk said \$50,000 of Senior Levy Funds is preserved for use by Senior Citizen clubs throughout the County, but the remainder is distributed to these organizations for their continuing work with and for area seniors.

A calling of the roll resulted in the following vote: David White no, Rick Walters no, Ronald Feathers no. Motion failed.

RE: MONTHLY REPORT OF PRISONER CARE

The Commissioners acknowledged receipt from the Sheriff of a report of prisoner care at the Washington County Jail, indicating a total of \$181,320.00 in costs for prisoners served in the month of March 2015.

RE: DELINQUENT SEWER ACCOUNTS

Mr. Walters moved and Mr. Feathers seconded a motion to approve sending notice to the following sewer account customers, requesting they immediately pay delinquent amounts on their accounts: Teri Thompson, Charles Randolph, Derek Beatty, John Church, Elizabeth Ruth/Cheryl Tokodi, Todd Fournier, John Albrecht, Kevin Reeder.

A calling of the roll resulted in the following vote: David White aye, Rick Walters aye, Ronald Feathers aye. Motion passed.

RE: CERTIFICATION OF DELINQUENT SEWER ACCOUNTS

Mr. Feathers moved and Mr. Walters seconded a motion to send a letter to County Auditor Bill McFarland certifying the following seriously delinquent sewer accounts and requesting he add those delinquent amounts to property tax bills: Tina McClung, Theresa Hescht, Chad and Jennifer Rowley, Patricia Eagle, Bradley Balderson, Jerry Biehl, Sarah Carpenter, Randy Norris, Heather Mannix/Bretthauer, John and Joann Edwards, Angela Rhodes.

A calling of the roll resulted in the following vote: David White aye, Rick Walters aye, Ronald Feathers aye. Motion passed.

RE: 2015 ASPHALT MATERIALS BID RECOMMENDATION

Mr. Feathers moved and Mr. Walters seconded a motion to accept Mar-Zane, Inc. as the provider of asphalt materials to Washington County in 2015, the only sealed bid having been received, as recommended by County Engineer Roger Wright.

A calling of the roll resulted in the following vote: David White aye, Rick Walters aye, Ronald Feathers aye. Motion passed.

RE: 2015 LIQUID BITUMINOUS MATERIALS BID RECOMMENDATION

Mr. Walters moved and Mr. Feathers seconded a motion to accept Asphalt Materials, Inc. as the provider of bituminous materials to Washington County in 2015, the only sealed bid having

been received, as recommended by County Engineer Roger Wright.

A calling of the roll resulted in the following vote: David White aye, Rick Walters aye, Ronald Feathers aye. Motion passed.

RE: 2015 AGGREGATE MATERIALS BID RECOMMENDATION

Mr. Feathers moved and Mr. Walters seconded a motion to accept the following vendors as providers of aggregate materials to Washington County in 2015, all of which provided sealed bids, with each purchase dependent upon size availability, vendor location and haul distances, as recommended by County Engineer Roger Wright:

Price Inland
Martin Marietta
Mar-Zane
Cumberland Limestone
Atlas Towing
Maysville Materials
Smith Concrete
Sergeant Stone
Shelly Materials

A calling of the roll resulted in the following vote: David White aye, Rick Walters aye, Ronald Feathers aye. Motion passed.

RE: COUNTY ROAD 4 GUARDRAIL PROJECT

Mr. Walters moved and Mr. Feathers seconded a motion to approve specifications and advertisement for the County Road 4 Guardrail Project, project estimate \$118,641, 80% of which will be federal funding, as prepared and requested by County Engineer Roger Wright.

A calling of the roll resulted in the following vote: David White aye, Rick Walters aye, Ronald Feathers aye. Motion passed.

RE: GARRETT BRIDGE REPLACEMENT PROJECT

Mr. Feathers moved and Mr. Walters seconded a motion to accept the bid from Tom Mayle & Sons Construction for the replacement of Garrett Bridge on County Road 25, for the amount of \$153,916, the lowest and best of three sealed bids having been received and considered, as recommended by County Engineer Roger Wright:

Project estimate:	\$ 151,093.00
Tom Mayle & Sons Construction	\$ 153,916.00
R.C. Construction	\$ 170,605.00
Cross Roads Construction	\$ 161,063.75

A calling of the roll resulted in the following vote: David White aye, Rick Walters aye, Ronald Feathers aye. Motion passed.

RE: 2014 ANNUAL REPORT ON CONDITION OF ROADS AND BRIDGES

Mr. Walters moved and Mr. Feathers seconded a motion to acknowledge receipt of and accept the 2014 Annual Report of Condition of Roads and Bridges in Washington County, as prepared and provided by County Engineer Roger Wright.

A calling of the roll resulted in the following vote: David White aye, Rick Walters aye, Ronald Feathers aye. Motion passed.

Mr. Wright commented on the report, noting:

- Bridges are currently in good shape.
- The County is reliant on federal and state funds to maintain and replace roads and bridges.
- Increasing cost of materials, including salt, sand, and asphalt, is overwhelming.
- Staffing is currently at lowest level possible.
- He has spent much time and effort on RUMA's for the county and townships.
- Fifteen years ago one mile of road paving cost \$32,000; in 2014 it cost \$70,000.
- The County will receive over \$2 million in federal funds during 2015 to improve infrastructure.

RE: REQUEST TO PURCHASE DUMP TRUCK

Mr. Feathers moved and Mr. Walters seconded a motion to allow the County Engineer to purchase a new 2016 International Model 7400 cab and chassis from Rush Truck Centers for \$81,978, utilizing the state contract for International dealers, as requested by County Engineer Roger Wright.

Mr. Wright said there will also be add-on's to this vehicle, bringing the total investment to

between \$115,000 and \$120,000. He said the County needs to regularly add to and/or replace its aging truck fleet.

A calling of the roll resulted in the following vote: David White aye, Rick Walters aye, Ronald Feathers aye. Motion passed.

RE: BUILDING DEPARTMENT

Chief Building Official Chris Wilson talked with the Commissioners about several issues:

Travel to monthly COCOA meetings in Columbus. Commissioner Feathers said he is not in favor of sending someone to a monthly meeting at which there are no minutes taken and at a time when there are so many other ways of communicating. He said he is concerned about the time away from his office to attend each and every month, and he believes it to be more beneficial to the County for Mr. Wilson to be in his office rather than in Columbus or travelling to and from Columbus. Commissioner Walters said there may be an occasional meeting of great value to Mr. Wilson, but probably not every month. President White said he appreciates the desire of Mr. Wilson to network and consult with peers, but there may be a more economical way to do so. Mr. Walters suggested he might attend up to three of the COCOA monthly meetings during 2015. Mr. Wilson offered to attend Columbus meetings of COCOA with no request for mileage reimbursement from County funds. He said the group intends to discuss permitting of swimming pools at the upcoming meeting, a topic of much interest to him.

Mr. Walters moved and Mr. White seconded a motion to approve Chief Building Official Chris Wilson to attend up to three COCOA meetings in Columbus during fiscal year 2015, with appropriate reimbursement for mileage expenses.

A calling of the roll resulted in the following vote: David White no, Rick Walters yes, Ronald Feathers no. Motion failed.

Mr. Walters moved and Mr. White seconded a motion to approve Chief Building Official Chris Wilson to attend up to three COCOA meetings in Columbus during fiscal year 201, with no reimbursement for mileage expenses.

A calling of the roll resulted in the following vote: David White yes, Rick Walters yes, Ronald Feathers no. Motion passed.

Request to hire part-time building inspector. Mr. Wilson asked permission to hire former employee Mike Stalnaker on a part-time basis to inspect buildings, at the hourly rate of \$24.86, for up to 20 hours per bi-weekly pay period. He said there would be no mileage expense with this arrangement, but he likely will periodically use the department's vehicle. He said there would be no guarantee of hours to the employee, who would be used only on an "as-needed" basis.

Commissioner Feathers said he is not in favor of hiring additional staff right now in the Building Department. He said there is nothing more Mr. Stalnaker can do for the County than Mr. Wilson can do for the County. He asked Mr. Wilson to utilize those credentials he owns, rather than bring additional cost to the County. Mr. Feathers said he believes it to be critically important to regularly review income and expenses in the Building Department, since several new initiatives and some new staff are in place. Until it is demonstrated that actual revenues and expenses are aligning with projections, Mr. Feathers said he is not in favor of hiring additional staff.

Commissioner Walters was reassured by Mr. Wilson the use of this part-time position would be only as-needed and necessary. Mr. Walters said the workload in the department may seem now to be "overload", but the situation may ease when current employees become more acclimated to their positions.

President White noted the Commissioners today approved additional appropriations of more than \$6,000 for the Building Department. He said he is reluctant to authorize an additional 20 hours per pay period until there is more justification for the need.

Mr. Wilson said there may be a need for overtime and/or comp time for current staff as the construction season progresses.

New software system in Building Department. Mr. Wilson reported the training and installation of the County's new software system, EnerGov, are moving along on schedule. He said the training has been "intense" but very worthwhile. He said he is still interested in purchasing the EnerGov ePortal feature for \$20,000, and will consult with Darlene Lukshin and Melissa Zoller for assistance in grant writing for that add-on. He suggested there may be minimal additional cost for accommodating a system other than ESRI in the EnerGov package.

On-site training for local professionals. Mr. Wilson said he is currently providing training to several local architects and designers, and that is going very well and is appreciated by those attending.

RE: PUBLIC DEFENDERS CONTRACT

Attorneys Raymond Smith and Randall Jedlink talked with the Commissioners about their

upcoming contract renewal beginning July 1, 2015. Also attending was Todd Shelton from Senator Rob Portman's office.

Mr. Smith presented the proposed contract for Public Defenders for the period July 1, 2015 through June 30, 2016. He said there is a 4% increase, from \$273,812 to \$284,641, primarily to account for a proposed 4% increase in attorney and staff salaries. Mr. Smith said there is now a proposal being considered at the state level increasing the current 40% reimbursement to counties to 50%. He said this proposed budget includes the 4% increase in salaries and 40% reimbursement level.

Attorney Smith said representatives from the Columbus office of the Ohio Public Defender will present to the Commissioners a contract for signature on April 16.

RE: ADJOURNMENT

Mr. Feathers moved and Mr. Walters seconded a motion to adjourn.

A calling of the roll resulted in a unanimous vote in favor. The meeting adjourned at 10:50 a .m.

_____, President

_____, Vice President

_____, Member

_____, Clerk