

THE DULY ELECTED MEMBERS OF THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY, OHIO, MET IN REGULAR SESSION ON APRIL 16, 2015 IN ACCORDANCE WITH OHIO REVISED CODE 305.05, WITH THE FOLLOWING MEMBERS PRESENT: DAVID A. WHITE, PRESIDENT, AND RONALD L. FEATHERS, MEMBER. COMMISSIONER RICK G. WALTERS WAS UNABLE TO ATTEND. THE MEETING WAS CALLED TO ORDER AT 9:00 A.M. BY THE PRESIDENT OF THE BOARD. MR. WHITE LED THOSE ATTENDING IN THE PLEDGE OF ALLEGIANCE TO OUR FLAG.

Also attending were Justin Bradley from WMOA Radio, Muskingum Township resident Glen Pawloski, and Clerk Rick Peoples.

**Washington County Commissioners
AGENDA
9:00 a.m., April 16, 2015**

9:00 Business Meeting
9:30 Nate Schlater, Michelle Shively, Rural Action Watershed Coordinators
10:00 Tom Ballengee, Job and Family Services - Biennial Sub-grant Agreement
10:30 Dawn Rauch, Washington-Morgan Community Action Program – CHIP
2:30 Tara Sayre, Ohio Public Defenders – Contract for 2015/16

UNFINISHED BUSINESS

None

NEW BUSINESS

Approve Agenda
Approval of previous meeting's minutes
Bills from various departments
Additional Appropriation - Sheriff
Transfer – RSVP
Transfer - Sheriff
Then & Now's
Travel – Auditor
Travel – Job and Family Services
Travel – Family & Children First (3)
CHIP Drawdown
Jail Contracts (5)
Everbridge Mass Notification System Contract
Request to Extend OWDA Planning Loan #5335
New Hire - Retired Senior Volunteer Program (RSVP)
Ohio Dept. of Rehabilitation and Correction Subsidy Agreement, Common Pleas Court
Contract Amendment with CWS for Copier, Job & Family Services
Consideration of Bureau of Workers Compensation Group Retro Refund and Pre-pay Discount
Engineer – Contract with Bob Lane's Welding for Landslip Repair on CR 79
Engineer – AEP Request for Easement and Right of Way in Waterford Township

INFORMATION

CDBG Applications Due, 5:00 p.m., **Friday**, April 17
Finance Committee, 10:00 a.m., **Monday**, April 20 (a change from regular meeting date)
Planning Commission, 7:00 p.m., **Monday**, April 20
Council of Governments, 10:00 a.m., **Friday**, May 1, Lori's Family Restaurant , Caldwell

RE: AGENDA

Mr. Feathers moved and Mr. White seconded a motion to accept the agenda, with the following adjustments:

Add: Travel – RSVP
Appointment to Public Library Board of Trustees

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye.
Motion passed.

RE: APPROVAL OF MINUTES

Mr. Feathers moved and Mr. White seconded a motion to approve the minutes for April 9, 2015, and to dispense with the reading of them.

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye.
Motion passed.

RE: PAYMENT OF BILLS

Mr. Feathers moved and Mr. White seconded a motion to approve the payment of bills from

various departments.

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye.
Motion passed.

RE: ADDITIONAL APPROPRIATION

Mr. Feathers moved and Mr. White seconded a motion to approve the following request for additional appropriation:

Sheriff	100-0381-53700	\$ 6,712.57
---------	----------------	-------------

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye.
Motion passed.

RE: TRANSFERS

Mr. Feathers moved and Mr. White seconded a motion to approve the following requests for transfer of funds:

<u>Department</u>	<u>From</u>	<u>To</u>	<u>Amount</u>
RSVP	210-0710-57400	210-0710-53401	\$ 10.00
Sheriff	100-0384-53404	100-0384-53405	\$ 6,000.00

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye.
Motion passed.

RE: THEN & NOW'S

Mr. Feathers moved and Mr. White seconded a motion to approve the following Then & Now's:

<u>Dept</u>	<u>Account</u>	<u>Vendor</u>	<u>Amount</u>
Commissioners	100-0109-53000	Canterbury Electric	\$ 250.00
Engineer	200-0540-54303	Mahone Tire	\$ 6,691.60

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye.
Motion passed.

RE: TRAVEL REQUESTS

Mr. Feathers moved and Mr. White seconded a motion to approve the following requests for reimbursement of expenses for training and travel pursuant to the policies and procedures and in compliance with the Annual Appropriations for Fiscal Year 2015 and any and all amendments subsequent thereto:

Auditor

Bill McFarland: One-day trip to Columbus to attend County Auditors Association of Ohio Legislative Day and Reception; May 6, 2015.

JFS

Tom Ballengee, Candy Nelson, Dawn Lucas, Ruth Burdette, Debi Humphries, Amanda Stuphin, Matthew Joy, Monica Kinnett, Brenda Robinson: Two-day trip to Columbus to attend Annual Training Conference; May 5-6, 2015.

Family & Children First

Cindy Davis, Jon Higgins: One-day trip to Zanesville to attend Ohio Family & Children First Capacity Building Workshop; April 17, 2015.

Cindy Davis: One-day trip to Columbus to attend Ohio Family & Children First Coordinators Association Meeting; April 24, 2015.

Cindy Davis: One-day trip to Caldwell to attend WIA Youth Advisory Council meeting; April 30, 2015.

RSVP

Lisa Valentine: Two-day trip to Columbus to attend mandatory training for ODOT New Freedom Fund Grant; April 23-24, 2015.

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye.
Motion passed.

RE: DRAWDOWN OF CHIP FUNDS

Mr. Feathers moved and Mr. White seconded a motion to approve a request to draw down

CHIP funds in the amount of \$10,811.00, grant B-C-14-1CY-1, and to allow Mr. White and Mr. Feathers to sign the request, as prepared by Gerry Spencer, Washington-Morgan Community Action Program.

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye. Motion passed.

RE: JAIL CONTRACTS

Mr. Feathers moved and Mr. White seconded a motion to approve Jail Contracts for prisoners from the following entities to be housed in the Washington County Jail, effective for the period April 1, 2015 through March 31, 2016, at the daily rate of \$60.00:

City of Marietta
Gallia County
City of Jackson
Jackson County
Meigs County

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye. Motion passed.

RE: EVERBRIDGE MASS NOTIFICATION SYSTEM CONTRACT

Mr. Feathers moved and Mr. White seconded a motion to approve a contract with Everbridge, Inc., to provide and install a mass notification system for Washington County and other agencies to utilize, for the total year-one cost of \$16,697.22, and to allow Mr. White to sign the contract, with funding for it as follows:

EMA	\$ 8,250.00
Sheriff	\$ 2,815.74
City of Marietta	\$ 2,815.74
City of Belpre	\$ 2,815.74

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye. Motion passed.

RE: REQUEST TO EXTEND OWDA PLANNING LOAN #5335

Mr. Feathers moved and Mr. White seconded a motion to approve sending a request to the Ohio Water Development Authority (OWDA) to extend Planning Loan #5335 as follows:

April 16, 2015

*Steven J. Grossman
Executive Director, Ohio Water Development Authority
480 South High Street
Columbus, Ohio 43215*

Re: Repayment of Planning Loan #5335

Dear Mr. Grossman:

We respectfully request a six month extension of Planning Loan #5335.

As of today we have yet to receive notification from the Ohio EPA on the size and scope of the proposed Devola project. We therefore are not yet able to determine if our Planning Loan can be rolled into a subsequent construction loan. We understand a balloon payment of \$358,830.03 is due and payable by July 30, 2015, unless our request for extension is approved. We fully intend to have lingering issues on this project resolved by the end of 2015. If they are not, however, we will be prepared to pay the full amount of this Planning Loan at that time.

We continue to work with the Washington County Board of Health and the Ohio EPA to determine if this project is necessary and, if so, the parameters of it.

We are grateful for your consideration of our request.

Respectfully,

/s/ WASHINGTON COUNTY COMMISSIONERS

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye. Motion passed.

Commissioner Feathers noted this planning loan was used specifically for engineering and consulting services for the Devola Phase II project. He said a typical loan process with OWDA is for the planning loan pay-out to roll into a construction loan but, because there is no construction planned at this point and thus no loan, OWDA is requesting a balloon payment for

the \$358,830.03 planning loan. Mr. Feathers said this request to extend the balloon payment until December 2015 will allow more time to determine if there will be a project and, if so, the scope of that project.

RE: NEW HIRE, RSVP

The Commissioners acknowledged the hiring of Anita Schlicher as part-time Administrative Assistant/Volunteer Coordinator for the RSVP Program, beginning date April 15, 2015, at the rate of \$10.50 per hour, not to exceed 28 hours per week.

RE: APPOINTMENT TO PUBLIC LIBRARY BOARD OF TRUSTEES

Mr. Feathers moved and Mr. White seconded a motion to appoint Karen Caltrider to the Washington County Public Library Board of Trustees, effective immediately and extending through December 31, 2016, as requested by Justin Mayo, Director, Washington County Public Library.

Mr. White said he spoke with Ms. Caltrider about this appointment and the responsibilities of the position. He said he believes she'll be an asset to the Library Board of Trustees.

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye. Motion passed.

RE: SUBSIDY GRANT AGREEMENT, COMMON PLEAS COURT

Mr. Feathers moved and Mr. White seconded a motion to approve a Subsidy Grant Agreement for Community-Based Corrections Programs with the Ohio Department of Rehabilitation and Correction, for the amount of \$60,000.00 for the period July 1, 2015 through June 30, 2016, as requested by Angie Stevens, Common Pleas Court.

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye. Motion passed.

RE: CONTRACT WITH CWS FOR COPIER, JFS

Mr. Feathers moved and Mr. White seconded a motion to approve Contract Amendment 01 with CWS, to provide an additional copier to the Washington County Department of Job and Family Services, total amended contract amount of \$45,000.00, terms as indicated in original contract signed by all parties on or about June 12, 2014, as prepared and requested by Dawn Lucas, Washington County Department of Job and Family Services.

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye. Motion passed.

RE: BWC REFUND AND PRE-PAY DISCOUNT

The Commissioners discussed an upcoming refund of approximately \$71,994 from the Ohio Bureau of Workers' Compensation (BWC), and a pre-pay discount of approximately \$3,977.

President White said the County has already received the pre-pay discount, which was credited to the County General fund. He suggested the refund be placed in the Budget Stabilization fund when it is received, as that would not subject it to immediate use and would be of benefit and value to all departments.

Mr. Feathers moved and Mr. White seconded a motion to deposit the BWC pre-pay discount in the County General fund, and to postpone disposition of BWC refund to a later date.

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye. Motion passed.

RE: CONTRACT WITH BOB LANE'S WELDING FOR LANDSLIP REPAIR

Mr. Feathers moved and Mr. Walters seconded a motion to approve a contract with Bob Lane's Welding, Inc., to repair a landslip on County Road 79, for the amount of \$13,585.00, as prepared and requested by County Engineer Roger Wright.

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye. Motion passed.

RE: EASEMENT AND RIGHT-OF-WAY, WATERFORD TOWNSHIP

Mr. Feathers moved and Mr. White seconded a motion to approve an easement and right-of-way for American Electric Power (AEP) to cross land owned by Washington County in Waterford Township, parcel #360074620001, to provide electric service to Robert Nutter on Milner Road, for the consideration of \$1.00 from Ohio Power Company, a unit of AEP, and to allow Mr. White to sign the easement, as requested by County Engineer Roger Wright.

President White said the County Engineer has reviewed the plans for this easement and sees no problem with them.

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye. Motion passed.

RE: RURAL ACTION

Nate Schlater and Michelle Shively talked with the Commissioners about Rural Action in Southeast Ohio. They explained this non-profit organization formed in 1994 and is based in Athens County. Ms. Shively said they are chartered to work in 32 Ohio Appalachia counties. She said over the past twenty years Rural Action and its partners have been very successful in watershed restoration, stream reclamation, and improvement in water quality. Ms. Shively said her organization is trying to create a plan to further improve watershed conditions. To do that, she said, other organizations will be invited to participate and partner as stakeholders.

The Rural Action representatives said they have invited interested community members to a public meeting at the Washington County Public Library on April 28. They described for the Commissioners some of the challenges and opportunities they have. Ms. Shively said funding for their initiatives comes from a variety of sources, including private foundations, grants, state agencies, and Ohio University. She encouraged the Commissioners to become actively involved and supportive. Mr. Schlater asked the Commissioners to take an on-line survey about water resources in and around Washington County.

President White said the Muskingum Watershed Conservancy District (MWCD) was created in large part to control the level of water throughout a multi-county area in Ohio. He said the Conservancy District is "pregnant" with funds, as they currently receive large amounts from an assessment to property owners, the sale of water, and the leasing of mineral rights. Mr. White said the Muskingum Watershed Conservancy District has not used this "confiscated personal wealth" to maintain and upgrade district reservoirs. Mr. White said the County primarily supports water improvement initiatives through the Washington County Soil & Water Conservation District, and they do a good job.

The Commissioners thanked the Rural Action representatives for the information they provided.

RE: JOBS AND FAMILY SERVICES

Tom Ballengee, Director of Washington County Department of Jobs and Family Services (JFS), presented to the Commissioners a Subgrant Agreement, G-1617-11-5593, for consideration. He explained this is a biennial agreement that allows JFS to receive funding and administer to clients.

Mr. Feathers moved and Mr. White seconded a motion to approve Subgrant Agreement G-1617-11-5593 with the Ohio Department of Job and Family Services, during the period July 1, 2015 through June 30, 2017, the total amount of which is subject to and dependent upon appropriations and availability of funds from the Ohio General Assembly and other applicable agencies, including the federal government.

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye. Motion passed.

Mr. Ballengee reviewed his departmental staffing situation, including vacancies and an anticipated retirement later this year. He reported he will likely fill the vacant I.T. position very soon.

Mr. Ballengee provided to the Commissioners an Executive Summary of the Workgroup to Reduce Reliance on Public Assistance, dated April 15, 2015. He indicated he hasn't yet had the opportunity to read the entire report, which is a result of extensive review of existing assistance programs in Ohio. The ultimate goal, he said, is to reduce the number of Ohioans who rely upon public assistance.

RE: CHIP PROGRAM

Mr. Feathers moved and Mr. White seconded a motion to approve Status Reports for the following CHIP programs, and to allow Mr. White to sign the reports, as prepared and requested by Dawn Rauch, Washington-Morgan Community Action Program:

B-C-14-1CY-1
B-C-14-1CY-2

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye. Motion passed.

RE: OHIO PUBLIC DEFENDER CONTRACT FOR 2015-16

Attorneys Ray Smith, Shawna Landaker, Herman Carson and John Alge from the Ohio Public Defenders Office presented to the Commissioners a contract for the period July 1, 2015 through June 30, 2016. Mr. Alge said the agreement assumes a State of Ohio reimbursement rate of 40%, a new administrative allocation of \$6,121 to cover a portion of Mr. Carson's services to the County, and a 3% increase in compensation for office and attorney staff. He

said if the state budget allows for 50% reimbursement from the State, the terms of this contract will accordingly change.

Mr. Feathers moved and Mr. White seconded a motion to approve an Agreement to Participate in the Multi-County Branch of the Office of the Ohio Public Defender, for the amount of \$426,956.00, during the period July 1, 2015 through June 30, 2016.

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye. Motion passed.

RE: ADJOURNMENT

Mr. Feathers moved and Mr. White seconded a motion to adjourn.

A calling of the roll resulted in a unanimous vote in favor. The meeting adjourned at 2:45 p.m.

_____, President

_____, Vice President

_____, Member

_____, Clerk