
THE DULY ELECTED MEMBERS OF THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY, OHIO, MET IN REGULAR SESSION ON DECEMBER 13, 2012 IN ACCORDANCE WITH OHIO REVISED CODE 305.05, WITH THE FOLLOWING MEMBERS PRESENT: TIMOTHY C. IRVINE, PRESIDENT, CORA A. MARSHALL, VICE PRESIDENT, AND STEVEN W. WEBER, MEMBER. THE MEETING WAS CALLED TO ORDER AT 9:00 A.M. BY THE PRESIDENT OF THE BOARD WITH THE PLEDGE OF ALLEGIANCE TO OUR FLAG.

Also attending were Sharon Bopp of *The Marietta Times*, Administrator Paul Cunningham, and Clerk Rick Peoples.

COMMISSIONERS AGENDA

December 13, 2012

9:00 Business Meeting
9:30 Discussion on Drainage Issues
11:00 Jean Yost - Ohio River Museum Project
1:00 Ginny Shrimplin - CORSA Insurance
2:00 Eric Skomra, Jeff Lauer - EOC Grant

UNFINISHED BUSINESS

Utility Construction Permits

NEW BUSINESS

Approve Agenda
Approval of previous meeting's minutes
Bills from various departments
Additional Appropriation - Sheriff (2)
Additional Appropriation - Senior Levy
Additional Appropriation - FCF
Additional Appropriation - CEBCO
Additional Appropriation - Municipal Court
Advance - CEBCO
Transfer - County General
Transfer - CEBCO
Transfer - PERS
Transfer - Senior Levy
Transfer - Sheriff (7)
Transfer - Board of Elections
Transfer - Veterans
Transfer - Probate/Juvenile
Transfer - Engineer
Then & Now's
Travel - CSEA (2)
Travel - JFS
Travel - Auditor
Revision to the Washington County PRC Plan, JFS
Change of Public Viewing and Hearing to Vacate Wesley Twp. Road 192
Appointments to Family Services Planning Committee, JFS
Appointment to the Regional Advisory Council
Re-Appointment of Ken Leopold to Children Services Board of Directors
Extension of ARC Grant Completion Date
Hazard Mitigation Grant, EMA
OWDA Drawdown, Devola Phase II Project
Request for Senior Levy Funds, Churchtown Senior Citizens
Certification of Delinquent Sewer Accounts

INFORMATION

Monthly Meeting at County Home, 8:30 a.m., **Friday**, December 14
Finance Committee, 10:00 a.m., **Tuesday**, December 18

RE: AGENDA

Ms. Marshall moved and Mr. Weber seconded a motion to accept the agenda with the following amendments:

Add: 3:00 Director of HR Position Status
Minus Appropriation - MRDD
Devola Phase 2 Project Schedule
CDBG Drawdown Request

Remove:

Transfer - CEBCO
Transfer - Sheriff (2)

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

RE: APPROVAL OF MINUTES

Ms. Marshall moved and Mr. Weber seconded a motion to dispense with the reading of the December 6, 2012 minutes, and to approve them as submitted.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber abstained. Motion passed.

RE: PAYMENT OF BILLS

Ms. Marshall moved and Mr. Weber seconded a motion to approve the payment of bills from various departments.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

RE: ADDITIONAL APPROPRIATIONS

Ms. Marshall moved and Mr. Weber seconded a motion to approve the following requests for additional appropriations:

210-0388-57400	Other Expenses	\$	2,466.11
215-0386-53000	Contract Services	\$	962.96
200-0703-53000	Contract Services	\$	6,282.16
602-2031-53000	Contract Services	\$	17,256.00
200-2050-53000	Contract Services	\$	157.70
200-0351-51104	Health Insurance	\$	2,817.06

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

RE: MINUS APPROPRIATION

Ms. Marshall moved and Mr. Weber seconded a motion to approve the following request or minus appropriation:

210-0621-53000	Contract Services - Pathways	\$	(22,223.59)
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A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

RE: ADVANCE

Ms. Marshall moved and Mr. Weber seconded a motion to approve the following request for advance of funds:

	<u>From</u>	<u>To</u>	<u>Amount</u>
County General 157.70	100-0101-57200	200-2050-49200	\$

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

RE: TRANSFERS

Ms. Marshall moved and Mr. Weber seconded a motion to approve the following requests for transfer of funds:

	<u>From</u>	<u>To</u>	<u>Amount</u>
County General	100-0101-57500	100-0101-57200	\$ 157.70
PERS	100-0381-51102	100-0120-51102	\$ 28.19
Senior Levy	200-0703-57500	200-0703-53000	\$ 2,179.98
Sheriff	100-0381-51102	100-0380-51001	\$ 2,574.34
Sheriff	210-0402-55200	210-0402-57200	\$ 388.83
Sheriff	210-0402-55200	210-0402-57200	\$ 3,499.50
Sheriff	100-0380-54000	100-0380-53000	\$ 180.00
Sheriff	100-0384-57400	100-0384-53403	\$ 1,200.00
Board of Elections	100-0160-54001	100-0160-54000	\$ 200.00
Veterans Services	100-0700-54400	100-0700-51104	\$ 2,000.00
Probate	100-0330-53000	100-0330-51001	\$ 3,000.00
Engineer	200-0540-55501	200-0540-53202	\$ 150.00

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

RE: THEN & NOW'S

Mr. Weber moved and Ms. Marshall seconded a motion to approve the following Then & Now's :

<u>Dept</u>	<u>Account</u>	<u>Vendor</u>	<u>Amount</u>
Sheriff Department	100-0384-5-3500	Custer Products	\$ 457.47
CSEA	200-0730-5-3501	Washington Co. Sheriff	\$ 627.79
CSEA	200-0730-5-3501	Washington Co. Sheriff	\$ 892.33
CSEA	200-0730-5-3501	Washington Co. Sheriff	\$ 779.65
CSEA	200-0730-5-3501	Washington Co. Sheriff	\$ 659.82
Sheriff	100-0384-5-1100	Timothy Bryan Lockhart	\$ 250.00

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

RE: TRAVEL REQUESTS

Mr. Weber moved and Ms. Marshall seconded a motion to approve the following request for reimbursement of expenses for training and travel pursuant to the policies and procedures and in compliance with the Annual Appropriations for Fiscal Year 2012 and any and all amendments subsequent thereto:

CSEA

Missy Brightwell, Melissa Galati: Two-day trip to Columbus to attend Interstate Procedures meeting; February 26-27, 2013.

Bonnie Gill: One-day trip to Columbus to attend Train the Trainer meeting; November 30, 2012.

JFS

Ruth Burdette, Dawn Lucas: Two-day trip to Lebanon to attend financial system site visit; December 18-19, 2013.

Auditor

Bill McFarland: Two-day trip to Lebanon to attend financial system site visit; December 18-19, 2013.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

RE: REVISION TO PRC PLAN, JFS

Ms. Marshall moved and Mr. Weber seconded a motion to approve revision to the Washington County PRC Plan, removing Items 4 and 5, as the programs have ended, as requested by Tom Ballengee, Washington County Job & Family Services.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

RE: CHANGE OF DATE AND TIME FOR PUBLIC VIEWING AND HEARING FOR REQUEST TO VACATE WESLEY TOWNSHIP ROAD 192

The Commissioners noted change in the time and date for public viewing and public hearing for the request to vacate Wesley Township Road 192 (Ed's Road). The revised time and day for public viewing is 10:00 a.m., December 26, 2012, and the revised time and day for public hearing is 11:00 a.m., December 27, 2012. The Commissioners directed County Administrator Paul Cunningham to notify area residents by letter, and to publish notice in the local newspaper.

RE: APPOINTMENTS TO FAMILY SERVICES PLANNING COMMISSION

Ms. Marshall moved and Mr. Weber seconded a motion to approve the following appointments to the Family Services Planning Commission, as requested by Washington County Job & Family Services:

Tom Ballengee	Barb Tergolina	Susan Tilton
David Brightbill	Cindy Davis	David Brown
Robin Bozian	David Copen	Tim Irvine
Candy Nelson	Kelly Bauerbach	Ron Feathers
David White	Gerry Spencer	

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

RE: APPOINTMENT TO REGIONAL ADVISORY COUNCIL ON AGING

Ms. Marshall moved and Mr. Weber seconded a motion to table the request from the Area

Agency on Aging to appoint a member to the Regional Advisory Council on Aging for the two-year term beginning January 1, 2013.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

RE: RE-APPOINTMENT OF KEN LEOPOLD TO CHILDREN SERVICES BOARD

Ms. Marshall moved and Mr. Weber seconded a motion to re-appoint Kenneth Leopold to the Washington County Children Services Board of Directors for the four-year term beginning January 1, 2013 and extending through December 31, 2016.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

RE: EXTENSION OF ARC GRANT, SEOPA

Ms. Marshall moved and Mr. Weber seconded a motion to approve extension number 1 of the Appalachian Regional Commission (ARC) grant number B-P-11-1CY-1 for the Southeastern Ohio Port Authority (SEOPA) Ingenuity Center project, changing the completion date to December 30, 2013, and to allow Mr. Irvine to sign the document.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

RE: HAZARD MITIGATION GRANT

Ms. Marshall moved and Mr. Weber seconded a motion to accept and approve the State-Local Grant Agreement, Hazard Mitigation Grant Program (HMGP), CFDA 97.039, Planning Grant, in the amount of \$10,874.00 (\$8,156.00 from HMGP and \$2,718.00 from the County), with intended use by the Washington County Emergency Management Agency.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

RE: OWDA DRAWDOWN REQUEST, DEVOLA SEWER IMPROVEMENTS PROJECT, PHASE II

Ms. Marshall moved and Mr. Weber seconded a motion to approve Ohio Water Development Authority (OWDA) drawdown request in the amount of \$45,975.15 for payment to Stantec Consulting Services for design work on the Devola Sanitary Sewer Improvements Project, Phase II, and to allow Mr. Irvine to sign the request.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

RE: REQUEST FOR SENIOR LEVY FUNDS, CHURCHTOWN SENIOR CITIZENS

Ms. Marshall moved and Mr. Weber seconded a motion to not approve the request from the Churchtown Senior Citizens for \$3,150.00 to purchase window treatments for the St. John's Senior Center, as the cost is excessive and the facility is not owned by the group.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

RE: CERTIFICATION OF DELINQUENT SEWER ACCOUNTS

Ms. Marshall moved and Mr. Weber seconded a motion to approve sending a letter to County Auditor Bill McFarland certifying the following sewer accounts as delinquent, and requesting him to add the amounts to property tax bills:

James & Heather Hensley	Mannix/Bretthauer	John Albrecht
Theresa Hescht	Chad & Jennifer Rowley	David Lightner
Fred & Savannah Newlon	Brian McCoy	Heiss Brothers
Kareem Wright	Kelly Bollinger	Alvin G. Harris, Jr.
Phil Coyner		

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

RE: DEVOLA SANITARY SEWER IMPROVEMENTS PROJECT, PHASE 2, SCHEDULE

Ms. Marshall presented a schedule of events for the Devola Sanitary Sewer Improvements Project, Phase 2. She commented the schedule was prepared by Consulting Engineer John Grosse, and it includes dates that may change as a result of bidding and funding. She noted the County will likely receive \$400,000.00 in grant funds and \$1,000,000.00 in -0-% interest loan funds in Round 27 of the Ohio Public Works Commission (OPWC) funding cycle. This project is one of only three in Washington County scoring enough points to receive OPWC funding in Round 27. Application for funding from the Ohio Water Development Authority will be made following solicitation and opening of bids for construction. This preliminary schedule

indicates the Final Findings and Orders from the Ohio EPA were issued September 13, 2012, the Permit to Install application to Ohio EPA was made November 13, 2012, construction will begin in July 2013, and construction will end in July 2014. These milestones and dates are tentative and could be changed if appropriate funding is not secured and if solicited bids are not accepted.

Ms. Marshall moved and Mr. Weber seconded a motion to approve the Devola Sanitary Sewer Improvements Phase 2 Project Schedule, as prepared by Consulting Engineer John Grosse.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

RE: DRAWDOWN REQUEST, CDBG

Ms. Marshall moved and Mr. Weber seconded a motion to approve drawdown request to the Ohio Department of Development for the Villages of Lowell and New Matamoras Community Development Block Grant (CDBG) pool lift projects in the amount of \$9,675.00, and to allow Mr. Irvine and Ms. Marshall to sign the request, as prepared by Michelle Hyer, Buckeye Hills-Hocking Valley Regional Development District.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

RE: EXECUTIVE SESSION

Ms. Marshall moved and Mr. Weber seconded a motion to enter into Executive Session to discuss pending litigation, and to invite County Prosecutor Jim Schneider and Deputy Engineer Roger Wright to attend.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed, and the Commissioners entered Executive Session at 9:40 a.m.

The meeting returned to Regular Session at 10:15 a.m.

RE: JEAN YOST, OHIO RIVER MUSEUM

On behalf of the Ohio River Museum, Washington County resident Jean Yost requested financial support from the Commissioners. He noted the museums serve a large region, and the community has provided much-needed support over the past few years while state funds have been reduced. Also, the City of Marietta gave \$25,000 to support the local museums. The Ohio Historical Society is now working with museum staff to identify areas where expenses can be reduced, and volunteer labor and contributions of materials will be solicited from community organizations. Mr. Yost said school groups and visitors from a wide area have helped to increase admissions and revenues recently. He said that support from the Commissioners between \$10,000 and \$25,000 would be greatly appreciated, but any amount will be welcome. He noted that there are plans for another building and an addition, and that ADA improvements are needed at existing buildings. Mr. Irvine commented that history is an invaluable asset to our community. Ms. Marshall informed Mr. Yost that the Commissioners are currently constructing a budget for next year and his request will be taken into consideration. The Commissioners thanked Mr. Yost for his continuing involvement with the museums.

RE: GINNY SHRIMPLIN, CORSA

Ginny Shrimplin talked with the Commissioners about the County Risk Sharing Authority (CORSA) insurance program. Also attending were Safety & Loss Control Coordinator Susan Burkhart and Randy Barengo from Barengo Insurance Agency. She presented to the Commissioners the April 2012 CORSA Stewardship Report, indicating that Washington County is a regular user of benefits available from CORSA, including defensive driving classes and CORSA University classes. Noting that nearly 50% of statewide claims to CORSA are for motor vehicle incidents, Ms. Shrimplin reiterated the value of running motor vehicle reports on all County employees before they are permitted to drive county-owned or leased vehicles. Failure to run reports for 100% of County employees driving county-owned or leased vehicles results in less premium credit awarded to the County. All expressed concern that the Veterans Services Office is the only County department not allowing the report to be run for their drivers.

Ms. Shrimplin encouraged the County to continue using the CORSA HR Hotline and to continue to have contracts reviewed by them before signing as they will specifically look at any insurance language. She applauded the County for keeping an up-to-date inventory of County-owned and leased buildings and additions/deletions.

There are now 65 counties participating in the CORSA program, and equity has grown over the past year, primarily a result of claims experience and good investments.

Ms. Shrimplin expressed her appreciation to Commissioner Marshall for her service on the CORSA Board of Directors and to Mr. Weber for his service on the Justice Committee.

RE: EOC GRANT

IT Director Eric Skomra and EMA Coordinator Jeff Lauer talked with the Commissioners about the proposed Emergency Operations Center (EOC) and funding to create it. The County will soon know if a grant application in the amount of \$475,000 is approved by the Ohio EMA (half from the State, and half from local sources, including in-kind contribution). If funding is approved, appropriate notification and assembling of stakeholders will be scheduled at Children Services, where the Center will be located. Ms. Marshall said it is critically important for the Center to have complete control of its space in the building.

RE: EXECUTIVE SESSION

Ms. Marshall moved and Mr. Weber seconded a motion to enter into Executive Session to consider the appointment and compensation of a public employee, and to invite County Administrator Paul Cunningham to attend.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed, and the Commissioners entered Executive Session at 3:25 p.m.

The Commissioners returned to Regular Session at 3:41 p.m.

RE: DIRECTOR OF HUMAN RESOURCES AND SAFETY & LOSS CONTROL POSITION

Ms. Marshall moved and Mr. Weber seconded a motion to appoint Darla Miller as the Director of Human Resources and Safety & Loss Control for Washington County, at-will, with the start date of January 2, 2013, a six-month probationary period, and an annual salary of \$45,000.00, subject to acceptable results on reference, drug, and background checks, and to assign Darla Miller as the Washington County representative for Bureau of Workers Compensation claims.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

RE: HEALTH INSURANCE, DEVELOPMENTAL DISABILITIES

Brenda Riffe and Susan Tilton from the Department of Developmental Disabilities asked the Commissioners if it is possible for employees of their agency to utilize the CEBCO health insurance plan, switching from their current carrier due to unreasonably high premium increase and reduced benefits. Safety & Loss Control Coordinator Susan Burkhart and County Administrator Paul Cunningham also participated in the discussion. They currently cover 60 employees, but 86 are eligible. Washington County has, according to them, a better plan for lower cost. Concern was expressed as to why they are now being offered such a high renewal rate (approximately 65% increase), and what impact the addition of the agency would have on the County's premiums and subsequent renewals. Ms. Marshall noted that she consulted with CEBCO representative Wendy Dillingham, who suggested the agency should pay approximately \$125,000 in addition to their premiums so that the premiums for other County employees will not be affected. Ms. Dillingham said it will be difficult to tell what the addition's impact will be on future renewals for the County.

Ms. Marshall moved and Mr. Weber seconded a motion to approve adding the Washington County Department of Developmental Disabilities to the County's health insurance plan and prescription drug plan through CEBCO, subject to additional discussion about the change with CEBCO representatives and to the payment of an amount recommended by CEBCO.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

Ms. Tilton thanked the Commissioners for their support, and assured them her agency would not participate in the CEBCO plan and then decide to move from it in the near future.

RE: ADJOURNMENT

Mr. Weber moved and Ms. Marshall seconded a motion to adjourn.

A calling of the roll resulted in a unanimous vote in favor. The meeting adjourned at 4:15 p.m.

_____, President

_____, Vice President

_____, Member

_____, Clerk

