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**THE DULY ELECTED MEMBERS OF THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY, OHIO, MET IN REGULAR SESSION ON NOVEMBER 15, 2012 IN ACCORDANCE WITH OHIO REVISED CODE 305.05, WITH THE FOLLOWING MEMBERS PRESENT: TIMOTHY C. IRVINE, PRESIDENT, CORA A. MARSHALL, VICE PRESIDENT, AND STEVEN W. WEBER, MEMBER. THE MEETING WAS CALLED TO ORDER AT 9:00 A.M. BY THE PRESIDENT OF THE BOARD WITH THE PLEDGE OF ALLEGIANCE TO OUR FLAG.**

Also attending were Sharon Bopp of *The Marietta Times*, Commissioner-elect David White, Administrator Paul Cunningham, and Clerk Rick Peoples.

#### **COMMISSIONERS AGENDA**

**November 15, 2012**

9:00 Business Meeting  
11:00 Asa Boring, John Karas - Permissive Sales Tax  
2:00 Sheriff Mincks - Jail Shower Renovation

#### **UNFINISHED BUSINESS**

Dental & Vision Insurance  
Utility Construction Permits

#### **NEW BUSINESS**

Approve Agenda  
Approval of previous meeting's minutes  
Bills from various departments  
Additional Appropriation - Behavioral Health Board (2)  
Additional Appropriation - WCBDD  
Additional Appropriation - County General (4)  
Advance - Sewer  
Transfer - Sheriff (3)  
Transfer - WCBDD  
Transfer - County General  
Then & Now  
Travel - FCF  
Project Review - Using Human Patient Simulators, Marietta College  
Appreciation Letter to Ruby Hall, RSVP Advisory Council  
Change Order #4, Village of Lower Salem CDBG Project  
Certification of Delinquent Sewer Accounts

#### **INFORMATION**

Belpre Chamber Dinner, 6:00 p.m., **Today**, St. Ambrose Church  
Township Trustees' Association Meeting, 7:00 p.m., **Today**, County Engineer's Office  
Monthly meeting at County Home, 8:30 a.m., Friday, **November 16**  
Departmental Budget Hearings continue through **December 3**  
Joint Solid Waste Committee, Noon, Monday, **November 19**, Lori's Family Restaurant  
Finance Committee, 10:00 a.m., Tuesday, **November 20**  
Next week's meeting changed to 9:00 a.m., Wednesday, **November 21**  
Courthouse closed Thursday and Friday, **November 22 and 23**

#### **RE: AGENDA**

Ms. Marshall moved and Mr. Weber seconded a motion to accept the agenda with the following amendment:

Add: 9:30 Dawn Rauch, Moving Ohio Forward & Neighborhood Stabilization Program

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

#### **RE: APPROVAL OF MINUTES**

Mr. Weber moved and Ms. Marshall seconded a motion to dispense with the reading of the November 8, 2012 minutes, and to approve them as submitted.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

#### **RE: PAYMENT OF BILLS**

Mr. Weber moved and Ms. Marshall seconded a motion to approve the payment of bills from various departments.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye,

Steven Weber aye. Motion passed.

**RE: ADDITIONAL APPROPRIATIONS**

Mr. Weber moved and Ms. Marshall seconded a motion to approve the following requests for additional appropriations:

210-0612-53000	Title XX Federal Funds	\$ 6,766.00
210-0611-53000	Medicaid	\$ 3,366.35
200-0620-51001	Salaries	\$ 350,000.00
200-0620-51101	Medicare	\$ 5,000.00
200-0620-51102	PERS	\$ 100,000.00
200-0620-51103	STRS	\$ 50,000.00
100-0101-57200	Advances Out	\$ 67,054.09
100-0101-57100	Transfers Out	\$ 10,602.51
100-0190-53000	Contract Services - I .T.	\$ 5,000.00
100-0392-57400	Other Expenses	\$ 5,000.00

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

**RE: ADVANCE**

Ms. Marshall moved and Mr. Weber seconded a motion to approve the following request for advance of funds:

	<u>From</u>	<u>To</u>	<u>Amount</u>
Sanitary Sewer	100-0101-57200	300-0113-49200	\$ 67,054.09

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

**RE: TRANSFERS**

Ms. Marshall moved and Mr. Weber seconded a motion to approve the following requests for transfer of funds:

	<u>From</u>	<u>To</u>	<u>Amount</u>
Sheriff	100-0381-53100	100-0381-54000	\$ 4,100.00
Sheriff	100-0384-51104	100-0384-54000	\$ 35,000.00
Sheriff	100-0384-52000	100-0384-54400	\$ 1,500.00
Developmental Disabilities	200-0620-53401		\$ 10,966.00
		200-0620-52000	\$ 3,000.00
		200-0620-54000	\$ 7,966.00
County General	100-0101-57100	200-0207-49100	\$ 10,602.51

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

**RE: THEN & NOW'S**

Mr. Weber moved and Ms. Marshall seconded a motion to approve the following Then & Now's:

<u>Dept</u>	<u>Account</u>	<u>Vendor</u>	<u>Amount</u>
Children Services Bd.	200-0743-5-3000	Marie Clatterbuck	\$ 620.00
DJFS	200-0720-5-9000	St. Luke's Lutheran Church	\$ 150.00
DJFS	200-0720-5-9000	Megan Krivchenia	\$ 902.86
DFJS	200-0720-5-9000	Christina Thomas	\$ 617.50

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

**RE: TRAVEL REQUEST**

Ms. Marshall moved and Mr. Weber seconded a motion to approve the following request for reimbursement of expenses for training and travel pursuant to the policies and procedures and in compliance with the Annual Appropriations for Fiscal Year 2012 and any and all amendments subsequent thereto:

FCF

Cindy Davis: One-day trip to Zanesville to attend Ohio Appalachian Collaborative College & Career Readiness meeting; November 14, 2012.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

**RE: REVIEW OF PROJECT FUNDING APPLICATION THROUGH BUCKEYE HILLS**

Ms. Marshall moved and Mr. Weber seconded a motion to indicate "Clearance of the project should be granted" on the Area Clearinghouse Transmittal for the Marietta College application for ARC funds in the amount of \$110,000.00 for their *Using Human Patient Simulators in Health Care Training to Improve Student Learning & Increase Patient Safety* Project, and to allow Mr. Irvine to sign the form, as presented by Buckeye Hills-Hocking Valley Regional Development District.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

**RE: APPRECIATION LETTER TO RUBY HALL**

Ms. Marshall moved and Mr. Weber seconded a motion to send the following letter to Ruby Hall recognizing her contributions to the Retired Senior Volunteer Program in Washington County:

*November 15, 2012*

*Ruby Hall  
126 Varner Road  
Cutler, Ohio 45724*

*Dear Ruby:*

*We thank you for your many years of dedicated service to the senior citizens of Washington County and the Retired Senior Volunteer Program that serves them.*

Your contributions to the Program at the O'Neill Senior Center are remarkable. During the past 32 years you have served on the Advisory Council for RSVP, you've cooked meals for our seniors, you've baked tons of cookies, you've made so many beautiful quilts, and you've provided 17,234 hours of service! You certainly deserve a break.

*We applaud your accomplishments, and we appreciate your contributions. Congratulations on a job **well done**, Ruby!*

*Sincerely,*

*/s/ WASHINGTON COUNTY COMMISSIONERS*

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

**RE: CHANGE ORDER #4, VILLAGE OF LOWER SALEM CDBG PROJECT**

Ms. Marshall moved and Mr. Weber seconded a motion to approve Change Order #4 for the Village of Lower Salem Formula 2011 Community Development Block Grant (CDBG) Project, extending the completion date by 45 days to December 15, 2012, to allow for processing of a permit to comply with ADA regulations, and to allow Mr. Irvine to sign the Change Order, as prepared and requested by Michelle Hyer, Buckeye Hills-Hocking Valley Regional Development District.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

**RE: CERTIFICATION OF DELINQUENT SEWER ACCOUNTS**

Ms. Marshall moved and Mr. Weber seconded a motion to approve sending a letter to County Auditor Bill McFarland certifying accounts of the following individuals as delinquent, and requesting him to add the delinquent amounts to the tax bills for the properties: Keith and Angela Parker, Thomas Hart, Jerry Biehl, David Burns, Debora Wingrove, Curt Rhodes.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

**RE: DAWN RAUCH, MOVING OHIO FORWARD PROGRAM**

Dawn Rauch, Washington-Morgan County Community Action Program, informed the Commissioners that she has secured consent from four homeowners (two in Beverly, one in Belpre, one in Whipple) to demolish residential structures on their properties, with the expense of demolition to be paid by the Moving Ohio Forward Program that was awarded to Washington County. She is pursuing another two structures in New Matamoras. Funds in the program must be used by December 31, 2013.

Ms. Marshall moved and Mr. Weber seconded a motion to approve demolition costs for the following properties to be paid by the Washington County Moving Ohio Forward Program:

<u>Owner</u>	<u>Structure Location</u>
Peggy Vess	Germantown Road, Whipple, Ohio
Dorothy Starcher	610 Elm Street, Belpre, Ohio

Graydon/Janice Gibeaut 606 Ferry Street, Beverly, Ohio  
Sherry Saunders,  
Robert Quimby,  
Cathy Quimby 115 Fifth Street, Beverly, Ohio

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

**RE: DAWN RAUCH, NEIGHBORHOOD STABILIZATION PROGRAM**

Dawn Rauch, Washington-Morgan County Community Action Program, informed the Commissioners that she has secured consent from one homeowner, in Barlow, to demolish a residential structure on her property, with the expense of demolition to be paid by the Neighborhood Stabilization Program of Washington County. She noted remaining funds will allow for demolition of one more residential structure by January 31, 2013.

Ms. Marshall moved and Mr. Weber seconded a motion to approve demolition costs for the following property to be paid from the Washington County Neighborhood Stabilization Program (Region 18), as recommended by Dawn Rauch, Washington-Morgan County Community Action Program.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

**RE: DAWN RAUCH, REQUEST FOR SUB-ORDINATION**

Ms. Marshall moved and Mr. Weber seconded a motion to approve the request for sub-ordination of its lien position to the mortgage on property at 704 Main Street, New Matamoras, Ohio, owned by Julia Cochran, for the purpose of allowing the homeowner to refinance her first mortgage and to borrow funds to improve the residence, subject to property appraisal and dependent upon home improvement funds being paid directly to vendor/contractor for new furnace and/or windows, as requested by Dawn Rauch, Washington-Morgan County Community Action Program.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

*Commissioner Weber excused himself from the meeting due to another commitment.*

**RE: ASA BORING AND JOHN KARAS, PERMISSIVE SALES TAX**

Asa Boring and John Karas, representatives of the Township Trustees Association, and Roger Wright, representing the County Engineer's Office, talked with the Commissioners about their need for additional funds for the repair and maintenance of township and county roads and bridges. Also attending were Commissioners-elect Ron Feathers and David White, County Engineer Bob Badger, County Auditor Bill McFarland, County Administrator Paul Cunningham, and Clerk Rick Peoples.

Mr. Boring reminded the Commissioners they have submitted a request for 40% of the Permissive Sales Taxes collected, and asked the Commissioners if they are ready to approve that.

Mr. Irvine commented that the process for assembling a budget for 2013 started yesterday, and they have met with only four departments to hear their requests. There are several more department heads and elected officials scheduled to present their requests over the next few weeks. He reminded those attending that he is still committed to an allocation of 20 to 40% of the 1% Permissive Sales Tax collections to roads and bridges. The specific amount, though, is yet to be determined. Ms. Marshall said it is important to hear from all departments before commitments are made to anyone.

Mr. Karas asked the Commissioners if they have priorities in mind for next year's budgets. Ms. Marshall agreed that the needs of townships are greater than ever before, but noted it would be fiscally irresponsible to commit at this time a specific dollar amount or percentage to any one group or department. It is the responsibility of the Commissioners to make informed budgetary decisions, and they are now in the process of gathering information to help them in that regard.

Mr. Boring commented that their intent of visiting with the Commissioners early in the budget process is to inform them that the needs in townships are as great as, or greater than, those of county departments.

Mr. Irvine noted there will likely be approximately \$750,000 revenue next year from recently-opened Ohio casinos. Mr. Cunningham noted at this point it appears that anticipated revenue for 2013 will be only \$316,000 higher than in fiscal year 2006, but anticipated revenue is a work-in-progress just as departmental budgets are a work-in-progress.

Mr. McFarland noted that it is very helpful to work with "known" dollar amounts when distributing funds. He suggested revisiting the allocation formula and to distribute the previous year revenues in equal installments; for example, starting with the 20% requested earlier in the year by the Trustees multiplied by the 2012 actual sales tax collections for distribution in 2013.

He commented the Commissioners have a difficult task in assembling next year's budget due to declining revenues from the State and from investment earnings. Mr. Boring commented that everyone should be concerned about, and aware of, declining revenues, and should now be establishing priorities for use of those funds that will be available to the County.

Mr. Boring questioned the necessity of the level of funding for the County Home. The Commissioners and Mr. McFarland explained to Mr. Boring that county general funds are not used to operate the County Home, as there is a levy in place to support it.

Mr. Irvine reminded everyone that he supports review of the allocation of available funds among the townships, but he expects the township trustees to make a recommendation as to how, if at all, that allocation should change. Mr. Boring indicated it is unlikely the township trustees will recommend change to the current methodology of allocation, which is now done according to the number of recorded road miles within the townships. Mr. Wright said that he intends to update the road mileage inventory, and will do that annually as well.

A subsequent meeting to discuss these Permissive Sales Tax issues is scheduled for December 13.

*Mr. Weber returned to the meeting at 2:00 p.m.*

**RE: SHERIFF MINCKS & LIEUTENANT BRAD THORPE**

Sheriff Larry Mincks and Lieutenant Brad Thorpe informed the Commissioners they intend to install a software upgrade and utilize the services of the Ohio Courts Network, which will provide a centralized data warehouse of court case-related information. The Ohio Courts Network is a statewide database that will provide one-stop shopping for Ohio court data, including information used by courts and law enforcement for:

- Background inquiries
- Setting bail
- Probation
- Pre-sentence investigations
- Sentencing
- Protective orders
- Foster care decisions

While the cost to upgrade is \$6,000, the Ohio Courts Network will pay half of that.

Lt. Thorpe then informed the Commissioners that repair and/or renovation of the shower facilities at the jail is necessary. Although the facility is only eight years old, the shower flooring has been replaced at least three times. To prevent mold and continuing repair, he recommends a complete renovation of the shower facilities. At this point, options he and Sheriff Mincks are considering include: coating with special sealant, installing stainless steel inserts, applying rubberized membrane. They favor the rubberized membrane, and are planning to visit a site where it is now in use.

A subsequent meeting to discuss this is scheduled for November 21.

**RE: OPWC APPLICATION**

Ms. Marshall commented that the application for Ohio Public Works Commission (OPWC) funds for the Devola project has been revised to include a local match of \$1,760,000. This should allow the application to move up on the OPWC priority list for funding.

Ms. Marshall moved and Mr. Weber seconded a motion to approve the revised application to Ohio Public Works Commission for the Devola Sanitary Sewer Improvements Phase II Project, including local revenues of \$1,760,00 in tap fees, and to allow Ms. Marshall to sign the application.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

**RE: VETERANS SERVICES**

County Administrator Paul Cunningham informed the Commissioners he has received a request from Veterans Services Officer Roy Ash to award pay increases of approximately 9% to the Veterans Services Commission board members, as they did not receive increases in January 2012. The Commissioners said they are not in favor of a retroactive increase, and that Mr. Ash should include this request in his budget hearing for next year. No action was taken on the request.

**RE: ADJOURNMENT**

Mr. Weber moved and Ms. Marshall seconded a motion to adjourn.

A calling of the roll resulted in a unanimous vote in favor. The meeting adjourned at 2:40 p.m.

\_\_\_\_\_, President

\_\_\_\_\_, Vice President

\_\_\_\_\_, Member

\_\_\_\_\_, Clerk