

**THE DULY ELECTED MEMBERS OF THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY, OHIO, MET IN REGULAR SESSION ON MAY 28, 2015 IN ACCORDANCE WITH OHIO REVISED CODE 305.05, WITH THE FOLLOWING MEMBERS PRESENT: DAVID A. WHITE, PRESIDENT, RICK G. WALTERS, VICE PRESIDENT, AND RONALD L. FEATHERS, MEMBER. THE MEETING WAS CALLED TO ORDER AT 9:00 A.M. BY THE PRESIDENT OF THE BOARD. MR. WHITE LED THOSE ATTENDING IN THE PLEDGE OF ALLEGIANCE TO OUR FLAG.**

Also attending were Justin Bradley from WMOA Radio, Amanda Nicholson from *The Marietta Times*, Muskingum Township Trustee Gary Doan, Common Pleas Judge Randall Burnworth, Juvenile Court Judge Timothy Williams, Devola resident Glen Pawloski, and Clerk Rick Peoples.

**Washington County Commissioners  
AGENDA  
9:00 a.m., May 28, 2015**

9:00 Business Meeting  
9:30 Dorothy Peppel, County Treasurer – 2015 Budget  
10:00 Michelle Hyer, Buckeye Hills-Hocking Valley Reg. Dev. District – 2014 CDBG Programs

**UNFINISHED BUSINESS**

None

**NEW BUSINESS**

Approve Agenda  
Approval of previous meeting's minutes  
Bills from various departments  
Additional Appropriation – Job and Family Services  
Additional Appropriation – Engineer  
Additional Appropriation – RSVP  
Additional Appropriation – Common Pleas Court  
Additional Appropriation – Probate Court  
Additional Appropriation – Juvenile Center  
Travel – Family & Children First  
Youth Grant Agreement and Funding Application, Juvenile Court  
Help Me Grow Home Visiting Provider Agreement, Family & Children First  
Administrative Agent Agreement, Family & Children First  
Contract for Social Worker Services, Job and Family Services  
Corrected Mandated Share for Fiscal Year 2016, Job and Family Services  
Letter Requesting Interest In, and Support of, Everbridge Mass Communication System  
Recommendation from Planning Commission  
Drawdown, CHIP  
Application for Membership, Local Emergency Planning Commission  
Delinquent Sewer Accounts  
Certification of Delinquent Sewer Accounts to County Auditor  
Engineer – Contract with M.P. Dory Co. for County Road 4 Guardrail Project

**INFORMATION**

Sixth Congressional District Collaboration Forum, 8:30 a.m., **Friday**, June 5, Lafayette Hotel  
Joint Solid Waste Committee Meeting, 12:00 p.m., **Monday**, June 8, Lori's Restaurant  
Monthly County Home Meeting, 8:30 a.m., **Tuesday**, June 9, at County Home

**RE: AGENDA**

Mr. Feathers moved and Mr. Walters seconded a motion to accept the agenda.

A calling of the roll resulted in the following vote: David White aye, Rick Walters aye, Ronald Feathers aye. Motion passed.

**RE: APPROVAL OF MINUTES**

Mr. Feathers moved and Mr. Walters seconded a motion to approve the minutes for May 21, 2015, and to dispense with the reading of them.

Glen Pawloski said he attended the Commissioners' meeting on May 21 and spoke with the Commissioners about the proposed sewer project in his community, but he doesn't believe the minute record accurately reflects that conversation. He provided to each of the Commissioners and the Clerk a letter dated May 28, 2015, in which he requests amendments to the prepared minutes for the Commissioners' May 21, 2015 meeting.

The Commissioners determined the following changes are appropriate for the minutes of their May 21, 2015 meeting, as identified by Mr. Pawloski:

Paragraph 5: Change “the proposed action by the Ohio EPA is very favorable” to “the proposed action by the Ohio EPA may be favorable”.

Paragraph 5: Change “it will lower the scope of the project” to “it may lower the scope of the project”.

Paragraph 5: Change “thus reduce the number of homeowners impacted” to “possibly reduce the number of homeowners impacted”.

Paragraph 5: Delete “He said this is likely partially due to the recognition by the EPA of the discontent and dissatisfaction of so many Devola residents.”

Paragraph 9: Change “the City of Marietta is interested in boosting its population for a variety of reasons, including grant-writing” to “the City of Marietta is interested in feeding the water treatment plant”.

Mr. Feathers revised his earlier motion to approve the minutes of the May 21, 2015 meeting, to include the amendments above delineated, and to dispense with the reading of them.

A calling of the roll resulted in the following vote: David White aye, Rick Walters aye, Ronald Feathers aye. Motion passed.

**RE: PAYMENT OF BILLS**

Mr. Feathers moved and Mr. Walters seconded a motion to approve the payment of bills from various departments.

A calling of the roll resulted in the following vote: David White aye, Rick Walters aye, Ronald Feathers aye. Motion passed.

**RE: ADDITIONAL APPROPRIATIONS**

Mr. Feathers moved and Mr. Walters seconded a motion to approve the following request for additional appropriation:

Job and Family Services	200-0720-57400	\$ 25,000.00
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A calling of the roll resulted in the following vote: David White aye, Rick Walters aye, Ronald Feathers aye. Motion passed.

Mr. Walters moved and Mr. Feathers seconded a motion to approve the following request for additional appropriation:

Permissive Sales Tax	100-0560-55500	\$ 112,644.00
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A calling of the roll resulted in the following vote: David White aye, Rick Walters aye, Ronald Feathers aye. Motion passed.

Mr. Feathers moved and Mr. Walters seconded a motion to approve the following request for additional appropriations:

RSVP	210-0710-51001	\$ 22,088.00
	210-0710-52000	\$ 5,174.00
	210-0710-52002	\$ 720.00
	210-0710-53203	\$ 150.00
	210-0710-57400	\$ 11,868.00

A calling of the roll resulted in the following vote: David White aye, Rick Walters aye, Ronald Feathers aye. Motion passed.

Mr. Walters moved and Mr. Feathers seconded a motion to approve the following request for additional appropriations:

Common Pleas Court	100-0201-51001	\$ 2,500.00
	100-0102-51101	\$ 36.25
	100-0201-51102	\$ 350.00

Judge Williams said these additional appropriations are for Performance Advancement Pay for selected eligible employees in Common Pleas Court, as included in the Court’s Amended Budget filed April 15, 2015.

A calling of the roll resulted in the following vote: David White aye, Rick Walters aye, Ronald Feathers aye. Motion passed.

Mr. Feathers moved and Mr. Walters seconded a motion to approve the following request for additional appropriations:

Probate Court	100-0220-51001	\$ 5,000.00
	100-0220-51101	\$ 72.50

Judge Williams said these additional appropriations are for Performance Advancement Pay for selected eligible employees in Probate Court, as included in the Court's Amended Budget filed April 15, 2015.

A calling of the roll resulted in the following vote: David White aye, Rick Walters aye, Ronald Feathers aye. Motion passed.

Mr. Walters moved and Mr. Feathers seconded a motion to approve the following request for additional appropriations:

Juvenile Center	100-0330-51001	\$ 7,500.00
	100-0330-51101	\$ 108.75
	100-0330-51102	\$ 1,050.00

Judge Williams said these additional appropriations are for Performance Advancement Pay for selected eligible employees at the Juvenile Center, as included in the Court's Amended Budget filed April 15, 2015.

A calling of the roll resulted in the following vote: David White aye, Rick Walters aye, Ronald Feathers aye. Motion passed.

Mr. Doan asked what the purpose of the Performance Advancement Pay is for Common Pleas and Probate Courts and for the Juvenile Center. Judge Williams said these additional appropriations are for merit pay for selected court and/or Juvenile Center employees, if deemed appropriate by the appropriate judge to award. Mr. Doan said he doesn't agree that court and Juvenile Center employees should receive a higher pay increase than other courthouse employees, and he believes many other County employees are underpaid. He said he considers it unfair for judges to be able to award higher compensation, when other elected officials and department heads aren't able to.

#### **RE: TRAVEL REQUEST**

Mr. Feathers moved and Mr. Walters seconded a motion to approve the following request for reimbursement of expenses for training and travel pursuant to the policies and procedures and in compliance with the Annual Appropriations for Fiscal Year 2015 and any and all amendments subsequent thereto:

##### Family & Children First

Elaine Corbitt: Two-day trip to Chauncey to attend the Youth Mental Health First Aid Training; June 17-18, 2015.

A calling of the roll resulted in the following vote: David White aye, Rick Walters aye, Ronald Feathers aye. Motion passed.

#### **RE: YOUTH GRANT AGREEMENT AND FUNDING APPLICATION, JUVENILE COURT**

Mr. Walters moved and Mr. Feathers seconded a motion to approve a Juvenile Court Grant Agreement and Funding Application between the State of Ohio Department of Youth Services and Washington County Juvenile Court, for the period July 1, 2015 through June 30, 2017, as prepared and requested by Juvenile Court, and to allow Mr. White to sign the Agreement.

A calling of the roll resulted in the following vote: David White aye, Rick Walters aye, Ronald Feathers aye. Motion passed.

#### **RE: HELP ME GROW HOME VISITING PROVIDER AGREEMENT, FAMILY & CHILDREN FIRST**

Mr. Feathers moved and Mr. Walters seconded a motion to approve a Help Me Grow Home Visiting Provider Contract with the Ohio Department of Health, for the period July 1, 2015 through June 30, 2017, as prepared and requested by Cindy Davis, Washington County Family & Children First, and to allow Mr. White to sign the Agreement.

A calling of the roll resulted in the following vote: David White aye, Rick Walters aye, Ronald Feathers aye. Motion passed.

#### **RE: ADMINISTRATIVE AGENT AGREEMENT, FAMILY & CHILDREN FIRST**

Mr. Walters moved and Mr. Feathers seconded a motion to approve an Administrative Agent Agreement with Washington County Family & Children First Council, appointing the Washington County Commissioners as Administrative Agent for Family & Children First, during the period July 1, 2015 through June 30, 2016, as prepared and requested by Cindy Davis, Family & Children First.

A calling of the roll resulted in the following vote: David White aye, Rick Walters aye, Ronald Feathers aye. Motion passed.

**RE: CONTRACT FOR SOCIAL WORKER SERVICES, JOB & FAMILY SERVICES**

Mr. Feathers moved and Mr. Walters seconded a motion to approve a contract between Washington County Department of Job and Family Services and Hilarie Canterbury, to provide adult protective services to eligible recipients, during the period June 1, 2015 through December 31, 2015, for an amount not to exceed \$35,000.00, as prepared and requested by Tom Ballengee, Department of Job and Family Services.

A calling of the roll resulted in the following vote: David White aye, Rick Walters aye, Ronald Feathers aye. Motion passed.

**RE: CORRECTED MANDATED SHARE FOR FISCAL YEAR 2016, JOB AND FAMILY SERVICES**

Mr. Feathers moved and Mr. Walters seconded a motion to approve the corrected mandated share of reimbursable TANF and Income Maintenance expenditures for the year July 1, 2015 through June 30, 2016, new annual amount of \$173,224.00, new approximate monthly amount of \$14,435.00, as prepared and requested by Tom Ballengee, Department of Job and Family Services.

Commissioner Feathers said the County is mandated to pay this small portion of the Department of Job and Family Services budget for specific programs, and that the amount changes each year.

A calling of the roll resulted in the following vote: David White aye, Rick Walters aye, Ronald Feathers aye. Motion passed.

**RE: LETTER REQUESTING INTEREST IN, AND SUPPORT OF, EVERBRIDGE MASS COMMUNICATION SYSTEM**

Mr. Feathers moved and Mr. Walters seconded a motion to approve the following letter to be sent to select businesses and organizations:

*May 28, 2015*

*Dear \_\_\_\_\_:*

*The Washington County Local Emergency Planning Committee (LEPC) is responsible for sending out important messages during times of emergencies. These messages alert and advise those who need to know, from individuals to business and industry.*

*Upon the recommendation from LEPC, we recently determined it to be in the best interest of our community to convert from a Rapid Notify system of communication to an Everbridge system. This Everbridge Mass Notification system allows users to send notifications to individuals or groups using lists, locations, and visual intelligence. It is supported by state-of-the-art security protocols, and includes a wide array of data management options.*

*This Everbridge system of communication is not only available for emergency communication, but can also be used by companies and organizations for non-emergency alerts. The system is user-friendly, flexible and intelligent. We believe this new communication tool will be useful to larger employers, schools and other organizations that routinely send messages to employees, parents and caregivers, and constituents.*

*The annual cost of this new system is \$15,100. Our intent is for this annual cost for the Everbridge Mass Communication system to be shared with a wider group of system users.*

*We invite and encourage you to learn more about the benefits of this system. Maybe your organization is one that will want to use Everbridge for communication? Or maybe you can suggest what other organizations might benefit from its availability.*

*Jeff Lauer, our EMA Director, will contact you to arrange a good time to meet and discuss this. We'll be happy to provide a demonstration of the system at your convenience.*

*Sincerely,*

*/s/ WASHINGTON COUNTY COMMISSIONERS*

Commissioner Feathers said the Commissioners recently decided that private businesses and public sector organizations will be invited to be partners in this effort to better communicate to specific groups of people. He said it may be possible for some companies to actually reduce their expense for group communication by utilizing this Everbridge system. Mr. Feathers said this Everbridge system is digital, flexible and state-of-the-art, allowing for narrowing of notification lists. He said this is not a system for 911 use, but could certainly be used in times of emergencies. Commissioner Feathers said the more partners participating in the program, the lower the cost for each.

Commissioner Walters suggested an Everbridge brochure or flyer accompany this letter to prospective partners.

A calling of the roll resulted in the following vote: David White aye, Rick Walters aye, Ronald Feathers aye. Motion passed.

**RE: RECOMMENDATION FROM PLANNING COMMISSION**

Mr. Walters moved and Mr. Feathers seconded a motion to approve a recommendation from the Washington County Planning Commission, as clearly indicated in its following request to the Commissioners:

To: Washington County Commissioners  
From: Washington County Planning Commission  
Date: May 28, 2015

Re: **RECOMMENDATION TO WAIVE CERTAIN REQUESTS FROM MANDATORY PRESENTATION TO PLANNING COMMISSION**

*The Washington County Planning Commission met in Regular Session on May 18, 2015. At that meeting members of the Commission discussed the requirement for all requests for property transfers and splits with right-of-ways to come before the Planning Commission. Overwhelming opinion of the Commission, supported by County Engineer Roger Wright, is that certain "simple" requests should be considered for "sign-off" approval by the County Engineer and our Tax Map Office, rather than presentation to the Planning Commission. The Commission is interested in not only streamlining the process for approval, but also alleviating unnecessary burden on taxpayers.*

*County Engineer Roger Wright recommended the following stipulations, all of which must be met:*

- 1. The request is for a single split or transfer of property between two parties.*
- 2. A right-of-way maintenance agreement, including all pertinent parties and signed by all pertinent parties, is included in the deed.*
- 3. Approval of the request will not encumber access to legal roadway(s).*
- 4. The right-of-way requested is not less than 50'.*
- 5. The Planning Commission fee is paid.*

*Requests meeting all of these conditions, then, may be approved by the County Engineer and Tax Map Office, and attendance at and presentation to the Planning Commission would not be required. The Planning Commission believes this change in process will not interfere with its responsibilities, and will be of benefit to citizens.*

President White said this request from the Planning Commission is intended to streamline simple requests for transfer or split of properties, usually within families. He said it will improve turn-around time for requests and has been considered for some time.

A calling of the roll resulted in the following vote: David White aye, Rick Walters aye, Ronald Feathers aye. Motion passed.

**RE: DRAWDOWN, CHIP PROGRAM**

Mr. Feathers moved and Mr. Walters seconded a motion to approve a drawdown of funds for the CHIP Program from the Ohio Development Services Agency, as follows, and to allow Mr. White and Mr. Walters to sign the request, as prepared by Susan Henrie, Washington-Morgan Community Action Program:

Grant # B-C-14-1CY-1, \$22,318.00

A calling of the roll resulted in the following vote: David White aye, Rick Walters aye, Ronald Feathers aye. Motion passed.

**RE: APPLICATION FOR MEMBERSHIP IN LEPC**

Mr. Walters moved and Mr. Feathers seconded a motion to approve the appointment of Shannon Smith to the Washington County Local Emergency Planning Committee for the term beginning immediately and extending through August 14, 2015, and to allow Mr. White to sign the Application from Shannon Smith.

A calling of the roll resulted in the following vote: David White aye, Rick Walters aye, Ronald Feathers aye. Motion passed.

Commissioner Feathers briefly described the composition and the purpose of the Local Emergency Planning Committee.

**RE: DELINQUENT SEWER ACCOUNTS**

Mr. Feathers moved and Mr. Walters seconded a motion to send letters to the following holders of delinquent sewer accounts, requesting they immediately make payment on those accounts: Jane Cunningham, Rent Properties, Daniel R. Brown, Georgette Bergdorf, Donald Morgan, John Tate, Anthony Demetro, Linda Lorentz, Timothy Vaughn, Darren White, Kimberly Wiseman, Fred and Savannah Newlon, Nathan and Melissa Arnold, Joseph Maenza, Julie Maze, Larry Carney, Evan Campbell.

A calling of the roll resulted in the following vote: David White aye, Rick Walters aye, Ronald Feathers aye. Motion passed.

**RE: CERTIFICATION OF DELINQUENT SEWER ACCOUNTS**

Mr. Walters moved and Mr. Feathers seconded a motion to certify the following sewer accounts to County Auditor Bill McFarland, requesting he add the delinquent amounts to property tax bills: Greg Duty and Aaron Brooker, Angela Parker, Allen Fleming, Christopher Marshall, H. Clifton Spencer II.

A calling of the roll resulted in the following vote: David White aye, Rick Walters aye, Ronald Feathers aye. Motion passed.

**RE: CONTRACT WITH M.P. DORY COMPANY FOR CR 4 GUARDRAIL PROJECT**

Mr. Feathers moved and Mr. Walters seconded a motion to approve a contract with M.P. Dory Company for the County Road 4 Guardrail Replacement Project, in the amount of \$118,641.00, as prepared and recommended by County Engineer Roger Wright.

A calling of the roll resulted in the following vote: David White aye, Rick Walters aye, Ronald Feathers aye. Motion passed.

**RE: COMMENTS FROM VISITORS**

Gary Doan, Muskingum Township Trustee, said he is disappointed that flags at most Washington County facilities weren't appropriately lowered to half-staff on Memorial Day. He said it was nice to see the Courthouse flags lowered and raised according to the Governor's proclamation, but the same should have been done at all County buildings to appropriately honor veterans.

President White said the Governor's proclamations are forwarded to responsible parties at all Washington County buildings, but it would likely result in overtime pay for someone to lower and raise the flags on certain holidays. He said he took it upon himself to lower the Courthouse flags on Memorial Day, not only because he was in the downtown area where he could easily do that, but also as his honor and respect to veterans.

Mr. Doan said he considers it disrespectful to veterans and their families to lower flags on other holidays, but not on Memorial Day.

**RE: COUNTY TREASURER'S BUDGET**

County Treasurer Dorothy Peppel informed the Commissioners one of her employees is resigning, effective June 30, 2015, and she believes she'll need additional funds in her salaries line item to allow for the hiring of part-time staff for tax collections, training for new hire, and to allow for some possible shifting of responsibilities within the full-time staff. She requested \$4,000.00 which, she said, she'll use only if necessary.

Mr. Feathers moved and Mr. Walters seconded a motion to approve the following request for additional appropriation:

Treasurer	100-0130-51001	\$ 4,000.00
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A calling of the roll resulted in the following vote: David White aye, Rick Walters aye, Ronald Feathers aye. Motion passed.

**RE: 2014 CDBG PROJECTS**

Mr. Feathers moved and Mr. Walters seconded a motion to approve a drawdown request for the Community Development Block Grant (CDBG) program as follows, as prepared by Michelle Hyer, Buckeye Hills-Hocking Valley Regional Development District:

Grant #B-F-14-1CY-1, \$33,500.00

A calling of the roll resulted in the following vote: David White aye, Rick Walters aye, Ronald Feathers aye. Motion passed.

Ms. Hyer informed the Commissioners the Village of Beverly has changed its request for 2015 CDBG funds, to install a fence at Dodge Park for a cost of \$11,700.00. She said that change leaves \$8,400.00 available for the Commissioners to award.

Mr. Feathers moved and Mr. Walters seconded a motion to award an additional \$8,400.00 in 2015 CDBG funds to the Village of New Matamoros for additional taps into its water system.

A calling of the roll resulted in the following vote: David White aye, Rick Walters aye, Ronald Feathers aye. Motion passed.

Ms. Hyer said she will inform the Village of New Matamoros of this action, and will prepare appropriate paperwork for the change.

**RE: ADJOURNMENT**

Mr. Walters moved and Mr. Feathers seconded a motion to adjourn.

A calling of the roll resulted in a unanimous vote in favor. The meeting adjourned at 10:02 a .m.

\_\_\_\_\_, President

\_\_\_\_\_, Vice President

\_\_\_\_\_, Member

\_\_\_\_\_, Clerk