

THE DULY ELECTED MEMBERS OF THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY, OHIO, MET IN REGULAR SESSION ON JULY 9, 2015 IN ACCORDANCE WITH OHIO REVISED CODE 305.05, WITH THE FOLLOWING MEMBERS PRESENT: DAVID A. WHITE, PRESIDENT, RICK G. WALTERS, VICE PRESIDENT, AND RONALD L. FEATHERS, MEMBER. THE MEETING WAS CALLED TO ORDER AT 9:00 A.M. BY THE VICE PRESIDENT OF THE BOARD. MR. WHITE LED THOSE ATTENDING IN THE PLEDGE OF ALLEGIANCE TO OUR FLAG.

Also attending were Jackie Runion from *The Marietta Times*, Justin Bradley from WMOA Radio, Muskingum Township Trustee Gary Doan, Glen Pawloski, and Clerk Rick Peoples.

**Washington County Commissioners**  
**AGENDA**  
**9:00 a.m., July 9, 2015**

9:00 Business Meeting

**UNFINISHED BUSINESS**

None

**NEW BUSINESS**

Approve Agenda  
Approval of previous meeting's minutes  
Bills from various departments  
Resolution – Promissory Note to Ohio Public Works Commission for CR 17 Paving Project  
Certificate of Estimated Property Tax Revenue  
Resolution Declaring Necessity for County Home Tax Levy  
Additional Appropriation – Sheriff  
Additional Appropriation – Commissioners  
Additional Appropriation – Common Pleas  
Transfer – Clerk of Courts  
Transfer – Auditor  
Then & Now's  
Travel – Family & Children First (2)  
Travel – Job and Family Services (2)  
Travel – Building Department  
Memorandum of Understanding between FCF and Big Brothers Big Sisters of Athens  
Report of Care of Prisoners during June 2015 from Sheriff  
Oil & Gas Lease with Protégé Energy for 4.84 Acres in Newport Township (revision)  
Tax Budgets for Fiscal Year 2016  
Delinquent Sewer Accounts  
Certification of Delinquent Sewer Accounts to County Auditor  
Engineer – Contracts with Larry Lang Excavating for Culvert Installation (6)  
Engineer – Bid Recommendation for CR 25 Resurfacing Project  
Engineer – Bid Recommendation for CR 10 Resurfacing Project  
Engineer – Bid Recommendation for CR 11 Resurfacing Project

**INFORMATION**

Monthly County Home Meeting, 8:30 a.m., **Tuesday**, July 14, at County Home  
Eastern Ohio Development Alliance (EODA), 10:00 a.m., **Friday**, July 17, at Belmont  
Hills Country Club  
Planning Commission, 7:00 p.m., **Monday**, July 20 (if necessary)  
Monthly Finance Committee Meeting, 10:00 a.m., **Tuesday**, July 21  
Township Trustees Association Meeting, 7:00 p.m., **Thursday**, July 23, at County  
Engineer's Office

**RE: AGENDA**

Mr. Feathers moved and Mr. Walters seconded a motion to accept the agenda, with the following adjustments.

Add: Minus Appropriations – Commissioners  
Delete: Contracts with Larry Lang Excavating for Culvert Installation (6)

A calling of the roll resulted in the following vote: David White aye, Rick Walters aye, Ronald Feathers aye. Motion passed.

**RE: APPROVAL OF MINUTES**

Mr. Walters moved and Mr. Feathers seconded a motion to approve the minutes for July 2, 2015, and to dispense with the reading of them.

A calling of the roll resulted in the following vote: David White aye, Rick Walters aye, Ronald Feathers aye.

**RE: PAYMENT OF BILLS**

Mr. Feathers moved and Mr. Walters seconded a motion to approve the payment of bills from various departments.

A calling of the roll resulted in the following vote: David White aye, Rick Walters aye, Ronald Feathers aye. Motion passed.

**RE: RESOLUTION AUTHORIZING PROMISSORY NOTE FOR CR 17 PAVING PROJECT**

Mr. Walters moved and Mr. Feathers seconded a motion to adopt the following Resolution:

**WHEREAS**, the Washington County Engineer applied to the Ohio Public Works Commission for financial assistance for the project entitled County Road 17 Paving; and

**WHEREAS**, the Ohio Public Works Commission awarded to Washington County the amount of \$536,873 for the County Road 17 Paving Project.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of Washington County, Ohio that the Board of Washington County Commissioners has received all of the necessary approvals from its legislative or authorizing body to execute and deliver the Promissory Note dated July 1, 2015 in the amount of \$136,903.00 to the Ohio Public Works Commission; and

**BE IT FURTHER RESOLVED** by the Board of Commissioners of Washington County, Ohio that County Auditor William D. McFarland is authorized to sign the Promissory Note dated July 1, 2015, in the amount of \$136,903.00.

A calling of the roll resulted in the following vote: David White aye, Rick Walters aye, Ronald Feathers aye. Motion passed.

**RE: CERTIFICATE OF ESTIMATED PROPERTY TAX REVENUE, COUNTY HOME LEVY**

The Commissioners acknowledged receipt of a Certificate of Estimated Property Tax Revenue from County Auditor Bill McFarland for the Washington County Home levy renewal to be placed on the November 3, 2015 ballot. The Certificate indicates the estimated property tax revenue that will be produced by the two mill levy, assuming the tax valuation of the Washington County remains constant throughout the life of the levy, to be \$2,167,533.16, and the total tax valuation of Washington County used in calculating the estimated property tax revenue is \$1,237,845,650.00.

**RE: RESOLUTION DECLARING NECESSITY FOR COUNTY HOME TAX LEVY RENEWAL**

Mr. Feathers moved and Mr. Walters seconded a motion to adopt the following Resolution:

**WHEREAS**, the amount of taxes which may be raised within the ten mill limitation will be insufficient to provide an adequate amount for the necessary requirements of Washington County to enable it to provide funds for the maintenance and operation of the Washington County Home; and

**WHEREAS**, pursuant to Ohio Revised Code Section 5705.03, the Board has requested and received certification from the Washington County Auditor that the total current tax valuation of Washington County is \$1,237,845,650.00 (one billion, two hundred thirty-seven million, eight hundred forty-five thousand, six hundred fifty dollars and no cents) and that the dollar amount of revenue that would be generated by two (2 mills) for each dollar of valuation, which amounts to 20 cents (\$0.20) for each One Hundred Dollars of tax valuation is \$2,167,533.16 (two million, one hundred sixty-seven thousand, five hundred thirty-three dollars and sixteen cents); and

**WHEREAS**, there is presently in existence a levy in place for these purposes in Washington County which is levied at a rate of two (2) mills, which was first placed on the tax list and duplicate in tax year 2010 (calendar year 2011), and was to remain on the tax list and duplicate for a period of five (5) years, or until tax year 2014, which is calendar year 2015.

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Commissioners, Washington County, Ohio, two-thirds of all members elected thereto concurring therein, that it is necessary to renew the existing levy described above and levy a renewal tax in excess of the ten mill limitation pursuant to Ohio Revised Code Section 5705.03, 5705.19(K), and 5705.191 for the benefit of Washington County for the purpose of providing an adequate amount for the necessary requirements of Washington County to enable it to provide funds for the maintenance and operation of the Washington County Home; at a rate not exceeding two mills for each dollar of valuation, which amounts to 20 cents (\$0.20) for each One Hundred Dollars of valuation for a period of five (5) years; and

**BE IT FURTHER RESOLVED**, that said proposed levy be placed on the tax list and duplicate for the year beginning with the current tax year, 2015, first due in calendar year 2016, if a majority of the electors voting thereon vote in favor thereof at the general election to be held on November 3, 2015, said date being the first Tuesday after the first Monday in November 2015;

and

**BE IT FURTHER RESOLVED**, that the Clerk of this Board of Commissioners, Washington County, Ohio, be, and hereby is directed to certify a copy of this resolution be to the Board of Elections of Washington County, Ohio, immediately after its passage but not later than ninety (90) days prior to the 3rd day of November 2015, and to notify the said Board of Elections to cause notice on the question of levying such tax be given as required by law.

A calling of the roll resulted in the following vote: David White aye, Rick Walters aye, Ronald Feathers aye. Motion passed.

President White said he is very pleased County Home Administrator Jeff Campbell determined, with much help from County Auditor Bill McFarland, it is appropriate to request renewal of the County Home levy rather than replacement. He said Mr. Campbell and his assistant Rita Spence devoted much time and effort in reviewing financial records and projecting future needs.

Mr. White instructed the Clerk to deliver this adopted Resolution to the Board of Elections.

**RE: ADDITIONAL APPROPRIATIONS**

Mr. Feathers moved and Mr. Walters seconded a motion to table a request from the Sheriff for additional appropriations, to allow the Commissioners to consult with representatives from the Sheriff's Office about the request.

A calling of the roll resulted in the following vote: David White aye, Rick Walters aye, Ronald Feathers aye. Motion passed.

Mr. Walters moved and Mr. Feathers seconded a motion to approve the following request for additional appropriations:

Commissioners	600-3005-57000	\$ 7,000.00
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A calling of the roll resulted in the following vote: David White aye, Rick Walters aye, Ronald Feathers aye. Motion passed.

Mr. Feathers moved and Mr. Walters seconded a motion to approve the following request for additional appropriations:

Common Pleas	200-0207-51001	\$ 8,000.00
	200-0207-51101	\$ 116.00
	200-0207-51102	\$ 1,120.00

A calling of the roll resulted in the following vote: David White aye, Rick Walters aye, Ronald Feathers aye. Motion passed.

**RE: MINUS APPROPRIATION**

Mr. Walters moved and Mr. Feathers seconded a motion to approve the following request for minus appropriations:

Engineer	200-0542-55500	\$(225,287.00)
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A calling of the roll resulted in the following vote: David White aye, Rick Walters aye, Ronald Feathers aye. Motion passed.

**RE: TRANSFERS**

Mr. Walters moved and Mr. Feathers seconded a motion to approve the following requests for transfer of funds:

	<u>From</u>	<u>To</u>	<u>Amount</u>
Clerk of Courts	100-0230-53000	100-0230-51001	\$ 20,000.00
Auditor	100-0130-57100	200-0540-48200	\$ 3,159.84

A calling of the roll resulted in the following vote: David White aye, Rick Walters aye, Ronald Feathers aye. Motion passed.

**RE: THEN & NOW'S**

Mr. Feathers moved and Mr. Walters seconded a motion to approve the following Then & Now's:

Dept	Account	Vendor	Amount
Commissioners	100-0190-54000	Lowe's	\$ 119.50
Commissioners	100-0190-54000	Lowe's	\$ 51.27
Board of Developmental Disab.	210-0620-55300	BSSI	\$ 900.00
Dept. of Job & Family	200-7200-59000	Irvine Camper Sales	\$ 1,578.26
Dept. of Job & Family	200-7200-59000	City Of Marietta	\$ 21,963.04

Commissioners	200-0364-53000	AT & T	\$ 260.00
Commissioners	200-0704-57400	Eve, Inc.	\$ 6,285.01
Commissioners	400-0113-56100	OWDA	\$ 52,183.74
Commissioners	400-0113-56200	OWDA	\$ 27,887.53
Job & Family Service	200-7200-59000	BOPEG Inc.	\$ 726.57

A calling of the roll resulted in the following vote: David White aye, Rick Walters aye, Ronald Feathers aye. Motion passed.

#### **RE: TRAVEL REQUESTS**

Mr. Walters moved and Mr. Feathers seconded a motion to approve the following requests for reimbursement of expenses for training and travel pursuant to the policies and procedures and in compliance with the Annual Appropriations for Fiscal Year 2015 and any and all amendments subsequent thereto:

##### Family & Children First

Cindy Davis: One-day trip to Columbus to attend Ohio Family & Children First Coordinators Association Executive Committee meeting; July 10, 2015.

Cindy Davis: One-day trip to Zanesville to attend OFCF Regional Meeting; July 20, 2015.

##### Job and Family Services

Terri Long: One-day trip to Cambridge to attend APS training on Initial Investigations; July 21, 2015.

Anita Vaughan: One-day trip to Cambridge to attend a Risk Assessment of Victims of Elder Abuse meeting; July 22, 2015.

##### Building Department

Chris Wilson: One-day trip to Columbus to attend Board of Building Appeals Hearing; July 28, 2015 (postponed from June 29, 2015).

A calling of the roll resulted in the following vote: David White aye, Rick Walters aye, Ronald Feathers aye. Motion passed.

#### **RE: MEMORANDUM OF UNDERSTANDING BETWEEN FCF AND BIG BROTHERS BIG SISTERS OF ATHENS**

Mr. Feathers moved and Mr. Walters seconded a motion to approve a Memorandum of Understanding between Family & Children First (FCF) and Big Brothers Big Sisters (BBBS) of Athens, allowing BBBS to utilize office space and equipment at FCF during the period July 1, 2015 through June 30, 2016, with BBBS paying to FCF the amount of \$5.00 per month to offset expenses, as prepared and requested by Cindy Davis, Family & Children First.

A calling of the roll resulted in the following vote: David White aye, Rick Walters aye, Ronald Feathers aye. Motion passed.

#### **RE: REPORT ON CARE OF PRISONERS DURING JUNE 2015**

The Commissioners acknowledged receipt from the Sheriff of a monthly report on the care of prisoners at the Washington County Jail, noting there were a total of 397 prisoners and a total of \$224,820.00 to be received for their housing.

#### **RE: LEASE OF MINERAL RIGHTS TO PROTÉGÉ ENERGY**

Mr. Feathers moved and Mr. Walters seconded a motion to approve an Oil & Gas Lease Agreement with Protégé Energy for 4.84 acres in Newport Township, Parcel Numbers 280048788001, 280051625001, 280051625002, 280051724000, 280051817001, and 280096016001, with a primary term of five (5) years beginning June 25, 2015, with a Lease Signing Bonus of \$4,750.00 per Net Mineral Acre, renewable for an additional five (5) years, with an Option Bonus of \$5,462.50 per Net Mineral Acre, with a royalty equal to 17.5% of the gross proceeds received by Protégé Energy from the sale of oil and gas produced and sold from the leased premises, and to allow Mr. White and Mr. Walters to sign the Lease Agreement, reviewed and approved by Prosecutor Jim Schneider, as prepared and requested by Protégé Energy, and to also sign the Order of Payment and Oil and Gas Lease prepared by Protégé Energy.

President White noted this Lease of Mineral Rights was previously approved by the Commissioners on June 25, 2015, but subsequent review of the signed documents by attorneys for Protégé Energy resulted in a slight revision to include Recorder's Office deed book and page numbers in which the deeds for this leased property are properly recorded.

A calling of the roll resulted in the following vote: David White aye, Rick Walters aye, Ronald Feathers aye. Motion passed.

#### **RE: DELINQUENT SEWER ACCOUNTS**

Mr. Feathers moved and Mr. Walters seconded a motion to approve sending letters to the following holders of sewer accounts, notifying them that their accounts are delinquent and requesting they immediately make payment on their accounts: Charles Seaman, Debora Wingrove, Donald Meek, Bradley and Virginia Payne, Victoria Campbell, Sarah Carpenter, ODNR Division of Oil and Gas, Dave Burt (for 419 Warrior, 405 Warrior, 10850 SR 550, 10860 SR 550, 4855 SR 339), Melissa Doan, Cynthia McClay, Joshua Richards, Randy Norris.

A calling of the roll resulted in the following vote: David White aye, Rick Walters aye, Ronald Feathers aye. Motion passed.

**RE: CERTIFICATION OF DELINQUENT SEWER ACCOUNTS**

Mr. Walters moved and Mr. Feathers seconded a motion to certify the following seriously delinquent sewer accounts, requesting him to add the delinquent amounts to property tax bills: Donald Tallman, Dorothy Barnett, Dan Turner (5 properties), Merilee and David Burt, Chris Dickson, Daniel Brown, Drenda and Donald Trembly, Karen Anstatt, Mike Higgins, Jean Yost, Kelly Offenberger, Sherry Fulton, Michael Cameron.

A calling of the roll resulted in the following vote: David White aye, Rick Walters aye, Ronald Feathers aye. Motion passed.

Mr. Pawloski asked if the Commissioners have some method of assuring these delinquent sewer account holders are not incapacitated, relocated, or not understanding that their bills must be paid in a timely manner. He said the homeowner for some reason might not even be aware of his delinquent status.

Commissioner Walters said it would not be feasible for the Commissioners to track down delinquent sewer customers, but that caregivers or family members are most likely to notify the Commissioners in such situations. Otherwise, he said, the delinquent amount is placed on the property tax bill and subsequently paid back into the sewer fund. Mr. Walters noted the Commissioners never shut off sewer service, unless directed to by the homeowner.

**RE: SELECTION OF CONTRACTORS FOR RESURFACING PROJECTS**

Mr. Walters moved and Mr. Feathers seconded a motion to select contractor Shelly and Sands, Inc., for the following repaving projects of the Washington County Engineer, the only sealed bids received for each of the separate projects, as recommended by County Engineer Roger Wright:

County Road 25, \$942,315.80  
County Road 10, \$254,880.00  
County Road 11, \$993,888.55

A calling of the roll resulted in the following vote: David White aye, Rick Walters aye, Ronald Feathers aye. Motion passed.

**RE: ADJOURNMENT**

Mr. Feathers moved and Mr. Walters seconded a motion to adjourn.

A calling of the roll resulted in a unanimous vote in favor. The meeting adjourned at 9:37 a.m.

\_\_\_\_\_, President

\_\_\_\_\_, Vice President

\_\_\_\_\_, Member

\_\_\_\_\_, Clerk