

THE DULY ELECTED MEMBERS OF THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY, OHIO, MET IN REGULAR SESSION ON JULY 23, 2015 IN ACCORDANCE WITH OHIO REVISED CODE 305.05, WITH THE FOLLOWING MEMBERS PRESENT: DAVID A. WHITE, PRESIDENT, RICK G. WALTERS, VICE PRESIDENT, AND RONALD L. FEATHERS, MEMBER. THE MEETING WAS CALLED TO ORDER AT 9:00 A.M. BY THE PRESIDENT OF THE BOARD. MR. WHITE LED THOSE ATTENDING IN THE PLEDGE OF ALLEGIANCE TO OUR FLAG.

Also attending were Justin Bradley from WMOA Radio, Muskingum Township Trustee Gary Doan, and Clerk Rick Peoples.

**Washington County Commissioners
AGENDA
9:00 a.m., July 23, 2015**

9:00 Business Meeting
9:30 Diane Bruno & Shauna Cornwell – 211 System Update
10:00 Tom Ballengee, Job and Family Services – Program Updates

UNFINISHED BUSINESS

None

NEW BUSINESS

Approve Agenda
Approval of previous meeting's minutes
Bills from various departments
Additional Appropriation – Sheriff
Additional Appropriation – Children Services
Minus Appropriation – Common Pleas
Transfer – Sheriff
Transfer - Commissioners
Then & Now's
Travel - Engineer
Recognition of Annual State Science Day Participants (6)
Maintenance Agreement Renewal for 911 Equipment
Request from Belpre Police Dept. for 911 Dispatchers Training Funds
Contract between CSEA and Clerk of Courts
Engineer – Contract Award to Shelly & Sands for County Road 17 Paving Project
Engineer – Memorandum of Understanding with PDC Energy
Engineer – Road Use Maintenance Termination Agreement with EdgeMarc Energy
Engineer – Notice of Commencement, Health Department Paving Project

INFORMATION

Township Trustees Association Meeting, 7:00 p.m., **Today**, at County Engineer's Office
United Church Homes Reception, 3:00 p.m., **Thursday**, July 30, at Glenwood

RE: AGENDA

Mr. Feathers moved and Mr. Walters seconded a motion to accept the agenda, with the following adjustments.

Add: Revised ENGAGE Cooperative Agreement, FCF
10:30 Dan Ritchey, Reno VFD – Home Inspections
11:00 Jamie Vuksic, Children Services – Request for Additional Funds

A calling of the roll resulted in the following vote: David White aye, Rick Walters aye, Ronald Feathers aye. Motion passed.

RE: APPROVAL OF MINUTES

Mr. Walters moved and Mr. Feathers seconded a motion to approve the minutes for July 16, 2015, and to dispense with the reading of them.

A calling of the roll resulted in the following vote: David White aye, Rick Walters aye, Ronald Feathers aye.

RE: PAYMENT OF BILLS

Mr. Feathers moved and Mr. Walters seconded a motion to approve the payment of bills from various departments.

A calling of the roll resulted in the following vote: David White aye, Rick Walters aye, Ronald

Feathers aye. Motion passed.

RE: ADDITIONAL APPROPRIATIONS

Mr. Walters moved and Mr. Feathers seconded a motion to approve the following request for additional appropriations:

Sheriff	200-0383-54200	\$ 70,000.00
	200-0383-54201	\$ 30,000.00

A calling of the roll resulted in the following vote: David White aye, Rick Walters aye, Ronald Feathers aye. Motion passed.

RE: MINUS APPROPRIATIONS

Mr. Walters moved and Mr. Feathers seconded a motion to approve the following request for minus appropriations:

Common Pleas Court	215-0206-51001	\$ (20,000.00)
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A calling of the roll resulted in the following vote: David White aye, Rick Walters aye, Ronald Feathers aye. Motion passed.

RE: TRANSFERS

Mr. Feathers moved and Mr. Walters seconded a motion to approve the following requests for transfer of funds:

	<u>From</u>	<u>To</u>	<u>Amount</u>
Sheriff Sales Tax	100-0384-53407	100-0384-53405	\$ 2,000.00
	100-0384-53407	100-0384-53408	\$ 2,000.00
County General	100-0109-53000	100-0109-52001	\$ 750.00

A calling of the roll resulted in the following vote: David White aye, Rick Walters aye, Ronald Feathers aye. Motion passed.

RE: THEN & NOW'S

Mr. Walters moved and Mr. Feathers seconded a motion to approve the following Then & Now's:

Dept	Account	Vendor	Amount
Commissioners	300-0599-55200	Marietta Paint Store	\$ 139.79
Job & Family Services	200-7200-53400	Hillary Canterbury	\$ 326.25
Engineer	200-0540-54301	Asphalt Materials	\$ 530.95
Commissioners	400-0113-56100	Ohio Water Development Authority	\$ 308,051.91
Commissioners	400-0113-56200	Ohio Water Development Authority	\$ 51,039.50
Commissioners	300-0599-55200	Pioneer Pipe	\$ 4,870.70
Commissioners	100-0190-54400	Schneider Electric	\$ 445.00
Commissioners	100-0109-53000	Double L Construction	\$ 425.00

A calling of the roll resulted in the following vote: David White aye, Rick Walters aye, Ronald Feathers aye. Motion passed.

RE: TRAVEL REQUEST

Mr. Feathers moved and Mr. Walters seconded a motion to approve the following request for reimbursement of expenses for training and travel pursuant to the policies and procedures and in compliance with the Annual Appropriations for Fiscal Year 2015 and any and all amendments subsequent thereto:

Engineer

Amy Zwick: Two-day trip to Columbus to attend 2015 Ohio Bridge Conference; August 12-13, 2015.

A calling of the roll resulted in the following vote: David White aye, Rick Walters aye, Ronald Feathers aye. Motion passed.

RE: RECOGNITION OF ANNUAL STATE SCIENCE DAY PARTICIPANTS

Mr. Walters moved and Mr. Feathers seconded a motion to approve sending letters of congratulations to the following area school students who participated in the Annual State Science Day held at The Ohio State University on May 16, 2015:

St. John Elementary	Matthew David Semon, Grade 8 Talon Darius Trout, Grade 6 Madison Nicole Wells, Grade 8
St. Mary's Elementary	Gabriela Martinez, Grade 8

Austin M. Offenberger, Grade 8
Caroline M. Stollar, Grade 8

A calling of the roll resulted in the following vote: David White aye, Rick Walters aye, Ronald Feathers aye. Motion passed.

RE: MAINTENANCE AGREEMENT RENEWAL FOR 911 EQUIPMENT

Mr. Feathers moved and Mr. Walters seconded a motion to approve renewal of a Maintenance Service Agreement for 911 equipment located at the Washington County Sheriff's Department, provider Stephen Campbell & Associates, Inc., during the period September 1, 2015 through August 31, 2016, for the amount of \$3,000.00, and to allow Mr. White to sign the Agreement, as requested by 911 Coordinator Rich Hays.

A calling of the roll resulted in the following vote: David White aye, Rick Walters aye, Ronald Feathers aye. Motion passed.

RE: REQUEST FROM BELPRE POLICE CHIEF FOR 911 DISPATCHER TRAINING FUNDS

Mr. Feathers moved and Mr. Walters seconded a motion to approve a request for training funds from the Belpre Police Chief.

President White noted there are currently three Public Safety Answering Points (PSAP's) in Washington County, located in the Cities of Belpre and Marietta, and in the Sheriff's Office. He said Next Generation 911 will be implemented in the near future, and that system will be very expensive. So expensive, he said, that the County will have to go to only one PSAP to serve the entire County. He expressed his concern that if one PSAP cannot now afford to pay for training for its dispatchers, then it will be impossible for three PSAP's to have their dispatchers trained.

The Clerk noted there are training funds in the amount of \$1,500 now available in the 911 Wireless Fund. Commissioner Walters said maybe those funds could be shared by the three PSAP's. He noted, though, the PSAP's will need to provide funds as well.

Mr. Feathers moved and Mr. Walters seconded a motion to table this request from the Belpre City Chief of Police for training funds until the Commissioners have the opportunity to discuss it with 911 Coordinator Rich Hays and Belpre Police Chief Terry Williams.

A calling of the roll resulted in the following vote: David White aye, Rick Walters aye, Ronald Feathers aye. Motion passed.

RE: CONTRACT BETWEEN CSEA AND CLERK OF COURTS

Mr. Walters moved and Mr. Feathers seconded a motion to approve a IV-D Contract between Washington County Child Support Enforcement Agency (CSEA) and the Washington County Clerk of Courts, during the period July 1, 2015 through June 30, 2016, for the amount of \$9,566.37, at the rate of \$11.25 per Unit of Service, for service to be provided by Clerk of Courts to CSEA, as prepared and requested by Kim Hinkle, Child Support Enforcement Agency.

A calling of the roll resulted in the following vote: David White aye, Rick Walters aye, Ronald Feathers aye. Motion passed.

RE: REVISED ENGAGE COOPERATIVE AGREEMENT

Mr. Feathers moved and Mr. Walters seconded a motion to approve a revised ENGAGE Agreement, previously approved by the Commissioners in April 2015, and to allow Mr. White to sign the Agreement, as prepared and requested by Cindy Davis, Washington County Family & Children First.

A calling of the roll resulted in the following vote: David White aye, Rick Walters aye, Ronald Feathers aye. Motion passed.

RE: CONTRACT AWARD FOR COUNTY ROAD 17 PAVING PROJECT

Mr. Walters moved and Mr. Feathers seconded a motion to award a bid to Shelly & Sands, Inc., the only sealed bid received, for the County Road 17 Paving Project, for the amount of \$699,996.10, as requested by County Engineer Roger Wright.

A calling of the roll resulted in the following vote: David White aye, Rick Walters aye, Ronald Feathers aye. Motion passed.

Mr. Walters moved and Mr. Feathers seconded a motion to approve a contract with Shelly & Sands, Inc., for the County Road 17 Paving Project, in the amount of \$699,996.10, as prepared and recommended by County Engineer Roger Wright.

A calling of the roll resulted in the following vote: David White aye, Rick Walters aye, Ronald Feathers aye. Motion passed.

RE: MEMORANDUM OF UNDERSTANDING WITH PDC ENERGY, INC.

Mr. Feathers moved and Mr. Walters seconded a motion to approve a Memorandum of Understanding with PDC Energy, Inc., agreeing to negotiate in good faith and seek implementation of a Road Use Maintenance Agreement covering 800 feet of Plum Run Road (T-49), and to allow Mr. White to sign the document, as requested by County Engineer Roger Wright.

Commissioner Walters informed the other Commissioners he has received a request from the Watertown Township Trustees that the County Engineer and Commissioners enter into a Road Use Maintenance Agreement prior to any oil and gas work being done in their township in order to protect and preserve their roads and bridges.

President White said PDC has done much work in Washington County utilizing a Road Use Maintenance Agreement, and they've proven to be very diligent and compliant with that Agreement. He said they often leave public roads in better condition than when they started their work.

A calling of the roll resulted in the following vote: David White aye, Rick Walters aye, Ronald Feathers aye. Motion passed.

RE: ROAD USE MAINTENANCE TERMINATION AGREEMENT

Mr. Walters moved and Mr. Feathers seconded a motion to approve a Road Use Maintenance Termination Agreement with EdgeMarc Energy, originally having entered into a Road Use Maintenance Agreement on July 31, 2014, for portions of Pleasant Ridge Road (CR-17), Moss Run Road (CR-133), Stanleyville Road (CR-42), and Dalzell Road (CR-11), as requested by County Engineer Roger Wright.

A calling of the roll resulted in the following vote: David White aye, Rick Walters aye, Ronald Feathers aye. Motion passed.

RE: NOTICE OF COMMENCEMENT, HEALTH DEPARTMENT PAVING PROJECT

Mr. Walters moved and Mr. Feathers seconded a motion to approve a Notice of Commencement for the Washington County Health Department Paving Project, contractor United Sealing, Inc., and to allow Mr. White to sign the Notice, as prepared and requested by County Engineer Roger Wright.

A calling of the roll resulted in the following vote: David White aye, Rick Walters aye, Ronald Feathers aye. Motion passed.

RE: 211 SYSTEM UPDATE

Diane Bruno and Shauna Cornwell updated the Commissioners on the 211 Information and Referral Program. Also attending were:

Karen Kumpf	Gail Ebersole	Gary Doan
Connie Huntsman	Evy Bryant	Tom Ballengee
Mary Anne Bush	Major Moore from the Salvation Army	

Ms. Bruno reminded the Commissioners the 211 Program was initiated in Washington County in June of 2014. She said nearly all Ohio counties now have such a program, utilizing 17 call centers. Washington County, she reported, uses the Stark County United Way Call Center. Ms. Bruno said the focus is now on promoting the system's availability. To that end, Ms. Bruno and others have been visiting a wide variety of organizations to share statistics and to encourage use.

Referencing the 1st and 2nd Quarter 2015 Reports, Ms. Bruno and Ms. Cornwell noted 114 calls were made to Washington County 211 during the 1st quarter and 112 were made in the 2nd quarter. They reported the following to the Commissioners:

	<u>1st Qtr 2015</u>	<u>2nd Qtr 2015</u>
Total Calls	114	112
Total Referrals	246	253
Requested Needs	140	157
Top Needs	Utilities Housing	Utilities Housing
Website Searches	56	68
Top Agencies Referred To	Community Action Salvation Army	Wash. Co. Food Pantry Veterans Services Office
Top Unmet Needs	Medical Care Expense Assist. Medicaid Application Assistance	Adult Literacy Programs Juvenile Detention Facilities

Ms. Bruno said the Call Centers are operated by trained professionals using information provided by agencies and individuals in Washington County. She encouraged regular and routine updates into the system, including changes, additions, and deletions.

President White thanked the 211 Program representatives for providing their update.

RE: JOB AND FAMILY SERVICES

Tom Ballengee, Director of Washington County Department of Job and Family Services, updated the Commissioners on a number of his agency's programs and activities, including:

Summer Youth Program

Mr. Ballengee asked the Commissioners to allow him to accept a transfer of unused summer youth program funds from Noble County. He said such an agreement would allow for currently employed youth in the Washington County program to be able to extend their hours and thus earn more wages. Mr. Ballengee said there are now about 105 youth participating in the Washington County program, and this transfer of funds from Noble County will allow Washington County to use its TANF allocation in other ways.

Mr. Feathers moved and Mr. Walters seconded a motion to authorize the Washington County Department of Job and Family Services to accept a transfer of up to \$37,500.00 in TANF Summer Youth Program funds from Noble County Department of Job and Family Services, as requested by Tom Ballengee, Washington County Department of Job and Family Services.

A calling of the roll resulted in the following vote: David White aye, Rick Walters aye, Ronald Feathers aye. Motion passed.

Staffing

Mr. Ballengee reported two new hires are working out very well, and there will likely be four terminations due to retirement within the next year.

Reinstatement Cases

Mr. Ballengee expressed his frustration over his staff being required to re-open 278 Medicaid cases which were previously denied. He said the State of Ohio had closed these cases among thousands of others. The State was subsequently sued, the clients were successful in that lawsuit, and now the burden has been placed upon each County to re-open the cases. Mr. Ballengee said the State created this situation, but the counties are fixing it.

Food Stamp Application Timeliness

According to Mr. Ballengee, Washington County is typically at a 95-97% level of timeliness in responding to applications for food stamps, but that has dipped to a current level of about 93-95%. He said he is very proud that his agency is always one of the better counties in Ohio in this regard, and the goal across the State is to be at 90%.

State Monitoring

The agency is currently being monitored by the State Department of Job and Family Services for the period October 2015 through March 2016.

Adult Protective Services

Mr. Ballengee said his agency has completed its annual Adult Protective Services report. It reveals there were 205 allegations of adult abuse in Washington County, and most of those were in the age brackets of 70-79 and 80-89.

Funding

Mr. Ballengee reported his agency receives funds from 15 different sources. Eleven of those have decreased their awards to the County, and four have increased. The majority of the \$78,000 decrease in funds is from TANF programs.

Clothing Vouchers

There will be approximately 2,350 Washington County kids receiving clothing vouchers this year, at approximately \$175 each. Mr. Ballengee said these kids will be using those vouchers at stores including Walmart, K-Mart, Peebles, J.C. Penny's, and Gabriel Brothers. He said these kids are in grades K through 12.

Facilities

Mr. Ballengee said the new air conditioning system in his facility is working well, but the project is not yet complete. He said painting is now finished on the second floor of his building.

RE: HOME INSPECTIONS

Reno Volunteer Fire Department representatives Dan Ritchey and Todd Meeks talked with the Commissioners about required home inspections in their township and throughout Washington County.

Mr. Ritchey said his insurance agent is recommending he no longer conduct the home inspections, which are required for foster and adoptive parents. Noting he is not a licensed inspector, he said there are personal and professional liability issues that concern him and others in his department. He asked the Commissioners if they would identify someone else to assume the responsibility for inspecting these homes on behalf of Children Services, and hopefully that would be someone licensed and insured.

Commissioner Feathers said he cannot expect EMA Director Jeff Lauer to do these inspections as such assignment is not in his job description and is not his area of expertise.

Mr. Ritchey encouraged the Commissioners to seek out someone to do these required inspections, as he wants "out of the business".

RE: CHILDREN SERVICES FUNDING REQUEST

Jamie Vuksic, Executive Director of Children Services Agency, informed the Commissioners he needs \$500,000 to continue placement of children in traditional and therapeutic foster care, residential treatment, and group homes during the period July through December 2015. He said his Board of Directors approved this request at its most recent meeting on July 16, 2015.

Mr. Vuksic said placement costs this year are unusually high because these kids simply aren't dropping off placement lists as they have in the past. He said the daily placement rate can be as high as \$300, or as low as \$20. Unfortunately, he said, there have been many at the \$300 level. Mr. Vuksic noted placement facilities have become more limited in number, and more restrictive in acceptance. He said there are currently 48 youth in placement.

Mr. Vuksic said up to \$250,000 of this request may be reimbursed by Title IV-E, but it would first have to be transferred from County General and expended. There was much discussion about the mechanics and timing of this. Mr. Vuksic said his agency has nearly depleted funds allocated in Contract Services line items for placement costs, and he has yet to pay those costs for the month of June. He said he fears the County will become delinquent if appropriate action is not taken to provide additional funds.

There was much discussion about the request.

Commissioner Feathers said he is disappointed the Commissioners were provided such little notice for such a grave situation. He said the County cannot afford to provide an endless stream of money for placement of youth in outside facilities. Mr. Feathers said he understands the need for Children Services to comply with appropriate regulations, but he simply is not comfortable making other programs suffer, or maybe even be eliminated, because so much has to be earmarked for placement and care of these children. He said a transfer of \$500,000 from County General to Children Services at this point in the fiscal year would likely result in elimination of programs next year and/or reduction of staffing.

The Commissioners asked the Clerk to schedule a discussion with the County Auditor to determine how best to proceed.

RE: ADJOURNMENT

Mr. Feathers moved and Mr. Walters seconded a motion to adjourn.

A calling of the roll resulted in a unanimous vote in favor. The meeting adjourned at 12:15 p.m.

_____, President

_____, Vice President

_____, Member

_____, Clerk