

THE DULY ELECTED MEMBERS OF THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY, OHIO, MET IN REGULAR SESSION ON JULY 30, 2015 IN ACCORDANCE WITH OHIO REVISED CODE 305.05, WITH THE FOLLOWING MEMBERS PRESENT: DAVID A. WHITE, PRESIDENT, RICK G. WALTERS, VICE PRESIDENT, AND RONALD L. FEATHERS, MEMBER. THE MEETING WAS CALLED TO ORDER AT 9:00 A.M. BY THE PRESIDENT OF THE BOARD. MR. WHITE LED THOSE ATTENDING IN THE PLEDGE OF ALLEGIANCE TO OUR FLAG.

Also attending were Justin Bradley from WMOA Radio, Muskingum Township Trustee Gary Doan, and Clerk Rick Peoples.

**Washington County Commissioners
AGENDA
9:00 a.m., July 30, 2015**

9:00 Business Meeting
11:00 Rich Hays, Terry Williams – Request for 911 Training Funds
1:30 Rebecca Safko, Amy Stollar, David Brightbill – One-Stop
2:00 Alison Baker, OSU Extension – 4-H Programs

UNFINISHED BUSINESS

Request from City of Belpre Police Chief for Dispatcher Training Funds

NEW BUSINESS

Approve Agenda
Approval of previous meeting's minutes
Bills from various departments
Resolution – Revision to Electric Aggregation Ballot Language
Additional Appropriation - Sheriff
Transfer - Sheriff
Then & Now's
Travel – Auditor (2)
Travel – Family & Children First (2)
Application for Local Emergency Planning Committee (3)
Credit Card Application – County Home
Change Order 1 – City of Belpre Sidewalk CDBG Project
Delinquent Sewer Accounts
Certification of Delinquent Sewer Accounts to County Auditor
Engineer – Notice of Commencement, Paving Projects (3)

INFORMATION

Reception at Glenwood Retirement Center, 3:00 – 4:30 p.m., **Today**
Monthly County Home Meeting, 8:30 a.m., **Tuesday**, August 11, at County Home

RE: AGENDA

Mr. Feathers moved and Mr. Walters seconded a motion to accept the agenda, with the following adjustments.

Add: Additional Appropriation – Sheriff
10:30 Chris Wilson, Building Official
Delete: Resolution – Revision to Electric Aggregation Ballot Language

A calling of the roll resulted in the following vote: David White aye, Rick Walters aye, Ronald Feathers aye. Motion passed.

RE: APPROVAL OF MINUTES

Mr. Walters moved and Mr. Feathers seconded a motion to approve the minutes for July 23, 2015 Regular Meeting and July 27, 2015 Special Meeting, and to dispense with the reading of them.

A calling of the roll resulted in the following vote: David White aye, Rick Walters aye, Ronald Feathers aye.

RE: PAYMENT OF BILLS

Mr. Feathers moved and Mr. Walters seconded a motion to approve the payment of bills from various departments.

A calling of the roll resulted in the following vote: David White aye, Rick Walters aye, Ronald Feathers aye. Motion passed.

RE: ADDITIONAL APPROPRIATIONS

Mr. Walters moved and Mr. Feathers seconded a motion to approve the following request for additional appropriations:

Sheriff	100-0384-54401	\$ 130,390.32
	100-0381-53130	\$ 725.00

A calling of the roll resulted in the following vote: David White aye, Rick Walters aye, Ronald Feathers aye. Motion passed.

The Commissioners explained the \$130,390.32 additional appropriation and the following transfer of funds is necessary for the Sheriff to proceed with replacement of aging vehicles. Commissioner Feathers said seven vehicles will be removed from service, and eight will be purchased for placement into service. He said these replacements were planned, but this action accelerates the schedule due to safety and maintenance issues.

RE: TRANSFERS

Mr. Feathers moved and Mr. Walters seconded a motion to approve the following requests for transfer of funds:

	<u>From</u>	<u>To</u>	<u>Amount</u>
Sheriff	100-0384-54403	100-0384-54401	\$ 5,000.00
	100-0384-54413	100-0384-54401	\$ 4,000.00
	100-0384-54400	100-0384-54401	\$ 59,000.00
	100-0384-57800	100-0384-54401	\$ 50,000.00

A calling of the roll resulted in the following vote: David White aye, Rick Walters aye, Ronald Feathers aye. Motion passed.

RE: THEN & NOW

Mr. Walters moved and Mr. Feathers seconded a motion to approve the following Then & Now:

Dept	Account	Vendor	Amount
Sheriff Department	100-0384-53408	Grant Management USA	\$ 1,190.00

A calling of the roll resulted in the following vote: David White aye, Rick Walters aye, Ronald Feathers aye. Motion passed.

RE: TRAVEL REQUESTS

Mr. Feathers moved and Mr. Walters seconded a motion to approve the following requests for reimbursement of expenses for training and travel pursuant to the policies and procedures and in compliance with the Annual Appropriations for Fiscal Year 2015 and any and all amendments subsequent thereto:

Auditor

Bill McFarland: One-day trip to Columbus to attend CAAO meeting with representatives from Ohio Department of Taxation and Ohio Department of Natural Resources; July 29, 2015 (retroactive approval).

Bill McFarland: One-day trip to Columbus to attend CAAO Executive/Legislative meeting; August 5, 2015.

Bill McFarland: One-day trip to Logan to attend CAAO SE District meeting; August 14, 2015.

Family & Children First

Cindy Davis: One-day trip to Columbus to attend Help Me Grow Advisory Committee/Early Intervention Stakeholder Meeting; August 11, 2015.

Cindy Davis: One-day trip to Columbus to attend Ohio Family and Children First Coordinators Association Executive Committee Meeting; August 14, 2015.

A calling of the roll resulted in the following vote: David White aye, Rick Walters aye, Ronald Feathers aye. Motion passed.

RE: APPLICATION FOR LOCAL EMERGENCY PLANNING COMMITTEE

Mr. Walters moved and Mr. Feathers seconded a motion to approve applications from Sheriff Larry Mincks, Chief Deputy Mark Warden, and Major Brian Schuck to serve on the Local Emergency Planning Committee during the period August 15, 2015 through August 14, 2017, and to allow Mr. White to sign the Applications, as requested by EMA Director Jeff Lauer.

A calling of the roll resulted in the following vote: David White aye, Rick Walters aye, Ronald Feathers aye. Motion passed.

Commissioners Feathers noted these are reappointments to serve on the Committee. President White said these individuals, in their capacities, are appropriate for membership on the Committee.

RE: REQUEST FOR CREDIT CARD FOR COUNTY HOME USE

Mr. Walters moved and Mr. Feathers seconded a motion to approve the use of a credit card by County Home Administrator Jeff Campbell and County Home Employee Twila Arbaugh, in accordance with the Washington County Credit Card Policy.

A calling of the roll resulted in the following vote: David White aye, Rick Walters aye, Ronald Feathers aye. Motion passed.

RE: REVISION TO CREDIT CARD POLICY

Mr. Feathers moved and Mr. Walters seconded a motion to revise the Washington County Credit Card Policy as follows:

Add: 2 I. For the County Home only, prescription medications when it is not feasible for direct billing by the pharmacy.

Commissioner Feathers said this revision is necessary because some of the local pharmacies are no longer allowing direct billing for the purchase of medications, and there are times when the County Home needs the medications very quickly and use of a credit card would allow for that.

A calling of the roll resulted in the following vote: David White aye, Rick Walters aye, Ronald Feathers aye. Motion passed.

RE: CHANGE ORDER 1, BELPRE SIDEWALK CDBG PROJECT

Mr. Feathers moved and Mr. Walters seconded a motion to approve Change Order 1 for the City of Belpre Sidewalk Community Development Block Grant (CDBG) Project, increasing the contract time by 58 days, with a new completion date of September 30, 2015, and to allow Mr. White to sign the Change Order, as prepared and requested by Michelle Hyer, Buckeye Hills-Hocking Valley Regional Development District.

The Clerk noted this request is made due to recent inclement weather which significantly delayed work on the project.

A calling of the roll resulted in the following vote: David White aye, Rick Walters aye, Ronald Feathers aye. Motion passed.

RE: DELINQUENT SEWER ACCOUNTS

Mr. Walters moved and Mr. Feathers seconded a motion to approve sending letters to the following holders of delinquent sewer accounts, requesting them to immediately make payment on those accounts: Kathy McKitrick, Kim Urban, Julie Maze, Helen Jones, Donald Morgan, Mike and Ashley Matheny.

A calling of the roll resulted in the following vote: David White aye, Rick Walters aye, Ronald Feathers aye. Motion passed.

RE: CERTIFICATION OF DELINQUENT SEWER ACCOUNTS TO COUNTY AUDITOR

Mr. Feathers moved and Mr. Walters seconded a motion to certify the following delinquent sewer accounts to County Auditor Bill McFarland, requesting he add the delinquent amounts to property tax bills: Gale Righter, Erica Counts, Steve Rood, Patricia Eagle, John Tate, Alvin Harris, Jr., Natalie Snyder, Diana Funk, Theresa Hescht, Tammy Gearhart, Richard Rohr, Jr., David Carpenter, Jean Yost, John Raber.

A calling of the roll resulted in the following vote: David White aye, Rick Walters aye, Ronald Feathers aye. Motion passed.

RE: NOTICES OF COMMENCEMENT OF PAVING PROJECTS

Mr. Walters moved and Mr. Feathers seconded a motion to approve Notices of Commencement for the following projects, prepared and requested by County Engineer Roger Wright, and to allow Mr. White to sign the Notices:

WAS-C-10-0.46 WR, Blue Knob Road; Shelly and Sands, Inc., Contractor
WAS-C-11-0.00, Dalzell Road; Shelly and Sands, Inc., Contractor
WAS-C-25-1.149, CR 25; Shelly and Sands, Inc., Contractor

A calling of the roll resulted in the following vote: David White aye, Rick Walters aye, Ronald Feathers aye. Motion passed.

RE: CONTRACTS FOR LANDSLIP REPAIR

Mr. Feathers moved and Mr. Walters seconded a motion to approve the following contracts, as prepared and requested by County Engineer Roger Wright:

CR 47 Landslip Repair; \$14,173.00; Bob Lane's Welding, Inc., Contractor
CR 79 Landslip Repair; \$ 8,266.00; Bob Lane's Welding, Inc., Contractor
CR 17 Landslip Repair; \$15,175.00; Bob Lane's Welding, Inc., Contractor

A calling of the roll resulted in the following vote: David White aye, Rick Walters aye, Ronald Feathers aye. Motion passed.

RE: BUILDING DEPARTMENT

Building Official Chris Wilson talked with the Commissioners about construction activity in Belmont County. In particular, he mentioned a Senior Services of Belmont County Community Building. He said the estimated project cost for the 28,405 square feet facility is \$6.5 million. Mr. Wilson calculated total fees and surcharges to be \$11,744.68. A recent conversation with a representative from the Belmont County Port Authority led him to believe a reduction in those fees will be requested. Mr. Wilson said he is bringing this to the attention of the Commissioners prior to that request so that fair consideration can be made of it.

The Commissioners and Mr. Wilson agreed that, to the best of their knowledge, no waiver or reduction of fees has ever been granted by the Building Department.

Commissioner Feathers said discounting building permit fees for any business or entity would set a precedent for others. President White noted, on the other hand, that the Commissioners need to make it as easy as possible for building and renovation activity. He said the County might be able to negotiate with Belmont County, allowing Washington County to reduce the fees for consideration of Belmont County providing office space for a part-time Building Department employee. Considering the high level of construction activity in Belmont County, Mr. Wilson said he is interested in providing good, timely inspection services, and this might be a way to get his "foot in the door" in St. Clairsville.

Mr. Feathers said the Commissioners have denied requests from Washington County organizations for reduction or waiver of fees, and it would not be fair to offer such benefit to outlying counties. He said, though, restructuring the fee schedule to recognize size of projects might be a way to handle this request from Belmont County. Commissioner Feathers said, if nothing else, the Building Department needs to promote the value of services provided.

Mr. Wilson said the County's fee structure is equal to, or less than, the state average and he is comfortable with it. President White recommended the Commissioners not revisit the fee structure since it is already at an acceptable level.

Mr. Wilson said he is not comfortable "negotiating" his services on behalf of the Commissioners, so they will likely soon receive a written request from Belmont County Port Authority and/or County Commissioners.

RE: REQUEST FOR TRAINING FUNDS FROM BELPRE 911 CENTER

Washington County 911 Coordinator Rich Hays and Belpre Chief of Police Terry Williams talked with the Commissioners about Belpre's 911 Program. Mr. Hays said it appears there will soon be a requirement for 911 dispatchers to be trained and certified in Emergency Medical Dispatching (EMD), and that requirement will likely first be in 2016.

Chief Williams said two of his dispatchers have received EMD training, but three haven't. The program cost is \$350 for each individual. He asked the Commissioners to consider some financial assistance, as his departmental budget has recently been drastically reduced.

Commissioner Feathers noted there is currently budgeted \$1,500 for 911 training. Mr. Hays said he doesn't have a need for those funds this year. Mr. Feathers expressed his concern that upon arrival of Next Generation 911, the County cannot financially support three separate PSAP's. For now, though, he said it appears we need to have trained and certified dispatchers. He said he believes it to be appropriate and supportive to provide limited training funds to each of the three dispatch centers.

Mr. Feathers moved and Mr. Walters seconded a motion to provide up to \$500 to the City of Belpre, the City of Marietta, and the Washington County Sheriff as reimbursement for expenses incurred for appropriate 911 dispatcher training during fiscal year 2015.

A calling of the roll resulted in the following vote: David White aye, Rick Walters aye, Ronald Feathers aye. Motion passed.

RE: WORKFORCE DEVELOPMENT

Amy Stollar, Regional Coordinator at Ohio Department of Job and Family Services, Office of Workforce Development, Region 4, talked with the Commissioners about workforce development efforts in Washington County. Also attending were David Brightbill, Executive Director of Washington-Morgan Community Action Program, and Rebecca Safko, representing Ohio Valley Employment Resource (OVER) and Workforce Innovation and Opportunity Act (WIOA).

Ms. Stollar explained recent changes to the workforce development effort in Ohio. She said she currently represents 22 Ohio counties. Noting a partnership with Ohio Means Jobs (OMJ), Ms. Stollar said the area's One-Stop is housed at Community Action. Adequate space at that location, she said, is limited, and she is not able to conduct the workshops and programs she'd like to conduct.

Mr. Brightbill commented:

- Primary promotion of One-Stop's is through the State of Ohio and Ohio Means Jobs.
- OMJ staff work directly with employers.
- There is a job listing through OMJ.
- OMJ partners with Monster.com, allowing access to national listings for job opportunities.
- Local focus is more on training rather than facilities, but that isn't so around the state.
- Workforce development in Washington County is extremely cost effective.
- It is critical for small employers to pursue opportunities to secure quality employees efficiently and effectively.

Ms. Stollar said the effort should be to get more high school students workforce-ready. She said One Stop may have outgrown its space allocated in the Community Action building.

Commissioner Walters said the goal should be to match good employers with good employees. He expressed his concern that One Stop may not be as "visible" here in Washington County as it could be. He noted although One Stop has been here for many years, he himself only recently became aware of it.

RE: SUBGRANT AGREEMENT, WORKFORCE DEVELOPMENT

Mr. Feathers moved and Mr. Walters seconded a motion to approve Subgrant Agreement G-1617-15-0189, and Data Sharing and Confidentiality Agreement D-1617-15-0228, between Ohio Valley Employment Resource and Ohio Department of Job and Family Services, for the period July 1, 2015 through June 30, 2016, and to allow Mr. White to sign the Agreement, as prepared and requested by Rebecca Safko, Ohio Valley Employment Resource.

A calling of the roll resulted in the following vote: David White aye, Rick Walters aye, Ronald Feathers aye. Motion passed.

RE: 4-H PROGRAM

Alison Baker with the OSU Extension Office updated the Commissioners on January through July 2015 4-H activity in Washington County. She noted:

- There are currently 828 youth enrolled in 33 Washington County 4-H Clubs.
- Four camping sessions were held at Camp Hervida this summer, involving 225 campers.
- There were 38 4-H members serving as Camp Counselors.
- 42 youth participated in 4-H Space Adventure Camp at Marietta College, 5 of them from Washington County.

Joining Ms. Baker at this meeting with the Commissioners were:

Kathryn Hartline	Caroline Stollar	Sierra Sinclair
Tyler Hartline	Shelly Stollar	Beth Sinclair
Julia Hartline	Carly Haffner	Alexis Coffman
Alayna Biehl	Nao Yamamura	
Alyssa Biehl		

Tyler, Alexis, Sierra, Julia, Caroline, Carly and Nao shared their 4-H experiences with the Commissioners, who appreciated learning about Sea Camp on Lake Erie, the Washington County Interstate Exchange Program with Kansas, the Leadership Washington Focus, and the Space Adventure Camp. Nao, a participant in the International Exchange Program from Japan, told the Commissioners she is very much enjoying her time in the United States, which will last approximately one month.

All of the 4-H members said they have learned a variety of skills through their many years in 4-H, and appreciate the opportunities they've had.

Commissioner Walters agreed 4-H helps build great character for our youth. He said the challenge is to keep these youth in this area. Ms. Baker assured him 4-H is helping to do this, as close contact is maintained long after they leave 4-H eligibility age. Kathryn Hartline said 4-H has helped expose her children to many new adventures and opportunities.

RE: ADJOURNMENT

Mr. Feathers moved and Mr. Walters seconded a motion to adjourn.

A calling of the roll resulted in a unanimous vote in favor. The meeting adjourned at 2:40 p.m.

_____, President

_____, Vice President

_____, Member

_____, Clerk