

THE DULY ELECTED MEMBERS OF THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY, OHIO, MET IN REGULAR SESSION ON AUGUST 6, 2015 IN ACCORDANCE WITH OHIO REVISED CODE 305.05, WITH THE FOLLOWING MEMBERS PRESENT: DAVID A. WHITE, PRESIDENT, RICK G. WALTERS, VICE PRESIDENT, AND RONALD L. FEATHERS, MEMBER. THE MEETING WAS CALLED TO ORDER AT 9:00 A.M. BY THE PRESIDENT OF THE BOARD. MR. WHITE LED THOSE ATTENDING IN THE PLEDGE OF ALLEGIANCE TO OUR FLAG.

Also attending were Justin Bradley from WMOA Radio, Muskingum Township Trustee Gary Doan, Jason Ross from *The Marietta Times*, and Clerk Rick Peoples.

**Washington County Commissioners  
AGENDA  
9:00 a.m., August 6, 2015**

9:00 Business Meeting

**UNFINISHED BUSINESS**

None

**NEW BUSINESS**

Approve Agenda  
Approval of previous meeting's minutes  
Bills from various departments  
Transfer – Family & Children First  
Then & Now's  
Travel – Family & Children First  
Travel – Commissioners  
Request from I.T. Department to Use Credit Card  
Application to Serve on Washington County Behavioral Health Board  
Hiring Recommendation, Commissioners' Office  
Delinquent Sewer Accounts  
Certification of Delinquent Sewer Accounts to County Auditor  
Engineer – Notice of Commencement, Pleasant Ridge Road Paving Project  
Proposed Modified Orders from Director, Ohio EPA

**INFORMATION**

Monthly County Home Meeting, 8:30 a.m., Tuesday, August 11, at County Home  
Monthly Finance Committee Meeting, 10:00 a.m., Tuesday, August 18

**RE: AGENDA**

Mr. Walters moved and Mr. Feathers seconded a motion to accept the agenda, with the following adjustment.

Add: Additional Appropriation – Probate/Juvenile

A calling of the roll resulted in the following vote: David White aye, Rick Walters aye, Ronald Feathers aye. Motion passed.

**RE: APPROVAL OF MINUTES**

Mr. Feathers moved and Mr. Walters seconded a motion to approve the minutes for July 30, 2015, and to dispense with the reading of them.

A calling of the roll resulted in the following vote: David White aye, Rick Walters aye, Ronald Feathers aye.

**RE: PAYMENT OF BILLS**

Mr. Walters moved and Mr. Feathers seconded a motion to approve the payment of bills from various departments.

A calling of the roll resulted in the following vote: David White aye, Rick Walters aye, Ronald Feathers aye. Motion passed.

**RE: ADDITIONAL APPROPRIATION**

Mr. Feathers moved and Mr. Walters seconded a motion to approve the following request for additional appropriation:

Probate/Juvenile Court	215-0344-58203	\$ 43,800.00
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A calling of the roll resulted in the following vote: David White aye, Rick Walters aye, Ronald Feathers aye. Motion passed.

**RE: TRANSFER**

Mr. Walters moved and Mr. Feathers seconded a motion to approve the following request for transfer of funds:

	<u>From</u>	<u>To</u>	<u>Amount</u>
Family & Children First	602-2033-55204	602-2033-55202	\$ 500.00

A calling of the roll resulted in the following vote: David White aye, Rick Walters aye, Ronald Feathers aye. Motion passed.

**RE: THEN & NOW'S**

Mr. Feathers moved and Mr. Walters seconded a motion to approve the following Then & Now's:

Dept	Account	Vendor	Amount
Family & Children First	602-2032-53800	Thomas Stoops	\$ 175.00
Job & Family Services	200-7200-53400	State Treasurer of Ohio – Huntington	\$ 108.00
Commissioners	300-0599-55200	Pioneer Pipe	\$ 3,865.00
Engineer	200-0540-57500	Dept. of Agriculture	\$ 105.00
Commissioners	100-0109-53000	Mancan	\$ 466.56
Commissioners	100-0100-53500	Honeywell	\$ 1,726.83
Engineer	200-0540-54302	State Highway Supply	\$ 2,496.00

**Late Payment/Finance Charge**

Health Department	601-2000-52000	Cardmember Services	\$ 61.96
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A calling of the roll resulted in the following vote: David White aye, Rick Walters aye, Ronald Feathers aye. Motion passed.

Commissioner Feathers commented on the late payment/finance charge incurred by the Health Department. He said this has happened “one too many” times, noting since 2009 at least \$375 in such fees have been paid for the Health Department. Mr. Feathers said although this is not a large dollar amount, it is certainly inappropriate use of public funds and contrary to the Washington County Credit Card Policy. He recommended the Commissioners send notice to the Board of Health that any further requests for payment of credit card finance and/or late payment charges may result in withdrawal of permission to use credit card(s).

Mr. Feathers moved and Mr. Walters seconded a motion to approve sending notice to the Board of Health that compliance with the Washington County Credit Card Policy is mandatory, specifically the restriction that “no late charges, finance charges, or Ohio sales taxes other than for food shall be an allowable expense”, and that further request(s) for payment of such charges may result in revocation of authorization for use of the credit card.

A calling of the roll resulted in the following vote: David White aye, Rick Walters aye, Ronald Feathers aye. Motion passed.

**RE: TRAVEL REQUESTS**

Mr. Walters moved and Mr. Feathers seconded a motion to approve the following requests for reimbursement of expenses for training and travel pursuant to the policies and procedures and in compliance with the Annual Appropriations for Fiscal Year 2015 and any and all amendments subsequent thereto:

Family & Children First

Elaine Corbitt: One-day trip to Athens to attend Southeast Ohio Trauma Informed Care meeting; August 18, 2015.

Royetta Cline: One-day trip to Akron to visit Akron Children’s Hospital, relating to her position as Help Me Grow Service Coordinator; August 26, 2015.

Commissioners

David White, Rick Walters: One-day trip to Wooster to attend CCAO Budget Briefing; August 10, 2015.

A calling of the roll resulted in the following vote: David White aye, Rick Walters aye, Ronald Feathers aye. Motion passed.

**RE: REQUEST FOR USE OF CREDIT CARD BY I.T. DEPARTMENT**

Mr. Feathers moved and Mr. Walters seconded a motion to approve acquisition of a credit card for use by Gerry Lockhart and/or Donnie Rader of the I.T. Department, such card to be issued in the name of the Washington County I.T. Department, to be used for the purchase of Internet

Service Provider expenses, webinars, or the expenses for the purchase of automatic or electronic data processing or record-keeping equipment, software or services, in accordance with the Washington County Credit Card Policy, with a limit of \$2,000.00, as requested by I.T. Director Gerry Lockhart, subject to consideration and approval by County Auditor Bill McFarland.

A calling of the roll resulted in the following vote: David White aye, Rick Walters aye, Ronald Feathers aye. Motion passed.

**RE: APPLICATION FOR APPOINTMENT TO BEHAVIORAL HEALTH BOARD**

Mr. Feathers moved and Mr. Walters seconded a motion to table a request from David Browne, Executive Director, Washington County Behavioral Health Board, to appoint Eric Fowler to the Behavioral Health Board for the term beginning immediately and extending through June 30, 2019, pending further review of the application.

A calling of the roll resulted in the following vote: David White aye, Rick Walters aye, Ronald Feathers aye. Motion passed.

**RE: FILLING OF VACANCY IN RECEPTIONIST POSITION**

Mr. Walters moved and Mr. Feathers seconded a motion to hire Angela B. Stevens as the full-time Receptionist in the Commissioners' Office, beginning August 10, 2015 at the hourly rate of \$10.50.

The Clerk noted Ms. Stevens has been serving in the Receptionist capacity for eight weeks through a temporary service, and has performed the duties of the position very well. Commissioner Feathers said he appreciates Ms. Stevens' high level of professionalism and congenial personality. President White said he has not received and any negative comments relative to the Receptionist position during the recent eight weeks, and he too believes Ms. Stevens is a good fit for the position. Commissioner Walters said he agrees Ms. Stevens is a welcome addition to the staff in the Commissioners' Office.

A calling of the roll resulted in the following vote: David White aye, Rick Walters aye, Ronald Feathers aye. Motion passed.

**RE: DELINQUENT SEWER ACCOUNTS**

Mr. Feathers moved and Mr. Walters seconded a motion to approve sending letters to the following holders of delinquent sewer accounts, requesting them to immediately make payment on those accounts: John Church, Charles Randolph, Travis Edgell, Richard and Karen Best, John White, Sally Turner.

A calling of the roll resulted in the following vote: David White aye, Rick Walters aye, Ronald Feathers aye. Motion passed.

**RE: CERTIFICATION OF DELINQUENT SEWER ACCOUNTS TO COUNTY AUDITOR**

Mr. Walters moved and Mr. Feathers seconded a motion to certify the following delinquent sewer accounts to County Auditor Bill McFarland, requesting he add the delinquent amounts to property tax bills: David Bur, Susan Dallimore, David Miller, Angela Rhodes, ODNR Division of Oil & Gas, Randy Norris, Cynthia McClay, Kelly Ollom, Debora Wingrove, Sherry Fulton, Dawn Rachell Yost, Sarah Carpenter, David Burt (six parcels), Chad and Jenifer Rowley.

A calling of the roll resulted in the following vote: David White aye, Rick Walters aye, Ronald Feathers aye. Motion passed.

**RE: NOTICE OF COMMENCEMENT OF PAVING PROJECT**

Mr. Feathers moved and Mr. Walters seconded a motion to approve Notice of Commencement for the following project, prepared and requested by County Engineer Roger Wright, and to allow Mr. White to sign the Notice:

CR 12S/CR 13S, Pleasant Ridge Road, Contractor Shelly & Sands, Inc.

A calling of the roll resulted in the following vote: David White aye, Rick Walters aye, Ronald Feathers aye. Motion passed.

**RE: PROPOSED MODIFIED ORDERS FROM DIRECTOR OF THE OHIO EPA**

The Commissioners acknowledged receipt of a letter dated August 4, 2015 from the Director of the Ohio Environmental Protection Agency (EPA), including modified Director's Final Findings and Orders, for the Devola sewer project.

**RE: ADJOURNMENT**

Mr. Walters moved and Mr. Feathers seconded a motion to adjourn.

A calling of the roll resulted in a unanimous vote in favor. The meeting adjourned at 9:29 a.m.

\_\_\_\_\_, President

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\_\_\_\_\_, Member

\_\_\_\_\_, Clerk