

THE DULY ELECTED MEMBERS OF THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY, OHIO, MET IN REGULAR SESSION ON OCTOBER 4, 2012 IN ACCORDANCE WITH OHIO REVISED CODE 305.05, WITH THE FOLLOWING MEMBERS PRESENT: TIMOTHY C. IRVINE, PRESIDENT, CORA A. MARSHALL, VICE PRESIDENT, AND STEVEN W. WEBER, MEMBER. THE MEETING WAS CALLED TO ORDER AT 9:00 A.M. BY THE PRESIDENT OF THE BOARD WITH THE PLEDGE OF ALLEGIANCE TO OUR FLAG.

Also attending were resident David White, Administrator Paul Cunningham, and Clerk Rick Peoples.

COMMISSIONERS AGENDA

October 4, 2012

9:00 Business Meeting
11:00 Doug Mallett - Property Lease

UNFINISHED BUSINESS

Dental & Vision Insurance
Utility Construction Permits
Courthouse Alley Replacement
AFSCME Agreement, Board of Developmental Disabilities
Reese Meadows Subdivision Plat

NEW BUSINESS

Approve Agenda
Approval of previous meeting's minutes
Bills from various departments
Additional Appropriation - FCF
Additional Appropriation - Behavioral Health
Transfer - Auditor
Transfer - Sewer
Transfer - Behavioral Health
Transfer - Litter Control & Recycling
Then & Now's
Travel - FCF (2)
Travel - Auditor
Travel - CSEA
Grant Agreement - CDBG
Grant Agreement - CHIP (2)
Amendment to Transit Vehicle Lease
Agreement between FCF and Darylann Boley
Contract between JFS and Commissioners, RSVP Senior Wheels
OPWC Drawdown Request #2
Notice of Retirement
Engineer - Notice of Office Open on 10/8, Closed on 11/23
Engineer - Contract with Ohio-WV Excavating to replace Archers Fork Bridge
Notices of Delinquent Sewer Accounts
Reversal of Certification of Delinquent Sewer Accounts
Certification of Delinquent Sewer Accounts

INFORMATION

Columbus Day, **Monday, October 8**, Office Closed
Monthly Meeting at County Home, 2:00 p.m., **Tuesday, October 9**
Marietta College President Inauguration, **Friday, October 12**
Eramet's 60th Anniversary Celebration, **Tuesday, October 16**
Off-Site Commissioners' Regular Meeting, 6:00 p.m., **Thursday, October 18**, Beverly

RE: AGENDA

Ms. Marshall moved and Mr. Weber seconded a motion to accept the agenda with the following amendments:

Add: Transfer - Engineer
Appointment to Board of Developmental Disabilities
Travel - FCF (2)

Delete: Transfer - Litter Control & Recycling

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

RE: APPROVAL OF MINUTES

Ms. Marshall moved and Mr. Irvine seconded a motion to dispense with the reading of the

September 27, 2012 minutes, and to approve them as submitted.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

RE: PAYMENT OF BILLS

Ms. Marshall moved and Mr. Weber seconded a motion to approve the payment of bills from various departments.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

RE: ADDITIONAL APPROPRIATIONS

Mr. Weber moved and Ms. Marshall seconded a motion to approve the following requests for additional appropriations:

602-2030-52000	Travel	\$	500.00
602-2030-53201	Communication	\$	400.00
602-2030-55200	Copier Lease	\$	25.00
602-2030-57400	Other Expenses	\$	75.00
200-0610-57100	Transfers - Out	\$	30,000.00

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

RE: TRANSFERS

Ms. Marshall moved and Mr. Weber seconded a motion to approve the following requests for transfer of funds:

	<u>From</u>	<u>To</u>	<u>Amount</u>
Auditor	100-0130-57100	200-0540-48200	\$ 10,761.57
Sewer Construction	300-0113-53000	300-0113-55000	\$ 332,645.66
Engineer	200-0540-55501	200-0540-55202	\$ 100,000.00
Behavioral Health	200-0610-57100	100-0101-49100	\$ 30,000.00

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

RE: THEN & NOW'S

Mr. Weber moved and Ms. Marshall seconded a motion to approve the following Then & Now's :

<u>Dept</u>	<u>Account</u>	<u>Vendor</u>	<u>Amount</u>
DJFS	200-0720-5-3405	Theisen Brock	\$ 1,625.00
DJFS	200-0720-5-7400	Wash. Co. Career Center	\$ 100.00
MR/DD	200-0620-5-3000	Co. Clerk of Courts	\$ 527.17
Commissioners	200-0800-5-3000	OSU Extension	\$ 3,000.00
Sheriff	100-0384-5-4400	City of Belpre	\$ 681.26

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

RE: TRAVEL REQUESTS

Ms. Marshall moved and Mr. Weber seconded a motion to approve the following requests for reimbursement of expenses for training and travel pursuant to the policies and procedures and in compliance with the Annual Appropriations for Fiscal Year 2012 and any and all amendments subsequent thereto:

Family & Children First

Cindy Davis: One-day trip to Columbus to attend OFCFC Association Executive Committee meeting; October 12, 2012.

Cindy Davis: Two-day trip to Columbus to attend OFCFC Association meeting; October 24-25, 2012.

Andrea Nichols, Terry McGoye, Royetta Cline, Cindy Davis: One-day trip to Caldwell to attend Help Me Grow Forms Training; October 10, 2012.

Cindy Davis: One-day trip to Caldwell to attend WIA Youth Council meeting; September 28, 2012.

Auditor

Bill McFarland: One-day trip to Logan to attend County Auditors' Association meeting; October

12, 2012.

CSEA

Barb Tergolina: One-day trip to Zanesville to attend Creating Partnerships/Building Assets for Fathers and Families meeting; October 12, 2012.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

RE: GRANT AGREEMENT, CDBG

Ms. Marshall moved and Mr. Weber seconded a motion to approve the 2013 Community Development Block Grant (CDBG) Agreement from the Ohio Department of Development, Grant B-F-12-1CY-1, in the amount of \$160,000.00, for the period September 1, 2012 through February 29, 2014, and to allow Mr. Irvine to sign the Agreement.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

RE: GRANT AGREEMENTS, CHIP

Mr. Weber moved and Ms. Marshall seconded a motion to approve the following 2013 Community Housing Improvement Program (CHIP) Agreements from the Ohio Department of Development, and to allow Mr. Irvine to sign the Agreements:

Grant B-C-12-1CY-1	\$ 115,000.00
Grant B-C-12-1CY-2	\$ 385,000.00

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

RE: AMENDMENT TO TRANSIT VEHICLE LEASE

Ms. Marshall moved and Mr. Weber seconded a motion to approve the Amendment to the Washington-Morgan Community Action Transit Vehicle Lease dated January 12, 2012, adding the vehicles purchased under the Ohio Department of Transportation Term Contracts, as prepared and submitted by Dawn Rauch, Washington-Morgan Community Action.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

RE: AGREEMENT BETWEEN FAMILY & CHILDREN FIRST AND DARYLANN BOLEY

Ms. Marshall moved and Mr. Weber seconded a motion to approve the agreement on behalf of the Washington County Family & Children First Council and Darylann Boley to implement the Strengthening Families 10-14 Program during the Fall 2012 session, at the rate of \$12.00 per hour for a maximum of three hours per class session, as requested by Cindy Davis, Family & Children First.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

RE: CONTRACT BETWEEN JFS AND RSVP

Ms. Marshall moved and Mr. Weber seconded a motion to approve the Contract between the Washington County Department of Job and Family Services and the Washington County Board of Commissioners on behalf of the Retired Senior Volunteer Program (RSVP) to provide funding to assist in promoting independent living by providing transportation services to persons aged 55 or older, at the reimbursement rate of \$0.55 per mile, not to exceed \$10,000.00 during the period October 4, 2012 through September 30, 2013, as requested by Dawn Lucas, Washington County Job and Family Services.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

RE: OPWC DRAWDOWN

Mr. Weber moved and Mr. Irvine seconded a motion to approve drawdown #2 in the amount of \$13,072.84 from the Ohio Public Works Commission (OPWC) for the Woodlawn Sanitary Sewer Improvements project, and to allow Ms. Marshall to sign the request.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

RE: NOTICE OF RETIREMENT

Ms. Marshall moved and Mr. Weber seconded a motion to acknowledge receipt of Safety & Loss Control Coordinator Susan Burkhart's letter indicating her intent to retire on December 28, 2012.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

RE: NOTICE OF ENGINEER'S OFFICE BEING OPEN ON COLUMBUS DAY

Ms. Marshall moved and Mr. Weber seconded a motion to acknowledge receipt of notice from County Engineer Bob Badger that his office and the Highway Department staff intend to work on Columbus Day, October 8, 2012, and not on the day after Thanksgiving, November 23, 2012.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

RE: CONTRACT WITH OHIO-WEST VIRGINIA EXCAVATING FOR ARCHERS FORK BRIDGE REPLACEMENT

Ms. Marshall moved and Mr. Weber seconded a motion to approve the contract with Ohio-West Virginia Excavating Company for the replacement of the Archers Fork Bridge on Washington County Road 14 in Lawrence Township for the amount of \$1,132,372.00, with 80% paid by federal funding sources, 15% by ODOT, and 5% by Washington County, as requested by County Engineer Bob Badger.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

RE: NOTICES OF DELINQUENT SEWER ACCOUNTS

Ms. Marshall moved and Mr. Weber seconded a motion to approve sending notices of delinquent sewer account balances to the following residents: Birtha & James Kattell, Timothy Myers, John & Joann Edwards, Ernest Cornell, Tina McClung, John Raber, Patricia Eagle, Thomas Hart, Evan Campbell, Angela Parker, Larry Carney.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

RE: REVERSAL OF DELINQUENT SEWER ACCOUNT NOTIFICATION

Ms. Marshall moved and Mr. Weber seconded a motion to approve sending notice to County Auditor Bill McFarland that the following sewer account previously certified as delinquent have since been paid, and should not be added to property tax bills: Lind Lorentz.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

RE: CERTIFICATION OF DELINQUENT SEWER ACCOUNTS

Ms. Marshall moved and Mr. Weber seconded a motion to approve certifying to the County Auditor the following delinquent sewer accounts, and requesting him to add the delinquent amounts to their property tax bills: Timothy Vaughn, Anthony & Melinda Hapney.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

RE: APPOINTMENT TO BOARD OF DEVELOPMENTAL DISABILITIES

Ms. Marshall moved and Mr. Weber seconded a motion to re-appoint Carolyn Ditchendorf to the Washington County Board of Developmental Disabilities for the four-year term beginning January 8, 2013, as recommended by Susan Tilton, Superintendent, Washington County Board of Developmental Disabilities.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

RE: REESE MEADOWS SUBDIVISION PLAT

Ms. Marshall moved and Mr. Weber seconded a motion to return to the table from Unfinished Business discussion of the Reese Meadows Subdivision Plat.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

Ms. Marshall moved and Mr. Weber seconded a motion to approve the Reese Meadows Subdivision Plat, situated in the State of Ohio, County of Washington, Township of Barlow, Section 9, Town 3, Range 10, part of 160 acre lots no. 726 and 727, prepared and presented by Tony Baumgard.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

RE: COURTHOUSE ALLEY REPLACEMENT

Entering the meeting to discuss replacement of the courthouse alley were Deputy Engineer Roger Wright and Building and Grounds Supervisor Tim Marty.

Mr. Wright prepared documents for review by the Commissioners for replacing the alley adjacent to the courthouse. He and Mr. Marty noted that:

- Estimate for the project is \$38,495.94.
- The project can be awarded by sealed bid or by quote, as it is under \$50,000.
- The new generator will not interfere with alley construction.
- Drainage and safety are issues resulting in alley replacement.
- The new alley will be sloped toward the adjacent parking lot, and a third drain pipe will be installed.
- The pipes will be buried as deep as possible to create space between them and concrete surface.
- The project will include removal of existing concrete, excavation and compacting of soil, application of fabric and rock, installation of pipe, and pouring of concrete.
- Project completion date will be December 7, 2012.
- The contractor will be responsible for obtaining appropriate permits.
- The Engineer's Office will solicit bids, review them, and recommend one to the Commissioners.
- Sealed bids will be due October 23, 2012.

Ms. Marshall moved and Mr. Weber seconded a motion to approve the courthouse alley replacement project, with an engineer's estimate of \$38,495.94, and to solicit sealed bids to be received by the County Engineer by October 23, 2012.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

RE: COUNTY HOME PROPERTY LEASE

Doug Mallett and Jim Vuksic talked with the Commissioners about leasing property at the Washington County Home for the purpose of gas exploration and/or drilling. County Home Administrator Ted Williams and Prosecutor Jim Schneider attended as well.

Mr. Mallett and Mr. Vuksic represent MNW Energy, LLC, and are working with SGM/Reed Energy to lease property throughout Washington County for gas exploration. They expressed interest in leasing property at the County Home, as that property adjoins other property that has already been obtained and is included in the Caywood Group Consortium, a group of property owners in Marietta and Fearing Townships.

Mr. Williams commented that the County Home sits on about 265 acres of county property, and that much of it is used for pasture and farming. There is, however, a portion of the property that is wooded and might be considered for lease.

Mr. Mallett and Mr. Vuksic noted that:

- The local attorney working with SGM/Reed Energy for the purpose of leasing property is Jim Huggins, Theisen & Brock, Marietta.
- The proposed lease agreement allows for \$50.00 per acre for a five-year term, paid "up front". A subsequent five-year term is negotiable.
- If leased property is used in the exploration and/or extraction of gas, SGM/Reed will pay \$2,500 per acre to the County, less \$15.00 per acre which will be paid to the local attorney.
- Royalties may also be paid in accordance with the agreement.
- The County can forbid drilling, but still enter into property lease agreement.
- The County can insert restrictive language into the agreement.
- There are restrictions on placing a well or drilling within 1,000 feet of a structure.

A proposed lease agreement was provided to the Commissioners, who expressed interest in reviewing it.

RE: TRACTOR FOR SEWER DEPARTMENT

Ms. Marshall moved and Mr. Weber seconded a motion to approve the purchase of a used Massey Ferguson tractor for use by the Sewer Department from Lemon's Farm Equipment for \$9,500.00.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye, Steven Weber aye. Motion passed.

RE: BUDGET HEARINGS

County Administrator Paul Cunningham commented that he is scheduling 2013 department budget hearings to begin on or about November 13, 2012.

RE: ADJOURNMENT

Ms. Marshall moved and Mr. Weber seconded a motion to adjourn.

A calling of the roll resulted in a unanimous vote in favor. The meeting adjourned at 12:15 p.m

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_____, President

_____, Vice President

_____, Member

_____, Clerk