

THE DULY ELECTED MEMBERS OF THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY, OHIO, MET IN REGULAR SESSION ON SEPTEMBER 6, 2012 IN ACCORDANCE WITH OHIO REVISED CODE 305.05, WITH THE FOLLOWING MEMBERS PRESENT: TIMOTHY C. IRVINE, PRESIDENT, AND CORA A. MARSHALL, VICE PRESIDENT. THE MEETING WAS CALLED TO ORDER AT 9:00 A.M. BY THE PRESIDENT OF THE BOARD WITH THE PLEDGE OF ALLEGIANCE TO OUR FLAG.

Also attending were resident David White, Evan Bevins of *The Marietta Times*, County Engineer Bob Badger, County Administrator Paul Cunningham, and Clerk Rick Peoples.

COMMISSIONERS AGENDA

September 6, 2012

9:00 Business Meeting
9:15 Brad Thorpe - Medical Contracts for County Jail
9:30 Curt Nichols - Arrow Drive Ownership and Maintenance
10:30 Terry Tamburini - SEOPA
11:00 Eric Skomra, I.T. Director - I.T. Projects Review
1:00 Eric Skomra, Dana Spencer - Courthouse Security
2:00 Bid Opening - Sale of JFS Van

UNFINISHED BUSINESS

Dental & Vision Insurance
Utility Construction Permits
Courthouse Alley Replacement

NEW BUSINESS

Approve Agenda
Approval of previous meeting's minutes
Bills from various departments
Additional Appropriation - Sheriff
Transfer - County General
Transfer - County Home
Transfer - Board of Developmental Disabilities
Then & Now's
Travel - FCF (3)
Travel - JFS
Authorization Letter for Engineer to sign Public Assistance Grant Program Documents
Reese Meadows Subdivision Plat Approval
Proposals for Architectural Services for Generators at County Home and Courthouse
AFSCME Agreement - Board of Developmental Disabilities
Notices of Delinquent Sewer Accounts (12)
Certification of Delinquent Sewer Accounts
Reversal of Delinquent Sewer Account Certification

INFORMATION

Belpre Senior Center Reception (breakfast), 8:30 a.m., **Monday**, September 10
Meeting at County Home, 8:30 a.m., **Tuesday**, September 11
Woodlawn Estates Public Meeting, 6:30 p.m., **Tuesday**, September 11
Barlow Independent Fair - September 27 through September 30

RE: AGENDA

Ms. Marshall moved and Mr. Irvine seconded a motion to accept the agenda with the following amendments:

Delete: Approval of previous meeting's minutes
Add: 10:00 Eric Lambert - Jefferson Street Easement
2:00 Jim Schneider - Staff Salaries
Agreement with Pickering Associates for CDBG Project
Final Performance Report
Status Report for CDBG No. B-P-11-1CY-1
Engineer - Contract with United Sealing
Engineer - Award of Contract to OH-WV Excavating
Travel - RSVP (2)
Resolution - Bridge Load Limits
Notice of Award - Woodlawn Acres Sanitary Sewer Improvements Project

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye.

Motion passed.

RE: PAYMENT OF BILLS

Ms. Marshall moved and Mr. Irvine seconded a motion to approve the payment of bills from various departments.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye. Motion passed.

RE: ADDITIONAL APPROPRIATIONS

Ms. Marshall moved and Mr. Irvine seconded a motion to approve the following request for additional appropriations:

215-0386-53000	Contract Services	\$	197.37
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A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye. Motion passed.

RE: TRANSFERS

Ms. Marshall moved and Mr. Irvine seconded a motion to approve the following requests for transfer of funds:

	<u>From</u>	<u>To</u>	<u>Amount</u>
Bd of Dev Disabilities	210-0621-54400	210-0621-54000	\$ 1,000.00
County Home	200-0630-53000	200-0630-54000	\$ 80,000.00
County General	100-0109-53600	100-0109-53000	\$ 21,602.00

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye. Motion passed.

RE: THEN & NOW'S

Ms. Marshall moved and Mr. Irvine seconded a motion to approve the following Then & Now's:

<u>Dept</u>	<u>Account</u>	<u>Vendor</u>	<u>Amount</u>
Marietta Municipal Ct.	200-0350-5-3000	Oh. Alcohol Monitoring Serv.	\$ 2,060.00
DJFS	200-0720-5-7400	Southeastern Equipment Co.	\$ 219.18
CSEA	200-0730-5-3503	Common Pleas Juvenile	\$ 2,577.86
CSEA	200-0730-5-3502	Clerk of Courts	\$ 765.73

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye. Motion passed.

RE: TRAVEL REQUESTS

Ms. Marshall moved and Mr. Irvine seconded a motion to approve the following requests for reimbursement of expenses for training and travel pursuant to the policies and procedures and in compliance with the Annual Appropriations for Fiscal Year 2012 and any and all amendments subsequent thereto:

Family & Children First

Jon Higgins: One-day trip to Columbus to attend Help Me Grow Fiscal Training; September 4, 2012.

Cindy Davis: One-day trip to Zanesville to attend Voices for Ohio's Children Forum; September 5, 2012.

Cindy Davis: One-day trip to Columbus to attend Ohio Family & Children First Coordinator's Association Executive Committee; September 14, 2012.

RSVP

Lisa Valentine, Susan Hill: One-day trip to Columbus for Ohio Conference on Volunteerism; September 18, 2012.

Lisa Valentine: One-day trip to Worthington to attend Ohio RSVP Directors Association meeting; September 7, 2012.

JFS

Jesse Dye: One-day trip to Columbus to attend OCATS meeting; September 28, 2012.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye. Motion passed.

RE: AGREEMENT WITH PICKERING ASSOCIATES

Ms. Marshall moved and Mr. Irvine seconded a motion to approve the Agreement for the Provision of Professional Services with Pickering Associates, to prepare construction documents for the Lower Salem Community Hall Building ADA Ramp Community Development Block Grant (CDBG) Project, in the amount of \$3,000.00, and to allow Mr. Irvine to sign the Agreement, as requested by Michelle Hyer, Buckeye Hills-Hocking Valley Regional Development District.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye. Motion passed.

RE: FINAL PERFORMANCE REPORT, 2010 CDBG PROJECTS

Ms. Marshall moved and Mr. Irvine seconded a motion to approve the Final Performance Report for the 2010 Community Development Block Grant (CDBG) Projects, for the period September 1, 2010 to August 31, 2012, and to allow Mr. Irvine to sign the Report, as prepared and presented by Michelle Hyer, Buckeye Hills-Hocking Valley Regional Development District.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye. Motion passed.

RE: STATUS REPORT FOR GRANT NUMBER B-P-11-1CY-1

Ms. Marshall moved and Mr. Irvine seconded a motion to approve the Status Report for Grant Number B-P-11-1CY-1 for the Ohio Department of Development, indicating that the project will be out for sealed bids in mid-September 2012, and to allow Mr. Irvine to sign the Report, as prepared and requested by Melissa Zoller, Buckeye Hills-Hocking Valley Regional Development District.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye. Motion passed.

RE: AUTHORIZATION LETTER TO OHIO EMA

Ms. Marshall moved and Mr. Irvine seconded a motion to approve sending a letter to the Ohio Emergency Management Agency (EMA) authorizing County Engineer Bob Badger to sign all documents and in all ways act as the Authorized Agent relative to the Public Assistance Grant Program for FEMA-DR-4077-OH, as prepared and requested by County Engineer Bob Badger.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye. Motion passed.

RE: REESE MEADOWS SUBDIVISION PLAT APPROVAL

Ms. Marshall moved and Mr. Irvine seconded a motion to table the request to approve the Reese Meadows Subdivision Plat until it is signed by the owner in the presence of a Notary Public.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye. Motion passed.

RE: ARCHITECTURAL SERVICES FOR COURTHOUSE AND COUNTY HOME GENERATORS

The Commissioners reviewed two proposals for architectural services for the back-up/emergency generators to be installed at the County Home and the Courthouse. One proposal was for a total of \$32,400.00, and the other was for \$21,000.00.

Ms. Marshall moved and Mr. Irvine seconded a motion to enter into agreement with DLH Design, LLC, for the preparation of bid documents, oversight of the bidding and negotiation, and construction administration, for the Back-Up/Emergency Generators at the County Home and Courthouse Project, for the amount of \$21,000.00 (\$10,000.00 for the County Home building, and \$11,000.00 for the Courthouse), and to allow Mr. Irvine to sign the agreement, as requested by I.T. Director Eric Skomra.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye. Motion passed.

RE: AFSCME AGREEMENT FOR BOARD OF DEVELOPMENTAL DISABILITIES

Ms. Marshall moved and Mr. Irvine seconded a motion to table a request to acknowledge the Agreement between the Washington County Board of Developmental Disabilities and Ohio Association of Public School Employees, American Federation of State, County, and Municipal Employees, Chapter 763, AFL-CIO, as there were no signatures of approval by other parties and no review by the Prosecutor.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye. Motion passed.

RE: CONTRACT WITH UNITED SEALING, INC.

Ms. Marshall moved and Mr. Irvine seconded a motion to approve a contract with United Sealing, Inc., for the paving of approaches to bridge C-15-0199, for the amount of \$4,400.00, as requested by County Engineer Bob Badger.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye. Motion passed.

RE: AWARD OF BID TO OHIO-WEST VIRGINIA EXCAVATING, INC.

Ms. Marshall moved and Mr. Irvine seconded a motion to award contract to Ohio-West Virginia Excavating, Inc., for the replacement of Archers Fork Bridge on County Road 14, for the amount of \$1,132,372.00, as requested by County Engineer Bob Badger.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye. Motion passed.

RE: COUNTY BRIDGE LOAD POSTINGS

Ms. Marshall moved and Mr. Irvine seconded a motion to approve the following resolution, requested by County Engineer Bob Badger:

WHEREAS, a request was received from the Washington County Engineer to designate load posting of several bridges in Washington County, Ohio; and

WHEREAS, the Washington County Commissioners hereby designate the following load limits:

SFN	BRIDGE NUMBER	OHIO TRUCK TYPE AND LOAD POSTING (TONS)			
		2F1 (15 TONS)	3F1 (23 TONS)	3F1 (27 TONS)	5C1 (40 TONS)
8433720	WAS-T-921-0005 LA	9	9	11	12
8432961	WAS-T-364-0001 LU	9	14	17	24
8437718	WAS-T-39-0252 BA	15	16	16	24
8432619	WAS-T-66-0025 GR	15	21	23	39
8432023	WAS-T-19-0545 NE	15	20	22	35
8437017	WAS-T-570-0015 PA	15	18	22	36
8435014	WAS-T-75-0001 AU	15	23	24	35
8430403	WAS-C-14-0006 LA	14	15	17	27

FIGURES IN BOLD TYPE ARE BELOW OHIO LEGAL LOAD

NOW, THEREFORE, BE IT RESOLVED that the above load limits shall become effective as soon as they are posted.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye. Motion passed.

RE: NOTICES OF DELINQUENT SEWER ACCOUNTS

Ms. Marshall moved and Mr. Irvine seconded a motion to approve sending letters to the following sewer account holders notifying them that their accounts are delinquent and that payment must immediately be made: Dari Anstatt, Don Goodman, Phil Coyner, Jason Barnum, Brian McCoy, William Hendricks, Linda Lorentz, Katie Dickson, David Carpenter, Nathan & Melissa Arnold, Darren Witte.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye. Motion passed.

RE: CERTIFICATION OF DELINQUENT SEWER ACCOUNTS

Ms. Marshall moved and Mr. Irvine seconded a motion to approve sending a letter to County Auditor Bill McFarland notifying him that the following sewer account holders are seriously delinquent in their payment of accounts, and requesting him to add the delinquent amounts to the property tax bills: Timothy Vaughan, Anthony & Melinda Hapney, Ted Williams, Tammy Gearhart, Jeremy Kidder, John Tate, Richard Rohr, Jr., Jenny Williams.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye. Motion passed.

RE: REVERSAL OF DELINQUENT SEWER ACCOUNTS

Ms. Marshall moved and Mr. Irvine seconded a motion to approve sending a letter to County Auditor Bill McFarland notifying him that the following sewer account holders, previously

certified as delinquent, have paid their delinquent amounts, which should not be added to property tax bills: John Walsh, Jerry Biehl.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye. Motion passed.

RE: CONTRACTS FOR COUNTY JAIL MEDICAL SERVICES

Lt. Brad Thorpe and Sheriff Larry Mincks presented contracts for medical services for the Washington County Jail. They noted that the contract with Marietta Health Care Physicians, Inc., for Dr. Michael Brockett to serve as the Medical Director, is for \$23,400.00 for a one-year period, and the contract with Marietta Ambulance Service to provide routine, non-emergency health services by a paramedic and/or RN/LPN to jail inmates is at the hourly rate of \$19.00.

Sheriff Mincks commented that the contracts have been reviewed and approved by the County Prosecutor.

Ms. Marshall moved and Mr. Irvine seconded a motion to enter into contract with Marietta Health Care Physicians, Inc., for Michael K. Brockett, M.D., to serve as Medical Director of the Washington County Jail during the period August 13, 2012 through August 12, 2013, automatically renewed for one year terms unless either party gives written notice of intent to not renew at least thirty days prior to anniversary of effective date of the agreement, for the amount of \$23,400.00 per year (contract on file in the Office of the Commissioners).

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye. Motion passed.

Mr. Marshall moved and Mr. Irvine seconded a motion to enter into contract with Marietta Ambulance Service, Ltd., to provide routine, non-emergency health services for inmates at the Washington County Jail by a paramedic, Registered Nurse, and/or Licensed Practical Nurse, for a one-year period beginning September 1, 2012 and ending August 31, 2013, unless terminated by either party by giving sixty days written notice to the other party, during the hours of 6:00 a.m. through 6:00 p.m. daily, for the hourly rate of \$19.00 (contract on file in the Office of the Commissioners).

RE: REQUEST FOR EASEMENT ON JEFFERSON STREET, CITY OF MARIETTA

Eric Lambert, Project Engineer with the City of Marietta, asked the Commissioners to consider an easement on Jefferson Street for the purpose of an Ohio River stabilization project for the City of Marietta by the U.S. Army Corps of Engineers. Attending with the Commissioners were Bob Badger and Roger Wright from the County Engineer's Office.

Mr. Lambert noted that:

- A temporary easement will allow for movement and placement of vehicles on county property during construction.
- A permanent easement will allow for future maintenance of the improved area.
- A haul road will need to be built, which will revert to the County upon completion of construction.
- Construction should last between two and four weeks.
- The previously-approved easement for bike path will need to be reviewed and possibly revised.
- While federal funds are available for the project through September 2012, they will not be available beyond then and other sources of funds would need to be determined.

Mr. Lambert requested Commissioners' approval of a waiver of rights and compensation for the easements, a temporary easement, and a permanent easement. Mr. Badger said he has no objections to the request by the City of Marietta.

Ms. Marshall moved and Mr. Irvine seconded a motion to approve the following documents, requested by Eric Lambert, City of Marietta Engineer's Office:

1. Waiver of rights and agreement to donate easement as noted on Exhibit A attached to the Waiver (on file in the Office of the Commissioners).
2. Temporary Easement of property along the Ohio River and Jefferson Street in Marietta, Ohio, for the purpose of river bank stabilization (as noted in the Deed of Easement on file in the Office of the Commissioners).
3. Permanent Easement of property along the Ohio River and Jefferson Street in Marietta, Ohio, for the purpose of maintaining the river bank stabilization (as noted in the Deed of Easement on file in the Office of the Commissioners).

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye. Motion passed.

RE: ARROW DRIVE

Muskingum Township resident Curt Nichols talked with the Commissioners about a portion of Arrow Drive in Oak Grove, Muskingum Township, that has been used as a public road but has not been accepted by the County for maintenance purposes. He presented a petition signed by fourteen Arrow Drive residents requesting the County accept that portion of Arrow Drive, approximately 272 feet, as part of Muskingum Township Road 1384. Mr. Nichols noted that there are drainage issues with this section of the road, and that several adjoining property owners are willing and able to be assessed for costs of repair. There are, however, others that believe the cost should be absorbed by the County and/or Township.

County Engineer Bob Badger said that he has inspected the road and determined that, while the road is serviceable, there are indeed drainage issues. He suggested the Township Trustees could, if the road is accepted into the Muskingum Township, opt to not do drainage repair, repair and absorb the cost, or repair and assess costs to impacted residents. Mr. Nichols said the Township Trustees are aware of the drainage situation, which is year-round.

Ms. Marshall moved and Mr. Irvine seconded a motion to approve the following resolution:

WHEREAS, at a regular meeting of the Board of Commissioners of Washington County, Ohio, held on September 6, 2012, County Engineer Bob Badger reported that he had inspected Arrow Drive in Cheyenne Estates Subdivision, Muskingum Township, Washington County, Ohio; and

WHEREAS, a portion of Arrow Drive was accepted and added to the Muskingum Township Highway System, numbered T-1384, on April 4, 1989; and

WHEREAS, the County Engineer recommends accepting the remaining portion of T-1384, Arrow Drive, approximately 272 feet, into the Muskingum Township Highway System for maintenance.

NOW, THEREFORE BE IT RESOLVED by the Commissioners of Washington County, Ohio that 272 feet of Arrow Drive in Cheyenne Estates Subdivision, Muskingum Township, Washington County, Ohio be accepted for maintenance, and the same being number T-1384, and added to the Muskingum Township Highway System.

BE IT FURTHER RESOLVED that the Clerk of the Board of Commissioners of Washington County, Ohio be instructed to inform the Washington County Recorder, the Washington County Engineer, and the Muskingum Township Trustees of this action.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye. Motion passed.

RE: NOTICE OF AWARD, WOODLAWN ESTATES SEWER IMPROVEMENTS PROJECT

John Grosse, Consulting Engineer, informed the Commissioners that he has reviewed the bid submitted by the apparent low bidder for the Woodlawn Estates Sewer Improvements Project, contractor Waugh Excavating, LLC, and found it to be in accordance with bid specifications. He further noted that he has checked references and suppliers, and has consulted several times with the contractor. Based upon his review and conversations, he recommended the Commissioners contract with Waugh Excavating for the Woodlawn Estates project.

Ms. Marshall moved and Mr. Irvine seconded a motion to approve the Notice of Award to contractor Waugh Excavating, LLC, for the Woodlawn Acres Sanitary Sewer Improvements project, in the amount of \$289,758.30, and to allow Mr. Irvine to sign the Notice, as recommended by Consulting Engineer John Grosse.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye. Motion passed.

RE: SOUTHEASTERN OHIO PORT AUTHORITY

Terry Tamburini, Executive Director of the Southeastern Ohio Port Authority, updated the Commissioners on the following projects:

- Co-op Application
- Ingenuity Center
- Rail-to-River; Connectivity
- ODNR Tree Farm Sale
- Baseball team and stadium discussions
- Mill Creek Road improvements

RE: INFORMATION TECHNOLOGY (I.T.) UPDATE

I.T. Director Eric Skomra updated the Commissioners on several projects:

Integrated Financial Management System: proposals still being reviewed
Courtview System: agreement is being reviewed by the Prosecutor
Fiber Optic Projects: at County Home, Davis Avenue, Engineer/Jail: ready to solicit bids?
Server Room: architect is preparing specs
WISP Contracts: awaiting signature by MARCS
County Web Site: making good progress, but need more photographs
Scanners: need about 50 to 70 for staff use, beginning with courts

RE: COURTHOUSE SECURITY

Ms. Marshall moved and Mr. Irvine seconded a motion to enter into Executive Session to discuss matters required to be kept confidential, specifically the security of the courthouse, and to invite Sheriff Larry Mincks, Lieutenant Dana Spencer of the Sheriff's Office, and I.T. Director Eric Skomra to attend.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye. Motion passed, and the meeting entered Executive Session at 1:00 p.m.

The Commissioners returned to Regular Session at 1:55 p.m.

RE: SEALED BID FOR SALE OF JFS VAN

Mr. Irvine welcomed those attending the opening of sealed bids for the purchase of a 15-passenger 1998 Ford Econoline E350 Club Wagon no longer used or needed by the Washington County Department of Jobs & Family Services. Attending the meeting were Commissioners Irvine and Marshall, Dawn Lucas and Tom Ballengee from the Department of Jobs & Family Services, and Clerk Rick Peoples.

At 2:00 p.m. Mr. Irvine opened the one sealed bid, from Mike Vandine for \$3,125.00. As the bid exceeded the minimum required bid of \$3,000.00, it was accepted and the van will be sold to Mr. Vandine for \$3,125.00.

Ms. Lucas was instructed to talk with Safety & Loss Control Coordinator Susan Burkhart about transferring title of the vehicle.

RE: PROSECUTOR'S OFFICE

Ms. Marshall moved and Mr. Irvine seconded a motion to enter into Executive Session for the purpose of discussing compensation and benefits of County employees, and to invite Prosecutor Jim Schneider and County Administrator to attend.

A calling of the roll resulted in the following vote: Timothy Irvine aye, Cora Marshall aye. Motion passed, and the meeting entered Executive Session at 2:17 p.m.

The Commissioners returned to Regular Session at 2:45 p.m.

RE: ADJOURNMENT

Ms. Marshall moved and Mr. Irvine seconded a motion to adjourn.

A calling of the roll resulted in a unanimous vote in favor. The meeting adjourned at 3:10 p.m.

_____, President

_____, Vice President

_____, Member

_____, Clerk