

THE DULY ELECTED MEMBERS OF THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY, OHIO, MET IN REGULAR SESSION ON NOVEMBER 5, 2015 IN ACCORDANCE WITH OHIO REVISED CODE 305.05, WITH THE FOLLOWING MEMBERS PRESENT: DAVID A. WHITE, PRESIDENT, RICK G. WALTERS, MEMBER, AND RONALD L. FEATHERS, MEMBER. THE MEETING WAS CALLED TO ORDER AT 9:00 A.M. BY THE PRESIDENT OF THE BOARD. MR. WHITE LED THOSE ATTENDING IN THE PLEDGE OF ALLEGIANCE TO OUR FLAG.

Also attending were Muskingum Township Trustee Gary Doan, Laura Bradley, and Clerk Rick Peoples.

**Washington County Commissioners
AGENDA
9:00 a.m., November 5, 2015**

9:00 Business Meeting
10:00 Jeff Lauer, EMA Director – Project Updates
11:00 Amanda Bohlen and Marcus McCartney, OSU Extension – Project Updates

UNFINISHED BUSINESS

Road Use Maintenance Termination Agreement

NEW BUSINESS

Approve Agenda
Approval of previous meeting's minutes
Bills from various departments
Additional Appropriation – Senior Levy
Additional Appropriation – Behavioral Health (2)
Transfer – Commissioners
Transfer – Common Pleas
Then & Now's
Travel – Family & Children First (3)
Travel – Job and Family Services
Travel – Building Department
Travel - Auditors
Travel – Clerk of Courts
Contract for Dog Warden Services, City of Marietta
Drawdown of Funds, CHIP Program
Monthly Report on Care of Prisoners
Request from Family & Children First to Close Office on Friday, November 27, 2015
Delinquent Sewer Accounts
Certification of Delinquent Sewer Accounts to County Auditor
Engineer – Contracts with Bob Lane's Welding for Landslip Repair (4)

INFORMATION

Monthly County Home Meeting, 8:30 a.m., **Tuesday**, November 10, at County Home
Monthly Finance Committee Meeting, 10:00 a.m., **Tuesday**, November 10
Veterans Day, **Wednesday**, November 11 – Courthouse Closed
Eastern Ohio Development Alliance (EODA) Fall Board Meeting, 10:00 a.m.,
Friday, November 13, Salt Fork State Park

RE: AGENDA

Mr. Feathers moved and Mr. Walters seconded a motion to accept the agenda, with the following adjustments:

Delete: Transfer – Common Pleas
Add: Additional Appropriation – Common Pleas
Additional Appropriation – Behavioral Health

A calling of the roll resulted in the following vote: David White aye, Rick Walters aye, Ronald Feathers aye. Motion passed.

RE: APPROVAL OF MINUTES

Mr. Feathers moved and Mr. Walters seconded a motion to approve the minutes for the October 29, 2015 meeting, and to dispense with the reading of them.

A calling of the roll resulted in the following vote: David White aye, Rick Walters aye, Ronald Feathers aye.

RE: PAYMENT OF BILLS

Mr. Feathers moved and Mr. Walters seconded a motion to approve the payment of bills from various departments.

A calling of the roll resulted in the following vote: David White aye, Rick Walters aye, Ronald Feathers aye. Motion passed.

RE: ADDITIONAL APPROPRIATIONS

Mr. Walters moved and Mr. Feathers seconded a motion to approve the following requests for additional appropriations:

Senior Citizens	200-0703-53000	\$ 33,341.70
Behavioral Health	210-0613-53000	\$ 11,231.00
	210-0616-53000	11,887.00
	200-0610-51105	23.64
Common Pleas	200-0235-51001	\$ 3,000.00
	200-0235-51101	43.50
	200-0235-51102	420.00

A calling of the roll resulted in the following vote: David White aye, Rick Walters aye, Ronald Feathers aye. Motion passed.

RE: TRANSFERS

Mr. Walters moved and Mr. Feathers seconded a motion to approve the following requests for transfer of funds:

	<u>From</u>	<u>To</u>	<u>Amount</u>
County General	100-0100-51104	100-0120-51104	\$ 500.00

A calling of the roll resulted in the following vote: David White aye, Rick Walters aye, Ronald Feathers aye. Motion passed.

RE: THEN & NOW'S

Mr. Feathers moved and Mr. Walters seconded a motion to approve the following Then & Now's:

Dept	Account	Vendor	Amount
Commissioners	700-0114-56100	Huntington National Bank	\$ 50,000.00
Commissioners	700-0114-56200	Huntington National Bank	\$ 2,625.00
RSVP	210-0710-59000	Lowe's (Make a Difference Day)	\$ 350.27
RSVP	210-0710-59000	Greenleaf Landscapes (Make a Diff.)	\$ 607.85
Commissioners	100-0601-57401	Washington Co. Health Dept.	\$ 286.00
Commissioners	700-0720-56100	US Bank	\$ 50,000.00
Commissioners	700-0114-56100	US Bank	\$ 335,000.00
Commissioners	700-0720-56200	US. Bank	\$ 4,167.50
Commissioners	700-0114-56200	US Bank	\$ 31,820.00
Commissioners	700-0113-57400	Wash. Co. Sewer	\$ 21,676.38

A calling of the roll resulted in the following vote: David White aye, Rick Walters aye, Ronald Feathers aye. Motion passed.

RE: TRAVEL

Mr. Walters moved and Mr. Feathers seconded a motion to approve the following requests for reimbursement of expenses for training and travel pursuant to the policies and procedures and in compliance with the Annual Appropriations for Fiscal Year 2015 and any and all amendments subsequent thereto:

Family & Children First

Elaine Corbitt: One-day trip to Zanesville to attend ENGAGE meeting; November 16, 2015.

Andrea Nichols, Royetta Cline: One-day trip to Columbus to attend Help Me Grow training; November 9, 2015.

JFS

Anita Vaughan: One-day trip to Perry County to attend APS Collaboration meeting; November 16, 2015.

Building Department

Chris Wilson: One-day trip to Columbus to take building officials exam; November 10, 2015.

Auditor

Craig Brockmeier: One-day trip to Reynoldsburg for an Ohio Department of Agriculture Weights & Measures Inspector certification exam; November 3, 2015 (retroactive).

Clerk of Courts

Brenda Wolfe: Four-day trip to Columbus to attend Ohio Clerk of Courts Association Winter Conference; December 1-4, 2015.

Family & Children First

Cindy Davis: Two-day trip to Columbus to attend Help Me Grow Advisory Committee/Stakeholder meeting on November 12, 2015, and Ohio Family & Children First Coordinators Association Executive Committee meeting on November 13, 2015.

A calling of the roll resulted in the following vote: David White aye, Rick Walters aye, Ronald Feathers aye. Motion passed.

RE: CONTRACT FOR DOG WARDEN SERVICES, CITY OF MARIETTA

Mr. Feathers moved and Mr. Walters seconded a motion to approve a contract with the City of Marietta for the Washington County Dog Warden to provide services in the City of Marietta during the period January 1, 2016 through December 31, 2016, for the amount of \$550.00 per month, and to allow Mr. White to sign the contract.

A calling of the roll resulted in the following vote: David White aye, Rick Walters aye, Ronald Feathers aye. Motion passed.

RE: DRAWDOWN OF FUNDS, CHIP

Mr. Walters moved and Mr. Feathers seconded a motion to approve a request for drawdown of funds from the Ohio Development Services Agency for the Community Housing Impact and Preservation (CHIP) Program, in the amount of \$9,857.00, and to allow Mr. White and Mr. Walters to sign the form.

A calling of the roll resulted in the following vote: David White aye, Rick Walters aye, Ronald Feathers aye. Motion passed.

RE: MONTHLY REPORT ON THE CARE OF PRISONERS

The Commissioners acknowledged receipt from Sheriff Larry Mincks of a statement of the care of prisoners at the Washington County Jail for the month of October 2015, reflecting a prisoner count of 344 and total revenues of \$222,450.00.

RE: REQUEST FOR FAMILY & CHILDREN FIRST OFFICE TO BE CLOSED ON NOVEMBER 27, 2015

Mr. Walters moved and Mr. Feathers seconded a motion to approve a request from Cindy Davis to close the Washington County Family & Children First office on Friday, November 27, 2015, with employees using personal, vacation or comp time.

A calling of the roll resulted in the following vote: David White aye, Rick Walters aye, Ronald Feathers aye. Motion passed.

RE: DELINQUENT SEWER ACCOUNTS

Mr. Feathers moved and Mr. Walters seconded a motion to approve sending letters to the following holders of delinquent sewer accounts, requesting them to immediately make payment on those accounts:

Gale Righter	Jason Barnum	Jerry Biehl	Douglas Hanson
Mario Puccio	Angela Rhodes	Stacey Eddy	Kyle Hodge
Todd Fournier			

A calling of the roll resulted in the following vote: David White aye, Rick Walters aye, Ronald Feathers aye. Motion passed.

RE: CERTIFICATION OF DELINQUENT SEWER ACCOUNTS

Mr. Walters moved and Mr. Feathers seconded a motion to approve certifying the following delinquent sewer accounts to County Auditor Bill McFarland, requesting him to add the delinquent amounts to property tax bills: Jean Yost, Reda Nichols, Michael Cameron, Kelly Offenberger, Karen Anstatt, Daniel Brown, Chris Dickson, Nathan & Melissa Arnold, Timothy Vaughn, Darren Witte, Dan Turner.

A calling of the roll resulted in the following vote: David White aye, Rick Walters aye, Ronald Feathers aye. Motion passed.

RE: CONTRACTS WITH BOB LANE’S WELDING FOR EMERGENCY LANDSLIP REPAIRS

Mr. Feathers moved and Mr. Walters seconded a motion to approve contracting with Bob Lane’s Welding, Inc., for emergency repair of landslips on County Roads 9, 14, 42, and 174 for the following amounts, as requested by County Engineer Roger Wright:

CR 9	\$ 8,475.80	(estimate, \$ 6,240.00)
CR 14	\$ 14,628.00	(estimate, \$ 15,980.00)
CR 42	\$ 22,547.00	(estimate, \$ 24,550.00)
CR 174	\$ 21,195.90	(estimate, \$ 24,578.50)

The Clerk noted County Engineer Roger Wright received competitive quotes from two contractors for the first three projects, and quotes from Bob Lane’s Welding were lowest and were within estimates. He said only one quote was received for the fourth project.

A calling of the roll resulted in the following vote: David White aye, Rick Walters aye, Ronald Feathers aye. Motion passed.

RE: COMMENTS FROM VISITOR

Muskingum Township Trustee Gary Doan expressed concern that a Southeast Ohio Building Department truck, a county-owned vehicle, consistently is parked on Putnam Street outside the Courthouse, sometimes in the morning and sometimes in the afternoon, taking limited parking spaces from the public. He asked the Commissioners to consider off-street parking for the vehicle. President White said the vehicle should only be parked outside the Courthouse for short periods of time for inspectors to pick up daily assignments, and that off-street parking spaces around the Courthouse are now all rented.

RE: EMA UPDATE

Emergency Management Agency (EMA) Director Jeff Lauer updated the Commissioners on projects and initiatives for his department. Specifically, he noted:

- New part-time employee Shelly Stormes started this week
- Seven organizations have agreed to utilize the Everbridge Emergency Alert System
- He is having difficulty finding volunteers to serve at the Emergency Operations Center in times of emergency.
- He is updating All-Hazard Mitigation Plan.
- He is developing plans to conduct volunteer training and exercises.

RE: OSU EXTENSION UPDATE

Amanda Bohlen, OSU Extension Educator, Family & Consumer Sciences, and Marcus McCartney, OSU Extension Educator, Agriculture & Natural Resources, introduced themselves as recent new-hires of the Extension Office. They noted their current endeavors:

Marcus

- Working with Master Gardeners
- Aggressively meeting County residents and community members
- Participating in trainings and conferences
- Gearing up for pesticide and fertilizer training and education
- Planning to introduce garden programs to children and youth at area schools

Amanda

- Participating in trainings and conferences
- Providing “Cooking Matters” programs through SNAP-Ed Grant
- Developing a course on “Making the Most of Your Summer Garden”
- Teaching County residents about how to maintain good health and good relationships
- Searching for kitchen sites to host events

President White invited Mr. McCartney to accompany him on a tour of the Washington County Home farm. Mr. White said he is interested to hear recommendations on how to make the County Home farming operation less costly and more productive. Mr. McCartney said that site might also be an acceptable research, training and development site for the Extension Office and area farmers.

RE: ADJOURNMENT

Mr. Feathers moved and Mr. Walters seconded a motion to adjourn.

A calling of the roll resulted in a unanimous vote in favor. The meeting adjourned at 11:26 a.m

_____, President

_____, Vice President

_____, Member

_____, Clerk