

## **GENERAL INSTRUCTIONS**

### **INFORMATION FOR CUSTODIAL PARENTS WISHING TO RELOCATE THIS NOTICE MUST BE FILED EVERY TIME YOU MOVE**

If you wish to move from the address stated in your custody papers or the address which you had when you were last in court, O.R.C. Section 3109.051(G) requires that you must give notice of your intent to relocate to the Court which issued the order prior to your relocation. You must file the original with the Court and pursuant to this Court's rules you must also send a copy to the non-residential parent. This must be done before you relocate.

On receipt of the notice, the Court, on its own motion, or on the motion of the noncustodial parent opposing your move may schedule a hearing with notice to both parents to decide whether the move is in the best interest of the child(ren). If old enough, the court may interview the child(ren) to determine his/her feelings about the move.

**IN THE COURT OF COMMON PLEAS  
JUVENILE DIVISION  
WASHINGTON COUNTY, OHIO**

**IN THE MATTER OF:**

**CASE NO.** \_\_\_\_\_

\_\_\_\_\_

**NOTICE OF INTENT TO RELOCATE**

I hereby give the following notice of my intent to relocate:

Residential Parent's name: \_\_\_\_\_

Residential Parent's current address: \_\_\_\_\_

Street

City

State

Zip Code

Residential Parent's new address: \_\_\_\_\_

Street

City

State

Zip Code

Effective date for new addresses: \_\_\_\_\_

Residential Parent's telephone number: \_\_\_\_\_

\_\_\_\_\_  
Signature of Residential Parent

**COPIES TO:**

Other parent

**PRAECIPE FOR SERVICE**

**TO THE CLERK OF COURT:**

Please mail a copy of the foregoing Notice of Intent to Relocate on the non-residential parent in this case, \_\_\_\_\_ (opposing parties' name) by regular mail at the following address:

\_\_\_\_\_  
Street

\_\_\_\_\_  
City

\_\_\_\_\_  
State

\_\_\_\_\_  
Zip Code

Respectfully requested,

\_\_\_\_\_  
Signature

**CERTIFICATE OF MAILING**

I hereby certify that I mailed the above Notice by Ordinary Mail Service on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

TIMOTHY A. WILLIAMS, JUDGE  
CLERK OF COURT

By: \_\_\_\_\_  
Deputy Clerk