

Washington County Board of Health

MINUTES

DATE: 6/11/2019

PLACE: 342 MUSKINGUM DRIVE
MARIETTA, OHIO

TIME: 5:30 P.M.

PRESIDENT OR PRESIDING OFFICER	Mr. Bruce Kelbaugh			
TYPE OF MEETING	<input checked="" type="checkbox"/> REGULAR MEETING <input type="checkbox"/> SPECIAL MEETING			
SECRETARY	Dr. Richard Wittberg			
ATTENDEES	<input checked="" type="checkbox"/> James L Rodgers	Term expires 3/2020	<input checked="" type="checkbox"/> Richard Wittberg	<input checked="" type="checkbox"/> Crystal Earley
	<input checked="" type="checkbox"/> Richard Daniell	Term expires 3/2024	<input checked="" type="checkbox"/> Jeannie Farnsworth	<input type="checkbox"/>
	<input checked="" type="checkbox"/> Kenneth Leopold, MD	Term expires 3/2021	<input checked="" type="checkbox"/> Court Witschey	<input type="checkbox"/>
	<input checked="" type="checkbox"/> Bruce Kelbaugh	Term expires 3/2022	<input checked="" type="checkbox"/> Val Betkoski	<input type="checkbox"/>
	<input checked="" type="checkbox"/> Joe Mills	Term expires 3/2025	<input checked="" type="checkbox"/> Josh Lane	<input type="checkbox"/>
GUESTS: SEE ATTACHED SIGN IN SHEET				

AGENDA:

CALL TO ORDER	At 5:25 by Mr. Kelbaugh
PUBLIC FORUM	Charlotte Keim addressed the Board. She is in real estate. She spoke about the necessity to get help, and the need to do prompt home inspections. The only have two weeks for septic and well inspections. Kerry Westermeyer represents the Board of Realtors and asked for help for Josh too. They are both worried about the potential impact not being able to sell a home for a month during a hot market.
CONSENT AGENDA	MOVED: Mr. Rodgers SECONDED: Dr. Leopold PASS
REPORTS:	
NURSING	Val asked for questions. Immunizations are up, both child and adult. She pointed out the huge reduction in disruptive behaviors in the classrooms from the PAX program. The Harm Reduction program will be staffed on 7/4.
ENVIRONMENTAL	Josh reviewed the Plumbing report. He further reported that Sanjubar road is done. The fourth contract for WPCLF is almost done. There will only be \$40,000 of WPCLF funds left to be spent by the end of the year.
POPULATION HEALTH	Court reported that only 21 documents were returned by PHAB. We have received a list of reviewers from PHAB to see if there were conflicts. Mr. Kelbaugh asked about documentation submitted. Court explained that they are electronic documents. Mr. Daniell asked what documents had to be submitted. Court explained about the PHAB standards and measures which can be found on the shared drive. We are beginning the next Community Health Assessment. He mentioned that OU will be coming on 6/13 for a Rural Healthcare workshop to help with that process. We had a 3.3 reduction in A1Cs the last quarter for the Marshall CHW project. Bruce asked about representation on a SECAB committee. Crystal reported that our new PHEP hire is the appointee.
HEALTH COMMISSIONER	Dick reported that a representative of the Census will present at the next Board of Health meeting.
OUT OF COUNTY TRAVEL	Mr. Daniell moved to approve Jeannie's travel, Dr. Leopold seconded, motion passed.

BUSINESS AGENDA

OLD BUSINESS	
MOTION	Mr. Daniell moved to table. Motion died for a lack of a second. Dr. Leopold moved to pay out the vacation of Jeannie and Josh. Mr. Rodgers seconded.

DISCUSSION	Jeannie presented the current status on comp time. Comp time must be used before vacation. Mr. Kelbaugh asked if the Personnel Policy says that comp time needs to be taken first. Josh talked about progress getting help. Josh will take his 100 hours of vacation SAP.		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	
Josh checked on whether the Personnel Policy says comp time first. Comp time must be used within 180 days of accrual			
VOTE: FAIL			

NEW BUSINESS			
MOTION	Dr. Leopold moved and Mr. Rodgers seconded to pass the PHEP budget.		
DISCUSSION			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	
VOTE: PASS with Mr. Daniell dissenting.			

MOTION	Mr. Rodgers moved to approve the Tobacco budget. Dr. Leopold seconded		
DISCUSSION			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	
VOTE: PASS with Mr. Daniell dissenting			

MOTION	Dr. Leopold moved to approve FS2019-013, Mr. Mills seconded.		
DISCUSSION			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	
Dick should list the FS numbers on the agenda.	Dick		
VOTE: PASS			

MOTION	Mr. Rodgers moved to approve FS2019-006, FS2019-010, and FS2019-011, Dr. Leopold seconded.		
DISCUSSION			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	
VOTE: PASS			

MOTION	Mr. Rodgers moved to approve the CMH job offer. Mr. Kelbaugh seconded.		
DISCUSSION	Mr. Kelbaugh suggested three days/week. Val said the candidate would not accept it. Mr. Daniell pointed out that we have only run the program successfully for a year and a half in the past 15. Dick pointed out that MAC billing will help support the position. We didn't have that revenue source in the past.		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	
The Board requested a review of the objectives before the end of the probationary period.	Dick	January 2020 BOH meeting	

Change the job offer form to reflect that the six month review will happen "before" six months instead of "after".	Court	Before positions are offered
VOTE: PASS		

MOTION	Dr. Leopold moved to approve the local PHEP job offer, Mr. Rodgers seconded. Mr. Rodgers moved to amend the offers to 32 hours. Dr. Leopold seconded.	
DISCUSSION	There was much discussion. Mr. Kelbaugh pointed out that the position has only been 20-24 hours in the past. Dick also pointed out that it had been 30-32 hours in the past. Dick also told the Board of other funding sources (AmeriCorps planning grant, HRSA opiate planning grant) for the position to bring it to 40 hours.	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
VOTE: PASS		

MOTION	Mr. Rodgers moved to approve the Regional PHEP position at 32 hours, Dr. Leopold seconded.	
DISCUSSION		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
VOTE: PASS		

MOTION	Mr. Rodgers moved to approve the contract for the dental assistant. Dr. Leopold seconded.	
DISCUSSION		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
VOTE: PASS		

EXECUTIVE SESSION	Mr. Kelbaugh moved to table the executive session to evaluate the Health Commissioner until the July meeting, Mr. Daniell seconded.
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ADJOURN	Hearing no additional business, Mr. Kelbaugh adjourned the meeting at 8:23
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